

No. DPS/314(1)/2021-22/ 1992
Administration of Dadra & Nagar Haveli and Daman & Diu
Department of Planning & Statistics,
Near District Session Court, Fort area, Moti Daman- 396220.
Dated: 27/12/2022

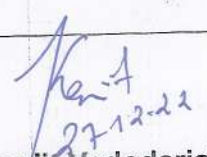
E-TENDER (ON LINE) INVITATION NOTICE

On behalf of the President of India, The Director, Department Of Planning & Statistics, Moti Daman invites item rate tender through On-line on <https://ddtenders.gov.in> from the reputed NGO/Society/Trust/Agency/ Institution for the following work and schedule:

Sr. No.	Name of Work/ Description	Tender ID No.	Amount of EMD (in Rs.)	Tender Fees (Non Refundable)	Time Limit
01	SELECTION FOR ESTIMATION OF GROSS STATE DOMESTIC PRODUCT (GSDP) FOR THE UT OF DADRA & NAGAR HAVELI AND DAMAN & DIU.		90000.0	0.0	8 Months

*On line downloading of tender documents	Upto 17.01.2023, 15.00 hrs.
Pre-bid Meeting (Offline)	--
*On line submission of Tender	Up to 19.01.2023, up to 15.00 hrs.
*On line Opening of Technical Bid	On 19.01.2023, 16.00 hrs. (as far as possible)
*Bidders have to submit price bid in electronic format only on https://ddtenders.gov.in website till the last date and time for submission. Price Bid in physical format shall not be accepted in any case.	
<ul style="list-style-type: none">The online Technical bid received without scanned copies of EMD & Mandatory documents shall not be considered for evaluation.Physical submission of EMD for bidding in hard copy in the office of the tender inviting authority by RPAD/Speed Post /Courier to be submitted on or before 19.01.2023 upto 15:00 hours in the office of the Director, Planning & Statistics, Daman. In case, physical submission through RPAD/speed post/Courier, the Tender Inviting Authority shall not be responsible for any postal delay or loss of documents. (Refer Tender terms and condition).	
<ul style="list-style-type: none">The Tender Inviting Authority reserves the right to accept or reject any or all the tender to be received without assigning any reasons thereof.The tender form alongwith all details including schedules and terms and conditions can be downloaded from the website http://ddtenders.gov.in	
For any technical related queries please call at 24 x 7 Help Desk Number 0120-4200462, 0120-4001002, 0120-4001005, 0120-6277787. International Bidders are requested to prefix 91 as country code. E-mail :- support-eproc@nic.in	

Encl. As above.


(Karanjit Vadodaria)
Director(Planning & Statistics),
DNH & DD

Copy fd.w.cs. to P.S. to Administrator for kind perusal of Hon. Administrator, Secretariat, Daman.

COPY SUBMITTED FOR INFORMATION TO :-

1. Advisor to Hon. Administrator, Secretariat, Daman
2. The Finance Secretary, U.T. of Daman & Diu, Secretariat, Daman.

Copy to :

1. The Director of Education, DNH & DD.
2. The SIO, NIC with request to upload on www.daman.nic.in & www.dnh.gov.in website.
3. E-tender website of NIC i.e [http:// ddtenders.gov.in](http://ddtenders.gov.in).

**U.T. Administration of DNH & Daman & Diu
Department of Planning & Statistics,
Near District Session Court, Fort area, Moti Daman- 396220**

REQUEST FOR PROPOSAL

FOR

**SELECTION FOR ESTIMATION OF GROSS STATE DOMESTIC
PRODUCT (GSDP) FOR THE UT OF DADRA & NAGAR HAVELI AND
DAMAN & DIU.**



**Director (Planning & Statistics),
DNH & DD.**

U.T. Administration of DNH & Daman & Diu
Department of Planning & Statistics,
Near District Session Court, Fort Area, Moti Daman - 396220

No. : _____

Dated: / /2022

Request for Proposal

The Director (Planning & Statistics), DNH & DD invites on behalf of President of India, the Request For Proposal, online through **e-tendering** for following work(s):-

NAME OF WORK: SELECTION OR ESTIMATION OF GROSS STATE DOMESTIC PRODUCT (GSDP) FOR THE UT OF DADRA & NAGAR HAVELI AND DAMAN & DIU.

(The scope of work is mentioned in the RFP document)

- RFP document : May be downloaded from website.
- Earnest Money Deposit (EMD): ₹ 90,000/- In form of FDR Only.

