

U.T. ADMINISTRATION OF DAMAN AND DIU
DIRECTORATE OF EDUCATION
DAMAN

No. DE/ADM/MSC/2018-19/677

Date:- 4th July, 2017.

Subject : Criteria/Guidelines for Selection/Nomination of applicant(s) against the Central Pool Medical seats namely MBBS/BDS/BAMS/BHMS) courses

ORDER

On the above cited subject, the following Criteria/Guidelines are hereby prescribed for Selection/Nomination of applicants against the Central Pool Medical seats namely MBBS/BDS/BAMS/BHMS Courses and shall come into force with immediate effect:

I. MODE OF APPLICATION

- i. The applicant desiring to avail the benefit of Central Pool MBBS/BDS/BAMS/BHMS and for BDS seats of Vaidik Dental College shall submit an application in prescribed Form (enclosed with the Advertisement) to the Assistant Director of Education, Directorate of Education, Next to DMC Library, Near Jetty, Nani Daman or to the Assistant Director of Education, Collectorate, Diu on advertisement of such seats by the Directorate of Education, Daman & Diu.
- ii. Wide publicity shall be given to this order through Daman & Diu District Panchayats, Municipal Councils, Head of High/Higher Secondary Schools and all Libraries of Daman & Diu as well as through Newspapers.
- iii. Application form shall be available from the official website i.e. www.daman.nic.in.

iv. The Application form dully filled in all respects should reach on or before prescribed date to the Assistant Director of Education, Directorate of Education, Next to DMC Library, Near Jetty, Nani Daman or to the Assistant Director of Education, Collectorate, Diu along with the following Self attested documents:-

- a) Statement of Marks of SSC
- b) Statement of Marks of HSC
- c) School leaving Certificate
- d) Attempt Certificate of HSC from School
- e) Copy of NEET marksheet
- f) Copy of Aadhar Card, if available
- g) Certificate showing, applicant has continuously studied for at least 5 years i.e. from class 8th to 12th (in case of applicant(s) falling in First Priority) or atleast 3 years i.e. from class 10th to 12th (in case of applicant falling in Third Priority) in any of the recognized schools of U.T. of Daman & Diu
- h) Domicile Certificate of Parents/Guardians issued by the Mamlatdar, Daman / Diu.
- i) Service Certificate of parents from the Head of Office in case of applicant falling in third priority. In case of Bank employees, service certificate from the Regional Manager of the concerned bank shall be produced.
- j) Caste Certificate for SC/ST/OBC in prescribed format from the Mamlatdar Daman/Diu only. In case of applicant belongs/claiming OBC reservation, caste certificate should be within one year mentioning that the applicant(s) belongs to Non-Creamy Layer.

- k) Dependant Certificate issued from the Mamlatdar, Daman / Diu, in case of those who are claiming guardianship of the ward.
 - l) Disability certificate of applicant who are Physically Challenged (Divyang) from the Disability Assessment Board of Daman/Diu. Applicant suffering from 40% and above disability will be considered under PH seats(s) (if PH reservation occurs/available)
 - m) Permanent Resident Certificate issued by Mamlatdar, Daman/Diu.
- v. Necessary acknowledgement shall be issued by the Assistant Director of Education, Directorate of Education, Next to DMC Library, Near Jetty, Nani Daman or the Assistant Director of Education, Collectorate, Diu upon receipt of hard copy of application duly filled in all respect along with necessary enclosures.

II. ELIGIBILITY CRITERIA:

- i. Applicant(s) should be Indian National
- ii. An applicant(s) should have completed age of 17 years at the time of admission / on or before 31st December, 2018.
- iii. The upper age limit for the applicant(s) is 25 years as on 31st December, 2018. This upper age limit shall be relaxed by a period of 5 years in case of applicant(s) belongs to Scheduled Castes (SC)/ Scheduled Tribes(ST) and by a period of 3 years in case of applicant(s) belongs to OBC (Non-Creamy Layer).
- iv. The allotment of the Central Pool seats will be made in the following order of priority:

a) **First Priority:-**

Applicant(s) whose parents/guardian (in case father and /or mother is not alive) have Domicile Certificate of U.T. of Daman & Diu issued by the Mamlatdar, Daman/Diu.

