

No. DE/ADM/Pre-M.Mino.Sch./2015-16/395
U.T. Administration of Daman & Diu,
Directorate of Education,
Daman

Dated: 09 / 07 / 2015.

C I R C U L A R

Sub: Scheme of Pre – Matric Scholarships to Students belonging to Minority Communities For the academic year 2015-16.

With reference to the subject cited above, please find enclosed herewith the Advertisement No. SW/332(4)2015-16/172 dated 12/06/2015 received from the Dy. Director (Social Welfare), Collectorate, Dholar, Moti Daman.

Under the Scheme, Scholarship are awarded to students for studies in India in a Government or Private School from Class I to X from the notified Minority Communities **who have secured not less than 50% Marks or equivalent grade in the previous final examination** and the annual income of whose parents/ Guardians from all sources do **not exceed Rs. 1 lakh**. For Community wise distribution of the scheme of Pre-Matric scholarship to students belonging to Minority Communities of U.T. Daman & Diu for the year 2015-16 as given below: **(Fresh cases only)**

Muslim	Christian	Sikh	Buddhist	Jain	Parsi	Total
190	52	02	02	04	65	315

In this regard, all the Head Master/Head of Institution are instructed to check filled in application as per GOI Guideline for Criteria of eligibility of Students (Fresh cases only) before submitting to this office.


There is no target for Renewal cases.

The Application are invited for Pre-Matric Scholarship to Minority community students of **Std IX & X**. The students of classes IX and X will apply for the Pre Matric Scholarship online in the dedicated scholarship portal under URL: www.scholarship.gov.in no offline application is accepted for the students for the class IX & X. The last date for submission of online application hard copy with all relevant documents to their respective Head of Institute / School is 20/08/2015.

All the Head of Institution / Schools are hereby instructed to submit the applications with all relevant documents with performa to the office of the Assistant Director of Education, Nani Daman **by 24/08/2015 in both hard copy and soft copy (must in Excel).**

Detail information about this Scheme is available at Ministry of Minority Affairs, New Delhi's website: www.minorityaffairs.gov.in

Please ensure that the Nationalized Bank Account Number (with IFSC code) and Aadhar/ Enrolment Number of Students should be complete and accurate failing which the application form is likely to be rejected.


(M. D. Patel) 09/07/2015
Assistant Director of Education,
Daman

Encl:

- 1) Performa for providing details of Students recommended for Scholarship by Head of Institution.

To,

The Head Master/Principal,

High School/ Higher Secondary Schools of Daman & Diu (Govt. / Govt. Aided/ Private)

Copy to:-

1. The Hon'ble Member of Parliament, U.T. of Daman & Diu for kind information please.
2. The Secretary (Education), Daman for kind information please.
3. The Dy. Secretary-cum- Dy. Director (Education), for kind information please.
4. The Director of Social Welfare for kind information please.
5. The Education Officer, Collectorate, Diu for kind information and necessary action please.
6. Notice Board of Education office, Daman.
7. NIC, Daman with Soft Copy of to upload on official website.

SCHEME OF PRE-MATRIC SCHOLARSHIP FOR STUDENTS
BELONGING TO THE MINORITY COMMUNITIES

(Effective from 1.4.2008)



GOVERNMENT OF INDIA
MINISTRY OF MINORITY AFFAIRS

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**CENTRALLY SPONSORED SCHEME OF 'PRE-MATRIC
SCHOLARSHIP' FOR STUDENTS BELONGING TO THE MINORITY
COMMUNITIES.**

1. BACKGROUND

The Prime Minister's New 15 Point Programme for the Welfare of Minorities was announced in June, 2006. It provides that a pre-matric scholarship scheme for meritorious students from minority communities would be implemented.

2. OBJECTIVE

The scholarship at pre-matric level will encourage parents from minority communities to send their school going children to school, lighten their financial burden on school education and sustain their efforts to support their children to complete school education. The scheme will form the foundation for their educational attainment and provide a level playing field in the competitive employment arena. Empowerment through education, which is one of the objectives of this scheme, has the potential to lead to upliftment of the socio economic conditions of the minority communities.

3. SCOPE

The scholarship will be awarded for studies in India in a government or private school from class I to class X, including such residential Government institutes and eligible private institutes selected and notified in a transparent manner by the State Government and Union Territory Administration concerned.

4. ELIGIBILITY

Scholarship will be awarded to the students who have secured not less than 50% marks in the previous final examination and annual income of their parents/guardian from all sources does not exceed Rs. 1 lakh.

5. DISTRIBUTION

Muslims, Sikhs, Christians, Buddhists and Zoroastrians (Parsis) have been notified as minority communities under Section 2 (c) of the National Commission for Minorities Act, 1992. The distribution of scholarship among the States/Union Territories will be made on the basis of population of minorities in the States/Union Territories of Census 2001.

6. EARMARKING FOR GIRL STUDENTS

30% of scholarship will be earmarked for girl students. In case sufficient number of eligible girl students are not available, then the balance earmarked scholarships may be awarded to eligible boy students.