Important dates:-

- Last date & time to download RFP Documents : 17/01/2023 upto 15:00 hrs.
- Pre-bid meeting (offline) : -
- Date on (or before) which EMD in original : 19/01/2023 upto 15:00 hrs must reach in the office of the Director (Planning & Statistics), DNH & DD
- Tentative date for opening of Technical bid : 19/01/2023 upto 16:00 hrs (if possible)
The RFP document will be available on <https://ddtenders.gov.in> up to : 17/01/2023 up to 15:00 hrs. Notice can also be seen at web site www.daman.nic.in

RFP inviting authority reserves the right to reject any or all RFP without assigning any reason and the selection shall be at the absolute discretion of the RFP inviting authority and his decision in this respect shall be final and binding.


**Director(Planning & Statistics),
DNH & DD**

U.T. Administration of DNH & Daman & Diu
Department of Planning & Statistics,
Near District Session Court, Fort Area, Moti Daman - 396220

RFP

PRESS NOTICE

The Director, Planning & Statistics, Daman, invites on behalf of President of India, the REQUEST FOR PROPOSAL in 2 Bid system through online **e-tendering** for following work(s):-

SELECTION FOR ESTIMATION OF GROSS STATE DOMESTIC PRODUCT (GSDP) FOR THE UT OF DADRA & NAGAR HAVEL AND DAMAN & DIU.

RFP Document : May be downloaded from website.
Earnest Money Deposit : ₹ 90,000/- In form of FDR Only.

The RFP/tender document will be available on <https://ddtenders.gov.in> and Notice can be seen on <https://www.daman.nic.in>


Director(Planning & Statistics),
DNH & DD

SECTION-3 (GENERAL NOTICE)

1. RFP through two tier bid system is invited by the Director, Planning & Statistics, Daman for **“SELECTION FOR ESTIMATION OF GROSS STATE DOMESTIC PRODUCT (GSDP) FOR THE UT OF DADRA & NAGAR HAVELI AND DAMAN & DIU”** for the U.T Administration of Dadra & Nagar Haveli & Daman & Diu. Interested agencies, may submit the bids online which are available on web portal www.ddtenders.gov.in.
2. E.M.D. of Rs- 90000/- only (Rupees Ninety Thousand only) will be accepted in the form of FDR in the prescribed format in favor of the Director (Planning & Statistics), from any Nationalized / Scheduled bank.
3. Tenderer should submit all the documents/certificates in a sealed envelope.
4. A Tender not bearing signature with rubber stamp of the firm of the tenderer on all page / documents accompanying, will be rejected.
5. The submission of the Tender by Tenderer implies that he/ she has read these instructions and conditions of the contract etc., and he/ she has made himself/ herself aware of the scope & specification of the work to be executed.
6. The rates shall be quoted in the BOQ (Online only). The rates and amount shall be written both in words and figures. No Financial Bid should be filled in the Physical copy submitted at the Department.

**(TECHNICAL ELIGIBILITY / CRITERIA FOR SELECTION OF PROJECT
MANAGEMENT CONSULTANT)**

The RFP is based on "Quality cum cost basis Selection". Selection committee will evaluate technical bids and based on the assessment of technical bids. The technical evaluation will be on the aggregate of 40% marks. Technical assessment will be based on Experience, research work, surveys, policy making skills etc. on the basis of technical assessment, the financial Bid of the shortlisted agencies only will be opened. Financial evaluation will carry a weightage of 60% marks.

• **Minimum Eligibility to Participate in the tender:**

A. Submission of following Documents / Proof is mandatory: -

1. EMD in form of FDR only.
2. Proof of GST Registration
3. Proof of PAN Card.
4. Income tax return of last three (03) consecutive years.
5. Proof of registration as a sole Proprietorship firm / a Partnership firm/ limited liability partnership/a Company incorporated under the Companies Act 1956 / 2013/ any other legal entity or any society or trust registered under the applicable Acts/ Rules.
6. The Bidder can be from the following agencies :
 - a. Government agencies / institutions like IIPA, NIRD, NIPFP, NCAER, ASCI, State/Central Training Institutes like LBSNAA, Assam Administrative Staff College, etc.
 - b. Any other research / academic institution / organization / University (Private / Government / Semi-Government).
7. Address Proof.
8. Authentication of individual / person signing documents & submitting bids along with copy of Aadhar card of signatory.