The applicant(s) should have continuously studied for atleast 5 years i.e. from Class 8th to 12th in any of the recognized schools of U.T. of Daman & Diu

b) **Second Priority:-**

If the seats remain vacant after allotment to the first priority applicants, then the applicant(s) falling in the following condition will be considered in Second Priority:-

Applicant(s) whose parents/guardian (in case Father and/or Mother is not alive) have Domicile Certificate of U.T. of Daman & Diu issued by the Mamlatdar, Daman/Diu and the applicant(s) have studied from any of the institution outside the U.T. of Daman and Diu.

c) **Third priority:-**

If the seats remain vacant even after allotment to the first and Second priority applicants, then the applicant(s) falling in the following condition will be considered in Third Priority:-

Applicants whose parents/guardian (in case Father and/or Mother is not alive) are employees (regular/deputation/transfer) of this U.T. Administration of Daman & Diu (Govt. Servant/ Central Government/State Government/Nationalized Bank/ Cooperative Bank), who has continuously served in this

Administration for minimum 5 years at the time of application.

An applicant(s) should have continuously studied for atleast 3 years i.e. from Class 10th to 12th in any of the recognized schools of U.T. of Daman & Diu

In case of Bank employee their Headquarter shall be Daman/Diu.

d) **Forth priority:-**

If the seats remain vacant even after allotment to the First, Second & Third priority applicants, then all the others eligible applicant(s) will be considered in Fourth Priority

NOTE:

- a) "Domicile" mean those Parents/Guardian (in case Father and/or Mother is not alive) of the applicants who are staying continuously in this Union Territory of Daman & Diu for a period of more than 10-years. The Domicile Certificate of Grand Father/Grand Mother/Uncle/Aunty, etc., will not be considered as Parents' Domicile Certificate.
- b) The Mamlatdar, Daman/Diu will issue the necessary Domicile Certificate of Parents/Guardian to this effect based on Ration Card, Parliamentary Constituency Electoral Rolls, Election Photo Identity card and other such proof supported by Affidavit to the effect strictly.
- c) The Dependence Certificate issued by the Mamlatdar, Daman/Diu will have to be attached with application in case of those who are claiming

guardianship (in case of Father and/or Mother is not alive and applicant is fully dependent and living with Guardian).

- d) The applicant's Caste Certificate of SC/ST/OBC (Non-Creamy Layer) should be obtained from the Mamlatdar Daman/Diu. Caste Certificate of the applicant will be issued on the basis of Notification issued by the U.T. Administration of Daman & Diu from time to time in prescribed Performa only.
- e) The benefits of reservation for SC/ST/OBC shall be given to only those applicants whose parents are Domicile of U.T. of Daman & Diu. However, reservation benefits shall not be given to the applicants whose parents have migrated from other States/U.T.'s.
- v. Benefits of selection/nomination against Central Pool Reserved seats under this order can be availed only once. Once an applicant has given acceptance to his/her nomination, he/she shall not be eligible for any other course in the same year or in future subsequent years.
- vi. If the seat allotted to the applicant in first round of the counselling is not as per their choice, they can opt for up gradation of the seat in the second round. The allotted/surrendered seat will be placed in the successive round or Spot round of the counselling.
- vii. The selection of the applicant(s) will be made on the basis of the marks obtained by them in the NEET conducted by CBSE. As per clause 5 of Graduate Medical Education Regulations, 1997 of Medical Council of India (MCI), the minimum qualifying marks in the NEET is 50th percentile for General category applicant, 40th percentile for the applicant belongs to SC/ST/OBC(Non-Creamy

Layer) category. In case of PH (Divyang) applicant(s) 45th percentile for the applicant belongs to Gen-PH category and 40th percentile for the applicant belongs to SC-PH/ST-PH/OBC-PH category.

