

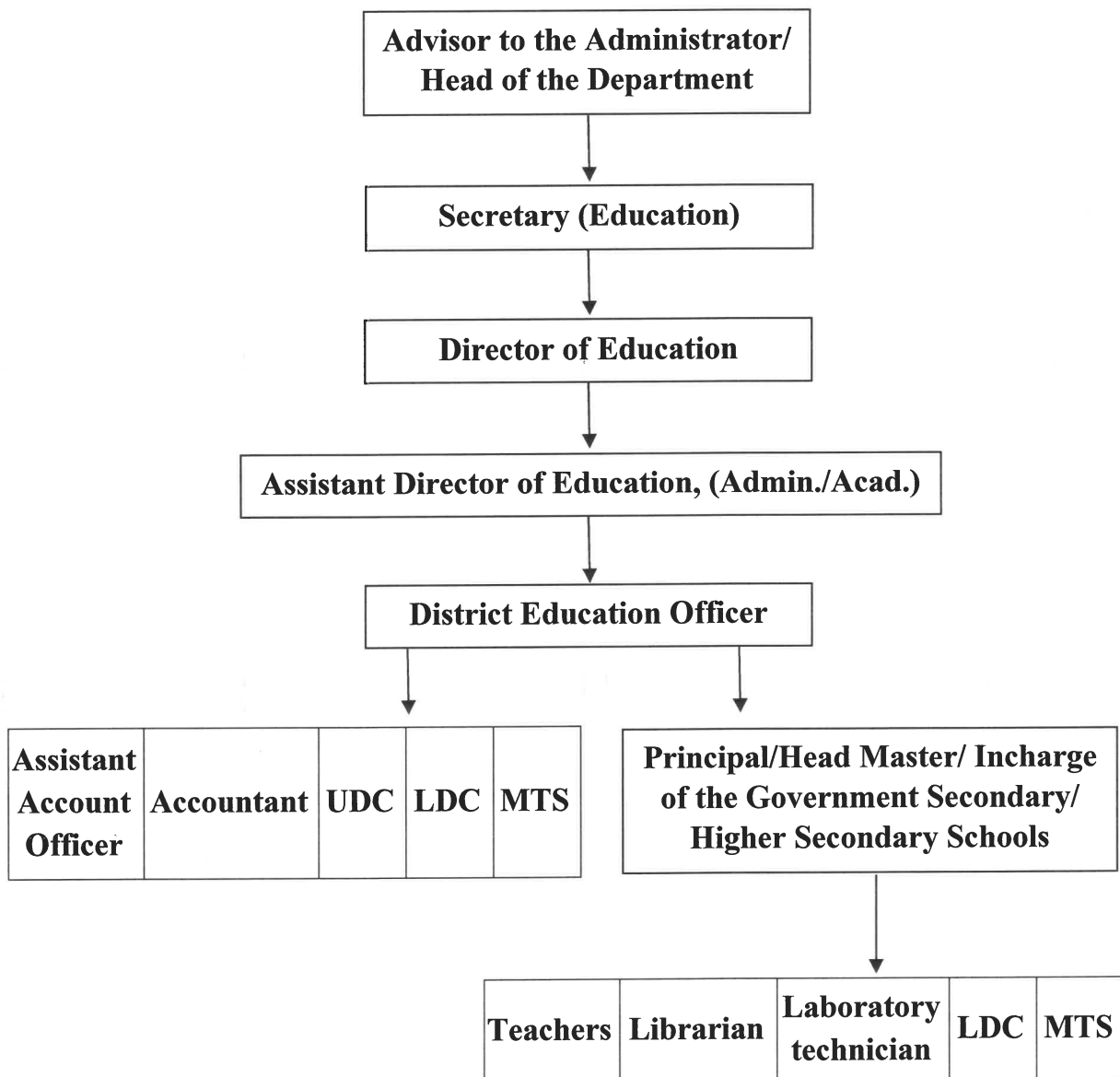
**PUBLICATION OF SUO MOTU INFORMATION OF DIRECTORATE OF EDUCATION, DAMAN AS PER SECTION 4 (1)(B) OF THE RIGHT TO INFORMATION (RTI), ACT-2005.**