B. Eligibility for Technical Evaluation:

1. Bidder should be a professionally organized Consultancy / Institution firm with at least 10 years of experience in the field of working on Estimation of GSDP and an average annual turnover of at least Rs. 1 crore during the last 3 financial years.
2. Bidder should have knowledge of computation of GSDP / GVA/ CFC/ Per Capita Income.
3. Bidder should have successfully computed GSDP at least one State/ UT in India.
4. Bidder should have carried out various research, analysis, policymaking and studies in the field of Trade, Economic policy, Industry, Infrastructure, Labour, Urban, Agriculture, Rural Development, Environment etc.
5. Bidder should have atleast 5 employees on its strength and roll.
6. Bidder should have two members with Ph.D in Economics, Statistics, or relevant field of the proposal, 2 members with Research Associates and 1 member with Statistician, economist, Mathematician.

Disclaimer

The information contained in this Request for Proposal document (hereinafter referred to as "RFP") or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of the Director (Planning & Statistics), DNH & DD (hereinafter referred to as "DPS"), (the "Authority") or any of their employees or advisors, is provided to Bidder(s) on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

The purpose of this RFP is to provide interested parties with information that may be useful to them in making their financial offers pursuant to this RFP (the "Bid"). This RFP includes statements, which reflect various assumptions and assessments arrived at by the DPS (the "Advisor") in relation to the Work. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This RFP may not be appropriate for all persons, and it is not possible for the DPS, its employees or advisors to consider the investment objectives, financial situation and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP, may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this RFP and obtain independent advice from appropriate sources.

Information provided in this RFP to the Bidder(s) is on a wide range of matters, some of which depends upon interpretation of law. The information given is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The DPS accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

The DPS, its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFP and any assessment, assumption, statement or

information contained therein or deemed to form part of this RFP or arising in any way in this Bid Stage.

The DPS also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statements contained in this RFP.

The DPS may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this RFP.

The issue of this RFP does not imply that the DPS are bound to select a Bidder or to appoint the Selected Bidder, as the case may be, for the Institute for designing **“SELECTION FOR ESTIMATION OF GROSS STATE DOMESTIC PRODUCT (GSDP) FOR THE UT OF DADRA & NAGAR HAVELI AND DAMAN & DIU”** and the DPS reserves the right to reject all or any of the Bidders or Bids without assigning any reason whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the DPS or any other costs incurred in connection with or relating to its Bid. All such costs and expenses shall remain with the Bidder and the DPS shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process.

SECTION - 1

Request for Proposal

Salient features are as under:

1)	Name of work	SELECTION FOR ESTIMATION OF GROSS STATE DOMESTIC PRODUCT (GSDP) FOR THE UT OF DADRA & NAGAR HAVELI AND DAMAN & DIU.
❖	Important Note :	❖ DPS reserves the right, without any obligation or liability, to accept or reject any or all the bid at any stage of the process, to cancel or modify the process or any part thereof or to vary any of the terms and conditions at any time, without assigning any reason whatsoever.
2)	Validity period of tender offer.	90 days
3)	EMD	Rs. 90000/-
4)	Time limit for completion of work from the date of written order to commence.	8 Months from Issuance of work order.
5)	Other details :	
i)	<u>Submission date & time of tender documents</u>	
	a) Date on (or before) which the tender with EMD and required documents must upload on the web site of <u>https://ddtenders.gov.in</u>	17/01/2023 up to 15.00 hrs
	b) Date on (or before) which EMD in original must reach in the office of the Director (Planning & Statistics), DNH & DD (<u>By Hand Delivery</u>)	19/01/2023 up to 15.00 hrs
ii)	<u>Mode of sending the tender documents.</u>	

	a) The tender with EMD (by scanning) required documents	By only Online through e - tendering process
	b) EMD in original	Personally i.e. Hand Delivery / Courier/ Speed Post, to office of the Director (Planning & Statistics), DNH & DD.
6)	Conceptual Presentation	To be intimated later.
7)	Opening of Bid (qualified bidders only) :	Dt. 19/01/2023(If possible) On evaluation of Conceptual Presentation to be intimated by letter.
8)	Tender to be opened by	Online by office of the Director (Planning & Statistics), DNH & DD.

(A) SCHEDULE OF E-TENDERING

(i)	Downloading of Tender Documents from Web site of https://ddtenders.gov.in . (The tender document for above work is available only in Electronic format which Bidder can download at free of cost)	a) From 27/12/2022 upto 15.00 hours
(ii)	SUBMISSION OF TENDER (A) Online submission 1) Online submission of bid documents.	17/01/2023 up to 15.00 hrs
	a) Other Documents required to be submitted by scanning in electronic format only through online 1) Required registration	17/01/2023 up to 15.00 hrs
	(B) Submission in physical form 1) EMD in original & Other documents mentioned in para C, Sr. No.6 for the purpose of verification only (in physical form) by personally i.e. by Speed Post / Courier/ Hand delivery.(Kindly refer C-1,2 &3)	19/01/2023 up to 15.00 hrs
(iii)	Opening of Technical Bid documents.	In the Office of the Director (Planning & Statistics), DNH & DD-396220 as under:- a) On dtd. 19/01/2023 at 16.00 hrs.

(B) On line Submission of Tender

- 1) Bidders can prepare & edit their offers number of times before tender submission date & time. After tender submission date & time, bidder cannot edit their offer submitted in any case. No written or online request in this regard shall be granted.
- 2) Bidder shall submit their offer i.e. Pre-qualification document with Technical Bid & Price Bid in Electronic format on above mentioned website & Date shown above after digitally signing the same.
- 3) Offers submitted without digitally signed will not be accepted.
- 4) Offers i.e. Pre-qualification document with Technical Bid & Price Bid in physical form will not be accepted in any case.
- 5) It is Bidder's responsibility to verify Online Corrigendum / Amendments until last submission date and time as well as before Final Submission of Bid.
- 6) Required documents for pre Pre-qualification document received later than the time specified will not be accepted in any case and the bid of that bidder shall be considered non-responsive.

(C) Submission of EMD

- 1) Interested Bidders can view these tender documents online, but bidders who are interested in bidding these tenders can download tender documents from web site as mentioned above and bidder who wish to submit their offer shall pay refundable **EMD in the form of Account Payee Fixed Deposit Receipt (FDR) payable at Daman respectively as under drawn on any Nationalized Bank in favour of**
 - **The Director (Planning & Statistics), DNH & DD.**
- 2) EMD shall be submitted in Electronic Format only through Online (by scanning) while uploading the Bid. This submission shall mean that EMD is received. Accordingly, offer of those shall be opened whose EMD is received electronically. **However, for the purpose of verification of FDR, Bidder shall send the FDR in original to Director (Planning & Statistics), DNH & DD for the works in the manner set out in above point (C -1 & 2) by personally i.e. by Speed Post/ Courier /Hand delivery during office hours as per point No. B-3.**
- 3) **Required Documents mentioned as under (a) & (b) are mandatory for submitting scanned copies through ONLINE. Otherwise tender offer shall be treated as NON RESPONSIVE, without any further intimation.**
 - a) Latest Income Tax return filed, GST Registration, &
 - b) Pan Card.

(A) GENERAL :

- (1) Intending bidders or their representative who wish to remain present at the time of tender opening can do so.
- (2) EMD shall be returned to the unsuccessful Bidders without interest within a period of one month from the date of signing of Agreement between Director (Plg. & Stat). DNH & DD and the successful Bidder.

- (3) EMD submitted by the successful Bidder shall be released upon completion of work and in case of default or penalty amount will be deducted from EMD.
- (4) This tender notice shall form a part of tender document.
- (5) Conditional tender shall not be accepted.
- (6) Rules of DPS are binding to the Tenderer.
- (7) DPS reserves the rights to reject any or all tenders without assigning any reason thereof.
- (8) Please stay with above web sites for any corrigendum / addendum/ modification till last date of receipt.
- (9) If any clarification / query regarding these tenders is required, do not hesitate to contact our concern Officials through phone no. 0260-2230619.

- The Director, Department of Planning & Statistics, Moti Daman.



**Director (Planning & Statistics),
DNH & DD**

INSTRUCTIONS FOR ONLINE TENDER TO BIDDER

Schedule of e-tendering is as under :

Sr. No.	Particulars	Date, Time & Website/Place
1	Uploading of tender documents on website.	17/01/2023 upto 15.00 hrs on Web site of https://ddtenders.gov.in
2	Downloading of tender documents.	17/01/2023 upto 15.00 hrs on Web site of https://ddtenders.gov.in
3	Online submission of bid documents. (All the documents must be uploaded online only)	17/01/2023 upto 15.00 hrs on Web site of https://ddtenders.gov.in
4	EMD in original by personally, courier, RPAD or by hand delivery during office hours.	19/01/2023 upto 15.00 hrs during office Hours at the office of The Director, Department of Planning & Statistics, Moti Daman – 396220.
5	Opening of Tender (online)- Bid	19/01/2023 upto 16.00 hrs on Web site of https://ddtenders.gov.in (if possible) at the office of the Director, Department of Planning & Statistics, Moti Daman – 396220.