As per clause 4(2) of Graduate Medical Education Regulation, 1997, of Medical Council of India, for becoming eligible for entrance examination, candidate must have passed in the subjects of Physics, Chemistry and Biology/Bio-Technology and English individually and must have obtained a minimum of 50% marks, 40% for SC/ST/OBC(Non-Creamy Layer), 45% for Gen-PH and 40% for SC-PH/ST-PH/OBC-PH category applicants for MBBS/BDS seats. And 55% marks for General Category, 50% marks for Gen-PH and 45% marks SC/ST/OBC(Non-Creamy Layer)/SC-PH/ST-PH/OBC-PH for BAMS/BHMS seats taken together in Physics, Chemistry and Biology/Bio-Technology at the qualifying examination as mentioned in clause 4(2) of Graduate Medical Education Regulation, 1997. In any circumstances, the selection of students will not be made merely on academic merit of 10+2 level marks.

- viii. The applicant should fulfill the admission requirements of respective colleges in which they are allotted seat with regards to the nomination and minimum/maximum age (where so prescribed) and minimum percentage of marks prescribed for admission by the respective institutions.
- ix. No relaxation will be given by the Administration in the admission criteria prescribed by the respective colleges to avoid refusal in accepting the nomination of applicants by the colleges.

III. MODE OF SELECTION:

- i. A merit list will be prepared by the Result Compilation Committee/Scrutiny Committee.
- ii. The Medical Seat Counseling Committee will finalize the selection of applicants for nomination against the allocated Central pool seats for MBBS, BDS, BAMS and BHMS courses:-
- iii. For the selection/nomination the merit list shall be prepared only on the basis of marks (percentile) obtained in NEET. The allocation of seats to the eligible applicants shall be done on the basis of merit in NEET only and all rules and regulations will be followed as per NEET.
- iv. All the application will be considered in the General Category at first instance. In case the applicant(s) fails to get admission in the General Category, then his/her application will be considered in the reserved category (SC/ST/OBC(Non-Creamy Layer) for which he /she applied.
- v. The criteria for deciding merit in case of applicants having equal marks in NEET shall be based on higher marks secured by the applicants in:
 - a) Biology / Biotechnology, Physics and Chemistry in Standard XII board examination, failing which
 - b) Biology/Biotechnology in the Standard XII board examination, failing which
 - c) Physics in the Standard XII board examination, failing which

- d) Chemistry in the Standard XII board examination, failing which
- e) SSCE (Standard X)
- f) In case the merit can still not be decided, the applicant who is elder in age shall be given priority
- g) In case the applicant appears for all the subjects in the second attempt and clears, then the marks secured in the second attempt in Biology / Biotechnology, Physics and Chemistry will only be considered and the marks secured in these subjects in the first attempt shall be ignored.

Note:- Standard XII board examination in the above para a) to d) means marks obtained in final examination in case of CBSE applicants and aggregate of the marks obtained in 3rd and 4th semester in case of Gujarat Board applicants.

vi. Based on the choice indicated by the eligible applicants in order of merit:

- a) Counseling Committee shall prepare the list of selected applicants, the college allotted to the applicants and the course.
- b) The above recommendation of the Counseling Committee shall be placed by the Directorate of Education, U.T. of Daman & Diu for the approval of Secretary (Education)
- c) Consequent to the above approval, the list shall be displayed on the official website of Daman & Diu i.e. www.daman.nic.in

IV. RESERVATION POLICY:

- i. Reserved Category i.e. SC/ST/OBC/PH as decided by the U.T. of Daman & Diu shall be eligible for their claim on the reserved seats for SC/ST/OBC(Non-Creamy layer)/PH as per 100 point All India Reservation (National) Roster prepared by this Administration.
- ii. Those Reserved Category applicant(s) who are migrants to the U.T. of Daman & Diu shall not be eligible for their claim on the reserved seats.
- iii. A distinct reservation of 15% for Scheduled Castes (SC), 7.5% for Scheduled Tribes (ST) and 27% for Other Backward Class (OBC).
- iv. The reservation as mentioned in sub-para (iii) above, can be interchanged. If a sufficient number of applicants are not available to fill up seats reserved for Scheduled Tribes (ST), they may be filled up by suitable applicants from Scheduled Castes (SC) and vice versa. Thereafter, in case of non availability -of eligible applicants of SC/ST/ OBC(Non-Creamy Layer), the same seats will be filled-up from merit list of General category.
- v. 5% of the seats allotted will be reserved for applicant(s) (of U.T. of Daman & Diu) with disability. The selection of such applicant(s) is made as per disabilities conditions prescribed by Medical Council of India (MCI) or any other regularity in its notification issued time to time. In case of non availability of eligible applicants of PH category, the same seats will be filled-up from merit list of General category.

