



पुलिस अधीक्षक (मुख्यालय) का कार्यालय,  
OFFICE OF THE SUPERINTENDENT OF POLICE, (PHQ),  
पुलिस विभाग, दादरा एवं नगर हवेली और दमन एवं दीव – दमन  
POLICE DEPARTMENT, DNH AND DAMAN & DIU – DAMAN  
पुलिस मुख्यालय, दुनेठा, दमन - ३९६ २१०.  
Police Head Quarters, Dunetha, Daman - 396 210.



No.PHQ/GNL-I&III/DNHDD/Tableau for 26th jan.2023/2022-23/32/ 39 Date: 16 /01/2023

### Tender Notice

Police Department of DNH and Daman & Diu desires to select an agency for a Tableau for representing the Police Department and therefore tender(s) are hereby invited from the eligible bidders on behalf of the President of India by the undersigned to arrange agency for tableau for highlighting under construction Nani Daman Police Station, Jansunvai Desk (जनसुनवाई), Women Help Desk, and Cyber Cell with cut-outs of Logo of Police Department, PCR Van, Vajra Van, and Patrolling Bikes, with a LED panel underneath displaying the information about the various service and helpline available for public on the occasion of 26<sup>th</sup> January 2023 at parade Ground, Daman.

Sr. No.	Name of Work	TENDER FEE Non – Refundable	EMD Rule – 170 of GFR (Earnest Money Deposit)
1.	Tableau for Police Department showing / highlighting under construction Nani Daman Police Station, Jansunvai Desk (जनसुनवाई), and Cyber Cell with cut-outs of Logo of Police Department, PCR Van, Vajra Van, and Patrolling Bikes, with a LED panel underneath displaying the information about the various service and helpline available for public.	₹500/- (One Thousand) in form of Account Payee Demand Draft, Banker's Cheque Fixed Deposit Receipt, from any of the Banks drawn in favour of DIGP, Dadra & Nagar Haveli and Daman & Diu	₹9400/- (Rupees Nine Thousand Four Hundred) in form of Account Payee Demand Draft, Fixed Deposit Receipt, or Bank Guarantee from any of the Banks drawn in favour of DIGP, DNH & DD – Daman.
	❖ Date of Publish tender		16/01/2023
	❖ Last date for submission tender documents such as tender fee, EMD and other relevant mandatory document as mentioned in the check list.		21/01/2023 at 17:00 hours
	❖ Opening of Technical bid / Evaluation/ Scrutiny of bids and financial bids		21/01/2023 at 18:00 hours (if possible)

❖ The tender form along with all details including schedule and terms & conditions can be downloaded from the website <https://www.daman.nic.in>

❖ The tender inviting authority reserves the right to accept/ reject any or all or part tenders without assigning any reasons thereof.



Superintendent of Police, (PHQ)  
Police Head Quarters,  
Daman.

Copy to:-

1. The District Informatics Officer (NIC) Daman for Publishing on website of UT Administration of DNH and Daman & Diu i.e on <https://www.daman.nic.in>
2. All Head Offices – in DNH and Daman & Diu for wide publicity
3. All known supplier



