

RFP for Various maintenance & repair works at Vandhara Garden, Silvassa of Tourism Department, DNH

No.DNH/TOUR/DEV/236/105

DATE: 01.02.2023

ISSUED BY:

Department of Tourism, DNH & DD
Paryatan Bhavan, New Kala Kendra Building.

Opp. Post Office,
Silvassa- 396230

Contact: 0260 2641366

Email: dnhtourism@gmail.com

Website: <https://dnhtenders.gov.in/nicgep/app>

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SECTION 1:**TENDER NOTICE (ONLINE) INVITATION NOTICE**

NO: DNH/TOUR/DEV/236/105

Date: 01/02/2023

E-Tender ID: 2023_UTDNH_6303_1

On behalf of the President of India, the Director (T), Tourism Department, Dadra & Nagar Haveli, Silvassa invites e-tenders (Online) in two bid system through Online on <https://dnhtenders.gov.in> from the interested Authorized Dealers/Agencies/Firms of the “**Various repair & maintenance works at Vandhara Garden, Silvassa under Tourism Department, DNH**” to be sent by RPAD/Courier or to be deposited by Hand in Tender Box kept in the Office of the undersigned on or before **23.02.2023** upto 15.00 Hrs.

Sr. No.	Description of Item	Qty.	Estimated Cost	EMD	Tender Fees
1.	Various maintenance and repair works at Vandhara Garden, Silvassa under Tourism Department, DNH (II CALL)	As mentioned in tender document	Rs. 14,73,720/-	Rs. 45,000/-	Rs. 3000/-

Online downloading and uploading starts	02.02.2023 from 10.00 hrs. onwards
Online downloading & uploading end	23.02.2023 upto 15.00 hrs.
Physical submission of tender fees, EMD	On or before 23.02.2023 till 15.00 hrs.
Online opening of Technical Bid	24.02.2023 at 11.00 hrs.
The online Technical Bids received without scanned copies of tender fees, EMD and Mandatory documents shall not be considered for evaluation. List of the mandatory documents are specified in the terms and conditions.	
The bidders have to submit the price bid in Electronic Format only on website till the last date and time for submission. <u>Price bid in physical format shall not be accepted in any case.</u> The price bid shall be opened of those firms/agencies who are qualified in technical bid.	
Bidder shall have to post their queries on E-mail Address: dnhtourism@gmail.com on or before 15.02.2023 upto 15.00 hrs.	
The Tender Inviting Authority reserves the right to accept / reject any or all tenders without assigning any reason thereof.	
The tender form along with all details including schedules and terms and conditions can be downloaded from the Web Site https://dnhtenders.gov.in	
In case bidder needs any clarification or if training required of participating in online tender, they can contact the NIC, Silvassa	

Sd/-
Director of Tourism
Tourism Department
DNH&DD

Copy fd.w.cs to:

- The Director (IT), D&NH, Silvassa for publishing tender notice on Website.
- The Chief Publicity Officer, D.N.H, Silvassa with a request to publish the same in leading newspapers

SECTION 2: INTRODUCTION

The Tourism Department, DNH has developed various beautiful gardens for visiting tourists and as well as locals. The gardens like, Vanganga Garden, Dadra; Hirwavan Garden, Pipariya and Vandhara Garden, Silvassa are the main attractions.

Alongwith the basic infrastructures, there are many equipment's like open gym, playing activities for kids, FRP structures, etc. are set up in gardens to facilitate and entertainment of the tourists. Structures like gazebo, godown, lavatory, pathways entry gates are also constructed in the garden.

The department has decided to do the colour work to all the equipment's, builds, structures to give a new look with minor repair where needed. Through this tender, the department intends to engage an agency for various maintenance works like colour work of colour work of all equipment, structures, entry gates, artificial waterfall & pond, benches, flowerpots, pathways, light poles, etc. with minor repair as per directions of the department, repairing or replacement of electric equipment, high mast & halogen lights etc.

Interested agencies/firms/traders can participate in the tender procedure and submit their bid online as well as offline as per the bid document.