- vi. The pattern of the Reservation as mentioned in (iii) and (iv) above is as per the instructions issued by Government of India, Ministry of Personnel, Public Grievances and Pension, Department of Personnel & Training, New Delhi vide O.M. No. 36012/2/96-Estt(Res.) dated 02/07/1997 and notification/instruction issued time to time. The above reservation will be given as per the 100 point Reservation Roster prepared by this U.T. Administration of Daman & Diu, Directorate of Education for Central Pool MBBS/BDS/BAMS/ BHMS seats and for BDS seats of Vaidik Dental College.

V. MODE OF NOMINATION:

- i. The Directorate of Education, Daman and Diu shall issue intimation letter to the concerned selected applicants. The applicant should accept the offer within three days from the date of issue of Intimation letter.
- ii. On receipt of the acceptance of Offer and after obtaining Agreement and Surety Bonds, the Directorate of Education, Daman & Diu will issue a letter nominating the applicant against the Central Pool Reserved Seats.
- iii. To avoid late refusal in accepting the intimation Letter, which result in seats going vacant, a security deposit of Rs. 2,000/- shall be obtained from the selected applicant (Rs. 500/- from the candidates belongs to SC/ST/OBC/PH) immediately after the counseling and before issuance of the Intimation Letter, which shall be refunded after production of certificate from the Dean/Principal of the concerned college stating that the nominated

applicant has been admitted in college and has completed first term.

- iv. If the applicant fails to join the college in time, the said amount shall be forfeited to the Government.
- v. The applicant who do not desire to avail the benefit of nomination shall inform the Directorate of Education, Daman & Diu in writing to that effect within one day from the date of receipt of nomination letter. In such cases, security deposit will be refunded.

VI. APPEAL:

The appeal against the order in this regard shall lie with the Hon'ble Administrator, U.T. Administration of Daman & Diu, who will be the final authority to decide the legality of nomination, etc. The order of the Hon'ble Administrator will be final.

VII. SAVINGS:

The Hon'ble Administrator, U.T. Administration of Daman & Diu reserves all rights to modify/amend these rules whenever found necessary.

This is issued with the approval of Hon'ble Administrator, U.T. of Daman & Diu and DNH vide diary No. 384178 dated 04/07/2018.


Director of Education

**U.T. ADMINISTRATION OF DAMAN AND DIU
DIRECTORATE OF EDUCATION
DAMAN**

Application Form for Central Pool Medical Seats for Academic year 2018-19

Candidate Details

1. Name of the Applicant: -

(First name)

(Father's name)

(Surname)

2. Parent's/Guardian's Name: -

(First name)

(Father's name)

(Surname)

3. Date of Birth: - ____ / ____ / ____ Age : - ____ (Year) ____ (Month) ____ (Days)

4. Address: -

(a) Present address *for correspondence.*

(b) Permanent address.

At _____

Post _____

District _____

State/UT _____

Pin _____

Phone _____

5. Have you applied earlier in the previous years? : - (√) Yes: No:

If Yes, Mention the year of Application: - _____

6. Please indicate eligibility Criteria applicable in your case:-

(a)	Son/Daughter of domicile of U.T of Daman & Diu (Domicile Certificate to be attached).	YES / NO
(b)	Son/Daughter of Employee of U.T of Daman & Diu, (Service Certificate and Residential Certificate to be attached).	YES / NO
(c)	Son/Daughter of Central Govt./State Govt./ Union Territory Administration employee on deputation to U.T of Daman & Diu (Service Certificate & Residential Certificate to be attached).	YES / NO
(d)	Are you claiming to be member of SC/ST/OBC (Certificate to be attached)	YES / NO
(e)	Certificate showing applicant has continuously studied from Std. 8 th to 12 th in any of the recognized school of Daman and Diu	YES / NO
(f)	Disability Certificate of the applicant who are physically Handicapped (Certificate to be attach)	YES / NO

