



भारत सरकार / Government of India

सरकारी राजपत्र OFFICIAL GAZETTE

संघ प्रदेश दादरा एवं नगर हवेली तथा दमण एवं दीव प्रशासन
U.T. ADMINISTRATION OF DADRA AND NAGAR HAVELI AND
DAMAN AND DIU

श्रेणी - २
SERIES - II

प्राधिकरण द्वारा प्रकाशित / PUBLISHED BY AUTHORITY

Daman **04th August, 2023** **13 Shravana, 1945 (Saka)** **No. : 20**

संघ प्रदेश दादरा एवं नगर हवेली तथा दमण एवं दीव प्रशासन,
U. T. Administration of Dadra & Nagar Haveli and Daman & Diu,
कार्मिक एवं प्रशासनिक सुधार विभाग,
Department of Personnel & Administrative Reforms,
सचिवालय, दमण / Secretariat, Daman - 396210

No. 6/220/2004-PER/417

Dated: 01/05/2023.

आदेश / ORDER

- Read: 1. Order No. 6/220/04-PER/468 dated 03/06/2019.
2. Order No. 1-12(B-78)/2013-ADM/611 dated 28/09/2018.
3. Order No. 1-12(B-78)/2013-ADM/593 dated 19/11/2019.
4. Order No. 6/220/04-PER/1562 dated 02/12/2021.

विषय :- Constitution of the “Complaint Committee for redressal of Complaint of Sexual Harassment of Woman employees at work place”.

1. In supersession to the earlier order referred to at preamble above, the Administrator, Dadra & Nagar Haveli and Daman & Diu is pleased to re-constitute the “Complaints Committee” for redressal of the complaints of sexual harassment of women employees at work place for Dadra & Nagar Haveli District, Daman District and Diu District respectively. The Composition of the Complaints Committee will be as under:-

Contd/-...

For Dadra & Nagar Haveli District

SI. No.	Name of Officer	Designation	Chairperson/ Member
1	Smt Bhanu Prabha, IAS	Collector, Dadra & Nagar Haveli	Chairperson
2	Smt. Charmie Parekh, DANICS	Resident Deputy Collector, DNH, Silvassa	Member
3	Smt. Namrata Parmar	Child Development Project Officer, DNH, Silvassa	Member
4	Shri Bhagwanjee Jha,	In-charge Principal, Dr. APJ Abdul Kalam Govt. College, Silvassa.	Member
5	Shri Sohil Mecwan	Assistant, Collectorate, Dadra & Nagar Haveli, Silvassa	Member
6	Smt. Darshita H. Naik	Assistant, Industries, DNH, Silvassa	Member

For Daman District

SI. No.	Name of Officer	Designation	Chairperson/ Member
1	Smt Bhanu Prabha, IAS	Collector, Dadra & Nagar Haveli	Chairperson
2	Ms. Aruna Govada,	Head of Department (Computer Engineering), Government Polytechnic, Daman	Member
3	Ms. Neha Mishra	Assistant Professor in Sociology, Government College, Daman	Member
4	Dr. Priti C. Halpati	Medical Officer, Government Hospital, Marwad, Daman	Member
5	Smt. Sharmila Parmar	Asstt. Account Officer, Directorate of Medical & Health Services, Daman	Member
6	Ms. Hiral Navinchandra Patel	Police Sub Inspector, I/c Kalaria Out Post, Daman.	Member

For Diu District

SI. No.	Name of Officer	Designation	Chairperson/ Member
1	Smt. Archana Gandhi	Assistant Public Prosecutor, Diu	Chairperson
2	Smt. Gayatri Devi Jat	Child Development Project Officer, Diu	Member
3	Smt. Gayatri Valji Solanki	Police Sub Inspector, Diu	Member
4	Dr. Shaista Jillani	Medical Officer, Diu	Member
5	Smt. Vandana Kamalia	Physical Education Teacher, Diu	Member
6	Ms. Tasleema Sheikh	Assistant Teacher, Diu	Member

2. The Committee shall ensure time bound disposal of complaints and should involve a third party, either NGO or other body who is familiar with the issue of sexual harassment, while inquiring any complaint of sexual harassment.

