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UT Administration of, Dadra & Nagar Haveli & Daman & Diu
Department of Planning & Statistics,
Fort Area, Near District Session Court, Moti Daman- 396220.

No. DPS/SSM-SIT-REC/2023-24/2088

Date: 11/11/2023.
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ADVERTISEMENT
(Walk-In-Interview)

The Department of Planning and Statistics, Daman invites application from eligible professions for the following post under State Support Mission purely on Short Term Contract basis for duration of 1 year and 6 months. The eligibility for the post is as

1 Team Leader

1	Name of position	Team Leader
2	Number of positions	1(One)
3	Age Limit	Candidates should be below 50 years of age as on the date of advertisement.
4	Period of Contract	For a period of 1 years & 6 months.
5	Remuneration (per month)	Rs 1,50,000/- (Consolidated inclusive of all)
6	Education qualification	Essential Masters in Economics or MBA in Finance or Post Graduate Diploma in Management with considerable amount of field experience post highest qualification Desirable Persons with advanced diploma or degree in M&E, Project Appraisal & Risk Management, additional qualifications, and published papers in the relevant field would be preferred.
7	Experience	Minimum 10 (ten) years' experience relevant to the job description. Preference will be given to persons with on-field experience with State government, work experience in project management, project appraisal, monitoring & evaluation, policy advocacy in the areas of governance, development-related projects, and programme implementation. Candidates should also have demonstrated experience relating to leading teams, managing projects, as well as conducting stakeholder engagement. The experience of internship/training will not be considered.
8	Knowledge and Skills	<ul style="list-style-type: none"> • Experience in stakeholder management • Experience in drafting reports and reviewing detailed project reports • Prior experience with Government, UN agencies and other international organizations is desirable • Knowledge and experience related to National/State planning • Excellent Analytical and Problem-solving skills

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9	Job description/ Duties & Responsibilities	<ul style="list-style-type: none"> • Maintain synergy between the State Planning Department, LKland NITI Aayog. • To assist SIT in achieving its objectives in collaboration with NITI Aayog and the LKI. • Preparation of development strategies, sectoral targets, socioeconomic goals and State Vision@ 2047, as per the State's requirements and roadmap to achieve the same
		<ul style="list-style-type: none"> • Draft policy briefs, presentations and other documents. • Coordination with development partners and technical agency concerned • Support mechanisms for strengthening horizontal and vertical coordination within Government. • Assist State in strengthening the innovation ecosystem • Assist State in strengthening the monitoring & evaluation ecosystem • Create and facilitate cross learning platforms • Documentation of activities performed under SIT • Preparation of the State, regional and sectoral reports on regular basis • Regular update on progress in State using the dashboard/ portal maintained by NITI Aayog • Plan and organise workshops and other events related to the SIT, including preparation of inputs for the workshop • Perform such other functions as may be necessary for the interest of the Mission • To design and conduct field survey and studies on different sectors of economy in collaboration with organizations of national and international repute. • To prepare various state indices on line of Indices prepared by NITI AAYOG, UN organizations etc. • To conduct sectoral market research, in collaboration with renowned market research agencies. • Maintain synergy between the Planning Department, Lead Knowledge Institution and NITI Aayog. • Facilitate in organization of meetings and workshops; recording of minutes and monitoring of compliance. • Share knowledge, experience, and best practices among stake holders.

2 Industry & Infrastructure Expert

1	Name of position	Industry & Infrastructure Expert
2	Number of positions	1 (One)
3	Age Limit	Candidates should be below 50 years of age as on the date of advertisement.
4	Period of Contract	For a period of 1 years & 6 months.
5	Remuneration (per month)	Rs 1,00,000/- (Consolidated inclusive of all)

6	Education qualification	<p>Essential Masters in Industry & Infrastructure or any branch of Industry or MBA or Post Graduate Diploma in Management in the specified sector with considerable amount of field experience post highest qualification</p> <p>Desirable Persons with advanced diploma or degree in (the specified sector), published papers in the relevant field would be preferred.</p>
7	Experience	<p>Minimum 8 (eight) years' experience relevant to the job description.</p> <p>Preference will be given to persons with work experience in <i>specified sector</i>, implementation of programmes. Candidates should also have demonstrated experience relating to leading teams, managing projects, as well as conducting stakeholder engagement.</p> <p>The experience of internship/training will not be considered.</p>
8	Job description/ Duties & Responsibilities	<ul style="list-style-type: none"> • To monitor the KPIs related to Industry & Infrastructure Sector • To collaborate with renowned institutions/organizations such as CSIR, NITIE, CRRI, IITs, IIMs, etc. to latest advancement in Industry & Infrastructure Sector. • Provide independent insight on strategy proposed by consultancy firm on Industry & Infrastructure Sector • To lead analytical work related to Industrial Sector Analysis, Industrial Competitiveness Assessment, Infrastructure Needs Assessment, Regulatory Policy Analysis, Supply Chain Analysis, Infrastructure Financing and Funding Models, Industrial Policy Analysis etc. • To design and conduct field survey and studies on Industry & Infrastructure sector of the economy in collaboration with organizations of national • To prepare various sector related state indices on line of Indices prepared by NITI AYOG, UN organizations etc. • To conduct sectoral market research, in collaboration with renowned market research agencies. • Maintain synergy between the State Planning Department, LKI and NITI Aayog • To assist SIT in achieving its objectives in collaboration with NITI Aayog and the LKI • Evaluation and assessment of existing strategies, methodologies, and systems to improve the socio-economic condition of the State • Preparation of development strategies, sectoral targets, socio economic goals and State Vision@ 2047, as per the State's requirements and roadmap to achieve the same • Draft policy briefs, presentations and other documents. • Coordination with development partners and technical agency concerned • Support mechanisms for strengthening horizontal and vertical coordination within Government. • Coordinate with State/UT officials for preparation of

		<p>project proposals to be taken up for implementation by the State Government.</p> <ul style="list-style-type: none"> • Assist State in strengthening the innovation ecosystem • Assist State in strengthening the monitoring and evaluation ecosystem • Create and facilitate cross learning platforms • Documentation of activities and emerging good practices performed by the SIT • Support in preparation of State, regional and sectoral reports on regular basis. • Support regular updates on progress in State using the dashboard/portal maintained by NITI Aayog • Support in organizing workshops and other events related to the SIT, including preparation of inputs for the workshops • Any other tasks assigned by the supervisor (Team Leader) as may be necessary in the interest of the Mission • Share knowledge, experience, and best practices among stake holders.
9	Knowledge and Skills	<ul style="list-style-type: none"> • Experience in stakeholder management • Experience in carrying out research and preparing policy briefs • Experience in drafting reports and reviewing detailed project reports • Prior experience with Government, UN agencies and other international organizations is desirable • Knowledge and experience related to National/State planning • Excellent Analytical & Problem-solving skills

3. Social Sectors Expert

1	Name of position	Social Sectors Expert
2	Number of positions	1 (One)
3	Age Limit	Candidates should be below 50 years of age as on the date of advertisement.
4	Period of Contract	For a period of 1 years & 6 months.
5	Remuneration (per month)	Rs 1,00,000/- (Consolidated inclusive of all)
6	Education qualification	<p>Essential Masters in social work, sociology, psychology, public policy, international development or MBA or Post Graduate Diploma in Management in the specified sector with considerable amount of field experience post highest qualification</p> <p>Desirable Persons with advanced diploma or degree in (the specified sector), published papers in the relevant field would be preferred. Training in specific areas, such as trauma informed care, child protection, mental health, gender sensitivity, or conflict resolution, for addressing specific social challenges. Proficiency in data analysis tools and software allows for data-driven decision making and evidence-based</p>

		programming.
7	Experience	<p>Minimum 8 (eight) years' experience relevant to the job description.</p> <p>Preference will be given to persons with work experience in <i>specified sector</i>, implementation of programmes. Candidates should also have demonstrated experience relating to leading teams, managing projects, as well as conducting stakeholder engagement.</p> <p>The experience of internship/training will not be considered.</p>
8	Job description/ Duties & Responsibilities	<ul style="list-style-type: none"> • To monitor the KPIs related to Social Sector • To collaborate with renowned institutions/organizations such as CSIR, NITIE, CRRRI, IITs, IIMs, etc. to latest advancement in Social Sector. • Provide independent insight on strategy proposed by consultancy firm on Social Sector • To lead analytical work related to Social Needs Assessment, Impact Assessment, Social Policy Analysis, Social Impact Measurement, Social Entrepreneurship Analysis etc. • To design and conduct field survey and studies on Social sector of the economy in collaboration with organizations of national • To prepare various sector related state indices on line of Indices prepared by NITI AYOOG, UN organizations etc. • To conduct sectoral market research, in collaboration with renowned market research agencies. • Maintain synergy between the State Planning Department, LKI and NITI Aayog • To assist SIT in achieving its objectives in collaboration with NITI Aayog and the LKI • Evaluation and assessment of existing strategies, methodologies, and systems to improve the socio-economic condition of the State • Preparation of development strategies, sectoral targets, socio economic goals and State Vision@ 2047, as per the State's requirements and roadmap to achieve the same • Draft policy briefs, presentations and other documents. • Coordination with development partners and technical agency concerned • Support mechanisms for strengthening horizontal and vertical coordination within Government. • Coordinate with State/UT officials for preparation of project proposals to be taken up for implementation by the State Government. • Assist State in strengthening the innovation ecosystem • Assist State in strengthening the monitoring and evaluation ecosystem • Create and facilitate cross learning platforms • Documentation of activities and emerging good practices performed by the SIT • Support in preparation of State, regional and sectoral reports on regular basis. • Support regular updates on progress in State using the dashboard/portal maintained by NITI Aayog

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		<ul style="list-style-type: none"> • Support in organizing workshops and other events related to the SIT, including preparation of inputs for the workshops • Any other tasks assigned by the supervisor (Team Leader) as may be necessary in the interest of the Mission • Share knowledge, experience, and best practices among stake holders.
9	Knowledge and Skills	<ul style="list-style-type: none"> • Experience in stakeholder management • Experience in carrying out research and preparing policy briefs • Experience in drafting reports and reviewing detailed project reports • Prior experience with Government, UN agencies and other international organizations is desirable • Knowledge and experience related to National/State planning • Excellent Analytical & Problem-solving skills