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**(a) SUO-MOTO PUBLICATION OF 17 MANUALS IN OFFICIAL GAZETTE:**

**b.(i) The Particulars of its organization, functions and duties: -**

**Organisation Chart**



## **BRIEF INFORMATION OF EDUCATION DEPARTMENT, DAMAN**

1. **Name of the office:** - Directorate of Education, Daman
2. **Contact person:** - Shri Rajesh Jagubhai Halpati,  
Assistant Director of Education (Admin.)
3. **Contact Address:** - Shiksha Sadan, Near Collectorate,  
Moti Daman, DAMAN – 396 220.
4. **Telephone No.:** - 0260 – 2230126
5. **Email Id:** - [diredu-dd@nic.in](mailto:diredu-dd@nic.in), [adedn-dmn-dd@nic.in](mailto:adedn-dmn-dd@nic.in)  
[daman.education@gmail.com](mailto:daman.education@gmail.com)

In Daman District, Directorate of Education has been established for quality education in the Government Secondary and Higher Secondary Schools of Daman. Each School exercises this function completely or in part through this office, within which there are varying degrees of responsibility. The Department gains its powers and responsibilities specifically from the Head of Department, Department of Education, Daman.

This office is monitoring all the Secondary and Higher Secondary Schools of Daman District and provides basic educational infrastructure as per the requirement. This office also monitors Government Aided and Private/Unaided schools of Daman District. The main aim of the department is to reduce drop out and moto is “Education for all”.

Our focus is to follow up Annual Academic Action Plan by all schools to get better Board Results.

Total Number of Schools functioning in this District: -

**GOVERNMENT & AIDED SCHOOLS IN DAMAN**

Sr. No.	Type of school	No. of Schools
1.	Government Higher Secondary Schools	06
2.	Government High Schools	06
3.	Government Aided Schools	03
4.	Private/ Unaided Schools	19
5.	Central School (JNV)	01
6.	Madrassa	01

**TOTAL SANCTIONED POSTS AVAILABLE**

Sr. No.	Name of the Post	No. of Sanctioned posts available
1.	Assistant Director of Education (ADE)/Principal	04
2.	High School Head Master	08
3.	Assistant Account Officer (AAO)	01
4.	Post Graduate Teacher (PGT)	38
5.	Trained Graduate Teacher (TGT)	103
6.	Physical Education Teacher	07
7.	Drawing Teacher	08
8.	Librarian Grade-II	02
9.	Laboratory Technician Grade-I&II	09
10.	Supervisor	02
11.	Upper Division Clerk (UDC)	02
12.	Lower Division Clerk (UDC)	10
13.	MTS (Peon, Sweeper, Watchman, etc.)	17
14.	MTS (Cook & Hamal)	08
<b>TOTAL →</b>		<b>219</b>

**Enrolment as on 30<sup>th</sup> September, 2023.**

**I. Government Schools: -**

Std.	All Community			General			SC			ST			OBC		
	B	G	T	B	G	T	B	G	T	B	G	T	B	G	T
<b>IX - X</b>	1176	1223	<b>2399</b>	818	861	<b>1679</b>	23	17	<b>40</b>	219	222	<b>441</b>	116	123	<b>239</b>
<b>XI - XII</b>	207	374	<b>581</b>	92	216	<b>308</b>	5	8	<b>13</b>	75	86	<b>161</b>	35	64	<b>99</b>
<b>TOTAL</b>	<b>1383</b>	<b>1597</b>	<b>2980</b>	<b>910</b>	<b>1077</b>	<b>1987</b>	<b>28</b>	<b>25</b>	<b>53</b>	<b>294</b>	<b>308</b>	<b>602</b>	<b>151</b>	<b>187</b>	<b>338</b>

## II. Government Aided Schools: -

Std.	All Community			General			SC			ST			OBC		
	B	G	T	B	G	T	B	G	T	B	G	T	B	G	T
IX - X	446	456	902	296	288	584	23	24	47	33	45	78	94	99	193
XI - XII	851	913	1764	507	542	1049	64	62	126	42	75	117	238	234	472
<b>TOTAL</b>	<b>1297</b>	<b>1369</b>	<b>2666</b>	<b>803</b>	<b>830</b>	<b>1633</b>	<b>87</b>	<b>86</b>	<b>173</b>	<b>75</b>	<b>120</b>	<b>195</b>	<b>332</b>	<b>333</b>	<b>665</b>