7. Particulars of last Qualifying Examination:-

Examination	Institution	Year of passing	Examination Board	Marks obtained	Total Marks	Percentage
1	2	3	4	5	6	7
SSC						
HSC						

8. Marks Obtained in PCB (*Physics+Chemistry+Biology*)(including practical marks)

Marks Obtained

Out of total

9. Marks obtained in the NEET Competitive Examination:

Marks Obtained

Out of total

Percentile

10.Details of 05 Years (*including current year*) of previous schooling.

Year	Standard	Name of the School
2016-17		
2015-16		
2014-15		
2013-14		
2012-13		

11.I am enclosing self attested copies of following testimonials as below:-

- a. Copy of Mark-sheet of HSC Examination (XII Std.)
- b. Copy of Mark-sheet of SSC Examination (X Std.)
- c. Copy of Scorecard of NEET.
- d. Copy of School Leaving Certificate.
- e. Certificate from the Principal/Head Master of School showing the attempt at which the candidate has passed the qualifying examination.
- f. Domicile Certificate in respect of Parents/Guardian (in case parents is not live) issued by the Mamlatdar, Daman / Diu. In case of-Domicile Certificate in respect of Guardian the Certificate of Dependence issued by the Mamlatdar, Daman / Diu is essential.
- g. Permanent Residence Certificate in respect of Parents/Guardian issued by the Mamlatdar, Daman / Diu.
- h. Caste Certificate in case of SC/ST/OBC (Non-Creamy Layer) candidates issued by the Mamlatdar, Daman/ Diu.
- i. A certificate of the Principal/Head Master of Concerned recognized schools of the Union Territory of Daman and Diu certifying that the applicant has taken education through out in this Union Territory up to the standard necessary for admission to the specified course should also be attached with the application form.

j. In case of persons (Parents) migrated to the U.T. of Daman & Diu and have obtained domicile certificate from Mamlatdar, Daman and Diu have to submit an affidavit shown before the Executive Magistrate of Daman and Diu to the effect that he/she has relinquished his/her claim to be the domicile of their parent state and that they will not be availed dual benefit being domicile of two state/U.T.

My personal details are as mentioned above, I assure that if nominated from the Central Pool seat, I will abide by the Rules and Regulations prescribed by the Administration of Daman and Diu as well as by the concerned Institute.

In know that, application will be subject to Final Policy Guidelines and allocation of Central Pool seats following reservation policy.

I have acknowledged all the terms & conditions mentioned in the guidelines and do hereby submit my application form with the above mentioned certificates and that the information provided by me are true to the best of my knowledge.

Yours faithfully,

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Place :-

Date :-

NO:MAM/DMN/Res.Certi/20/2015/ 3986
UT Administration of Daman & Diu,
Revenue Department/Collectorate,
Daman.
Dated: 30/11/2015

CIRCULAR

SUB: Replacement of Residence Certificate, with documents indicating Proof of Address and Self-certified Declaration.

Various departments/offices in the UT of Daman & Diu and Dadra & Nagar Haveli such as Directorate of Education, Employment Exchange, Sub Registrar, Department of Agriculture, Animal Husbandry, Fisheries, Health etc. ask for Residence Certificate issued by Mamlatdar/BDO to assess the eligibility of an applicant for grant of benefit under various beneficiary oriented schemes of the respective UT Administration. Large number of these certificates are required to be issued by the Mamlatdar/BDO, putting undue stress on the limited staff and the administrative machinery available with these authorities.

2. The process of issuance of these certificates has been examined by the Administration. In the interest of providing a citizen friendly administration and to ease the process of availing benefit from the UT Administration, the Administrator of Daman and Diu and Dadra & Nagar Haveli is pleased to order that the following documents shall be treated as a **Proof of Address** in the UT Administration.