3. The Committee shall make an annual report to the Administrator relating the Complaints received in the matter and action taken thereby.
4. Any woman employee may file a complaint with regard to the “Sexual Harassment” at the place of her posting with any of the member of the Committee, and the Committee shall take immediate action with regard to verification of such complaint and report their findings and recommendations to the Administrator within 30 days of receipt of the Complaint.
5. All Government Employees shall provide necessary assistance to the Committee in discharge of its functions. Failure to do so shall make them liable for disciplinary action.
6. The Sexual harassment as defined under rule 3-C of CCS (Conduct) Rules, 1964 has been amended by Government of India vide Notification dated 19/11/2014. The Amended Rule is as follows:

“Rule – 3 (C) – Prohibition of Sexual harassment of working women

- (1) No Government Servant shall indulge in any act of sexual harassment of any women at her work place.
- (2) Every Government servant who is in-charge of a work place shall take appropriate steps to prevent sexual harassment to any woman at such work place.

Explanation – 1 For the purpose of this rule,

- (a) “Sexual Harassment” includes any one or more of the following acts or behavior, (whether directly or by implication) namely:-
 - i) Physical contact and advances; or
 - ii) Demand or request for sexual favours; or
 - iii) Sexually coloured remarks; or
 - iv) Showing any pornography; or
 - v) Any other unwelcome physical, verbal or non-verbal conduct of a sexual nature.
- (b) The following circumstances, among other circumstances, if it occurs or is present in relation to or connected with any act or behavior of sexual harassment may amount to sexual harassment:-
 - i) Implied or explicit promise of preferential treatment in employment; or
 - ii) Implied or explicit threat of detrimental treatment in employment; or
 - iii) Implied or explicit threat about her present or future employment status; or
 - iv) Interference with her work or creating an intimidating or offensive or hostile work environment for her; or
 - v) Humiliating treatment likely to affect her health or safety

(c) “Workplace” includes –

- i) Any department, organization, undertaking, establishment, enterprise, institution, office, branch or unit which is establishment, enterprise, institution, office, branch or unit which is established, owned, controlled or wholly or substantially financed by funds provided directly or indirectly by the Central Government;
- ii) Hospitals or nursing homes;
- iii) Any sports institute, stadium, sport complex or competition or games venue, whether residential or not used for training, sports or other activities relating thereto;
- iv) Any place visited by the employee arising out of or during the course of employment including transportation provided by the employer for undertaking such journey;
- v) A dwelling place or a house.

7. The chairperson and Members of the Committee are advised that the following procedure may be adopted while dealing with complaints of sexual harassment:—

- i) Sexual harassment will include any one or more of the Acts or behavior defined in Rule 3-C of the CCS (Conduct) Rules 1964 read with Sec 3(2) of SHWW (PPR) Act.
- ii) The Committee constituted in each Ministry/ Department/ office under the CCS (Conduct) Rules, 1964 shall inquire into complaints of sexual harassment in accordance with the provisions of Section 4 of the SHWW (PPR) Act.
- iii) The Committee will as far as practicable follow the procedures prescribed in CCS (CCA) Rules 1965 for conduct of the inquiry.
- iv) If any complaint is received directly by the committee, the same shall be referred to the appropriate disciplinary authority and the Committee shall inquire into the complaint on the complaint being referred to it by the disciplinary authority.

8. In addition, the Committee will have the powers to recommend to the employer:-

- a) to transfer the aggrieved woman or the charged officer to any other workplace; or
- b) to grant leave to the aggrieved woman up to a period of three months. (The leave granted to the aggrieved woman under this section shall be in addition to the leave she would be otherwise entitled to.)
- c) to grant such other relief to the aggrieved woman as may be prescribed; or
- d) to deduct from the salary or wages of the charged officer such sum as it may consider appropriate to be paid to the aggrieved woman or to her legal heirs. Any amount outstanding at the time of cessation of the services of the charged officer due to

retirement, death of otherwise may be recovered from the terminal benefits payable to the officer or his heirs. Such compensation will not amount to penalty under Rule 11 of CSS (CCA) Rules in terms of the Explanation (ix) to Rule 11 inserted vide Notification of even Number dated 19/11/2014.

9. It may also be noted that the Committee may recommend action to be taken against the person who has made a complaint, if the Committee arrives at the conclusion that the allegation is malicious or the aggrieved woman or the person making the complaint has made the complaint knowing it to be false or has produced any forged or misleading document. The Committee may also recommend action against any witness if it comes to the conclusion that such witness has given false evidence or produced any forged or misleading document.
10. Attention is also invited to the following provisions of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act:
- Sec 16 & 17 : Prohibition of publication or making known content of complaint, inquiry proceedings and recommendations of the committee.
 - Sec 19 : Duties of employer. Thus may be read with provisions of Rule 3 (C) (2) of CCS (Conduct) Rules.
 - Sec 21, 22 of SHWW (PPR) Act and Rule 14 of the SHWW (PPR) Rules Annual Reports.

By order and in the name of the
Administrator of Dadra & Nagar
Haveli and Daman & Diu.

Sd/-
(Jatin Goyal)
Director-cum-Deputy Secretary (Pers.)

**U.T. Administration of Dadra & Nagar Haveli and Daman & Diu.
Department of Personnel & Administrative Reforms,
Secretariat, Daman.**

No.6/182/PER-2022/CJ/583

Dated : 02/06/2023

- Read : 1. Letter No. A.1221/83/906/2023 dated 06/05/2023 of Registrar General, Hon'ble Bombay High Court, Mumbai.
2. Letter No. A.1221/83/910/2023 dated 08/05/2023 of Registrar General, Hon'ble Bombay High Court, Mumbai.

NOTIFICATION

On the recommendations of the Hon'ble High Court vide letters quoted at preamble above and in exercise of the powers conferred by Section 17 of the Goa, Daman & Diu Civil Courts Act, 1965, the Administrator, Dadra & Nagar Haveli and Daman & Diu is hereby pleased to appoint :

1. Shri Amit Prabhakar Kokate as Civil Judge, Senior Division and Chief Judicial Magistrate, UT of Daman and Diu at Diu, on deputation.
2. Smt. Soniya Narendra Sawaleshwarkar, as Civil Judge, Junior Division and Judicial Magistrate, First Class, Daman, on deputation.

The deputation of the aforementioned Judges shall come into effect from the date of joining their respective posts and shall be governed by the usual terms and conditions as laid down by the Government of India vide O. M. No. F-10(24)E-III/60 dated 04/05/1961 and as amended from time to time.

This is issued with the approval of the Hon'ble Administrator, DNH&DD vide diary No.103592 dated 31/05/2023.

Sd/-
(Ashish Mohan)
Director-cum-Joint Secretary (Pers.)
DNH&DD
Daman

संघ प्रदेश दादरा एवं नगर हवेली तथा दमण एवं दीव प्रशासन
परिवहन विभाग,
सचिवालय, दमण

32. /TRADMN/2023/

सं. डीडीटीआर/दमण/2023/125.

दिनांक :- 20/07/2023.

अ धि सू च ना

प्रशासक, दादरा एवं नगर हवेली तथा दमण एवं दीव मोटर वाहन अधिनियम 1988 (1988 का केन्द्रीय अधिनियम सं. 59) की धारा 68 की उप-धारा (1) द्वारा प्रदत्त शक्तियों का प्रयोग करते हुए दादरा एवं नगर हवेली तथा दमण एवं दीव में उक्त अधिनियम की धारा 68 की उपधारा (3) में विनिर्दिष्ट शक्तियों का प्रयोग एवं कार्यो का निर्वहन करने के लिए एतद्द्वारा निम्नलिखित सदस्यों से राज्य परिवहन प्राधिकरण का पुनर्गठन करते है :-