4 Urban Development Expert

1	Name of position	Urban Development Expert
2	Number of positions	1 (One)
3	Age Limit	Candidates should be below 50 years of age as on the date of advertisement.
4	Period of Contract	For a period of 1 years & 6 months.
5	Remuneration (per month)	Rs 1,00,000/- (Consolidated inclusive of all)
6	Education qualification	<p>Essential Masters in any discipline or Degree in Engineering or Technology (including A. Architecture / B. Planning) from a recognized University or Passed in A. Architecture / B. Planning of the Institution Examinations of the Institute of Engineers (India) or Post Graduate Diploma in Management (Two years)' in the specified sector with considerable amount of field experience post highest qualification</p> <p>Desirable Persons with advanced diploma or degree in (the specified sector), published papers in the relevant field would be preferred.</p>
7	Experience	<p>Minimum 8 (eight) years' experience relevant to the job description.</p> <p>Preference will be given to persons with work experience in <i>specified sector</i>, implementation of programmes. Candidates should also have demonstrated experience relating to leading teams, managing projects, as well as conducting stakeholder engagement.</p> <p>The experience of internship/training will not be considered.</p>

<p>8</p>	<p>Job description/ Duties & Responsibilities</p>	<ul style="list-style-type: none"> • To monitor the KPIs related to Urban Development / Urban Planning Sector • To collaborate with renowned institutions/organizations such as NIUA, CEPT, UNHabitat, IIED, etc. to latest advancement in Urban development sector. • Provide independent insight on strategy proposed by consultancy firm on Urban Development sector. • To lead analytical work related to Urban Spatial Analysis, Transportation Planning and Traffic Analysis, Housing and Real Estate Market Analysis, Infrastructure Needs Assessment, Urban Governance and Policy Analysis, Urban Land Use and Zoning Analysis, Impact Assessment of Urban Policies and Projects etc. • To design and conduct field survey and studies on Urban Development/Urban Planning Sector of the economy in collaboration with organizations of national • To prepare various sector related state indices on line of Indices prepared by NITI AYOJ, UN organizations etc. • To conduct sectoral market research, in collaboration with renowned market research agencies. • Maintain synergy between the State Planning Department, LKI and NITI Aayog • To assist SIT in achieving its objectives in collaboration with NITI Aayog and the LKI • Evaluation and assessment of existing strategies, methodologies, and systems to improve the socio-economic condition of the State • Preparation of development strategies, sectoral targets, socio economic goals and State Vision@ 2047, as per the State's requirements and roadmap to achieve the same • Draft policy briefs, presentations and other documents. • Coordination with development partners and technical agency concerned • Support mechanisms for strengthening horizontal and vertical coordination within Government. • Coordinate with State/UT officials for preparation of project proposals to be taken up for implementation by the State Government. • Assist State in strengthening the innovation ecosystem • Assist State in strengthening the monitoring and evaluation ecosystem • Create and facilitate cross learning platforms • Documentation of activities and emerging good practices performed by the SIT • Support in preparation of State, regional and sectoral reports on regular basis. • Support regular updates on progress in State using the dashboard/portal maintained by NITI Aayog • Support in organizing workshops and other events related to the SIT, including preparation of inputs for the workshops • Any other tasks assigned by the supervisor (Team Leader) as may be necessary in the interest of the Mission • Share knowledge, experience, and best practices among stake holders.
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9	Knowledge and Skills	<ul style="list-style-type: none"> • Experience in stakeholder management • Experience in carrying out research and preparing policy briefs • Experience in drafting reports and reviewing detailed project reports • Prior experience with Government, UN agencies and other international organizations is desirable • Knowledge and experience related to National/State planning • Excellent Analytical & Problem-solving skills
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5 IT & Data Analytics Expert

1	Name of position	IT & Data Analytics Expert
2	Number of positions	1 (One)
3	Age Limit	Candidates should be below 50 years of age as on the date of advertisement.
4	Period of Contract	For a period of 1 years & 6 months.
5	Remuneration (per month)	Rs 1,00,000/- (Consolidated inclusive of all)
6	Education qualification	<p>Essential Master's degree (M.Sc., M.Tech, or M.S.) in Data Science, Data Analytics, Business Analytics, or a specialized IT field. Proficiency in Programming Languages such as Python, R, SQL, Java, or others depending on the domain. Knowledge of database systems and SQL for data storage, retrieval, and manipulation. Familiarity with data visualization tools like Tableau, Power BI, or others to effectively present insights from data. Understanding cloud platforms such as AWS, Azure, or Google Cloud for data storage, processing, and analysis. Expertise in Data Analysis Techniques and predictive modeling.</p> <p>Desirable Persons with advanced diploma or degree in (the specified sector), published papers in the relevant field would be preferred.</p>
7	Experience	<p>Minimum 8 (eight) years' experience relevant to the job description.</p> <p>Preference will be given to persons with work experience in <i>specified sector</i>, implementation of programmes. Candidates should also have demonstrated experience relating to leading teams, managing projects, as well as conducting stakeholder engagement.</p> <p>The experience of internship/training will not be considered.</p>
8	Job description/ Duties &	<p>To monitor and bring analytical report on the KPIs.</p> <ul style="list-style-type: none"> • To collaborate with renowned institutions/organizations such as NASSCOM, etc. to latest advancement in IT & ITeS sector.