**GENERAL TERMS & CONDITIONS**

1. **Eligibility Criteria** : The bidder should have successfully provided at least 1 tableau during last 5 years i.e. in the year 2017 or later in Republic day parade of DNH or Daman or Diu District held on 26th January at DNH and to any organization i.e. Central / State / Union Territory Government / Public Sector undertaking, etc. The bidder should be solvent.
2. **Scope of Work**: The successful bidder is required to do turnkey job for Police Department of DNH and Daman & Diu for participation of a tableau in Republic Day Parade, 2023 to be held on 26.01.2023 at Daman. The following tasks are indicative and not exhaustive, and the successful bidder is required to successfully do all the tasks required for the same. The successful bidder is required to prepare all drawings including artistic drawings, prepare model of the tableau, prepare song / tune for the tableau, give presentations to all concerned and all other tasks as per specifications of Police Department of DNH and Daman & Diu for approval of the tableau by Department for participation in the Republic Day Parade, 2023 to be held on 26.01.2023 at Daman. The maximum length of the Tableau vehicle shall not be more than 28 feet. The tableau shall be prepared in consultation with the Police Department. Required photographs and information to be displayed on the LED screen of Tableau will be given by the Department. The design of the Tableau has been prepared by the Department, therefore the bidder shall prepare tableau as per the approved design. Approved design of the tableau is attached for ready reference. Prior approval of the Police Department shall be obtained, if partial modifications are required, in the approved design of the Tableau. The model of the tableau will be the property of Department and handed over to Department. The successful bidder will prepare the actual life size Tableau as approved as per specifications and time schedule of Police Department for demonstration, trials, rehearsals and participation in parade. Any requisite changes suggested by Department will have to be done by the successful bidder. This will include all aspects of the tableau including the hoardings / displays/ theme song / arrangement of artists their dresses / costumes, their boarding and lodging, meals, transport, etc. This arrangement will be done with requisite redundancy so that in case of any unforeseen event, the participation of the tableau as approved should not be hindered in any manner. The truck and its driver and other operator(s) for Tableau shall be arranged by the Bidder.
3. **Tender fee** : Tender fee amounting to ₹500 (Five Hundred Rupees) (Non – Refundable) shall be in shape of Account Payee Demand Draft, Banker's Cheque or Fixed Deposit Receipt, from any of the Banks drawn in favour of DIGP Dadra & Nagar Haveli and Daman & Diu, Daman payable at Daman
4. **Earnest Money Deposit (EMD)** : ₹9400 (Nine Thousand Four Hundred), in form of Account Payee Demand Draft, Fixed Deposit Receipt, or Bank Guarantee from any of the Banks drawn in favour of Deputy Inspector General of Police Police Department of Dadra & Nagar Haveli and Daman & Diu, Dunetha, Nani Daman, Daman – 396210. EMD of the unsuccessful bidders will be returned to the respective bidders after the award of the contract or as decided by the DIG (P) DNH – Daman & Diu.
5. **Exemption from submitting EMD**: The firms registered with Micro Small and Medium Enterprises (MSMEs) as defined in MSME Procurement Policy issued by



Department of Micro Small and Medium Enterprises (MSME) or are registered with the DGS&D, Central Purchase Organization, National Small Industries Corporation (NSIC) for Barricades or for similar iron works, are only exempted from deposition of Earnest Money Deposit (EMD). They have to must upload/attach the legible copy of their registration with MSME/NSIC/DGS&D, in lieu of their claim for exemption from submitting EMD.

6. **Performance Security:** The firm whose rates are accepted will have to deposit 10% of the total cost of the contract, as Performance Security, as per rule – 171 of GFR 2017, in the shape of an Account Payee Demand Draft/Bank Guarantee/FDR from any of the Commercial Bank in favor of DIGP Dadra & Nagar Haveli and Daman & Diu, Daman payable at Daman within 07 days from generate a contract on the GeM portal. The tender inviting authority will consider extension of the time for remitting the Performance security as demanded. However, in case of denial to consider such extension, the bidder / service provider is bound and shall abide by the limit given. Performance Security shall bear no interest. Performance Security should be valid for a period of 60 days beyond the completion of all contractual obligations by the supplier including Warranty/ Guarantee period etc. In case successful bidder fails to deposit the Performance Security within 07 days from the date of generating the contract on the GeM portal, the EMD of the firm will be forfeited in favor of department and action will be initiated to blacklist such firm. EMD security should be refunded to the successful bidder on receipt of Performance Security.
7. **Undertakings:** Bidder intend to participate in bidding process shall submit undertaking that I/We our firms have not been blacklisted by any Central / State Govt. Organization / PSU / Public Listed Company, Institute or any other organization. Nor the firm is facing any criminal case in the India. At any later point of time, if this information is found to be false, Buyers department may terminate the assigned contract immediately. The participating firm(s) will have to submit an Undertaking to the effect that they will provide Guarantee / Warranty of all the Barricades and equipments as mentioned for three years from the date of acceptance of goods in question.
8. **Delivery Period:** The Tableau complete in all respect and ready to display shall be reach at Police Head Quarters, Daman latest by 18:00 Hours on 25/01/2023.
9. **Payment:** The payment will be made only after completing the task. No advance payment will be made. Under no circumstances, sub-standard material shall be used for preparing a Tableau. The payment will be made depending upon the availability/release of funds by the Govt. and the agencies/contractors shall have no claim in case of delayed payment and no interest will be paid for the delayed payment.
10. The Purchase Committee reserves the right to reject any tender or all bids without assigning any reasons thereof. The number of items to be procured may be increased or decreased before generating contract on GeM portal.
11. **Bid envelop:** Financial Bid and Technical Bid should be duly super-scribed the word "Tender for Prepare a Tableau for the use of Police Department of Dadra & Nagar Haveli and Daman & Diu".
12. The rates will be F.O.R. (Freight on Road) at Daman Police Head Quarters, Airport Road, and Nani Daman Daman – 396210. No extra charges for packaging,