1) **Date, time, venue & mode of submission of tender documents :**

Sr. No.	Particulars	Submission Date & Time	Mode Of Submission	Place/Web Site
1	(*)Submission of tender, with scanned copy of EMD including required documents in electronic format.	17/01/2023	Online by e-tendering process	On Web site https://ddtenders.gov.in
2	EMD in original	19/01/2023	Personally i.e Hand Delivery / Courier/ Speed Post	Director, Department of Planning & Statistics.

Note: (*) Scanned copies of EMD shall be submitted in electronic format through online, while uploading the bid.

2) **Tender Notice :**

The tender notice can be seen from the Web site of (1) <https://ddtenders.gov.in>.

3) **Down loading of Tender Document :**

3.1 Tender documents for downloading will be available on Web site of <https://ddtenders.gov.in>.

3.2 Bidders wishes to participate in this tender will have to register on web site of <https://ddtenders.gov.in>.

4) **Digital Certificate :**

4.1 Bidders who wish to participate in online tenders will have to procure / should have legally valid Digital Certificate (Class III) as per Information Technology Act - 2000 using which they can sign their electronic bids. Bidders can procure the same from any of the license certifying Authority of India or can be contact

For any technical related queries please call at 24 x 7 Help Desk Number 0120-4200462, 0120-4001002, 0120-4001005,0120-6277787. International are requested to prefix 91 as country code.

Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/ clarifications relating to the tender(s) published kindly contact the respective Tender Inviting Authority.

Tel : 0120-4200462, 0120-4001002, 0120-4001005, 120-6277787

E-Mail : support-eproc@nic.in

4.2 All bids should be digitally signed, for details regarding Digital signature certificate & related training involved the below mentioned address should be contacted :

For any technical related queries please call at 24 x 7 Help Desk Number 0120-4200462, 0120-4001002, 0120-4001005, 0120-6277787. International code is to prefix 91 as country code.

Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/clarifications relating to the tender(s) published kindly contact the respective Tender Inviting Authority.

Tel : 0120-4200462, 0120-4001002, 0120-4001005, 120-6277787

E-Mail : support-eproc@nic.in

4.3 Bidders who already have a valid Digital certificate need not procure a new Digital certificate.

5. Online Submission of tender with EMD (by scanning) :

- 5.1) Bidders can prepare and edit their offers numbers of time before tender submission date & time. After tender submission date & time, tenderer cannot edit their submitted offer in any case. No written or online request in this regard shall be granted.
- 5.2) Tenderer shall submit their offer in Electronic format on above-mentioned web site on or before submission date & time of online tender shown above after digitally signing the same.
- 5.3) Scanned copies of EMD in the form of FDR shall also submit in electronic format though online (by scanning) while uploading the bid. This submission shall mean that EMD is received. For the purpose of realization of FDR, bidder shall send the FDR in original though "hand delivery, RPAD, Courier etc. on before date fixed for the same.
- 5.4) Offers submitted without digitally signed will not be accepted.
- 5.5) Offers in physical form will not be accepted in any case.
- 5.6) The Bidder shall have to submit unconditional offer without differing from any of the tender condition.
- 5.7) Offers submitted without required documents will not be accepted. Such bidders will not be allowed present conceptual presentation.

6. Opening of Tender :

- 6.1) Opening of bid documents will be held on date & time shown above by the office of the Director (Planning & Statistics), Daman
- 6.2) **Conceptual presentation will be intimated by letter** (after opening of technical bid)

7. Contacting Officer :

- 7.1) Further details / clarification if any required will be available from **The Director, Department of Planning & Statistics, Moti Daman - 396220.**
- 7.2 In case bidder needs any clarification / assistance or if training required for participating in online tender, they can contact at following office.

For any technical related queries please call at 24 x 7 Help Desk Number 0120-4200462, 0120-4001002, 0120-4001005,0120-6277787. International Bidders are requested to prefix 91 as country code.

Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/ clarifications relating to the tender(s) published kindly contact the respective Tender Inviting Authority.

Tel : 0120-4200462, 0120-4001002, 0120-4001005, 120-6277787

E-Mail : support-eproc@nic.in

8. General Instructions :

- 8.1) Tender documents with all schedules & annexure should be digitally signed by the tenderer. Offers which are not digitally signed will not be accepted
- 8.2) Tenders without EMD, and other required documents specified in tender documents which do not fulfill all or any of the condition or submitted incomplete in any respect will be rejected.
- 8.3) The Internet site address for e-tendering is <https://ddtenders.gov.in>. And that corporate web site is <https://ddtenders.gov.in>.
- 8.4) Director (Planning & Statistics) reserves the right, without any obligation or liability, to accept or reject any or all the bid at any stage of the process, to cancel or modify the process or any part thereof or to vary any of the terms and conditions at any time, without assigning any reason whatsoever.