## III. Private/Unaided Schools: -

Std.	All Community			General			SC			ST			OBC		
	B	G	T	B	G	T	B	G	T	B	G	T	B	G	T
IX - X	958	734	1692	752	542	1294	50	35	85	22	22	44	134	135	269
XI - XII	383	295	678	276	215	491	19	15	34	7	8	15	81	57	138
<b>TOTAL</b>	<b>1341</b>	<b>1029</b>	<b>2370</b>	<b>1028</b>	<b>757</b>	<b>1785</b>	<b>69</b>	<b>50</b>	<b>119</b>	<b>29</b>	<b>30</b>	<b>59</b>	<b>215</b>	<b>192</b>	<b>407</b>

## IV. Central School (Jawahar Navodaya Vidyalaya): -

Std.	All Community			General			SC			ST			OBC		
	B	G	T	B	G	T	B	G	T	B	G	T	B	G	T
IX - X	249	160	409	131	93	224	25	19	44	17	0	17	76	48	124
XI - XII	82	46	128	52	22	74	2	8	10	0	0	0	28	16	44
<b>TOTAL</b>	<b>331</b>	<b>206</b>	<b>537</b>	<b>183</b>	<b>115</b>	<b>298</b>	<b>27</b>	<b>27</b>	<b>54</b>	<b>17</b>	<b>0</b>	<b>17</b>	<b>104</b>	<b>64</b>	<b>168</b>

## V. Madrassa: -

Std.	All Community			General			SC			ST			OBC		
	B	G	T	B	G	T	B	G	T	B	G	T	B	G	T
IX - X	14	00	14	14	00	14	00	00	00	00	00	00	00	00	00
XI - XII	18	00	18	18	00	18	00	00	00	00	00	00	00	00	00
<b>TOTAL</b>	<b>32</b>	<b>00</b>	<b>32</b>	<b>32</b>	<b>00</b>	<b>32</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>	<b>00</b>

### Literacy rate of Daman District

Sr. No.	Particulars	Rate	
1.	Literacy Rate	Total	78.64%
		Male	83.68%
		Female	69.21%
		Rural	77.04%
		Urban	78.97%
2.	Literacy Rate for SCs	Male	87.86%
		Female	82.38%
		Total	85.24%
3.	Literacy Rate for STs	Male	75.92%
		Female	63.11%
		Total	69.58%
<b>As per Population Survey census – 2011</b>			

**ACTIVITIES BEING CARRIED OUT BY THE DIRECTORATE OF  
EDUCATION, DAMAN.**

1. The Directorate of Education, Daman is a Controlling Office of all schools of Daman district.
2. Inspections/Visits by the respective teams constituted are taken up periodically of all the schools of Daman district
3. Providing of teachers and other staff to the Government Schools of Daman by way of regular recruitment, contractual engagements, outsourcing, transfer, etc.
4. Meetings for development of Academic Activities, Review of Results, Organizing of Sports Activities, Training Programmes, and all such activity for quality education are being taken up time to time.
5. Various students-oriented activities such as organising District/UT Level Science Exhibitions, etc., under various schemes such as Manak Inspire Award, Shakura Exchange Programme, Samagra Shiksha, etc are carried out timely.
6. Organizing of various School Level activities/competitions on the occasion of National Days, National Voters Day, Yoga Day, Communal Harmony, Road Safety Week, Teachers' Day, Children's Day, Sadbhavna Diwas, World Aids (awareness) Day, Kala Utsav, Hackathon, fire mock-drill, Annual Day Celebration, etc.
7. Organizing of various training programs for Head of the Schools, Teachers and non-teaching staff of the schools through various NGOs, under Samagra Shiksha, etc.
8. Conducting and monitoring of S.S.C./H.S.C. Board Examinations.
9. Implementation of various educational schemes.
10. Free distribution of School Bags, Stationary Items, Shoes & Shocks, Uniform, Sweater/Raincoat, etc. to all the students of the Government Schools of Daman.

**VARIOUS SCHEMES BEING IMPLEMENTED IN DIRECTORATE OF  
EDUCATION, DAMAN.**

1. The Centrally Sponsored Schemes such as: -

- a. Samagra Shiksha,
- b. PM Poshan,
- c. National Mean-Cum-Merit Scholarship (NMMS),
- d. PM SHRI Schools,
- e. National Award to Teachers,
- f. Post Matric Scholarship for SC/ST Students,
- g. Pre and Post Matric Scholarship for OBC Students,
- h. Pre and Post Matric Scholarship for Minority Students,

2. UT Schemes such as: -

- a. Saraswathi Vidya Yojana: -
  - i. Distribution of bicycles to girl students of class VIII of Government & Aided Schools,
  - ii. 50% of fees re-imburement for girl students for higher studies,
  - iii. Exemption of Board Examination fees for girl students,

**Achievements**

1. Installation of Smartclass in the Government Schools of Daman,
2. Construction of 07 (seven) Government School buildings,
3. Framing of Performance Based Grant-In-Aid Policy,
4. Establishment of District Institute of Education & Technology at Daman for the UT of DNH&DD,

5. Establishment of Vidhya Samiksha Kendra (VSK) and Educational Studio,
6. Bringing Directorate of Education, DIET, VSK, Studio, Samagra Shiksha and other such schemes into one premises at Daman at 'Shiksha Sadan',
7. ICT Lab. and Tinkering Lab. In Government Schools of Daman,
8. Introduction of Vocational Education in various Government Schools of Daman under Samagra Shiksha,
9. Engaging various NGOs for training in various areas such as Ramta Ramta Sikho, Library, Sports, etc.
10. Introduction of English Medium and Hindi Medium education in various schools of Daman,
11. HSC – Science Board Exam Centre at Daman.

***b.(ii) Power and duties of officers/official of the Directorate of Education, Daman.***

1. **The Assistant Director of Education (ADE) and District Education Officer (DEO): -**
  - a. Head of Office/Drawing & Disbursing Officer (DDO)-(ADE),
  - b. Public Information Officer (PIO)-(ADE),
  - c. Submission of various bills to Accounts office, Daman-(ADE)
  - d. Controlling Officer of all the Government Secondary and Higher Secondary Schools of Daman,
  - e. Controlling of all the Government Aided and Private/Unaided Schools of Daman,
  - f. Preparation of Academic and Holidays in School Calendar,

- g. Responsible for over all administrative and academic works of Government Secondary & Higher Secondary Schools of Daman,
- h. Timely visit/inspection of the schools of Daman,
- i. Implementation of various schemes, activities, etc.
- j. Nomination of teachers and students for various purposes such as National Award to Teachers, Pariksha Pe Charcha, etc.

**2. The Assistant District Education Inspector (ADEI): -**

- a. To visit/inspect of schools of Daman,
- b. To conduct audit of Government Aided & Private/Unaided Schools of Daman,
- c. To prepare and submit proposal to release grants periodically to Government Aided Schools of the UT.
- d. To review various applications received from the Government Aided & Private/Unaided Schools of Daman and to submit the proposal accordingly.
- e. Preparation, amendment and implementation of various policies, acts and rules of school education.
- f. To pursue and to prepare reply for LSQ/RSQ.
- g. To monitor the activities of Samagra Shiksha, Daman District,

**3. The Assistant Account Officer (AAO)/Accountant: -**

- a. Preparation of Revised Estimate (RE) and Budget Estimate (BE),
- b. To examine various proposals having financial implications,
- c. To examine various expenditures from time to time,



- d. Verification & Scrutiny of all types of bills,
- e. To cooperate with the Audit Team,
- f. To look after and reply with the Audit Paras, CAG reports, PAO references, etc.,
- g. To prepare and submit proposals for tenders of various items,
- h. To float tender/GeM and to keep track till the tender formalities get complete,
- i. Various purchases for office and Government schools of Daman,
- j. Proposal regarding pay of the employee and pay fixation,
- k. Retirement benefits/financial benefits to the employees,
- l. Correspondence regarding GPF,
- m. Supervision of maintenance of financial records/registers.

**4. Upper Division Clerk (UDC) and Lower Division Clerk (LDC): -**

- a. Preparation of various bills such as Salary bills, contingent AC/DC bills, Tour Bills, Medical reimbursement bills, Children Education Allowance bills, bills for release of grants to Grant-In-Aid Schools, etc.
- b. Maintenance of various registers,
- c. Maintenance of various files,
- d. Maintenance of service book and personal file of each teacher/employee,
- e. Submission of various proposals,
- f. Coordinating with various activities,
- g. Dealing with court matters,
- h. Filing of ETDS, etc.

- i. Preparation of various reports,
- j. Any other work entrusted by the ADE, DEO, AAO, ADEI, etc.
- k. To coordinate with AAO/Accountants.
- l. Drafting of letters, orders, correspondence, etc.,
- m. Dispatch works,
- n. Maintenance of records/registers,

5. **MTS/Peon: -**

- a. Opening and closing of office,
- b. Cleanliness of office and its premises,
- c. Disposal of all outward correspondence,
- d. Any other work entrusted by any of the officers/official of the office.

*b.(iii)* **THE PROCEDURE FOLLOWED IN THE DECISION-MAKING PROCESS, INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY: -**

The decisions are taken as per the relevant Rules, Act, Statute, Schedule, Ordinance, etc. of Government of India or UT Administration of DNH&DD that gets amended from time to time. And on approval of the Competent Authority.

The Channels of supervision and accountability for various matters are governed by the respect Rules, Act, Statute, Schedule, Ordinance etc. and other such executive orders, Office Memorandums (OMs), Notifications, etc. issued by the Government of India or UT Administration of DNH&DD from time to time.

**b.(iv) THE NORMS SET BY IT FOR THE DISCHARGE OF ITS FUNCTIONS:**

All functions of the department are performed during the office hours on all working days as per the rules, regulations, norms, instructions and directions contained in the concerned statutory source.

**b.(v) THE RULES, REGULATIONS, INSTRUCTIONS, MANUALS AND RECORDS, HELD BY IT OR UNDER ITS CONTROL OR USED BY ITS EMPLOYEES FOR DISCHARGING ITS FUNCTIONS: -**

As per the Act, Rules, Schedules, Ordinance, etc., issued by the Government of India, UT Administration of Dadra & Nagar Haveli and Daman & Diu and the Competent Authority, the concerned records are available in the office/Schools.

**b.(vi) A STATEMENT OF THE CATEGORIES OF DOCUMENTS THAT HELD BY IT OR UNDER ITS CONTROL: -**

1. Various registers such as Dispatch Register, Muster Roll, Dead Stock Register, Counter Signature Register, Pay Bill Register, Consumable Register, Stamp Accounts Register, Budget Control Register, Bill Transaction Register, Peon Book, service books of employees/teachers, etc.
2. Various files such as Recruitment Rules (RR) Files, Recruitment of Teacher and other staff files, files for each case of court matters, RTI reply file, Personnel file of each teachers/employee, policy file, acts & rules files, financial proposal files, purchase file, transfer proposal files, opening of new school file, GIA files, Scholarship files, schemes file, award file, annual calendar file, LSQ/RSQ file, tender file, ministry correspondence file, SC Commission correspondence file, etc.

**b.(vii) THE PARTICULARS OF ANY ARRANGEMENT THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION BY, THE MEMBER OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR IMPLEMENTATION THEREOF:**

No such special policy is formulated in this regard. If any such representations get received, the necessary proposal will be examined and will be submitted to competent authority for approval of the same.

**b.(viii) A STATEMENT OF THE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVICE AND AS TO WHETHER MEETINGS OF THOSE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES ARE OPEN TO THE PUBLIC, OR THE MINUTES OF SUCH MEETINGS ARE ACCISSIBLE FOR PUBLIC: -**

No such board/council/committee/other such body constituted. The same may constituted as and when required. However, the office constitutes committee as and when required as per order of the UT of DNH&DD such as DPC for Promotion/MACP, DSC for clearance of probation, scrutiny committee to scrutinize various applications, GIA committee, etc. which in not of public nature of whose minutes cannot be published.

Moreover, such committees will be constituted as and when required. However, various committees are constituted as school level such as PTA, SMC/SMDC, etc., minutes of which can be accessible to public.