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- forwarding, transportation, fittings and insurance etc. will be paid on the rates quoted.
13. As per instructions of the Govt., the Tender Notice has been published on website of UT Administration of DNH and Daman & Diu i.e. <http://daman.nic.in> .
  14. After technical evaluation and financial bid, the Purchase Committee will have discretion to award the contract to any of the firm, if their L-1 rates are same.
  15. All bills/invoices should be in triplicate and should invariably mention the number and date of supply order. All bills should be pre-receipted on a revenue stamp of proper value. Invoice/Bills which are not pre-receipted on revenue stamp will not be accepted for payment.
  16. If GST is charged on Tableau shall not be more than what is payable under the provision of relevant act of the rules made there under.
  17. Force Majeure: The supplier shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if the delay in performance or other failure to perform its obligations under the contract is a result of an event of Force Majeure. For purposes of the clause, "Force Majeure" means an event beyond the control of the Contractor and not involving the Contractor's fault or negligence and not foreseeable. Such events may include wars or revolutions, fires, floods, epidemics, quarantine restrictions, freight embargoes.
  18. All the procedure for purchase of store laid down in GFRs & DPFs shall be adhered to strictly and the bidders are to be bound to respect the same.
  19. The rates should be quoted only for the items specified in the list of requirements and should be for the items of given specifications conform to the standard (s) requirements of the given specification/mark. Rates quoted for items other than required specifications/Mark may not be considered. However indigenous manufacturers may quote their own makes provided that the specification confirmed to the standard(s)/requirement(s) of the given specification / mark.
  20. Where this office does not specify name of the company/mark and rate should be quoted only for the first class and standard quality.]
  21. Those manufacture / firm/ authorized dealer/ agent /supplier/trader/enterprise found fit, in preliminary checking about submission of Tender fee , E.M.D and other relevant document their technical bid (samples) will be opened. Financial bid will be opened of only those manufacture / firm/ authorized dealer/ agent /supplier/trader/enterprise, who qualify in the technical bid.
  22. In case of any differences, the firm can be called for negotiation to patch up the differences on table prior to approaching court.
  23. All disputes are subject to the jurisdiction of the Courts in jurisdiction of Daman district, only.

24. Tentative design/photograph of the Tableau is attached herewith for preparing the tableau.
25. Bidders are advised to study this tender document carefully before participating. It shall be deemed that submissions of Bid by the Bidder have been done after their careful study and examination of the tender document with full understanding as to its implications.
26. Bidder may contact to General Branch, PHQ Daman for any clarifications during office hours on working days.

Signature of the Supplier's With Seal  
The above conditions are accepted and  
are binding on me/us

Dated: - /01/2023

Superintendent of Police, (HQ)  
Police Head Quarters,  
Daman

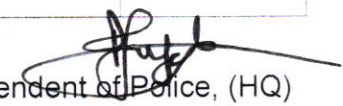
C/14

PROFORMA FOR REQUIREMENT & FINANCIAL PRICE SCHEDULE

**FINANCIAL BID FOR PREPARE A TABLEAU**

It is hereby certify that we are established firm manufacture / firm / authorised dealer/ agency / enterprise under the title name M/s \_\_\_\_\_ with shop / factories / workshop at \_\_\_\_\_ are hereby offer to prepare a Tableau as per the requirement and terms and conditions of the Police Department, at the prices indicated below:

Sr.No.	Description	Quantity	Rate per item/equipment inclusive of all Taxes.	Total Amount with all Taxes
1.	Tableau for Police Department showing / highlighting under construction Nani Daman Police Station, Jansunvai Desk (जनसुनवाई), and Cyber Cell with cut-outs of Logo of Police Department, PCR Van, Vajra Van, and Patrolling Bikes, with a LED panel underneath displaying the information about the various service and helpline available for public.	01		

