

**U.T. Administration of Dadra and Nagar Haveli and Daman and Diu  
Planning & Development Authority,  
Fort Area, Moti Daman.**

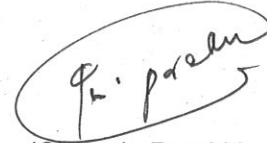
**No.UD/DMN/EASY-BUSI/75/2016/ 1491**

6/01/21  
**Dated: 11/2/2020.**

**PROCEDURE AND CHECKLIST FOR OBTAINING PLINTH LEVEL PERMISSION**

The applicant submits application for obtaining Plinth Level Certificate in Planning & Development Authority (PDA) in the prescribed Performa. After receiving the proposal, the inspection of the site is carried out by the concerned dealing hand and submits the same to member Secretary (PDA).

- **Check List of Documents to be submitted while making application for grant of Inspection at Plinth level:-**
  1. Form of Application: - Annexure – 11
  2. Certified copy of Construction License and Approved Building plan.
  3. Notice for Commencement of Work (Annexure – 9) from the applicant.
  
- **Check List for Site Inspection for Plinth Level Certificate:-**
  1. Whether the construction carried out is as per approved Plan or not ?
  2. All side set back are as per approved plan or not?



(Charmie Parekh)  
Chief Town Planner/  
Member Secretary, PDA,  
Daman