

**U.T. ADMINISTRATION OF
DADRA & NAGAR HAVELI AND DAMAN & DIU
DIRECTORATE OF EDUCATION
SAMAGRA SHIKSHA
MOTI DAMAN**

No. DNH&DD/SS/DIET/Non-Teaching Post/2023-24/17

Date: 26/07/2023

ADVERTISEMENT

The Directorate of Education, UT Administration of Dadra & Nagar Haveli and Daman & Diu invites applications from the eligible candidates to engage Work Education Teacher, Librarians, Lab Assistant, Accountant purely on Short Term Contract (STC) Basis under Samagra Shiksha for DIET of Dadra and Nagar Haveli and Daman district. The details are as follows:-

Sr.No	Name of Post	No. of Post	Salary per month
1	Work Education Teacher	01	13,000/-
2	Librarians	01	14,000/-
3	Lab Assistant	01	15,000/-
4	Accountant	01	18,000/-

Essential Qualification/ Eligibility Criteria

Name of Post	Essential Qualification/ Eligibility Criteria	Age limit
Work Education Teacher	<ul style="list-style-type: none"> ➤ Degree/Diploma in Teacher Education (preferably M.Ed/specialization in basic Education/Work Experience /SUPW) Vocational Education/Craft Education. <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> ➤ Degree/Diploma/Certificate in Basic Education/Craft Education/Vocational Education/Community Health. 	<p>Not exceeding 30 years</p> <p><i>Note: The upper age limit is relaxable as per the Orders/instructions issued by the Central Government from time to time</i></p>
Librarians	<ul style="list-style-type: none"> ➤ Bachelor of Library & Information Science from a recognized University. ➤ Desirable 1. Minimum 2 years' experience as a Librarian. 2. Working Knowledge of Computers. 	<p>Not exceeding 30 years</p> <p><i>Note: The upper age limit is relaxable as per the Orders/instructions issued by the Central Government from time to time</i></p>

Lab Assistant	<ul style="list-style-type: none"> ➤ B.Sc. Degree in relevant subject i.e. Physics or Chemistry or Biology from a recognized University. ➤ Diploma or Certificate of computer Course of at least 03 month duration from a reputed Institute. ➤ Desirable Knowledge of Reading, Writing and Speaking of Hindi, Gujarati and English Language. 	<p>Not exceeding 30 years</p> <p><i>Note: The upper age limit is relaxable as per the Orders/instructions issued by the Central Government from time to time</i></p>
Accountant	<ul style="list-style-type: none"> ➤ B.Com. with at least 50% marks from any recognized University ➤ Desirable Minimum 2 years' experience in related field and Typing Speed 30 WPM 	<p>Not exceeding 30 years</p> <p><i>Note: The upper age limit is relaxable as per the Orders/instructions issued by the Central Government from time to time</i></p>

- Application in the prescribed format (enclosed herewith) with copy of relevant documents should be submitted in **hard copy** to the office of the DIET Daman, Shiksha Sadan, behind Collectorate office, Moti Daman, Daman-396220 on or before **20 /09/2023 by 05:00pm.**
- Single application for more than one post will not be entertained. Applicants need to apply separately for all the eligible posts.

This is issued with the approval of the competent authority.

J

(Jatin Goyal)

State Project Director (SS)/
Director (Education)

To:-

The SIO (NIC), Daman with the request to upload the above advertisement with enclosure on official website i.e. on www.ddd.gov.in, www.dnh.gov.in and www.diu.gov.in.

**U.T. ADMINISTRATION OF
DADRA & NAGAR HAVELI AND DAMAN & DIU
DIRECTORATE OF EDUCATION
SAMAGRA SHIKSHA**

Application for the Post: _____

Paste self-
attested recent
passport size
Photograph

1.	Applicant's Name				
2.	Father's Name				
3.	Residential Address				
4.	Mobile No.				
5.	Email Id				
6.	Date of Birth				
7.	Age as on last date of application	Years		Months	
(Tick <input checked="" type="checkbox"/> in the below boxes as applicable)					
8.	Gender	Male		Female	
9.	Caste category (Whether SC/ST/OBC)	SC		ST	
		OBC		Un-reserved	
10.	Whether belongs to Physically Handicapped category or other Special Category	Yes		No	
11.	Marital Status	Married		Unmarried	
12.	Domicile of DNH/Daman/Diu	Yes		No	
13.	Medium of Study in SSC (X th)				
14.	Educational Qualification				
Sr. No.	Qualification	Board / University	Year of Passing	Mark Obtained out of Total Marks	Percentage
1.	SSC			/	
2.	HSC			/	
3.	Graduation in _____ (Prin. Sub: _____)			/	
4.	Post-Graduation in _____ (Prin. Sub: _____)			/	
5.	Professional Qualification (B.Ed., M.Ed., other)			/	
6.				/	
7.				/	
15.	Experience :				

Sr. No.	Name of the Organization/Department	Post held	Worked		Brief of service
			From	To	
1.					
2.					
3.					
4.					
16.	Any other achievements with respect to the applied post:-				

Note: - Candidate should attach supporting documents (Tick ✓ in the below boxes as applicable)

- | | |
|---|--|
| <input type="checkbox"/> Leaving Certificate | <input type="checkbox"/> SSC Marksheet |
| <input type="checkbox"/> HSC Marksheet | <input type="checkbox"/> Graduation Marksheet |
| <input type="checkbox"/> Graduation Degree Certificate | <input type="checkbox"/> Post-Graduation Marksheet |
| <input type="checkbox"/> Post-Graduation Degree Certificate | <input type="checkbox"/> Professional qualification
(B.Ed., M.Ed., other) |
| <input type="checkbox"/> Experience Certificate (if applicable) | <input type="checkbox"/> Marksheet and Degree/Diploma Certificate |
| <input type="checkbox"/> Domicile (if applicable) | <input type="checkbox"/> Caste Certificate (if applicable) |

DECLARATION

I, hereby declare that, I fulfill all the conditions for the engagement to the applied post. I am also aware that the post for which I have applied is contractual in nature and does not have any right for regularization in future in any case.

I declare that, all statements made in this application form are true, complete and correct to the best of my knowledge and belief. I understand that, in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after the examination, my candidature/engagement is liable to be cancelled.

Dated:-

Place:-

SIGNATURE OF THE CANDIDATE

FOR OFFICE USE ONLY

The candidate is eligible/not eligible.

Application No. : _____

Checked By: _____

Remarks:-