



Expression of Interest (Eoi) for Empanelment of Transport Agencies for transportation of cases of liquor from Wholesale liquor godown of OIDC in DNH to the various licensed retail outlets across the Union Territory of Dadra & Nagar Haveli

Ref No: OIDC/07/IMFL/DNH/Eoi for Empa. For Transport Agen./94/743 dated 29/12/2023

29th December 2023

Issued by

Omnibus Industrial Development Corporation of Daman & Diu and Dadra & Nagar Haveli Limited (OIDC Ltd)
Corporate Office, Plot No. 35, Somnath,
Nani Daman – 396210
Phone: 0260 – 2241120

NOTICE INVITING EXPRESSION OF INTEREST

| | | |
|----|---|---|
| 1. | Name of Work | Expression of Interest (Eoi) for Empanelment of Transport Contractors for transportation of cases of liquor, Vehicles of desired specifications/Capacity on as and when required basis across the Union Territory of Dadra & Nagar Haveli |
| 2. | Area of Operation | Union Territory of Dadra & Nagar Haveli |
| 3. | Place of obtaining EOI documents | The EOI documents can be downloaded from the below mentioned website: https://ddd.gov.in/ |
| 4. | Period of Issue of EOI Documents/ downloading from website | From 29.12.23 to 05.01.24 |
| 5. | Last date for Receipt of EOI | 05.01.24 upto 15:00 Hrs |
| 6. | Address to which EOI documents should be submitted | General Manager, DNH Omnibus Industrial Development Corporation of Daman & Diu & DNH Ltd, Corporate Office: Plot No. 35, Behind Gurukripa Canteen, Somnath, Nani Daman. Daman – 396 210. |
| 7. | Date & Time of Opening of Eoi | 05.01.24 at 17:00 Hrs |

Note: - OI DC Ltd reserves the right to withdraw from the process or any part thereof without assigning any reason what so ever. No liability what so ever shall accrue to OI DC Ltd during such events.

1 Letter of invitation

DATE: 29/12/2023

Sub: Omnibus Industrial Development Corporation of Daman & Diu and Dadra & Nagar Haveli Limited's invitation to Expression of Interest for Empanelment of Transport Agencies for transportation of cases of liquor from Wholesale liquor godown of OI DC in DNH to the various licensed retail outlets across the Union Territory of Dadra & Nagar Haveli

Dear All,

On behalf of Omnibus Industrial Development Corporation of Daman & Diu and Dadra & Nagar Haveli Limited (OIDC), a Government Undertaking, the General Manager invites Expression of Interest for Empanelment of Transport Agencies for transportation of cases of liquor from Wholesale liquor godown of OI DC in DNH to the various licensed retail outlets across the Union Territory of Dadra & Nagar Haveli.

OI DC is seeking to empanel Agencies for carrying out various activities as mentioned in the EOI enclosed herewith.

Please note the last date for submission of your proposal is 05.01.24 @ 15:00 Hrs.

Yours Faithfully,
General Manager

2 Introduction:

2.1 General

Omnibus Industrial Development Corporation of Daman & Diu and Dadra & Nagar Haveli Limited, (OIDC Ltd), a Govt. Undertaking was incorporated on 27th March'1992 under the Company's Act 1956. OIDC Ltd has emerged as a truly Omnibus Corporation performing multifarious functions. The main activities performed by OIDC Ltd in the UT of Daman & Diu and Dadra and Nagar Haveli are:

- 1) Development of industrial estates
- 2) Supply of quality liquor
- 3) Housing for EWS
- 4) Infrastructure development
- 5) Development of tourism infrastructure
- 6) Saarthi Bus Sewa
- 7) Ease of Doing Business

OIDC Ltd is having its liquor operations in Daman, Diu and Dadra & Nagar Haveli. OIDC is seeking for a Transport agency / company / firm who shall provide vehicles along with driver for transportation of liquor from Wholesale Godown of OIDC in Dadra & Nagar Haveli to the various retail licensees across Dadra & Nagar Haveli.

2.2 About this Expression of Interest

Omnibus Industrial Development Corporation of Daman & Diu and Dadra & Nagar Haveli Limited,(OIDC Ltd) invites Expression of Interest from eligible transporters for transportation of cases of liquor from the Wholesale liquor godown of OIDC Ltd at Silvassa to its retail licencees in UT. of Dadra & Nagar Haveli by providing Vehicles of desired specifications on as and when required basis across the UT. of Dadra & Nagar Haveli.

OIDC Ltd intends to address the opportunity across the UT. of Dadra & Nagar Haveli in association with experienced and competent Transport contractors interested in providing services for material transportation in the country.

3 Scope of Work for Transporters

Detailed scope of work for the transportation of liquor will be as per the requirements of O IDC, however broad scope of work is as follows:

1. Transport liquor as per the Invoice and Transport Permit to the retail licensees across UT. of Dadra & Nagar Haveli.
2. Ensure to carry all the necessary documents for transportation of liquor.
3. The transport contractor has to place GPS devices in vehicles engaged for transportation of liquor and has to configure the device with the IERMS software of Excise Department, DNH.
4. The vehicles should have dash cam and geo fencing for vehicle tracking.
5. The Transport contractors are responsible for the quantity of the materials handed over to them for safe delivery of liquor as per the invoice and transport permit.
6. No goods other than Liquor shall be carried in the vehicles deployed for transportation of Liquor.
7. Time is the essence of the contract, and the successful contractor is required to make available the vehicles as when required by the O IDC Ltd.
8. The Transport charges shall include loading and unloading also. Loading and unloading are to be done by the labour of transport contractors. O IDC Ltd has no obligation under any circumstances to pay to any labour for loading and unloading.
9. Damages/Breakages and shortages to the goods handed over for transport will be to the account of the transport contractors and shall be settled between the concerned retail licensee and the transporter and O IDC Ltd shall not be financially liable for the damages/breakages and shortages.
10. No separate shortage / variation certificate will be issued by O IDC Ltd. as the transport contractor's representative / vehicle drivers witness the delivery challans / invoice / bills.
11. The transport contractor should strictly adhere to the provisions contained in the Motor Vehicles Act as well as the prevailing Excise Act in the territory while carrying out the contract, any damages / losses etc., to other movable and immovable properties will be to the transport contractors risk and responsibility only.
12. The transport contractor shall co-ordinate and co-operate with the other empanelled transporters also to ensure optimum clearance and speed up of operation.
13. Supplies meant for a particular retail shop shall be delivered strictly to that shop only as per the Transport permit concerned. For wrong delivery, action as deemed fit by O IDC Ltd, including levy of penalty (and termination of contract) will be taken.
14. All materials transported shall be delivered by the transport contractors to be addressed retail units and no sub-contracting is permitted. In case of any breakdown of vehicle during transportation, the same should be immediately brought to the notice of the Assistant

Manager deployed in the liquor godown of O IDC Ltd. Alternate arrangements should be made by the transporter under intimation to O IDC Ltd only and with the approval of the Excise Department, DNH only.

15. In case of any accident, the transporter should inform O IDC Ltd immediately and any loss arising out of accident will be payable by the Transporter at the selling rate of O IDC Ltd.

4 Empanelment Process

4.1 Submission of Eol:

1. Omnibus Industrial Development Corporation of Daman & Diu and Dadra & Nagar Haveli Limited, (OIDC Ltd), a Govt. Undertaking, plans to empanel reputed transporters / contractors for transportation of liquor from Wholesale Godown of OIDC in Dadra & Nagar Haveli to the various retail licensees across Dadra & Nagar Haveli.
2. The transporters shall provide the vehicles of the desired specifications as and when required basis for transportation of liquor across the territory of Dadra & Nagar Haveli. Eligible transporters are advised to read this document in detail and assess their capabilities before submission of Expression of Interest.
3. This invitation has been prepared to enable potentially interested Firms who are meeting the qualification criteria to submit their Expression of Interest (“Eol”).
4. OIDC Ltd shall decide to empanel / reject the Eol of Transporters. The decision of the evaluation committee on technical suitability shall be final and binding.
5. Interested agencies may download the Notice for Eol document from website: <https://ddd.gov.in/>. The prospective agencies desirous of participating may view and download the document free of cost.
6. Interested agencies may submit their Expression of Interest (Eol) by providing all the necessary documents in English as specified in this document.
7. The Expression of Interest document should be submitted in a sealed cover and reach the following address by 05/01/2024 upto 15:00 Hrs. Any submission beyond the stipulated time will be summarily rejected. OIDC Ltd reserves the right to extend the time period for submission of proposals.