9. Termination Clauses.

That the agreement shall be terminated at any time by the Director, Planning & Statistics, Daman, giving one month's notice to the Consultant/ Institute and in the event of such termination, the Consultants shall be entitled to all such fee for the services rendered and liable to refund the excess payment, if any made to him over and above what is due in terms of the agreement on the state of termination and the Planning & Statistics may make full use of all or any of the drawings prepared by the Consultants / Institute. The determination of entitle fees shall be as determine by Director, Planning & Statistics, Daman, which will be final & binding.

Appendix-I

Terms of Reference

1. Preamble:

The Director (Planning & Statistics), Daman, has decided for **“SELECTION FOR ESTIMATION OF GROSS STATE DOMESTIC PRODUCT (GSDP) FOR THE UT OF DADRA & NAGAR HAVELI AND DAMAN & DIU”** from empanelled Institute with UT of Dadra & Nagar Haveli and Daman & Diu.

2. Background:

1. The U.T. of Administration of DNH & Daman & Diu is under the control of Central Government Both the Districts U.T. of Daman and Diu are near Gujarat State separated by about 700 kms from one another. Daman District is situated nearly 200 kms north from Mumbai and is surrounded by Valsad District of Gujarat State in North, East and South. Daman Ganga River coming from Nasik passes through middle of Daman District dividing it into two parts namely Moti Daman and Nani Daman. The District of Daman is situated on the western-coast of India between the parallels 20 – 27’ -58” and 20 – 22’ 00” of latitude north and between the meridians 72 – 49’-42” and 72 – 54’-43” of longitude east of Greenwich. Its length from the extreme north to south measures 11 kms and width from east to west, measures 8 kms. The altitude is 12 meters above the sea level.
2. Department of Planning & Statistics of U.T. Administration of DNH & Daman & Diu is dealing with various Census/ Surveys, Monitoring & Reporting of Schemes, Computation of GSDP & Per Capita Income, etc.
3. On 26th January, 2020, due to merger of two U.T. viz Dadra Nagar Haveli and U.T. of Daman & Diu. The new U.T. Administration formed with name U.T. Dadra & Nagar Haveli and Daman and Diu. The Capital is at Daman for new U.T. and functioning from the Secretariat building situated in Fort Area, Moti Daman.

Keeping above in view, Department of Planning & Statistics, DNH & DD intend to have the requisite Institute for **SELECTION FOR ESTIMATION OF GROSS STATE DOMESTIC PRODUCT (GSDP) FOR THE UT OF DADRA & NAGAR HAVELI AND DAMAN & DIU”**

3. Scope of works

The main description of the work to be handled by the Institute shall include:

3.1 Estimation of GSDP for the UT

3.1.1 Compute State Domestic Product (GSDP) for the UT sector-wise (as per the MOSPI in terms of compilation of GSDP) at current & constant prices (2011-12 base year) using the latest available methodology (Sectoral GSDP unadjusted, Financial Intermediate service indirectly measured (FISIM), GSDP adjusted Consumption on Fixed Capital (depreciation) (CFC) and Net State Domestic Product). Various Sector (as per the MOSPI in terms of compilation of GSDP) mentioned below:

a) Primary Sectors
i. Agriculture
ii. Livestock
iii. Fisheries
iv. Forestry
v. Mining and Quarrying
b) Secondary Sectors
i. Manufacturing
ii. Electricity
iii. Gas
iv. Water Supply and Remediation & Other utility services
v. Construction-
➤ Public Sector construction,
➤ Household Sector: Rural /Urban Residential Building, Non-Residential Building and Household Plantation, Other Household Construction, Residual including other Private Corporate sector construction)
c) Services Sectors
i. Trade,
ii. Hotel and
iii. Restaurant
vi. Transport-
➤ Road transport- Public, Private corporate and Un-incorporated sector,
➤ Water Transport- Public, private corporate and un-incorporated,
➤ Air Transport- Public and Private corporate
vii. Storage- Public sector (NDCU, Private corporate and Un-organized sector)
viii. Supra Regional Sector-

	➤ Railways,
	➤ Communication: Public(Central Govt. Administration,
	➤ Courier services: Organized and un-organized,
	➤ Telecommunication: Private organized and un-organized,
	➤ Cable operators, publishing etc.: Organized and un-organized,
	➤ Financial: Banking and Insurance
ix.	Financial Services
x.	Real Estate, Ownership of Dwellings & Business Services, and
xi.	Public Administration
xii.	Other Services (Education, Medical, Private Household Service etc.
xiii.	Remaining Services (Public, Private, and Un-incorporate)