**b.(ix) A DIRECTORY OF ITS OFFICERS AND EMPLOYEES: -**

<b>Sr. No.</b>	<b>Name and designation of an employee</b>	<b>Contact number</b>
<b>1.</b>	Shri Rajesh Jagubhai Halpati, Assistant Director of Education (Admin.), UT of DNH&DD	9825182261
<b>2.</b>	Shri Paritosh V. Shukla, Assistant Director of Education (Acad.), UT of DNH&DD	9824231272

3.	Shri Rajendra Mohile, District Education Officer (Acad.), Daman	9824176225
4.	Ms. Smitha Thomas, Assistant District Education Inspector,	9979688860
5.	Shri Arvind Parmar, Statistical Assistant	9979085841
6.	Shri Prakash L. Patel, TGT	9427243458
7.	Shri Dilip R. Valvi, TGT	9913216215
8.	Shri Dharmesh Patel, Accountant	9714493949
9.	Shri Sandipkumar R. Patel, Lab. Tech.	9978022205
10.	Shri Bhavesh M. Patel, LDC	8000685959
11.	Shri Shakoor Hanif Lakhani, LDC	9978000919
12.	Shri Utkarsh M. Smart, LDC	8320560238
13.	Shri Bhulabhai N. Dhodi	9726851629

*b.(x)* **THE MONTHLY RENUMERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEE, INCLUDING THE SYSTEM OF COMPENSATIONS PROVIDED IN ITS REGULATIONS: -**

<b>Sr. No.</b>	<b>Name and designation of an employee</b>	<b>Pay Level at per 7<sup>th</sup> CPC</b>
1.	Shri Rajesh Jagubhai Halpati, Assistant Director of Education (Admin.), UT of DNH&DD	Level – 10
2.	Shri Paritosh V. Shukla, Assistant Director of Education (Acad.), UT of DNH&DD	Level – 10
3.	Shri Rajendra Mohile, District Education Officer (Acad.), Daman	Level – 10
4.	Ms. Smitha Thomas, Assistant District Education Inspector,	Level – 7
5.	Shri Arvind Parmar, Statistical Assistant	Level – 7
6.	Shri Prakash L. Patel, TGT	Level – 7
7.	Shri Dilip R. Valvi, TGT	Level – 7
8.	Shri Dharmesh Patel, Accountant	Level – 6
9.	Shri Sandipkumar R. Patel, Lab. Tech.	Level – 5
10.	Shri Bhavesh M. Patel, LDC	Level – 4
11.	Shri Shakoor Hanif Lakhani, LDC	Level – 2
12.	Shri Utkarsh M. Smart, LDC	Level – 2
13.	Shri Bhulabhai N. Dhodi	Level – 4

**b.(xi) THE BUDGET ALLOCATED TO EACH OF ITS AGENCY, INDICATING THE PARTICULARS OF ALL HEAD PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENTS MADE:**

-

<b>Sr. No.</b>	<b>Budget Head</b>			<b>Budget Allocated for the F.Y. 2023-24 (Rs. In lakhs)</b>
	2202	-	General Education	-
	02	-	Secondary Education	
	001	-	Direction & Administration	
	02	-	Government Secondary Schools	
1.	02.00.01		Salaries	1115.60
2.	02.00.02		Wages	1.88
3.	02.00.05		Rewards	9.38
4.	02.00.06		Medical Treatment	3.50
5.	02.00.07		Allowances	643.26
6.	02.00.08		Leave Travel Concession	2.00
7.	02.00.09		Training Expenses	2.00
8.	02.00.11		Domestic Travel Expenses	5.00
9.	02.00.13		Office Expenses	90.00
10.	02.00.19		Digital Equipment	1.00
11.	02.00.30		Other Contractual Services	25.00
12.	02.00.49		Other Revenue Expenditure	-
13.	109,08.00.49		Other Revenue Expenditure (Miscellaneous)	24.50
14.	10,10.00.49		Other Revenue Expenditure (Promotional)	1.00
	2202	-	General Education	-
	04	-	Adult Education	
	200	-	Other Adult Education Programmes	
	13	-	Other Schemes	
15.	13.00.01		Salaries	6.95
16.	13.00.05		Rewards	0.07
17.	13.00.06		Medical Treatment	1.00
18.	13.00.07		Allowances	3.81
19.	13.00.08		Leave Travel Concession	0.06
20.	13.00.07		Domestic Travel Expenses	0.62
21.	13.00.49		Other Revenue Expenditure	1.00
	2202	-	General Education	
	80	-	General	
	796	-	Tribal Area Sub Plan	
	02	-	Establishment	
22.	02.00.49		Other Charges	8.50