7. SELECTION

As the number of scholarships for minorities available in a year is fixed and limited it is necessary to lay down preference for selection. Inter-se selection weightage is to be given to poverty rather than marks. In case of the renewal applications, such applications would be fully exhausted before the new applications are considered.

8. DURATION

The scholarships will be provided for the entire course. Maintenance allowance will be given for 10 months only in an academic year.

9. RATE OF SCHOLARSHIP

Actual financial assistance will be provided for admission/tuition fee and maintenance allowance as given below subject to a maximum ceiling indicated against item concerned:

S.No.	Item	Hostellers *	Day Scholars
1	Admission fee from class VI to X	Rs.500/-p.a. subject to actuals.	Rs.500/- p.a. subject to actuals.
2	Tuition fee from class VI to X	Rs.350/- p.m. subject to actuals.	Rs.350/- p.m. subject to actuals.
3	Maintenance allowance will be payable for a period not exceeding 10 months in an academic year.		
	(i) Class I to V	Nil	Rs. 100/- p.m.
	(ii) Class VI to X	Rs. 600/-p.m. subject to actuals.	Rs. 100/-p.m.

* Hostellers include students who are staying in hostel of the school/institute concerned or those provided by the State Government/Union Territory Administration concerned.

10. IMPLEMENTING AGENCIES:

The scheme will be implemented through the State Government/ Union Territory administration.

11. CONDITIONS FOR SCHOLARSHIP:

- (i) Scholarship will be available to the students of minority community studying in Classes I to X. The continuance of award will be subject to securing 50% marks in the previous examination. Maintenance allowance will be provided to hostellers and day scholars.
- (ii) The award will be discontinued if a student fails to secure 50% marks in the annual examination except in case of unavoidable reasons to be certified by the Principal/competent authority of the school and recommended by the State Government/Union Territory Administration.
- (iii) Scholarship will not be given to more than two students from a family.
- (iv) Students should be regular in attendance for which the yardstick will be decided by the competent authority of the school.
- (v) Income certificate should be on self-certification basis by way of affidavit on non-judicial stamp paper of self-employed parents/guardian and from employer for employed parents/guardian.
- (vi) The school/institute will certify the claim of student of being an outstation student not residing in hostel of the school/institute concerned on the basis of permanent address and parents' address.
- (vii) Migration of student from one school/institute to another would not normally be during the course of academic year except under exceptional circumstances and in the interest of student's academic career.
- (viii) If a student violates school discipline or any other terms and conditions of the scholarship, scholarship may be suspended or cancelled. The State Government/Union Territory Administration can also directly cancel the award if duly satisfied of the reasons of violation of these regulations governing the scheme.
- (ix) If a student is found to have obtained a scholarship by false statement, his/her scholarship will be cancelled forthwith and the amount of the

scholarship paid will be recovered, at the discretion of the concerned State Government/Union Territory Administration.

- (x) The State Government/Union Territory Administration will lay down the detailed procedure for processing and sanctioning of scholarship to eligible students.
- (xi) Course fee/Tuition fee will be credited to the school's/institute's bank account. Efforts will be made for transferring it electronically through the banks.
- (xii) Maintenance allowance will be credited to the student's bank account. Efforts will be made for transferring it electronically through the banks.
- (xiii) The State Government/Union Territory Administration will maintain normal and records relating to the funds received from the Ministry and they will be subjected to inspection by the officers of the Ministry or any other agency designated by the Ministry.
- (xiv) The student obtaining benefits under this scheme shall not be allowed to avail of benefits under any other scheme for this purpose.
- (xv) A student shall be eligible for only one scholarship for all sources, i.e., SC/ST/OBC.
- (xvi) The State Governments/Union Territory Administrations shall constitute a committee of the Departments implementing such scholarship schemes to ensure that the student from the minority community, who may also belong to children of those engaged in unclean occupation and OBC do not avail scholarship from other sources for the same purpose and avail only one source.
- (xvii) The fund for distribution of scholarship in subsequent year will be released after receiving the utilization certificate for the previous year.
- (xviii) The scheme will be evaluated at regular intervals by the Ministry or any other agency designated by the Ministry and the cost of the evaluation will be borne by the Ministry of Minority Affairs under the provision of the scheme.
- (xix) The State/Union Territory shall place all relevant details of financial and physical achievements on their website.

- (xx) The regulations can be changed at any time at the discretion of the Government of India.

12. ADMINISTRATIVE EXPENSES

As the magnitude of data to be entered and processed would be enormous and the scheme gets implemented over the years, there would be a need to engage qualified skilled personnel right from the beginning to ensure that the data based computerized systems are operational. Qualified skilled personnel possessing requisite expertise to operate computer programme designed for this purpose, enter, process, analyse, monitor, retrieve and transfer data should be engaged on contract basis as per need. Data provided by the States/Union Territories will be maintained and managed by the Ministry with personnel of similar expertise to be engaged on contract basis.

A provision not exceeding 1% of the total budget will be made to meet the administrative and allied costs viz. expenditure of the States/Union Territories for office equipments including computers and accessories, furniture, printing of application forms, advertisement, engagement of personnel, etc. This provision will also be used for evaluation and monitoring of the scheme, through outside reputed institutions/agencies engaged by the Ministry of Minority Affairs, Government of India or by the State Governments/Union Territory administrations.

