

**Administration of  
Dadra and Nagar Haveli and Daman & Diu (UT)  
Dadra Nagar Haveli and Daman & Diu e-Governance Society  
Office of the Director (IT)  
Fort Area, Moti Daman  
Daman- 396220**

No. 01/IT/DDeGS/File No.500/136270/111

Date: 21 / 07 / 2023

**ADVERTISEMENT FOR THE POST OF PROGRAMMER**

The Office of the Member Secretary (DDeGS/DNHeGS)/Director (IT), UT Administration of Dadra and Nagar Haveli and Daman & Diu invites application from qualified persons for the below mentioned post on short term contract basis:

Sr No	Name of the Post and pay scale	No of post	Age	Montly Remuneration (Consolidated)	Qualification & Experience
1	Programmer	01	Not exceeding 35 years	32,000/-	<b>ESSENTIAL:</b> 1. B.E (CS/IT)/ B.Tech (CS/IT)/ MCA 2. one year of experience in programming 3. Technical Skills- open source code programming (J2EE desirable. NET optional) 4. Communication skills desired- English, Hindi and Gujarati

Eligible candidates may forward their application along with their complete details, self-attested copies of all the necessary testimonials, qualification, experience age & address proof and latest photograph to Daman & Diu e-Governance Society, Office of the Director (IT), 4<sup>th</sup> Floor, Vidyut Bhavan. Daman-396220 in an sealed envelope super scribed "Application for the post of \_\_\_\_\_" by post/courier or by hand on or before 31 / 07 / 2023 by 03:30 P.M.

**Terms & Conditions:-**

**1. Contract Period:**

The candidate shall be appointed on Contract Basis initially for a period of 11 month and same may be extended on satisfactory performance and the Contract may be terminated by either side by giving one month notice.

**2. Leave:**



Employees shall be eligible for a total of 11 days leave during the contract period (11 months). His/Her working hours shall be normal hours of office working as applicable on all days except Saturdays Sundays and Gazetted holidays.


**3. Selection Procedure:**

The eligible candidates will be called for personal interview and the selected eligible candidates will be informed through phone/email.

**4. Submission of Application:**

Applicants have to submit their applications in the given format (**Annexure- A**).

5. No TA/DA will be paid for attending the interview.
6. Application will be summarily rejected if not fulfill required criteria without assigning any reason.
7. Member Secretary, DDeGS and DNHeGS reserve the right to terminate the selection process without assigning any reason.



Director (IT)/ Member Secretary  
DDeGS/ DNHeGS

DNH & DD



## ANNEXURE-A

APPLICATION FOR THE POST OF \_\_\_\_\_  
(Application should be filled up by computerized only)

To  
Member Secretary  
DDGS and DNHGS  
Behind Post Office, Fort Area,  
Moti Daman-396220

Paste Recent Passport  
Size  
Photograph &  
Sign across

With reference to your advertisement dated \_\_\_\_\_ I submit my application in prescribed format.

1.	Name in full (in Block Letters)			
2.	Father's/Husband's Name			
3.	Address for Correspondence			
4.	Permanent Address			
5.	a) Date of Birth (As per school leaving certificate) (DD-MM-YYYY)			
	b) Age in completed years as on 01/01/2023			
6.	Contact Details:			
	a) Mobile No.			
	b) Landline No.			
	c) Email Id.			
7.	Gender			
8.	Nationality			
9.	Native Place			
10.	Domicile of DNH/Daman/Diu			
11.	Marital Status			
12.	Education Qualification (From SSC Onwards)			
Sr. No.	Qualification/Certification	Board/University	Year of Passing	Percentage
a)				



b)				
c)				
d)				
e)				
f)				

(Self-attested copy of all Education Qualification documents are to be attached)

13.	Experience-					
Sr. No.	Name of Organization	Designation	Specialization if any.	Duration		Pay Scale
				From	To	

14. Any other relevant information.

**Declaration:**

I hereby declare that I fulfil all the condition of eligibility regarding age limit, Education Qualification, Experience etc. for the post of

I declare that all statements made in this application for are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after examination. My candidature/appointment is liable to be cancelled.

(Signature of Applicant)

Place:

Date: