

UT Administration of, Dadra & Nagar Haveli & Daman & Diu
Department of Planning & Statistics,
Fort Area, Moti Daman- 396220.

No. DPS/306(28)/2023-24/ 927

Date: 21/06/2023.

ADVERTISEMENT

The Department of Planning and Statistics, Daman invites application from eligible candidate for the post of **State Coordinator** under Civil Registration System and **Lower Division Clerk** under Agriculture Census purely on Short Term Contract basis for period of 6 months. The eligibility for the post is as mentioned below :

Designation	No. of Post	Consolidated remuneration per month	Essential Qualification
State Coordinator (CRS)	01	Rs.20,000/-	<ul style="list-style-type: none">• Post Graduate with Statistics/ Bio Statistics/Health Statistics /Economics/ Mathematics/Commerce /Computer Science /IT / Social Science/Sociology<li style="text-align: center;">OR• Graduate in any branch of Engineering• Should be well conversant with basic computer knowledge in MS-Office/Open Office Statistical tools etc.• Should have good command over English/Hindi and Local Language• Age : Between 21 to 30 Years.• Desirable :• 2 years of experience in surveys and statistical analysis
Lower Division Clerk (Agriculture Census)	01	Rs.18,000/-	<ul style="list-style-type: none">• 12th Class or equivalent qualification form recognized board or University• 3 months Computer Certificate Course• Skill test : English typing not less than 35 wpm• Age: Not exceeding 27 years• Desirable :• Should have good command over English/Hindi and Local Language

The candidates should apply with detailed bio data in the prescribed format annexed with recent passport size photograph and photocopies of testimonials in support of qualification, experience and age dully self attested by candidates. The application should be send by RPAD/ Courier or by hand **by 30/06/2023 till 5.00 p.m.** in sealed cover written in bold letters " Application for the post of " **State Co-ordinator**" under **Civil Registration System** OR " **Lower Division Clerk** " under **Agriculture Census** addressed to the Dy. Director, The Department of Planning and Statistics, Next of District Session Court, Fort Area, Moti Daman- 396220.

Note :

1. The advertisement alongwith Application can be downloaded from official website: <https://ddd.gov.in>
2. Persons already in service with Government / other organization should obtain "NO objection certificate" from concerned authority and enclosed it with application. Age relaxation will be provided to the employee of UT Administration of Dadra and Nagar Haveli and Daman and Diu working of daily wages/ contract/ ad-hoc/ work charge etc. in accordance with the order issued by the UT Administration from time to time.
3. The selected candidate will not have any right or claim for regularization against the regular / permanent vacancies.
4. No TA /DA will be paid to candidates for attending the interview.
5. **The applicants are requested to log on <https://ddd.gov.in> for further updates /skill test. No interview call letters will be sent to the eligible candidates by post.**



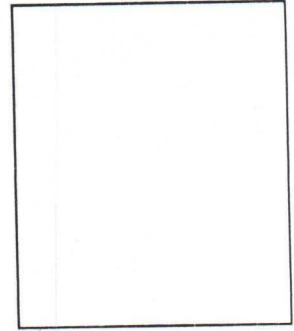
(Sanjam Singh)
Dy. Director (Planning & Statistics)
DNH &DD

Copy to :

- i) The Director (IT), Office of Information and Techonolgy, Daman with request the upload the same on the Official website.
- ii) The State Informatics Officer, NIC, Daman with request the upload the same on the Official website.

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Application for the post of _____



1. Name :
2. Sex:
3. Date of birth (DD/MM/YY):
4. Father / Husband's name :
5. Permanent Address:

6. Email and contact No. :

7. Educational Qualifications:

Educational detail (from Higher to Lower)	Percentage	Board/ University	State	Passing year

8. Experience if any:

Name of the Organization	Nature of Duty	Duration	Pay

- 1) I, declare that I fulfill all the conditions of eligibility regarding age limit and Education Qualification and other qualification etc.
- 2) I declare that all statements made in this application form are true, complete and correct to the best of my knowledge and belief.

Date :

Place :

Name and Signature of the candidate