General Manager, OIDC, DNH
Omnibus Industrial Development Corporation of Daman & Diu & DNH Ltd,
Corporate Office:
Plot No. 35, Behind Gurukripa Canteen,
Somnath, Nani Daman.
Daman – 396 210.

8. The proposal shall be submitted in a sealed envelope Superscribed as Eol for Empanelment of Transport Contractors for transportation of cases of liquor, Vehicles of desired specifications/Capacity on as and when required basis across the Union Territory of Dadra & Nagar Haveli.
9. OIDC Ltd reserves the right to withdraw this Eol or reject the whole/part of any/all bids received, without assigning any reasons.

5 Eligibility criteria

5.1 Conditions of Eligibility of Applicants:

- i. The Transport Company / Agency / firm should be a Company registered under Indian Companies Act, 1956/2013
OR
The Transport Contractor should be a company / firm / LLP / proprietorship.
- ii. At least three years of experience in the field of transportation anywhere in India.
- iii. Minimum average turnover of Rs. 10 Lakhs during the last three financial years supported by audited financial statements.
- iv. The Transport company should own minimum 10 vehicles at the time to submission of EoI or shall furnish an affidavit that he shall purchase another 10 vehicles for transportation within a period of two months.
- v. The Transport Company / Agency / firm should have office of the company/firm/agency in the UTs of Daman & Diu / Dadra & Nagar Haveli or in the neighbouring states of Gujarat or Maharashtra.
- vi. The Transport Contractor should have a PAN no. & GST no.
- vii. The Transport Company / Agency / firm should furnish signed declaration indicating that they have not been blacklisted/ debarred by the Ministries/ Departments of Govt. of India/ Central PSUs/ Nationalised Banks/ State Govt. Departments/ Autonomous Bodies/ Statutory Bodies/ Corporations for the last two years and there is no litigation with any Government Department on account of similar services.
- viii. Self attested of following documents to be submitted
 - a. Copy of Registration Certificate under the Companies Act, 1956 / 2013 or partnership firm registered under Indian Partnership Act or Proprietary concern.
 - b. Copy of PAN Number and GST number
 - c. Copy of the latest IT Returns filed with the Income Tax Department
 - d. Copy of EPF Registration Certificate
 - e. Copy of ESI Registration Certificate
 - f. Copy of the Service Tax Registration Certificate
 - g. Copy of the Turnover Statement for the last two years

5.2 **General Instructions:**

- i. The Transport Contractor shall bear all the costs for preparation of responses to the EoI and must be ready to undertake this activity on its own.
- ii. Any false information provided in the EoI will lead to disqualification and other suitable penal actions.
- iii. This EoI does not constitute and will not be deemed to constitute any commitment on the part of OI DC Ltd for empanelment.

6 General Terms and Conditions

- i. Relationship between the Transport Company and O IDC Ltd shall be that of a Transport Contractor and nothing shall be construed to create a relationship, joint venture, partnership.
- ii. O IDC Ltd and the Transport Contractor shall indemnify, defend and hold harmless each other and its divisions, successors, subsidiaries and affiliates, the assigned of each other and their directors, officers, agents and employees from and against all liabilities, claims, losses and damages of any nature, including, without limitation, all expenses, cost and judgements incident there to O IDC Ltd and O IDC Ltd's obligations under this indemnity will survive the expiration, termination, completion or cancellation of this Contract or an order hereunder.
- iii. O IDC Ltd and the Transport Contractor shall not be under any liability to each other or to any other party in any way whatsoever for the destruction, damage, delay or any other matters of the nature arising out of reasons beyond the control of either party , including but not limited to a war, rebellion, civil commotion, strikes, lock outs and industrial disputes, fire, explosion, earthquake, Act of God, flood, drought, bad weather, requisitioning or other act or order by any government department, council or other constituted body, and similar other reasons.
- iv. The Transporter shall ensure the availability of the vehicle alongwith the driver as per the requirement of O IDC.
- v. All disputes arising out of this contract and questions relating to its interpretation etc shall be referred to the General Manager, O IDC Ltd and if not resolved shall be referred to the sole arbitration of Managing Director, O IDC Ltd for his decision, which shall be final and binding on both parties.

7 Selection Process

The transport contractor shall be evaluated for empanelment as per below criteria:

| SN | Evaluation criteria | Scoring methodology | Maximum Marks | | | | | | | | |
|------------------------|---|---|----------------|-------|------------------------|----|------------------------|----|--------------------|----|--|
| 1. | Vehicles | | 30 | | | | | | | | |
| 1.1 | The transporter should own minimum 10 vehicles | <p>a) 15 marks shall be awarded to the transporter fulfilling the minimum requirements of 10 vehicles</p> <p>b) Additional Number of vehicles owned shall be awarded marks as under:</p> <table border="1"> <thead> <tr> <th>Addl. Vehicle</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>1 Vehicle</td> <td>05</td> </tr> <tr> <td>2 Vehicles</td> <td>10</td> </tr> <tr> <td>3 & more Vehicles</td> <td>15</td> </tr> </tbody> </table> | Addl. Vehicle | Marks | 1 Vehicle | 05 | 2 Vehicles | 10 | 3 & more Vehicles | 15 | |
| Addl. Vehicle | Marks | | | | | | | | | | |
| 1 Vehicle | 05 | | | | | | | | | | |
| 2 Vehicles | 10 | | | | | | | | | | |
| 3 & more Vehicles | 15 | | | | | | | | | | |
| 2. | Turnover | | 30 | | | | | | | | |
| 2.1 | Minimum average turnover of Rs. 10 Lakhs during the last three financial years | <p>a) 15 marks shall be awarded to the transporter fulfilling the minimum average turnover requirements of Rs. 10 lakhs during the last three financial years</p> <p>b) Additional Turnover shall be awarded marks as under:</p> <table border="1"> <thead> <tr> <th>Addl. Turnover</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>Rs. 10 to Rs. 12 Lakhs</td> <td>05</td> </tr> <tr> <td>Rs. 12 to Rs. 15 Lakhs</td> <td>10</td> </tr> <tr> <td>Above Rs. 15 lakhs</td> <td>15</td> </tr> </tbody> </table> | Addl. Turnover | Marks | Rs. 10 to Rs. 12 Lakhs | 05 | Rs. 12 to Rs. 15 Lakhs | 10 | Above Rs. 15 lakhs | 15 | |
| Addl. Turnover | Marks | | | | | | | | | | |
| Rs. 10 to Rs. 12 Lakhs | 05 | | | | | | | | | | |
| Rs. 12 to Rs. 15 Lakhs | 10 | | | | | | | | | | |
| Above Rs. 15 lakhs | 15 | | | | | | | | | | |
| 3. | Experience | | 30 | | | | | | | | |
| 3.1 | Should have at least three years of experience in the field of transportation anywhere in India | a) 15 marks shall be awarded to the transporter have at least three years of experience in the field of transportation | | | | | | | | | |

| | | anywhere in India b) Additional Experience shall be awarded marks as under: | | | | | | | | | |
|-------------------------|---|---|-------------------------|--------------|--------|----|-------------|----|---------------|----|--|
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| Addl. Experience | Marks | | | | | | | | | | |
| 1 Year | 05 | | | | | | | | | | |
| 2 – 3 Years | 10 | | | | | | | | | | |
| Above 3 Years | 15 | | | | | | | | | | |
| 4. | Office | | 10 | | | | | | | | |
| 4.1 | Should have office of the company / firm/ agency in the UTs. Of Daman & Diu / Dadra & Nagar Haveli or in the neighboring states of Gujarat or Maharashtra | <p>5 marks shall be awarded to the transporter meeting the minimum eligibility criteria of having office of the company / firm/ agency in the UTs. Of Daman & Diu / Dadra & Nagar Haveli or in the neighboring states of Gujarat or Maharashtra</p> <p>Additional 5 marks shall be awarded to the transporter having office in Silvassa</p> | | | | | | | | | |

The Transport Contractor scoring the highest marks shall be empanelled by OI DC Ltd. The OI DC Ltd shall empanel three (3) transporters based on their merit.

