

**U.T. ADMINISTRATION OF
DADRA & NAGAR HAVELI AND DAMAN & DIU,
ELECTION CELL,
SILVASSA**

NO. ADM/ELE/SVEEP/2023-24/05/23

Date: 29/01/2024

SHORT TERM TENDER

NAME OF WORK:- HIRING OF MOBILE VAN (DISPLAY THROUGH LED AND LOUD SPEAKER) FOR VOTERS AWARENESS UNDER SVEEP ACTIVITIES IN PANCHAYAT AREA.

The Collector/District Election Officer, Dadra & Nagar Haveli invites sealed short term tenders on behalf of the President of India from any interested advertising agencies as per the detail below:

Sr. No.	Particulars	Tender fees	Estimated Cost	EMD
1.	HIRING OF 02 MOBILE VAN FOR PERIOD OF 30 DAYS WITH DRIVER (DISPLAY THROUGH LED AND LOUDSPEAKER) in District Panchayat Area 1. DG Generator with fuel for 8 hours with loud sound system and mike. 2. Advertisement in Kms Daily 60 Kms. 3. Flex Banner with frame size approx., 350 Sq.ft.	Rs.1000/-	Rs. 4,95,600/-	Rs. 10,000/-

Tender document for **“Hiring of 02 Mobile Van (Display Through LED and Loudspeaker) For Voters Awareness Under SVEEP Activities (in District Panchayat areas)”** will be available in the office of the Responsible Officer (SVEEP), Silvassa Municipal Council, Opp. Udyog Bhavan, 66 kv road, Silvassa-396230 on all working days from 29/01/2024 to 05/02/2024 at the tender fees of Rs. 1000/- only in form of Demand Draft of any Nationalized Bank only in favour of Collector/District Election Officer, Dadra & Nagar Haveli, Silvassa.

The tender cover along with DD and EMD should be properly covered sealed and super scribed **“Hiring of 02 Mobile Van (Display Through LED and Loudspeaker) For Voters Awareness Under SVEEP Activities (in District Panchayat areas)”** on envelop and send it by RPAD or hand it cover in person so as to reach in the office of the Responsible Officer (SVEEP), Silvassa Municipal Council, Opp. Udyog Bhavan, 66 kv road, Silvassa-396230 on or before 3.00 PM on 05/02/2024.


The tender will be opened on the same day in presence of the tenderer if possible. Tender without EMD and valid tender document shall not be entertained.

The right to reject any or all tenders without giving reason is reserved with the Competent Authority. The validity of the tender shall be for one year from the date of opening of the tender form.

Terms and Conditions are as under:

1. The rates for the items should be inclusive of all taxes and quoted for the unit shown against each item.
2. The firms who are able to supply should quote the rates/provide materials from licensed outlets on receipt of the clear supply order by this department.
3. Sealed envelope should be super scribed word **"Hiring of 02 Mobile Van (Display Through LED and Loudspeaker) For Voters Awareness Under SVEEP Activities (in District Panchayat areas)"**
4. The Supply should be completed within prescribed time limit given by this department.
5. The payment will be after full satisfaction of the representative of department on the basis of number of days the van exhibition is in display.
6. The supplier/agency should quote their rates in their own letter pad or on plain paper with their rubber stamp.
7. No tender will be considered unless the tender documents are fully and completely filled in. All information that may be asked from a bidder must be unequivocally furnished.
8. The Collector/District Election Officer, DNH reserves to itself the right to accept or reject any tender or reject all tenders without assigning any reason thereof, and without thereby incurring any liability to the affected bidders.
9. The tenders shall be considered invalid and non-responsive for non-submission of any document stipulated herein.
10. The Agency shall be fully responsible for any breakdowns, accident or any violation of traffic and other applicable rules.

This is issued with the approval of Collector/District Election Officer, DNH.


Responsible Officer (SVEEP)
Election Cell, DNH,
Silvassa

Copy to:-

1. The CEO, DNH & DD
2. The Jt. CEO, DNH & DD
3. The DEO, DNH.