13. RENEWAL OF SCHOLARSHIP

The scholarship, once awarded, may be renewed during next academic year of the course on the production of certificate that the student has secured 50% marks.

14. ANNOUNCEMENT OF SCHEME

The scheme will be announced by the concerned State Government/Union Territory Administration well in time, by giving advertisements in the leading language newspapers and local dailies/vernacular and by using other suitable publicity media.

15. MODE OF APPLYING

The concerned State Government/Union Territory Administration will supply the application forms, till such time computerized systems are made operational by the State Governments/Union Territory Administrations. The application forms should be received back alongwith requisite certificates/certifications within the stipulated period.

16. PATTERN OF FINANCIAL ASSISTANCE

Funding pattern between Centre and States will be in the ratio of 75:25. Union Territories will be provided 100 per cent Central assistance.

17. MONITORING & TRANSPARENCY

The States/Union Territories implementing the scheme shall monitor the financial and physical performance of the scheme at State/Union Territory level. For this purpose, an I.T. enabled mechanism shall be in place. The State/Union Territory will be required to furnish quarterly financial and physical progress reports to the Ministry. The State/Union Territory shall maintain year-wise details of the students receiving scholarship, indicating school/institute, location of school/institute, government or private, class, gender, new or renewal, permanent address and parents' address. The States/ Union Territories shall place relevant physical and financial details in their official website.

18. EVALUATION

The monitoring of the financial and physical performance of the scheme will be evaluated by assigning evaluation/impact studies to reputed institutions/agencies by the Ministry of Minority Affairs, Government of India.

12. Details of educational qualifications (Please enclose copies of certificates attested by a gazetted officer)

Examination passed	School/Institute/Board/Council of Examination	Main subjects	Year of passing	Percentage marks	Division/Class/ Grade

13. Details of course for which scholarship is being sought:

- (i) Name of class:
- (ii) Duration of class:
- (iii) Academic year:
- (iv) Class last attended/academic year:
- (v) Total Marks obtained and percentage in last examination:
(In the case of students of Class I, the income criteria only would be applicable)

14. Details of school/institute, including residential ones:

- (i) Name of the school/institute where admitted:
- (ii) Address of school/institute:

15. For renewal of scholarship:

Name of examination passed	Year	Marks obtained	Full marks	% of marks

16. Total Annual course fee: Rs.....

(Break up of course such as admission fee, admission fee, tuition fee, library fee, examination fee, etc. other than refundable deposits)

Sl.No.	Item	Annual fee
1		
2		
3		
4		
5		
6		
Total		

Part-II [to be filled up by the Head of the school/institute]

21. Details of school/institute including residential ones:

- (i) Name of the school/institute where admitted:
- (ii) Address of school/institute:
- (iii) Telephone no:
- (iv) Fax no:
- (v) E-mail address:
- (vi) If a private institute, is the school/institute recognized? If so, the name of authority which has recognized it:

22. Verification/information to be furnished by the Head of school/ institute:

(i) It is certified that the information filled in the above mentioned columns by Shri/Kumari _____ s/o / d/o Shri _____ who is admitted in class _____ for the _____ academic session _____ in _____ school/institute is correct.

(ii) He/she is a day scholar or hosteller of the school/institute.

or

He/She is staying in hostel provided by State Government/UT Administration.

(i) He/She is a fresher admitted in the school/institute for academic year _____.

or

He/She has been promoted from _____ to _____ in the academic year _____.

23. Details of bank account of school/ institute/controlling office (For deposit of course fee):

- (i) Name of the payee (as in the bank accounts)
- (ii) Name of the Bank
- (iii) Bank _____ Branch _____ (full address) _____ State _____ District _____ Pin _____
- (iv) Branch Code number
- (v) Bank Account Number _____ (in words _____)
- (vi) Type of bank Account _____ Saving/Current
- (vii) MI CR code of the Bank _____
- (viii) Mode of Electronic transfer available in the Bank - ECA/RTGS/NEFT/CBS/ code number (if any):-

24. For Renewal of scholarship:

It is certified that the above mentioned student has passed the _____ examination for _____ (year) and has obtained _____ % of marks.

It is also certified that the student has not changed the course of study and/or the school/institute of the study for which the scholarship was originally awarded/has changed the course of study and/or school/institute with prior approval of the State Government (please strike out which is not applicable).

**Signature of Head of the school/college/institute
with official seal**

**Date:
Place**

DECLARATION OF PARENTS'/GUARDIAN'S INCOME
(Specimen)
(on non-judicial stamp paper of Rs. 10/-)

I.....(Parents/Guardian) of
.....(Name of Student) who is studying in
..... hereby declare that my annual income from all sources is
Rs..... (in figures) Rupees.....
.....only (in words).

If any stage, it is found that the information given by me is false/not true, all benefits given to the student under the scheme of "Pre-matric scholarship for students belonging to the minority communities" could be withdrawn and legal action as deemed fit, may be taken against me or my ward.

Date:

Signature
(Father/Mother/Guardian)
Residential Address