  
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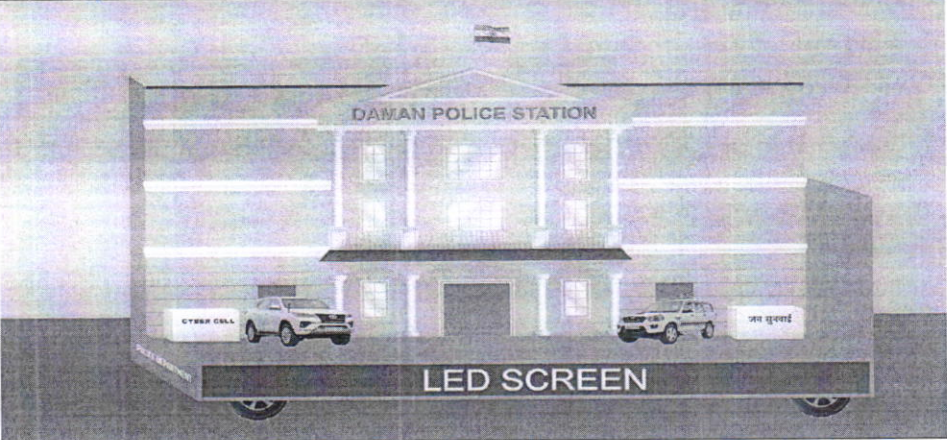
It is hereby certified that we have understood all the terms and conditions specified in the tender document and are thoroughly aware of the nature of job required to be done. We agree to abide by all terms and conditions of this tender. We hereby offer to carry out the job detailed above or such portion(s) thereof as you specify in the supply order.

(Signature and seal of Bidder)  
Dated: \_\_\_\_\_



Annexure – C

**TECHNICAL SPECIFICATIONS FOR PREPARE A TABLEAU**

Sr. No.	Particular of Item
1.	Front of the tableau should be of Vajra vehicle Model.
2.	Cut-outs of PCR Van, Patrolling Bike shall Be displayed.
3.	Two workstations to be deployed Jansunvai Desk (जनसुनवाई), and Cyber Cell
4.	Major portion of the tableau should be prepared on the plywood.
5.	2 x 20 feet LED panel underneath the tableau displaying the information about the various service and helpline of Police Department available for public.
6.	The required speakers shall also be installed by the Bidder.
7.	Police flag and national flag should be there on the Top of the Tableau.
8.	The length of the Tableau should not be more than 28 feet.
9.	The Height of the Tableau should be 11 feet mini
10.	Generator (Fuel) for electronic items shall be installed by the bidder.
11.	

Date: -

/01/2023.

  
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## CHECK LIST

**Other information for Bidder**

All the participating manufacture / firm/ authorized dealer/ agent /supplier/trader/enterprise are requested to attach the following documents with their bid. In the absence of any of the following documents, the bid will be disqualified/rejected, straightway without any further clarification:-

SI No	Description	Yes/No
1.	EMD of ₹9400 (Nine Thousand Four Hundred Rupees) in form of Account Payee Demand Draft, Fixed Deposit Receipt, or Bank Guarantee from any of the Banks drawn in favour of DIGP, Dadra & Nagar Haveli and Daman & Diu ( <b>Rule – 170 of GFR 2017</b> )	
2.	Tender Fee ₹500 (Five Hundred) in form of Account Payee Demand Draft, Fixed Deposit Receipt, or Bank Guarantee from any of the Banks drawn in favour of DIGP, Dadra & Nagar Haveli and Daman & Diu.	
3.	If any manufacture / firm/ authorized dealer/ agent /supplier/trader/enterprise claim for exemption from submitting EMD, such bidder shall attach the legible copy of their registration with MSME/NSIC/DGS&D, in lieu of their claim for exemption from submitting EMD. Only Manufacturer is exempted from submitting the EMD. Resellers and traders have to submit EMD.	
4.	Bidder shall attach an <u>Undertaking</u> for non-blacklisting of firm and non-registration of criminal case.	
5.	Bidder shall attach an <u>Undertaking</u> or copy of previous supply order as a proof of indicating his past experience in the execution of similar types of works with govt. or private agencies.	
6.	Bidder shall attach an <u>Undertaking</u> for making delivery on or before 25/01/2023.	
7.	Attached terms and conditions duly signed with seal of the company/firm/agency, in token of acceptance of terms and conditions attached or not?	
8.	Details of Aadhar Card No.	
9.	Bank details such as Name of the Bank/ Branch	
	Account No. of Bidder	
	Type of Account	
	IFSC Code of the Bank	
	MICR Code of the Bank	

Signature of the bidder With Seal.