3.1.2 Compute Growth rate (sector-wise) of DDP for all the three districts.

3.1.3 Compute per Capita DDP for all the three districts.

3.1.4 Compute annual growth rate of real per capita DDP (adjusted to price changes) for all the three districts.

3.1.5 GSDP to GDP Ratio.

3.1.6 Compute percentage share of GVA (Sector wise) to total GVA for the UT and the three districts.

3.1.7 Compute Per Capita Income of all the three districts and UT.

3.1.8 Compute consumption of Gross Fixed Capital formation (GFCF).

3.1.9 Estimation of Capital Formation and Savings for all the three districts and UT.

3.1.10 Index of Industrial Production (IIP) for all the three districts and UT.

3.1.11 Compute Gross National Income for UT.

3.2 UT Administration prefers to have GSDP Report on scope of work from (3.1 to 3.1.11) for completed F.Y. 2015-16, 2017-18, 2019-20 and 2021-22 and it will be yearly extendable from F.Y 2022-23 till F.Y 2026-27 data collection & report on satisfactory performance report at the discretion of U.T Administration.

4. Project Duration:

The project duration shall be considered eight months from date of Work order issued.

5. Report / Deliverables:

The consultant/ Institution has prepare report for UT of Dadra & Nagar Haveli and Daman & Diu along with computations for all the three districts and will analyze & interpret the data of economic development of the UT through various calculations.

formulations, trend analysis. The institute will also find out the weakness & strength of economic scenarios and future area of development.

6. Payment schedule

Steps	Payment
Collection & Assessment of data	20 % of the payment
Calculation of GSDP and write up of Draft Report	30% of the payment
Submission of Final Report	30% of the payment
Acceptance of Final Report	20% of the payment

7. Payment Condition :

Payment shall be made in Indian National Rupees within one month following submission of invoice in duplicate to the Director, Department of Planning & Statistics, DNH & DD. Each step of payment as specified in clause '6' above.

9. Penalty

1. If the consultant fails maintain the required progress or to complete the work as per time schedule defined a penalty for delay of work @ 2% on tendered amount per month of delay and shall be deducted from his due payment. However the total amount of penalty / compensation for delay to be paid in this account shall not exceed 50% of his/her quoted amount. The competent authority for levy of penalty on account of delayed completion shall be Director.

8. Project Administration

A. Coordinator :

The Director (Planning & Statistics), UT of Dadra & Nagar Haveli and Daman & Diu as DPS's coordinator: the coordinator shall be responsible for coordination of activities under the contract, for receiving and approving invoices for payment and for acceptance of the deliverables by the DPS.

B. Records and Accounts :

The Institute shall keep accurate and systematic records & accounts in respect of the services, which will clearly identify all the charges and expenses. The Institute will submit an audit statement of the expenditure.

9. Confidentiality

The consultant shall not disclose any proprietary or confidential information relating to the services, this contract or the DPS' operation without the prior written consent of the DPS.

10. Ownership of the material:

Any studies, reports or other materials, graphics, software or otherwise prepared by the Institute for the DPS under the contract shall be submitted to the DPS and the DPS will have right to use research output and the Institute will have all the intellectual rights for the research work undertaken and will also be free to publish project output in any print, oral or electronic form.

11. Insurance :

The consultant will be responsible for taking any appropriate insurance coverage.

12. Assignment :

The consultant shall not assign this contract or sub-contract, if without the DPS' prior writing consent.

13. Force Majeure :

i) Force Majeure Event

- a. Earthquake, flood, inundation,
- b. Storm, cyclone or other extreme atmospheric disturbances,
- c. Fire caused by reasons not attributable to the Consultant,
- d. Acts of terrorism; and
- e. War, hostilities (whether war be declared or not), invasion, act of foreign enemy, rebellion, riots, weapon conflict or military action or civil war.
- f. Strikes or boycotts, other than those involving the Institute, if Institute, its contractors or their employees, agents, etc.

ii) Notice of Force Majeure Event :

As soon as practicable and in any case within one week of the date of occurrence of a Force Majeure Event or the date of knowledge thereof, the Party which is rendered wholly or Partially unable to perform any of its obligations under this Agreement because of a Force Majeure Event ("the Affected Party") shall notify the other party of the same, setting out, inter alia, the following in reasonable details:

