



U.T. Administration of Dadra and Nagar Haveli and Daman & Diu,
Planning & Development Authority Daman,
Collectorate, Moti Daman.



No. PDA/DMN/Printing & Binding /171/2023/ 1170

Dated: 31/10/2023

SHORT QUOTATION NOTICE

The Planning and Development Authority, Daman, invites sealed quotations, superscripted "**Quotation for Printing and Binding of General Development Rules 2023 and Outline Development Plan of Daman District**". The sealed Quotation should reach the office of the undersigned on or **before 06 /11/2023 up to 03:00 pm** by Speed Post/Courier service or to be deposited in the office. The details are as follows:

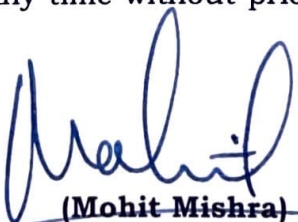
Sr. No. (A)	Description (B)	Quoted Amount per book and map. (Incl. GST & all other taxes) (C)
1.	<p>Quotation for Printing and Binding of General Development Rules 2023 and Outline Development Plan of Daman District.</p> <p><u>Detail of specifications for Books:</u></p> <p>I. Size of Book: A4 (210 x 297 mm)</p> <p>II. Cover of the Book: Colour Hardbound cover (front and back) along with title print in front using 130 GSM.</p> <p>III. Text Pages: 413 Colour (except the front and back cover)</p> <p>IV. Size and thickness of pages: A4 size 80 GSM</p> <p><u>Detail of specifications for Maps:</u></p> <p>I. Size of Map: 42x62 inch.</p> <p>II. Resolution: 300 DPI.</p> <p>III. Paper Type: Semi-Glossy Photo Paper.</p>	<p>Quoted Amount per book and map:</p> <p>Rs. _____</p>

Contd...2/-

Terms & Conditions:

1. The bidder should quote the price, including GST and all other taxes and charges, in the above-prescribed format only. No extra charges will be paid other than the quoted rate.
2. Quotation Fees of Rs.1,000/- (NON-REFUNDABLE) in the form of DD from any Nationalized Scheduled Bank should be attached with the Bid (to be paid in favour of Member Secretary, PDA, Daman).
3. Earnest Money Deposit (EMD) of Rs. 10,000/- submitted in the form of a Fixed Deposit Receipt (FDR) of any Nationalized Scheduled Bank payable at Daman and drawn in the favour of Member Secretary, PDA, Daman. EMD shall have to be valid for 180 days or more from the last date of quotation notice.
4. The amount of EMD paid by the bidder whose tender is not accepted will be refunded to them.
5. The quotation shall not quote absurd rates or make corrections/overwriting in the quotation.
6. No advance payment will be made in any circumstances.
7. No separate agreement will be required to be signed by a successful bidder.
8. For legal purposes, the schedule of rate/amount and terms and conditions shall be duly signed with the stamp by the bidder.
9. Any dispute will be subject to the jurisdiction of the Hon'ble Court only in the Daman District of the Union Territory of DNH & DD.
10. In case of failure/rejection/termination of the accepted bid, the next lowest rate offered or any other source may be decided by the quotation Inviting Authority.
11. The appointed agency shall raise the payment invoice after the completion of the supply order.
12. The Soft Copy for printing of books and maps may be collected from the office of the undersigned during the working day between 10 A.M. to 2 P.M. from 01.11.2023 to 03.11.2023.
13. The sealed quotation must be submitted with one set of sample book and map.

14. The bidder shall have to take back the rejected/ defected items, if any, at their own cost and replace the same quantity of items within the extended period of 10 days.
15. The lowest bidder will be evaluated on the basis of the lowest rate quoted by the bidder at Column (C) of the above-prescribed format and the quality of the sample.
16. The successful bidder shall have to deliver the books within the stipulated period in accordance with the work order. In case of failure to supply books and maps within the stipulated time frame, the work order/supply order as issued shall liable for cancellation.
17. The bidder must enclose a copy of the Certificate of GST Registration and PAN Card of the Agency. The TDS at the prescribed rate, if any, shall be deducted by the Authority, if applicable.
18. Bidders engaging in fraudulent or misrepresentation practices shall be disqualified at any stage, including after the award of work, and shall also result in forfeiture of their EMD.
19. The bid should be completed within the prescribed time limit given by the Department.
20. The right to accept or reject without assigning any reasons or all the bids/ quotations in part or whole is reserved with the Quotation inviting Officer and his/her decision(s) on all matters relating to acceptance or rejection of the bids/quotations as a whole or in part will be final and binding to all.
21. The Planning and Development Authority, Daman, reserves the right to terminate the service of the bidder at any time without prior notice and giving reasons, thereof.


(Mohit Mishra)

Member Secretary,
Planning & Development Authority,
Daman.

Copy to:

1. The NIC, Daman, with request to upload the above short quotation notice on the website for wide publicity.
2. All Head of Office.
3. Notice Board.