

**U.T. ADMINISTRATION OF  
DADRA & NAGAR HAVELI AND DAMAN & DIU,  
ELECTION CELL,  
SILVASSA**

NO. ADM/ELE/SVEEP/2023-24/08/28

Date: 19/02/2024

**SHORT TERM TENDER**

**NAME OF WORK:-** Engagement of professional Artist for Street Play/Nukkad Natak to be performed at various places for creating awareness among the voters of Dadra and Nagar Haveli under SVEEP.

The Collector/District Election Officer, Dadra & Nagar Haveli invites sealed short term tenders on behalf of the President of India from any interested advertising agencies as per the detail below:

Sr. No.	Particulars	Tender fees	Estimated Cost	EMD
1.	Engagement of professional Artist for Street Play/Nukkad Natak to be performed at various places for creating awareness among the voters of Dadra and Nagar Haveli under SVEEP	Rs.1000/-	Rs. 4,48,000/-	Rs. 10,000/-

Tender document for **“Engagement of professional Artist for Street Play/Nukkad Natak to be performed at various places for creating awareness among the voters of Dadra and Nagar Haveli under SVEEP”** will be available in the office of the Responsible Officer (SVEEP), Silvassa Municipal Council, Opp. Udyog Bhavan, 66 kv road, Silvassa-396230 on all working days from 19/02/2024 to 22/02/2024 at the tender fees of Rs. 1000/- only in form of Demand Draft of any Nationalized Bank only in favour of Collector/District Election Officer, Dadra & Nagar Haveli, Silvassa.

The tender cover along with Tender Fee and EMD in the form of Demand Draft should be properly covered sealed and super scribed **“Engagement of professional Artist for Street Play/Nukkad Natak to be performed at various places for creating awareness among the voters of Dadra and Nagar Haveli under SVEEP”** on envelop and send it by RPAD or hand it cover in person so as to reach in the office of the Responsible Officer (SVEEP), Silvassa Municipal Council, Opp. Udyog Bhavan, 66 kv road, Silvassa-396230 on or before 3.00 PM on 22/02/2024.

The tender will be opened on the same day in presence of the tenderer if possible. Tender without EMD and valid tender document shall not be entertained.

The right to reject any or all tenders without giving reason is reserved with the Competent Authority. The validity of the tender shall be for one year from the date of opening of the tender form.



### **INSTRUCTIONS TO BIDDERS:**

1. This event shall be for educating the voters of the Dadra & Nagar Haveli District through performance by skit which will be organized in various villages, societies and industrial areas of DNH to bring awareness about the importance of casting one's vote and about the use of EVM / VVPAT machine.
2. It will be the duty of the Group/Agency to see that the participants who are participating in the skit, should be medically fit and active to perform their part in the skit according to the timing suggested by the authority in any part of DNH.
3. It will be the duty of the Group/Agency to see that the participants performing in the skit bring their own costume, sounds, props etc. and other related materials required for performing the skit at various venue of DNH as directed by the authority.
4. The Group/Agency will see that the skit is performed as per the direction of the authority and no vulgarity scene or word is used during the performance.

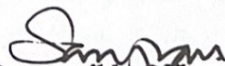
### **Terms and Conditions are as under:**

1. The rates for the items should be inclusive of all taxes and quoted for the unit shown against each item.
2. The Group/Agency should preferably have requisite minimum two years' experience in performing Street Play/Nukkad Natak should apply. Preference will be given to the agency having experience in performing Street Play/Nukkad Natak for Election Cell, Government, Semi Government sectors.
3. Confirmation to be given by Group/Agency for technical inputs to be provided in terms of organizing Street Play/Nukkad Natak in all area of DNH specially in residential societies and industrial areas.
4. The group/agency shall have to co-ordinate with the officials and authority in organizing the Street Play/Nukkad Natak in the Dadra & Nagar Haveli District.
5. All the Expenditure for Street Play/Nukkad Natak shall be borne by the Group/Agency. No Travelling Allowance will be paid to the engaged Group/Agency.
6. Tenders received without Earnest Money Deposit will be summarily rejected.
7. The tender offer received which do not confirm with the terms and conditions of this office will be summarily rejected.
8. The work of engaged group/agency will be strictly as directed by the Tender Inviting Authority. No changes in the schedule should be done by the group/agency at their own.



9. In case of failure to conduct all the shows as scheduled, the loss undergone by the Govt. will be recovered from the group/agency from security deposit/ earnest money or payment due of any bill (s) to the extent required.
10. In case of failure to do the work of Engagement of professional Artist Group for Street Play/Nukkad Natak Under SVEEP Programme for Election 2024 in the Dadra & Nagar Haveli District as per conditions and within the stipulated time limit, the same articles will be obtained if required from the group/agency who offered next lower rates or from any other sources, as may be decided by the Tender Inviting Officer and any losses to the Govt. shall be recovered from the former supplier from security deposit/ earnest money deposit or bill (s) payable. The group/agency shall have no any right to dispute with such procedure.
11. All bills should be in DUPLICATE and should invariably be mention the number and dates of skits/ shows performed with certificate/ proof of performance.
12. If the agency/group whose tender is accepted, and he fails to execute the work order within stipulated time the EMD of such tender will stand forfeited to the Govt. and for that the supply shall stand terminated with no further liabilities on either party to the contract.
13. No Separate agreement will be required to be signed by the successful agency/group for the work of the contract for supply. Rates tendered/offered in response to the concerned tender/quotation notice shall be considered as acceptance of all legal purpose.
14. Sealed envelope should be super scribed word **“Engagement of professional Artist for Street Play/Nukkad Natak to be performed at various places for creating awareness among the voters of Dadra and Nagar Haveli under SVEEP”**
15. The Collector/District Election Officer, DNH reserves to itself the right to accept or reject any tender or reject all tenders without assigning any reason thereof, and without thereby incurring any liability to the affected bidders.

This is issued with the approval of Collector/District Election Officer, DNH.

  
Responsible Officer (SVEEP)  
Election Cell, DNH,  
Silvassa

**Copy to:-**

1. The CEO, DNH & DD
2. The Jt. CEO, DNH & DD
3. The DEO, DNH.