राज्य परिवहन प्राधिकरण

(1)	सचिव (परिवहन)	अध्यक्ष
(2)	समहर्ता, दमण	सदस्य
(3)	समहर्ता, दादरा नगर हवेली	सदस्य
(4)	समहर्ता, दीव	सदस्य
(5)	निदेशक (परिवहन), दा.न.ह तथा दमण एवं दीव	सदस्य सचिव

यह दादरा एवं नगर हवेली तथा दमण एवं दीव के लिए इस संबंध में पूर्व में जारी सभी अधिसूचनाओं का अधिक्रमण करेगा।

प्रशासक, दादरा एवं नगर हवेली तथा दमण एवं
दीव के आदेश और नाम से

ह/-

(आशीष मोहन)

निदेशक-सह-संयुक्त सचिव (परिवहन)

दा.न.ह. तथा दमण एवं दीव

UT Administration of Dadra & Nagar Haveli and Daman & Diu
Department of Transport
Secretariat, Daman

**32/TRANDMN/2023/
No. DDTR/DMN/2023/125**

Dated :20/07/2023

NOTIFICATION

In exercise of the powers conferred by sub section (1) of section 68 of the Motor Vehicles Act, 1988 (Central Act No.59 of 1988), the Administrator of Dadra and Nagar Haveli and Daman & Diu is hereby pleased to re-constitute the state Transport Authority consisting of the following members to exercise and discharge, the powers and functions as specified in Sub Section (3) of Section 68 of the said act in the Dadra & Nagar Haveli and Daman & Diu.

State Transport Authority

(1)	The Secretary (Transport)	Chairman
(2)	The Collector, Daman	Member
(3)	The Collector, Dadra and Nagar Haveli	Member
(4)	The Collector, Diu	Member
(5)	The Director (Transport), DNH & DD	Member Secretary

This shall be in supersession of all previous Notification issued in this regards for Dadra and Nagar Haveli and Daman & Diu.

By Order and in the name of the
Administrator of Dadra & Nagar Haveli
and Daman & Diu

Sd/-
(Ashish Mohan)
Director-cum-Joint Secretary (Transport)
DNH&DD

**UT Administration of
Dadra & Nagar Haveli and Daman & Diu
Department of Consumer Affairs, Food & Civil Supplies
Silvassa – 396230**

No. F&CS/DNHDD/UTLCS/2023/270

Date : 27/07/2023

Read : (1) Bureau of Indian Standard Act, 2016.

NOTIFICATION

With a view to promoting the use of Indian Standards as mean to creating a robust Quality Ecosystem in the country and protecting the interests of the consumers by ensuring active involvement of the U. T. in the formulation and use of standards. The Administrator, U.T. of Dadra & Nagar Haveli and Daman & Diu is pleased to constitute “U.T. Level Committee on Standardization (UTLCS)” in the U.T. of Dadra and Nagar Haveli and Daman & Diu with the following composition and terms of reference.

A. Composition of UTLCS :

SI No.	Member (Proposed for DNH & DD)	Designation
1	Advisor to Administrator, DNH & DD	Chairperson
2	Secretary (Finance), DNH & DD	Member
3	Secretary(F&CS), DNH & DD	Member
4	Representatives of two other Industry Associations in the State	Member
5	Representatives of two Consumer Organizations/ NGOs in the State	Member
6	Representatives of one Central PSU	Member
7	Representative of one State PSU	Member
8	Representatives from two leading technical/professional Educational Institutions in the State	Member
9	DDG, BIS of the Region	Member
10	Jt./ Dy. Secretary (F&CS), DNH & DD	Member Secretary

B. Terms of reference of the Committee :

- i) Identifying areas for the formulation of new Indian Standards.
- ii) Identifying products, processes and systems for enforcing compliance with Indian Standards.
- iii) Measures for effective implementation of quality control Orders (QCOs) issued by Govt. of India.
- iv) Measures for awareness generation among consumers regarding Standards.
- v) Any other activity to create a robust quality eco-system in the state.

C. The representatives of non-Govt. bodies shall be nominated by the Chairperson of the UTLCS, and the term of their engagement by three years. They can, however, be re-nominated.