Annexure I

Ref:

Date:

To,
General Manager, OI DC, DNH
Omnibus Industrial Development Corporation of Daman & Diu & DNH Ltd,
Corporate Office:
Plot No. 35, Behind Gurukripa Canteen,
Somnath, Nani Daman.
Daman – 396 210.

Subject: Invitation of Proposal for Expression of Interest (Eol) for Empanelment of Transport Agencies for transportation of cases of liquor from Wholesale liquor godown of OI DC in DNH to the various licensed retail outlets across the Union Territory of Dadra & Nagar Haveli

Dear Sir,

This is to notify you that our company intends to submit a proposal in response to the Eol for “Expression of Interest (Eol) for Empanelment of Transport Agencies for transportation of cases of liquor from Wholesale liquor godown of OI DC in DNH to the various licensed retail outlets across the Union Territory of Dadra & Nagar Haveli.

Primary and Secondary contacts for our company are:

| | |
|--------------|--|
| Name | |
| Title | |
| Company Name | |
| Address | |
| Phone | |
| Mobile | |
| Email ID | |

We confirm that the information contained in this response or any part thereof, including appendix, exhibits and other documents and instruments delivered, or to be delivered to OI DC Ltd is true, accurate, verifiable and complete.

This response includes all information necessary to ensure that the statements therein do not in whole in part mislead the department in its short listing process.

We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the short listing process or unduly favors our company in the short

listing process, we are liable to be dismissed from the selection process or termination of the contract during the project, if selected to do so. We further undertake that our Company is never black-listed by any Ministry, Government Departments/ PSUs of the Central or State Government of the country.

We agree to abide by the terms and conditions set forth in this EoI.

(Signature)

(Name)

(Designation)

Signature and Stamp of Transporter

Annexure II
Authorization Letter
(To Be Submitted on Letter head)

Ref:

Date:

To,
General Manager, OI DC, DN H
Omnibus Industrial Development Corporation of Daman & Diu & DN H Ltd,
Corporate Office:
Plot No. 35, Behind Gurukripa Canteen,
Somnath, Nani Daman.
Daman – 396 210.

Subject: Invitation of Proposal for Expression of Interest (Eol) for Empanelment of Transport Agencies for transportation of cases of liquor from Wholesale liquor godown of OI DC in DN H to the various licensed retail outlets across the Union Territory of Dadra & Nagar Haveli

Dear Sir,

With reference to above mentioned Eol,(Name of the person authorized to sign),(Designation), is authorized to sign the above mentioned proposal on behalf of the Company for “Expression of Interest (Eol) for Empanelment of Transport Agencies for transportation of cases of liquor from Wholesale liquor godown of OI DC in DN H to the various licensed retail outlets across the Union Territory of Dadra & Nagar Haveli.

Signature of _____(Name of person who is authorized to sign), is attested below.

Thanking you,

Name
Designation

Signature of _____(Name of person who is authorized to sign)

Attested

Signature and Stamp of Transporter

Annexure III
Undertaking
(To Be Submitted on Letter head)

Ref:

Date:

To,
General Manager, OI DC, DNH
Omnibus Industrial Development Corporation of Daman & Diu & DNH Ltd,
Corporate Office:
Plot No. 35, Behind Gurukripa Canteen,
Somnath, Nani Daman.
Daman – 396 210.

Subject: Invitation of Proposal for Expression of Interest (Eoi) for Empanelment of Transport Agencies for transportation of cases of liquor from Wholesale liquor godown of OI DC in DNH to the various licensed retail outlets across the Union Territory of Dadra & Nagar Haveli

Dear Sir,

With reference to above Eoi, we _____ (Name of the firm/Business Associate) hereby certify that we have not been banned/ de-listed/ debarred from business by any PSU/Govt. Department during last 3 years.

Thanking you,

Name
Designation

Signature of _____(Name of person who is authorized to sign)

Signature and Stamp of Transporter