SECTION 3: SCOPE OF WORK

1. All the works to be carried out are in Vandhara Garden, Silvassa of the Tourism Department, DNH.
2. The successful agency is advised to visit the location mentioned above to get the minor details before entering the bidding process. A representative from the Department will be deputed with the agency personnel for the site.
3. All the works in the schedule mentioned below should be completed within a period of twenty (20) days. No extension of time will be allowed for any reason thereof.
4. The quantities mentioned in this document are notional and may vary during the actual ongoing works. The quoted rates shall be firm for the quantity variation.
5. The rates quoted by the successful agency should be including applicable taxes, transportation charges, labour charges etc.
6. The detail specifications/requirement is as under:
 - a. Apex colours are to be used for outdoor structures such as boundary walls, hedges etc.
 - b. Terracotta colour to be used for pathways and pavor blocks and earthen pots.
 - c. Single coat of red oxide and oil paints for structures such as playing equipment's, dustbins, steel poles, benches etc.
 - d. Agency should approve all the colours, shades to be used for all the structures, poles, built, benches are from the officials of the Department.
 - e. 3-core Wires/cables and Led lights for poles and high mast to be replaced / installed as per the existing required capacity in Watts/Volts/Ampere.
 - f. Plumbing work of water management system spread across the garden and washroom areas to be identified and repaired with Masonry work if required.
 - g. Repairing of submersible water pumps, lawn mower machine, tree pruning cutters, etc. to be repairing and handed over to the authority,
 - h. Dustbins should be minimum 3' height of fiber material of different shapes.
 - i. Warranty of all installed electric items shall be provided to the department.
7. The tentative list of works to be done at Vandhara Garden, Silvassa are given as under:

Sr. No.	Description	Qty.	Unit
1	Repairing and Colour work of Open Gym Equipment	21	Nos.
2	Repairing and Colour work of pathway, hedges, etc. (2400 x 2.5 mtr) - 6000 sq. mtr	6000	Sq. mtr.
3	Repairing and colour work of benches (27 nos), entry gates (3 nos) lavatory (1 nos), Storeroom (1 nos), Kitchen (1 nos), Seating Hut (1 nos), chain link fencing (1650x5ft)	63248	Sq. mtr.
4	Repairing of Lawn cutter machine	1	Nos.
5	Cable for lawn cutter machine	1	Nos.
6	Repairing of High mast	2	Nos.
7	Requirement of Dustbins (Dry & Wet)	20	Nos.

SECTION 4: ELIGIBILITY CRITERIA

The bidders need to provide necessary documentary evidence against the entire criterion mentioned below which will make him eligible for his assessment of his technical bid.

The technical bid should demonstrate the applicant's knowledge of the project requirements, understanding of the requisite, terms and references and capability to carry them out.

In case the bidder fails to comply with the points in eligibility criteria assessment, his bid will not be considered for further evaluation. Provision of the requested information in full must be set forth in the following sequence:

- a) Tender Fee in from of Demand Draft (DD)/ Fixed Deposit Receipt (FDR).
- b) EMD in from in from of Demand Draft (DD)/ Fixed Deposit Receipt (FDR).
- c) Copies of PAN Card and GST registration certificate
- d) The bidder should furnish Bank Solvency of Rs 10.00 Lakhs of current financial year.
- e) Firm Registration Certificate
- f) The bidder should have a minimum average turnover of Rs. 50.00 lakhs in the last three consecutive years. Copies of audited balance sheets, profit and Loss statements along with a certificate from the CA should be enclosed.
- g) The bidder should have experience in similar works for last five (05) years as on the date of tender. The bidder needs to provide documentary evidence in the form of Work Orders or Agreements or Completion Certificates from any Government / PSU / Private firms/ Companies etc. as detailed below:
 - Three similar completed works costing not less than the amount equal to 40% of the estimated cost of the tender.

OR
 - Two similar completed works costing not less than the amount equal to 60% of the estimated cost of the tender.

OR
 - One similar completed work of aggregate cost not less than the amount equal to 80% of the estimated cost of the tender.
- h) All the Terms & Conditions of this tender document, whole tender form, duly acknowledge, signed and stamped by the bidder.
- i) List of litigation as in Annexure - 1.
- j) An undertaking that the firm is not blacklisted/debarred from any Government organization/Department as mentioned in Annexure - 2.

SECTION 5: TERMS AND CONDITION

❖ Instructions to Bidders:

- 1) All Tender Documents can be downloaded, submitted on the website <https://dnhtenders.gov.in/nicgep/app>
- 2) The user can get a copy of instructions to online participation from the website <https://dnhtenders.gov.in/nicgep/app>
- 3) The suppliers should register on the website through the “New Supplier” link provided at the home page, the registration on the site should not be taken as registration or empanelment or any other form of registration with the tendering authority.
- 4) The application for training and issue of digital signature certificates should be made at least 72 hours in advance to the due date and time of tender submission.
- 5) For all queries regarding tender specifications and any other clauses included in the tender document should be addressed to personnel in tendering office address provided below:
The Director (Tourism)
Tourism Department,
New Kala Kendra Building,
Silvassa, U.T. of Dadra & Nagar Haveli, Silvassa - 396 230.
Tel: 0260-2641399, 2964699
- 9) All mandatory documents as mentioned in the **Section 4** scanned/ attached should be legible/ readable. A hard copy of the same may be submitted along with tender fees and EMD in the office of the tender inviting officer. Uploading the required/mandatory documents in <https://dnhtenders.gov.in/nicgep/app> is essential.
- 10) The Bidder has to give compliance for each quoted product/work for any false/ misleading statement in compliance found any time during the tender process, the bid shall be outrightly rejected & EMD shall be forfeited.
- 11) The Tenders shall be submitted in two-bid system, wherein the Technical bid and Commercial/ Financial Bid is to be filled online on <https://dnhtenders.gov.in/nicgep/app> and EMD, Tender Fee and documents for the eligibility criteria, which will comprise as Technical Bid, has to be submitted in Tender Box along with a covering letter. The envelope should be super scribing as “**e-Tender - for the various maintenance works at different gardens under Tourism Department, DNH**”. The EMD and Tender Fees should be enclosed with **PHYSICAL BID** only.
- 12) TENDER FEES Rs. 3000/-
 - a. The Tender Fees should not be accepted by cash.
 - b. The Tender Fees (Non-Refundable) will be accepted only in form of Demand Draft/FDR in favor of “**Director of Tourism DNH&DD, Silvassa**” from any Nationalized or Scheduled Bank of India payable in Silvassa.
 - c. All tenders must be accompanied by Tender fees as specified in schedule otherwise tender will be rejected.

13) Earnest Money Deposit Rs.45,000/-:

a. EMD can be paid in either of the form of following:

- i. Demand Draft
- ii. Fixed Deposit Receipts
- iii. Bank Guarantee

In favor of “Director of Tourism DNH&DD” from any Nationalized or Scheduled Bank.

b. All tenders must be accompanied by EMD as specified in schedule otherwise tender will be rejected.

c. The units who are exempted for Earnest Money Deposit, have to furnish valid and certified documents along with the tender, online as well as offline, otherwise tender will be rejected.

d. EMD should be valid up to **Six (06) Months** from the date of its issuance.

e. EMD in any other forms will not be accepted.

14) EMD/Security Deposit shall be liable to be forfeited in following circumstances:

- i. Tender is rejected due to failure of supply the requisite documents in proper format or giving any misleading statement or submission of false affidavit or fabricated documents.
- ii. In case, the supplier does not execute the supply order placed with him within stipulated time, the EMD of the successful agency will be forfeited to the Government and the contract for the supply shall terminated with no further liabilities on either party to the contract.
- iii. Successful agency fails to replace the goods declared to be not of standard quality or not conforming to acceptable standards or found to be decayed / spoilt.

15) The amount of Earnest Money paid by the tenderer(s) whose tenders are not accepted will be refunded to them after issuance of Work Order to the Successful agency.

16) In case of failure to supply the store, materials etc. ordered for, as per conditions and within the stipulated time, the name articles will be obtained from the tenderer who offered next higher rates or from any other sources, as may be decided by the tender inviting Officer and the loss to the Government on account of such purchases(s) shall be recovered from the former suppliers Security Deposit/Earnest Money or bills payable. The suppliers shall have no right to dispute with such procedure.

17) The Earnest Money(s) paid by the tender(s) earlier against any tender(s) or supply order(s) is not adjustable with Earnest Money required by these conditions.

18) **Security Deposit: (SD)**

- a. The successful bidder will have to submit, an amount equal to 3% of the total rate offered, as the amount of security deposit within five (05) days of receipt of Work Order in form of DD/FDR/Bank guarantee in favour of “Director of Tourism, DNH&DD” with validity of minimum six (06) months.
- b. Non receipt of Security Deposit within stipulated time will result in automatic cancellation of the order for supply without any intimation.
- c. In case the successful agency is in failure to replace the rejected material from the supplies made or work done/completed, as mentioned in the conditions, the loss undergone by the Government will be recovered from the Security Deposit or payment due of any bill(s) to the extend required.
- d. The Security Deposit(s) paid by the tender(s) earlier against any tender(s) or supply order(s) is not adjustable with Security Deposit required by these conditions.

19) **Conditions of Contract:**

a. ACCEPTANCE OF TENDER:

The tender is liable for rejection due to any of the reasons mentioned below:

- Non-Submission of tender within stipulated time online.
 - Submission of tender physically in the Office but not submitted online on <https://dnhtenders.gov.in/nicgep/app>
 - Tender is unsigned or not initialed on each page or with unauthenticated corrections.
 - Non-payment of Earnest Money Deposit (if not exempted) or Tender fee.
 - Non-Submission of required documents as mentioned in schedule.
 - Conditional / vague offers.
 - Unsatisfactory past performance of the tenderer.
 - Items with major changes/ deviations in specifications/ standard/ grade/packing/quality offered.
 - Submission of misleading/ contradictory/ false statement or information and fabricated/ invalid documents.
 - Tenders not filled up properly.
 - The documents attached by the bidder online if found not readable will not be considered for bid evaluation.
- b. The consolidated rates entered in the online website will be taken in to account for preparing price statements. However, the tender which is found technically acceptable as well as lowest in terms of evaluated rates only be considered for placing the order.
 - c. The Director Tourism, DNH&DD may seek any clarifications/ explanation/ documentary evidence related to offer at any stage from tenderers if required.
 - d. The Work Period shall be for **Fifteen (15) Days** from the date of Commencement of work.

- e. All/Taxes/Duties/Royalties Charges payable on the sales/transport etc. within and/or outside the state shall be payable by the supplier.
- f. The decision of the Tender Inviting Officer for acceptance/rejection of any articles/material supplied, any ongoing or completed work, including the decision for equivalent specifications, standard and quality etc. of articles shall be final.
- g. The right to accept or reject without assigning any reasons or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision(s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
- h. No separate agreement will be required to be signed by the successful tender(s) for the purpose of this work. Rates tendered/ offered in response to the concerned Tender Notice shall be considered as acceptance of all above terms and conditions for supply for all legal purpose.
- i. The rate(s) quoted should be strictly for free delivery (including labour and transportation) at all the gardens as mentioned in the tender document and will be valid and operative for supply orders issued within one year from the date of invitation of tenders.
- j. The department shall not take any responsibility of on loading/unloading the goods; the successful bidder has to make arrangement for loading at site.
- k. Bidder / its sister concerns / companies where its Promoters / Directors either directly or indirectly are involved, should not have ever been blacklisted in tender / supplies by any state/Central Govt. Bidder should submit affidavit in this regard. The bidder should provide accurate information of litigation or arbitration resulting from contracts completed or under execution by him over the last ten years. False affidavit would lead to blacklisting and termination of the contract at any stage. In such cases all the losses that will arise out of this issue will be recovered from the Tenderer / Contractor and he will not have any defense for the same. In case of bidder / principal is involved / penalized under any investigation of CVC or any State/Central Govt. Commission in relation to the similar work project issue; the bid will be outrightly rejected. And the agency will be blacklisted.