- D. The Committee shall meet at least twice a year, and as many more times, as deemed fit by the Chairperson.
- E. Heads of the BIS branch Offices in the State shall provide necessary support to the Member Secretary to convene the meetings and take follow-up action on the decisions taken in them. Head of BIS Branch Office located in the State capital shall be the Nodal Branch Office for this purpose.

This issued with the approval of the Administrator, DNH & DD vide diary No.1059331 dated 24/07/2023.

By order and in the name of
Administrator, DNH & DD

Sd/-
(AMIT KUMAR)
Director-cum-Dy. Secretary
Department of Consumer Affairs, F & CS
DNH & DD

**UT ADMINISTRATION OF DADRA AND NAGAR HAVELI AND DAMAN & DIU
OFFICE OF THE DY. COLLECTOR AND DISTRICT ELECTION OFFICER, DAMAN**

No.01/COL/DMN/PE-ME/Sum-Rev/2023/34

Dated :01/08/2023

Press Note

1. As per the instruction from the Election Commissioner of UT of Dadra & Nagar Haveli and Daman & Diu, New Delhi, the Draft Electoral Roll in respect of Panchayats and Municipal Council of Diu District based on the Electoral Roll of 1- Daman & Diu Parliamentary Constituency have been prepared in accordance with Rule 12 of Dadra & Nagar Haveli and Daman & Diu Panchayats (Election Procedure) Rules, 2023 and Rule 11 of Daman & Diu Municipalities (Election) Rules, 1995 with reference to 01/01/2023 as qualifying date. The same will be published on 08/08/2023 as required under Rule 13 of Dadra and Nagar Haveli and Daman & Diu Municipalities (Election Procedure) Rules 2023 and Rule 13 of Daman & Diu Municipalities (Election) Rules, 1995. The Draft Electoral Rolls in respect of Panchayats and Municipal Council of Daman District will be available for scrutiny of public from 09/08/2023 to 23/08/2023 at my office, Dy.Collector (Gen)/ Electoral Registration Officer, Mamlatdar/ Asst Electoral Registration Officer, all Panchayats, District Panchayat, Daman and Daman Municipal Council.
2. As required under Rules 13 of Dadra and Nagar Haveli and Daman and Diu Panchayats (Election Procedure) Rules, 2023 and Rule 13 of Daman & Diu Municipalities (Election) Rules, 1995 any suggestion or objection of names of the voters residing within the territorial limits of the ward as appear in the Electoral Roll relating to the Panchayats and Municipal Council of

Diu District, it should be lodged on or before **23/08/2023** in Form 2. **Incomplete forms will not be accepted.**

3. A Form 2 is available at the above mentioned offices on free of cost.
4. Public in general and political parties in particulars are requested to scrutinize the Draft Electoral Rolls and to get their names included or excluded for which the limit is upto 23/08/2023.

Sd/-
(Saurabh Mishra)
Collector/ District Election Officer
Collectorate, Daman

**UT ADMINISTRATION OF DADRA AND NAGAR HAVELI AND DAMAN & DIU
OFFICE OF THE DY. COLLECTOR AND DISTRICT ELECTION OFFICER, DAMAN**

No.01/COL/DMN/PE-ME/Sum-Rev/2023/35

Dated :-01/08/2023

PUBLIC NOTICE

Notice is hereby given that the preparation and revision of Electoral Rolls of Panchayats and Municipal Council in Daman District w.r.t 01-01-2023 as qualifying date shall be undertaken as per the following schedule :-

Sr. No.	Activity	Period
1	Preparation of Draft Electoral Rolls	31/07/2023 to 07/08/2023
2	Publication of rolls in Draft	08/08/2023
3	Period of initiating suggestions and objections	09/08/2023 to 23/08/2023
4	Disposal of suggestion and objections	24/08/2023 to 31/08/2023
5	Final publication of electoral rolls	01/09/2023

For further details, the BLO of the concerned Village Panchayat and Municipal Council, the office of the Electoral Registration Officer, and Asst Electoral Registration Officer, Daman may be contacted.

Sd/-
(Saurabh Mishra)
Collector/ District Election Officer
Collectorate, Daman