	<p>Responsibilities</p>	<ul style="list-style-type: none"> • Provide independent insight on strategy proposed by consultancy firm on IT & ITeS sector. • To lead analytical work related to Market research, and Competitive Analysis, Technology Trends and Emerging Technologies, Data Analytics and Business Intelligence, IT Talent and Skills Analysis etc. • To support Planning department and its different divisions in data analytics, dashboard development, website development. • To support establishment of and operationalization of Data Analytics Unit of Planning department. Will be responsible for all activities related to Data Analytics Unit. • To design and conduct field survey and studies on IT & ITeS Sector of the economy in collaboration with organizations of national • To prepare various sector related state indices on line of Indices prepared by NITI AYOOG, UN organizations etc. <ul style="list-style-type: none"> • To conduct sectoral market research, in collaboration with renowned market research agencies. • Maintain synergy between the State Planning Department, LKI and NITI Aayog • To assist SIT in achieving its objectives in collaboration with NITI Aayog and the LKI • Evaluation and assessment of existing strategies, methodologies, and systems to improve the socio-economic condition of the State • Preparation of development strategies, sectoral targets, socio economic goals and State Vision@ 2047, as per the State's requirements and roadmap to achieve the same • Draft policy briefs, presentations and other documents. • Coordination with development partners and technical agency concerned • Support mechanisms for strengthening horizontal and vertical coordination within Government. • Coordinate with State/UT officials for preparation of project proposals to be taken up for implementation by the State Government. • Assist State in strengthening the innovation ecosystem • Assist State in strengthening the monitoring and evaluation ecosystem • Create and facilitate cross learning platforms • Documentation of activities and emerging good practices performed by the SIT • Support in preparation of State, regional and sectoral reports on regular basis. • Support regular updates on progress in State using the dashboard/portal maintained by NITI Aayog • Support in organizing workshops and other events related to the SIT, including preparation of inputs for the workshops • Any other tasks assigned by the supervisor (Team Leader) as may be necessary in the interest of the Mission • Share knowledge, experience, and best practices among stake holders.
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9	Knowledge and Skills	<ul style="list-style-type: none"> • Experience in stakeholder management • Experience in carrying out research and preparing policy briefs • Experience in drafting reports and reviewing detailed project reports • Prior experience with Government, UN agencies and other international organizations is desirable • Knowledge and experience related to National/State planning • Excellent Analytical & Problem-solving skills
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6 Economic & Finance Expert

1	Name of position	Economic & Finance Expert
2	Number of positions	1 (One)
3	Age Limit	Candidates should be below 50 years of age as on the date of advertisement.
4	Period of Contract	For a period of 1 years & 6 months.
5	Remuneration (per month)	Rs 1,00,000/- (Consolidated inclusive of all)
6	Education qualification	<p>Essential Masters in Master's in Economics, Finance, or Business Administration (MBA) with a finance or Post Graduate Diploma in Management in the specified sector with considerable amount of field experience post highest qualification</p> <p>Desirable Persons with advanced diploma or degree in (the specified sector), published papers in the relevant field would be preferred.</p> <p>Strong Analytical and Quantitative Skills, In-Depth Understanding of Economics and Financial Concepts, Awareness of Current Events and Market Trends, Critical Thinking and Problem Solving Skills.</p>
7	Experience	<p>Minimum 8 (eight) years' experience relevant to the job description.</p> <p>Preference will be given to persons with work experience in <i>specified sector</i>, implementation of programmes. Candidates should also have demonstrated experience relating to leading teams, managing projects, as well as conducting stakeholder engagement.</p> <p>The experience of internship/training will not be considered.</p>
8	Job description/ Duties & Responsibilities	<ul style="list-style-type: none"> • To monitor the KPIs related to Economic & Finance Sector • To collaborate with renowned institutions/organizations such as RBI, NIPFP, NCAER, ICRIER, World Bank, IMF, etc. to latest advancement in Economic & Finance Sector. • Provide independent insight on strategy proposed by consultancy firm on Economic & Finance Sector • To lead analytical work related to Macroeconomic

		<p>Analysis, Financial Market Research, Economic Forecasting, Risk Analysis, Financial Statement Analysis, Economic Development Studies, Market and Consumer Surveys etc.</p> <ul style="list-style-type: none"> • To design and conduct field survey and studies on Economic & Finance sector of the economy in collaboration with organizations of national • To prepare various sector related state indices on line of Indices prepared by NITI AYOOG, UN organizations etc. • To conduct sectoral market research, in collaboration with renowned market research agencies. • Maintain synergy between the State Planning Department, LKI and NITI Aayog • To assist SIT in achieving its objectives in collaboration with NITI Aayog and the LKI • Evaluation and assessment of existing strategies, methodologies, and systems to improve the socio-economic condition of the State • Preparation of development strategies, sectoral targets, socio economic goals and State Vision@ 2047, as per the State's requirements and roadmap to achieve the same • Draft policy briefs, presentations and other documents. • Coordination with development partners and technical agency concerned • Support mechanisms for strengthening horizontal and vertical coordination within Government. • Coordinate with State/UT officials for preparation of project proposals to be taken up for implementation by the State Government. • Assist State in strengthening the innovation ecosystem • Assist State in strengthening the monitoring and evaluation ecosystem • Create and facilitate cross learning platforms • Documentation of activities and emerging good practices performed by the SIT • Support in preparation of State, regional and sectoral reports on regular basis. • Support regular updates on progress in State using the dashboard/portal maintained by NITI Aayog • Support in organizing workshops and other events related to the SIT, including preparation of inputs for the workshops • Any other tasks assigned by the supervisor (Team Leader) as may be necessary in the interest of the Mission • Share knowledge, experience, and best practices among stake holders.
9	Knowledge and Skills	<ul style="list-style-type: none"> • Experience in stakeholder management • Experience in carrying out research and preparing policy briefs • Experience in drafting reports and reviewing detailed project reports • Prior experience with Government, UN agencies and other international organizations is desirable • Knowledge and experience related to National/State planning • Excellent Analytical & Problem-solving skills