18. ADDITIONAL TERMS:

- a. In event of breakage or loss of stores during transit against requisition order the said quantity has to be replaced by the tenderer. The department will not pay separately for transit insurance and supplier will be responsible for stores.
- b. Extension of time limit for the execution of work shall be considered by the Tender Inviting Officer only after written request well in advance, upon approval of the competent authority. The extension so granted may be with levy of compensation for delay in execution of work. The decision of the competent authority in this matter will be final.

- c. The supplies, materials used for the work executed etc. if found of inferior quality standard or of different specifications, etc. other than that ordered specified and/or incomplete or broken articles will not be accepted. The supplier has to replace the same at his own cost and risk.
- d. The items as mentioned in the list are the approximate estimates invited and actual quantity may be more or less. The actual work /quantity may will be finalized with joint review of successful agency and the official from the department after visiting all the sites.

19. BID EVALUATION METHODOLOGY:

A. Technical Evaluation:

- Verification of tender fees and EMD and Scrutiny of technical bid, relevant documents as asked by the department.

B. Financial Evaluation: Lowest quoted offered by Technically Qualified Bidders.

20. PAYMENT TERMS:

- a. No advance payment will be released at any stage of the work to the successful agency.
- b. The total payment will be paid only after successful completion of whole work, supply of required material as per the specification.
- c. Price escalation clause will not be entertained under any circumstances.
- d. All bills should be in **TRIPLICATE** and should invariably mention the number and date of supply order.
- e. All bills for amount above Rs. 5000/- should be pre-receipted on a Revenue Stamp of proper value.
- f. Labor Charges and transportation throughout the D&NH district will also be in the scope of the bidder no extra charges will be paid by the department.
- g. In all the above conditions, the decision of the Authority shall be final and binding.

Tender Form

(For all the terms & conditions of tender document are acceptable to bidder)

To

The Director,
Tourism Department,
Shaheed Chowk, Silvassa
Dadra & Nagar Haveli

Ref No. _____ Dated _____

I/We, the undersigned have examined the above mentioned tender document, including amendment/corrigendum no. _____, dated _____ (if any), the receipt of which is hereby confirmed. We now offer to do various repairing and painting work in Vandhara Garden, Silvassa under Tourism Department, DNH, in conformity with your above referred document.

I/We further confirm that, if my bid is accepted by the Authority I/We shall provide you with a performance security of required amount in an acceptable form.

I/We agree to keep our tender valid for acceptance as required in tender document or for subsequently extended period, if any, agreed to by us. I/We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. I/We further confirm that, until a formal Work order is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

We confirm that we do not stand deregistered/banned/blacklisted by any Govt. Authorities.

I/We confirm that we fully agree to the terms and conditions specified in above mentioned tender document, including amendment/ corrigendum etc. if any.

(Signature with Date) (Name and Designation)

To Be Signed By the Proprietor / All Partners of the Firm / Directors of the Company under Its Common Seal

ANNEXURE II

Information regarding current litigation

Sr.No.	Name of the Contract	Year of Contract	Organization	Details of litigation
(1)	(2)	(3)	(4)	(5)

Stamp & Signature of the applicant

ANNEXURE III

FINANCIAL BID

(TO BE FILLED ONLINE ONLY)

Financial Bid for various works in Vandhara Garden, Silvassa under Tourism Department, DNH

Sr. No.	Description	Qty.	Unit	Rate	Amount
A.	Vandhara Garden, Silvassa				
1	Repairing and Colour work of Open Gym Equipment's	21	Nos.		
2	Repairing and Colour work of pathway, hedges, etc. (2400 x 2.5 mtr) - 6000 sq. mtr	6000	Sq. mtr.		
3	Repairing and colour work of benches (27 nos), entry gates (3 nos) lavatory (1 nos), Storeroom (1 nos), Kitchen (1 nos), Seating Hut (1 nos), chain link fencing (1650x5ft)	63248	Sq. mtr.		
4	Repairing of Lawn cutter machine	1	Nos.		
5	Cable for lawn cutter machine	1	Nos.		
6	Repairing of High mast	2	Nos.		
7	Requirement of Dustbins (Dry & Wet)	20	Nos.		

Signature & Seal
of Tenderer

SD/-
Director (Tourism)
DNH&DD