	2204	-	Sports & Youth Services		
	001	-	Direction & Administration		
	07	-	Directorate of Sports & Youth Services		
23.	07.00.49		Other Revenue Expenditure		3.00
	2205	-	Art & Culture		
	105	-	Public Libraries		
	22	-	Dadra & Nagar Haveli and Daman & Diu		
24.	22.00.13		Office Expenses		1.00
25.	22.00.19		Digital Equipment		1.00
26.	22.00.21		Supplies and Materials		1.00
	2205	-	Art & Culture		
	796	-	Tribal Area Sub Plan		-
	03	-	Others		
27.	03.00.49		Other Charges		3.50
	4202	-	Capital Outlay on Education, Sports, Art and Culture		
	01	-	General Education		
	202	-	Secondary Education		
	05	-	buildings		
28.	05.00.71		Information Computer Telecommunication ICT Equipment		27.94

**b.(xii) THE MANNER OF EXECUTION OF SUBSIDY PROGRAMMES, INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES: -**

This office does not provide any such subsidy to any public. However, the students get benefitted through respective schemes.

**b.(xiii) PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR AUTHORIZATIONS GRANTED BY IT: -**

- 1) Permission to start new private/unaided school,
- 2) Free Admission to Economically Weaker Students to class I of Private Schools of Daman as per RTE Act, 2009 with no tuition fee from Class I to class VIII,
- 3) Order regarding no tuition fees during COVID-19 pandemic was also issued.

*b.(xiv)* **DETAILS IN RESPECT OF THE INFORMATION, AVAILABLE TO OR HELD BY IT, REDUCED IN AN ELECTRONIC FORM: -**

1. E-Tender,
2. GeM,
3. PFMS,
4. File Tracking System (FTS),
5. All the data are invited from all the schools through Google Sheet, scan copy or word/excel file,
6. All orders, circulars, correspondences, etc., are scanned and circulated/sent to the concerned,
7. Seniority lists of teachers,
8. Recruitment Rules,
9. Acts and Rules.
10. Advertisement

*b.(xv)* **THE PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION, INCLUDING THE WORKING HOURS OF A LIBRARY OR READING ROOM, IF MAINTAINED FOR PUBLIC USE: -**

Any citizen of Indian can seek information under the Right To Information (RTI) Act, 2005 as per prescribed procedure. The department does not have its own library or reading room. The details/information are available on notice board of the office.



*b.(xvi)* **THE NAMES, DESIGNATIONS AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS: -**

**Name & Designation of PIO: -** Shri Rajesh Jagubhai Halpati,  
Assistant Director of Education  
(Admin.), UT of DNH&DD.


**Address: -** Directorate of Education, Shiksha Sadan,  
Near Collectorate, Moti Daman,  
DAMAN – 396 220.

**Contact No. of PIO: -** (O) 0260-2230126 (M) 9825182261.

**Email Id: -** [diredu-dd@nic.in](mailto:diredu-dd@nic.in) , [adedmn-dd@nic.in](mailto:adedmn-dd@nic.in) ,  
[daman.education@gmail.com](mailto:daman.education@gmail.com) .

*b.(xvii)* **SUCH OTHER INFORMATION AS MAY BE PRESCRIBED; AND THEREAFTER UPDATE THESE PUBLICATIONS EVERY YEAR: -**

The particulars as mentioned above are hereby placed for the information of public at large. In addition to the above, in case, any person wishes to obtain any further information pertaining to the functioning of this office or of Government Secondary/Higher Secondary Schools of Daman, he/she may approach an above officer/office as per provision provided in RTI Act, 2005.

  
**(Rajesh Jagubhai Halpati)**  
Assistant Director of  
Education (Admin.),  
UT of DNH&DD