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7 Agriculture & Allied Sector Expert

1	Name of position	Agriculture & Allied Sector Expert
2	Number of positions	1 (One)
3	Age Limit	Candidates should be below 50 years of age as on the date of advertisement.
4	Period of Contract	For a period of 1 years & 6 months.
5	Remuneration (per month)	Rs 1,00,000/- (Consolidated inclusive of all)
6	Education qualification	<p>Essential Masters in Agriculture or Horticulture or any branch of Agriculture, MBA or Post Graduate Diploma in Management (Two years)' in the specified sector with considerable amount of field experience post highest qualification</p> <p>Desirable Persons with advanced diploma or degree in (the specified sector), published papers in the relevant field would be preferred.</p>
7	Experience	<p>Minimum 8 (eight) years' experience relevant to the job description.</p> <p>Preference will be given to persons with work experience in <i>specified sector</i>, implementation of programmes. Candidates should also have demonstrated experience relating to leading teams, managing projects, as well as conducting stakeholder engagement.</p> <p>The experience of internship/training will not be considered.</p>
8	Job description/ Duties & Responsibilities	<ul style="list-style-type: none"> • To monitor the KPIs related to Agriculture & Allied Sector • To collaborate with renowned institutions/organizations such as ICAR, etc. to latest advancement in Agriculture & Allied sector. • Provide independent insight on strategy proposed by consultancy firm on Agriculture & Allied sector. • To lead analytical work related to Crop Yield Analysis, Climate Change Impact Studies, Market Analysis, Impact Assessment of Agricultural Interventions, Sustainable Agriculture Practices, Post-Harvest Loss Analysis, Technology Adoption Studies etc. • To design and conduct field survey and studies on Agriculture & Allied sector of the economy in collaboration with organizations of national. • To prepare various sector related state indices on line of Indices prepared by NITI AYOOG, UN organizations etc. • To conduct sectoral market research, in collaboration with renowned market research agencies. • Maintain synergy between the State Planning Department, LKI and NITI Aayog • To assist SIT in achieving its objectives in collaboration with NITI Aayog and the LKI • Evaluation and assessment of existing strategies,

		<p>methodologies, and systems to improve the socio-economic condition of the State</p> <ul style="list-style-type: none"> • Preparation of development strategies, sectoral targets, socio economic goals and State Vision@ 2047, as per the State's requirements and roadmap to achieve the same • Draft policy briefs, presentations and other documents. • Coordination with development partners and technical agency concerned • Support mechanisms for strengthening horizontal and vertical coordination within Government. • Coordinate with State/UT officials for preparation of project proposals to be taken up for implementation by the State Government. • Assist State in strengthening the innovation ecosystem • Assist State in strengthening the monitoring and evaluation ecosystem • Create and facilitate cross learning platforms • Documentation of activities and emerging good practices performed by the SIT • Support in preparation of State, regional and sectoral reports on regular basis. • Support regular updates on progress in State using the dashboard/portal maintained by NITI Aayog • Support in organizing workshops and other events related to the SIT, including preparation of inputs for the workshops • Any other tasks assigned by the supervisor (Team Leader) as may be necessary in the interest of the Mission • Share knowledge, experience, and best practices among stake holders.
9	Knowledge and Skills	<ul style="list-style-type: none"> • Experience in stakeholder management • Experience in carrying out research and preparing policy briefs • Experience in drafting reports and reviewing detailed project reports • Prior experience with Government, UN agencies and other international organizations is desirable • Knowledge and experience related to National/State planning • Excellent Analytical & Problem-solving skills

8 Technology & Entrepreneurship Sector Expert

1	Name of position	Technology & Entrepreneurship Sector Expert
2	Number of positions	1 (One)
3	Age Limit	Candidates should be below 50 years of age as on the date of advertisement.
4	Period of Contract	For a period of 1 years & 6 months.
5	Remuneration (per month)	Rs 1,00,000/- (Consolidated inclusive of all)

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6	Education qualification	<p>Essential Masters in any branch of specified sector, MBA or Post Graduate Diploma in Management (Two years)' in the specified sector with considerable amount of field experience post highest qualification</p> <p>Desirable Persons with advanced diploma or degree in (the specified sector), published papers in the relevant field would be preferred. Persons with technical proficiency (programming languages, tools), entrepreneurship mindset (innovation, problem-solving), and any relevant certifications.</p>
7	Experience	<p>Minimum 8 (eight) years' experience relevant to the job description.</p> <p>Preference will be given to persons with work experience in <i>specified sector</i>, implementation of programmes. Candidates should also have demonstrated experience relating to leading teams, managing projects, as well as conducting stakeholder engagement.</p> <p>The experience of internship/training will not be considered.</p>
8	Job description/ Duties & Responsibilities	<ul style="list-style-type: none"> • To monitor the KPIs related to technology & entrepreneurship Sector. • To collaborate with renowned institutions/organizations such as ICAR, etc. to latest advancement in technology & entrepreneurship sector. • Provide independent insight on strategy proposed by consultancy firm on technology & entrepreneurship sector. • Providing information and guidance on various aspects of technology and entrepreneurship, such as startup strategies, business development, product management, and innovation. • Assisting with market research and analysis, helping entrepreneurs identify potential opportunities and trends in their respective industries and also development of marketing and branding strategies, helping entrepreneurs effectively promote their products or services to target audiences. • To design and conduct field survey and studies on technology & entrepreneurship sector of the economy in collaboration with organizations of national. • To prepare various sector related state indices on line of Indices prepared by NITI AYOOG, UN organizations etc. • To conduct sectoral market research, in collaboration with renowned market research agencies. • Maintain synergy between the State Planning Department, LKI and NITI Aayog • To assist SIT in achieving its objectives in collaboration with NITI Aayog and the LKI • Evaluation and assessment of existing strategies, methodologies, and systems to improve the socio-economic condition of the State • Preparation of development strategies, sectoral targets,

		<p>socio economic goals and State Vision@ 2047, as per the State's requirements and roadmap to achieve the same</p> <ul style="list-style-type: none"> • Draft policy briefs, presentations and other documents. • Coordination with development partners and technical agency concerned • Support mechanisms for strengthening horizontal and vertical coordination within Government. • Coordinate with State/UT officials for preparation of project proposals to be taken up for implementation by the State Government. • Assist State in strengthening the innovation ecosystem • Assist State in strengthening the monitoring and evaluation ecosystem • Create and facilitate cross learning platforms • Documentation of activities and emerging good practices performed by the SIT • Support in preparation of State, regional and sectoral reports on regular basis. • Support regular updates on progress in State using the dashboard/portal maintained by NITI Aayog • Support in organizing workshops and other events related to the SIT, including preparation of inputs for the workshops • Any other tasks assigned by the supervisor (Team Leader) as may be necessary in the interest of the Mission • Share knowledge, experience, and best practices among stake holders.
9	Knowledge and Skills	<ul style="list-style-type: none"> • Experience in stakeholder management • Experience in carrying out research and preparing policy briefs • Experience in drafting reports and reviewing detailed project reports • Prior experience with Government, UN agencies and other international organizations is desirable • Knowledge and experience related to National/State planning • Excellent Analytical & Problem-solving skills

9 Human Resource and Capacity Building Expert

1	Name of position	Human Resource and Capacity Building Expert
2	Number of positions	1 (One)
3	Age Limit	Candidates should be below 50 years of age as on the date of advertisement.
4	Period of Contract	For a period of 1 years & 6 months.
5	Remuneration (per month)	Rs 1,00,000/- (Consolidated inclusive of all)

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6	Education qualification	<p>Essential Masters in Human Resource management or any branch of Agriculture, MBA in HR or Post Graduate Diploma in Management (Two years)' in the specified sector with considerable amount of field experience post highest qualification</p> <p>Any Certification of Professional in Human Resources (PHR), Senior Professional in Human Resources (SPHR), Society for Human Resource Management Certified Professional (SHRM-CP), Society for Human Resource Management Senior Certified Professional (SHRM-SCP), Certified Professional in Learning and Performance (CPLP), Certified Professional in Training Management (CPTM) etc.</p> <p>Desirable Persons with advanced diploma or degree in (the specified sector), published papers in the relevant field would be preferred.</p>
7	Experience	<p>Minimum 8 (eight) years' experience relevant to the job description.</p> <p>Preference will be given to persons with work experience in <i>specified sector</i>, implementation of programmes. Candidates should also have demonstrated experience relating to leading teams, managing projects, as well as conducting stakeholder engagement.</p> <p>The experience of internship/training will not be considered.</p>
8	Job description/ Duties & Responsibilities	<ul style="list-style-type: none"> • To monitor the KPIs related to Human Resource & capacity building Sector • To lead analytical work related to Training development, HR Policies & Procedure, Talent Management, HR Analytic & Reporting, Legal compliances, Employee engagement, Programme designing & development, Collaboration & Networking, Knowledge management, Innovation & Adaptability etc. • To design and conduct field survey and studies on specified sector of the economy in collaboration with organizations of national. • To prepare various sector related state indices on line of Indices prepared by NITI AYOOG, UN organizations etc. • To conduct sectoral market research, in collaboration with renowned market research agencies. • Maintain synergy between the State Planning Department, LKland NITI Aayog • To assist SIT in achieving its objectives in collaboration with NITI Aayog and the LKI • Evaluation and assessment of existing strategies,

		<p>methodologies, and systems to improve the socio-economic condition of the State</p> <ul style="list-style-type: none"> • Preparation of development strategies, sectoral targets, socio economic goals and State Vision@ 2047, as per the State's requirements and roadmap to achieve the same • Draft policy briefs, presentations and other documents. • Coordination with development partners and technical agency concerned • Support mechanisms for strengthening horizontal and vertical coordination within Government. • Coordinate with State/UT officials for preparation of project proposals to be taken up for implementation by the State Government. • Assist State in strengthening the innovation ecosystem • Assist State in strengthening the monitoring and evaluation ecosystem • Create and facilitate cross learning platforms • Documentation of activities and emerging good practices performed by the SIT • Support in preparation of State, regional and sectoral reports on regular basis. • Support regular updates on progress in State using the dashboard/portal maintained by NITI Aayog • Support in organizing workshops and other events related to the SIT, including preparation of inputs for the workshops • Any other tasks assigned by the supervisor (Team Leader) as may be necessary in the interest of the Mission • Share knowledge, experience, and best practices among stake holders.
<p>9</p>	<p>Knowledge and Skills</p>	<ul style="list-style-type: none"> • Experience in stakeholder management • Experience in carrying out research and preparing policy briefs • Experience in drafting reports and reviewing detailed project reports • Prior experience with Government, UN agencies and other international organizations is desirable • Knowledge and experience related to National/State planning • Excellent Analytical & Problem-solving skills