- a) Electricity Bill (Not more than six months old)
- b) House Tax Receipt (Not more than six months old)
- c) Landline Telephone Bill (Not more than six months old)
- d) Salary Slip indicating residential address (Not more than six months old)
- e) Bank Account Statement/Passbook (Statement not more than six months old)
- f) Latest Income Tax Statement
- g) Passport
- h) Election Card



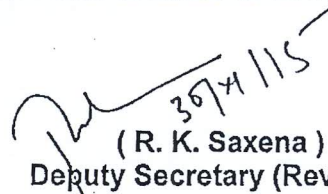
- i) Credit Card Statement (Not more than six months old)
- j) Aadhar Card
- k) Driving License
- l) LPG Connection Book

3. In addition, the applicants will also be required to furnish a **Self-certified Declaration** in the format annexed herewith.

4. The above documents indicating the **Proof of Address** and the **Self-certified Declaration** as per the format enclosed herewith shall be treated as a **Residence Proof** for availing benefits from the UT Administration. The Departments in the UT Administration shall accept the documents with the Self-certified Declaration as Residence Proof.

5. In case the applicant does not have any of the above documents as listed out in Para 2 above, he has the choice to apply to the Mamlatdar/BDO for issuance of Residence Certificate as per the procedure being followed hitherto. The applicant can also get a Residence Certificate issued as per the practice prevailing hitherto in case he needs the same for submission to any authority outside the UT Administration.

6. The procedure for issue of Domicile Certificate shall continue to remain the same as of now.


(R. K. Saxena)
Deputy Secretary (Revenue)

To,
All Head of Offices,
Daman & Diu and Dadra & Nagar Haveli.

Copy to:

1. The Staff Officer to Administrator, Daman & Diu for information.
2. The PS to Development Commissioner, Daman & Diu for information.
3. The Finance Secretary, Daman & Diu.

4. The Secretary (Education), Daman & Diu .
5. The Collector, Daman.
6. The Collector, DNH with a request to circulate the same to all Heads of Office in DNH.
7. The Collector, Diu with a request to circulate the same to all Heads of Office in Diu District.
8. The SIO, NIC, Daman to upload the same in the website.

A handwritten signature or set of initials, possibly 'R', written in black ink. It consists of a large, stylized letter 'R' with a long, sweeping tail that extends upwards and to the right.

DECLARATION

I _____ Son / Daughter of _____ age about _____ years, resident of _____, District Daman/Diu/Dadra & Nagar Haveli, hereby declare that the above/following information is true to the best of my knowledge and belief and nothing has been concealed therein. I am well aware of the fact that if the information given by me is proved false / not true, I will have to face the punishment as per the law and that the benefits availed by me shall be summarily withdrawn.

2. That I and my family are continuously resident of Daman/Diu/Dadra & Nagar Haveli since _____.

3. In support of my claim in para 2 above, I enclose herewith a self attested copy of _____ <Indicate here Name of the Document> having number _____ <Indicate here the Number of the document, if any> issued on _____ <Indicate here the date of issue> by _____ <Indicate here the Designation of the Document Issuing Authority >.

4. The said certificate is required for _____ purpose.

5. This is to certify that I have read and understood the provision of Section 199 and 200 of the Indian Penal Code which state as follows:

Section 199. False statement made in declaration which is by law receivable as evidence:- *Whoever, in any declaration made or subscribed by him, which declaration any Court of Justice, or any Public Servant or other person, is bound or authorized by law to receive as evidence of any fact, makes any statement which is false, and which he either knows or believes to be false or does not believe to be true, touching any point material to the object for which the declaration is made or used, shall be punished in the same manner as if he gave false evidence.*

Section 200. Using as true such declaration knowing it to be false:- *Whoever corruptly uses or attempts to use as true any such declaration, knowing the same to be false in any material point, shall be punished in the same manner as if he gave false evidence.*

Explanation: A declaration which is inadmissible merely upon the ground of some informality, is a declaration within the meaning of Section 199 and 200.

Place : DAMAN/DIU/DADRA & NAGAR HAVELI.

DATE :

DEPONENT.