c/50

10 Monitoring & Evaluation Expert / Analyst

1	Name of position	Monitoring & Evaluation Expert / Analyst
2	Number of positions	1 (One)
3	Age Limit	Candidates should be below 50 years of age as on the date of advertisement.
4	Period of Contract	For a period of 1 years & 6 months.
5	Remuneration (per month)	Rs 1,00,000/- (Consolidated inclusive of all)
6	Education qualification	<p>Essential M.Stat, Master's in Economics/ Econometrics, Computer Science, Statistics/ Applied Statistics/ Bio Statistics/ Financial Statistics, Mathematics/ Applied Mathematics, Data Science, or any branch of or Post Graduate Diploma in Management (Two years)/ PGDASS in the specified sector with considerable amount of field experience post highest qualification</p> <p>Desirable Knowledge of advanced programming languages and tools such as Java, Scala, Python, R, SAS, MATLAB, etc. Hands-on experience in collecting, cleaning, and preprocessing data from various sources is essential. Proven ability to approach problems in a structured and analytical way, using data to guide decision-making. Familiarity with machine learning concepts and algorithms. Experience with big data technologies like Hadoop, Spark, or NoSQL databases. Knowledge of Management Information System (MIS).</p>
7	Experience	<p>Minimum 8 (eight) years' experience relevant to the job description.</p> <p>Preference will be given to persons with work experience in <i>specified sector</i>, implementation of programmes. Candidates should also have demonstrated experience relating to leading teams, managing projects, as well as conducting stakeholder engagement.</p> <p>The experience of internship/training will not be considered.</p>
8	Job description/ Duties & Responsibilities	<ul style="list-style-type: none"> • To monitor the KPIs related to various Sectors. • To lead analytical work to provide evidence-based insights and inform decision-making to improve the performance and outcomes of development initiatives etc. • To design and conduct field survey and studies on specified sector of the economy in collaboration with organizations of national. • To prepare evaluation reports. • To prepare various sector related state indices on line of Indices prepared by NITI AYOOG, UN organizations etc.

		<ul style="list-style-type: none"> • To conduct sectoral market research, in collaboration with renowned market research agencies. • Maintain synergy between the State Planning Department, LKI and NITI Aayog • To assist SIT in achieving its objectives in collaboration with NITI Aayog and the LKI • Evaluation and assessment of existing strategies, methodologies, and systems to improve the socio-economic condition of the State • Preparation of development strategies, sectoral targets, socio economic goals and State Vision@ 2047, as per the State's requirements and roadmap to achieve the same • Draft policy briefs, presentations and other documents. • Coordination with development partners and technical agency concerned • Support mechanisms for strengthening horizontal and vertical coordination within Government. • Coordinate with State/UT officials for preparation of project proposals to be taken up for implementation by the State Government. • Assist State in strengthening the innovation ecosystem • Assist State in strengthening the monitoring and evaluation ecosystem • Create and facilitate cross learning platforms • Documentation of activities and emerging good practices performed by the SIT • Support in preparation of State, regional and sectoral reports on regular basis. • Support regular updates on progress in State using the dashboard/portal maintained by NITI Aayog • Support in organizing workshops and other events related to the SIT, including preparation of inputs for the workshops • Any other tasks assigned by the supervisor (Team Leader) as may be necessary in the interest of the Mission • Share knowledge, experience, and best practices among stake holders.
9	Knowledge and Skills	<ul style="list-style-type: none"> • Understands and applies fundamental concepts and principles of a professional discipline or technical specialty relating to the position; • Experience in office software packages, good knowledge and experience in handling of web based management systems; • Demonstrates substantive and technical knowledge to meet responsibilities and requirements of the post with excellence; • Possesses the capacity for strategic planning, result – based management and reporting; • Ability to build a functioning network with stakeholders to support M&E activities; • Knowledge of monitoring parameters, frameworks and evaluation procedures. • Experience in stakeholder management • Experience in carrying out research and preparing policy briefs • Experience in drafting reports and reviewing detailed project reports

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		<ul style="list-style-type: none"> • Prior experience with Government, UN agencies and other international organizations is desirable • Knowledge and experience related to National/State planning • Excellent Analytical & Problem-solving skills.
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11 Data System Manager

1	Name of position	Data System Manager
2	Number of positions	1 (One)
4	Age Limit	Candidates should be below 50 years of age as on the date of advertisement.
5	Period of Contract	For a period of 1 years & 6 months.
7	Remuneration (per month)	Rs 1,00,000/- (Consolidated inclusive of all)
8	Education qualification	<p>Essential A Master's degree in a related field such as Computer Science, Information Technology, Management Information Systems, Data Science.</p> <p>Any Certifications of Certified Data Management Professional (CDMP), Microsoft Certified: Azure Data Engineer, Oracle Database Administrator (Oracle DBA) Certification, Certified Information Systems Security Professional (CISSP), Project Management Professional (PMP), AWS Certified Database – Specialty, Google Cloud Professional Data Engineer</p> <p>Desirable Knowledge of advanced programming languages and tools such as Java, Scala, or MATLAB. Hands-on experience in collecting, cleaning, and preprocessing data from various sources is essential. Proven ability to approach problems in a structured and analytical way, using data to guide decision-making. Familiarity with the industry or domain in which the data analyst will be working can be advantageous for better understanding the data and context. Familiarity with machine learning concepts and algorithms. Experience with big data technologies like Hadoop, Spark, or NoSQL databases.</p>

9	Experience	<p>Minimum 5 (five) years' experience relevant to the job description.</p> <p>Preference will be given to persons with work experience in <i>specified sector</i>, implementation of programmes. Candidates should also have demonstrated experience relating to leading teams, managing projects, as well as conducting stakeholder engagement.</p> <p>The experience of internship/training will not be considered.</p>
10	Job description/ Duties & Responsibilities	<ul style="list-style-type: none">• To Design, implement, and manage databases to ensure optimal performance, scalability, and data integrity.• To administer database systems, including installations, upgrades, patches, and configuration management.• To Monitor data growth trends and plan for capacity expansion to accommodate increasing data volumes and usage.• To maintain comprehensive documentation for database systems, including configurations, schemas, procedures, and troubleshooting guides.• To Identify and resolve bottlenecks, slow queries, and other performance issues.• Overseeing the design, implementation, maintenance, and security of an organization's data systems and databases. To lead analytical work to provide evidence-based insights and inform decision-making to improve the performance and outcomes of development initiatives etc.• To support Planning department and its different divisions in data analytics, dashboard development, website development.• To support establishment of and operationalization of Data Analytics Unit of Planning department & will be responsible for all activities related to Data Analytics Unit• To prepare various sector related state indices on line of Indices prepared by NITI AYOg, UN organizations etc.• To conduct sectoral market research, in collaboration with renowned market research agencies.• Maintain synergy between the State Planning Department, LKI and NITI Aayog• To assist SIT in achieving its objectives in collaboration with NITI Aayog and the LKI

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		<ul style="list-style-type: none">• Evaluation and assessment of existing strategies, methodologies, and systems to improve the socio-economic condition of the State• Preparation of development strategies, sectoral targets, socio economic goals and State Vision@ 2047, as per the State's requirements and roadmap to achieve the same• Draft policy briefs, presentations and other documents.• Coordination with development partners and technical agency concerned• Support mechanisms for strengthening horizontal and vertical coordination within Government.• Coordinate with State/UT officials for preparation of project proposals to be taken up for implementation by the State Government.• Assist State in strengthening the innovation ecosystem• Assist State in strengthening the monitoring and evaluation ecosystem• Create and facilitate cross learning platforms• Documentation of activities and emerging good practices performed by the SIT• Support in preparation of State, regional and sectoral reports on regular basis.• Support regular updates on progress in State using the dashboard/portal maintained by NITI Aayog• Support in organizing workshops and other events related to the SIT, including preparation of inputs for the workshops• Any other tasks assigned by the supervisor (Team Leader) as may be necessary in the interest of the Mission• Share knowledge, experience, and best practices among stake holders.
11	Knowledge and Skills	<ul style="list-style-type: none">• Experience in stakeholder management• Experience in carrying out research and preparing policy briefs• Experience in drafting reports and reviewing detailed project reports• Prior experience with Government, UN agencies and other international organizations is desirable• Knowledge and experience related to National/State planning• Excellent Analytical & Problem-solving skills

The candidates should apply with detailed bio data in the prescribed format annexed with recent passport size photograph and photocopies of testimonials in support of qualification, experience and age dully self attested by candidates. The application should be send by RPAD/ Courier/ through email (dps-daman-dd@nic.in) or by hand ~~01/01/2021~~ till 5.00 p.m. in sealed cover written in bold letters " Application for the post of " **concerned post**" under State Support Mission purely on Short Term Contract addressed to the Director, The Department of Planning and Statistics, Next of District Session Court, Fort Area, Moti Daman- 396220.

Note :

1. The advertisement along with Application can be downloaded from official website: <https://ddd.gov.in>
2. Language Requirements: All the candidates must have excellent verbal and written English and *State specific language skills* and demonstrated ability to communicate effectively in a multi-cultural environment.
3. The selected candidate will not have any right or claim for regularization against the regular / permanent vacancies.
4. No TA /DA will be paid to candidates for attending the interview.
5. **The applicants are requested to log on <https://ddd.gov.in> for further updates /skill test. No interview call letters will be sent to the eligible candidates by post.**

How to apply : The application should be send by RPAD/ Courier/ through email (dps-daman-dd) or by hand ~~01/01/2021~~ till 5.00 p.m. in sealed cover written in bold letters " Application for the post of "**concerned post**" Eligible candidates may apply within 21 days from the date of publication of the advertisement in the Newspaper.

(Jatin Goyal)
Director (Planning & Statistics)
DNH &DD

Copy to :

- i) The Director (IT), Office of Information and Technology, Daman with request the upload the same on the Official website.
- ii) The State Informatics Officer, NIC, Daman with request the upload the same on the Official website.
- iii) Local newspaper for wide communication.

UT Administration of, Dadra & Nagar Haveli & Daman & Diu
Department of Planning & Statistics,
Fort Area, Moti Daman- 396220.

Application for the post of _____

1. Name :
2. Sex:
3. Date of birth (DD/MM/YY):
4. Father / Husband's name :
5. Permanent Address:

6. Email and contact No. :

7. Educational Qualifications:

Educational detail (from Higher to Lower)	Percentage	Board/ University	State	Passing year

8. Experience if any:

Name of the Organization	Nature of Duty	Duration	Pay

- 1) I, declare that I fulfill all the conditions of eligibility regarding age limit and Education Qualification and other qualification etc.
- 2) I declare that all statements made in this application form are true, complete and correct to the best of my knowledge and belief.

Date :

Place :

Name and Signature of the candidate