- a. The nature and extent of the Force Majeure Event;
- b. The estimated Force Majeure Period;
- c. The nature of and the extent to which, performance of any of its obligations under this Agreement is affected by the Force Majeure Event;
- d. The measures which the Affected Party has taken or proposes to take to alleviate/ mitigate the impact of the Force Majeure Event and to resume performance of such of its obligations affected thereby; and
- e. Any other relevant information concerning the Force Majeure Event, and/ or the rights and obligations of the Parties under this Agreement.

iii) Termination due to a Force Majeure Event

- a. If a Force Majeure Event subsists for a period of 180 (one hundred eighty) days or more within a continuous period of 365 (three hundred sixty five) days, either Party may in its sole discretion terminate this Agreement by giving 30 (thirty) days Termination Notice in writing to the other Party without being liable in any manner whatsoever.
- b. Upon termination of this Agreement due to Force Majeure Event, the Consultant shall be entitled to receive as Termination Payment from the Client, a sum equal to aggregate fair value as on Termination Date, less any amount due from the Consultant to the Client and net of insurance proceeds, if any, as determined by an independent firm of chartered accounts/ values mutually agreed upon and appointed by the Parties for the purpose.

14. Termination :

The DPS reserves the right to terminate the study or the work at any intermediate stage. In case of early termination for whatever reasons, the consultant shall be paid only up to the stage completed. The Client's authority in this regard shall be binding on the Consultant.

1. Preparation of Proposal

1.1 Format and Signing of Bids

The Bidder shall provide all the information sought under this RFP. The Director, Planning & Statistics, Daman will evaluate only online bids.

1.2 The financial quote should be inclusive all taxes. No additional finance will be provided under any other headings not mentioned in the financial quotation.

1.3 The Authority may, in exceptional circumstances, and at its sole discretion, extend the Application Due Date by issuing an Addendum, uniformly for all Applicants.

1.4 Bids received by the Authority after the specified time on technical/Due Date shall not be eligible for consideration and shall be summarily rejected.

2. Rejection of Bids

2.1 The Director (Planning & Statistics), Daman reserves the right to accept or reject all or any of the Bids without assigning any reason whatsoever. It is not obligatory for the Authority to accept any Bid or to give any reasons for their decision.

2.2 The Director (Planning & Statistics), Daman reserves the right not to proceed with the Bidding Process at any time, without notice or liability, and to reject any Bid without assigning any reasons.

3. Confidentiality

3.1 Information relating to the examination, clarification, evaluation and recommendation for the Bidders shall not be disclosed to any person who is not officially concerned with the process or is not a retained professional advisor advising the Authority in relation to or matters arising out of, or concerning the Bidding Process. The Authority will treat all information, submitted as part of the Bid, in confidence and will require all those who have access to such material to treat the same in confidence. The Authority may not divulge any such information unless it is directed to do so by any statutory entity that has the power under law to require its disclosure or is to enforce or assert any right or privilege of the statutory entity and/ or the Authority.

4. Methodology for Marking criteria of Presentation:-

To obtain the technical score, of the criteria for the marking of Presentation will be as under.

Sr. No.	Criteria of Presentation Marking	Marks.
1.	Methodology	10
2.	Assessment of Data	10
3.	No. of Team Members, Education Qualification, Experience of the Team,	70
4.	Reporting format	10
	Total	100

5. Opening and Evaluation of Financial Proposals

- 4.1 All Successful Proposals from empanelled consultants shall be graded and evaluated by Quality & Cost Based Selection (QCBS) Procedure as specified below:
- 4.1.1 The overall evaluation is based on the percentile scoring system in which the empanelled technical score and conceptual presentation in perspective of the project shall be considered as Technical Score.
- 4.1.2 The overall evaluation is based on the percentile scoring system. The formula to calculate the final Score (S) is $S = St \times T\% + Sf \times P\%$. in which (S) is Score, (St) is Technical Score in which 40% based on Experience, research work, surveys, policy making skills etc, (T) is weight given to Technical Proposal, (Sf) is Financial Score & (P) is weight given to Financial score.
- 4.1.3 The formula for determining the technical score (St) is $St = 100 \times t / t_{max}$. In which "St" is the technical score, "t" is the score of the proposal under consideration and "tmax" is the maximum grades / marks scored by any consultant submitting the proposal.
- 4.1.4 The formula for determining the financial scores (Sf) is $Sf = 100 \times F_{min} / F$, in which "Sf" is the financial score; "Fmin" is the lowest price quoted for this assignment by any empanelled consultant, and "F" is the price quoted of the proposal under consideration by empanelled consultant.
- 4.1.5 The weightage given to the Technical and Financial proposals are T = 40 and P = 60 (T + P = 40 + 60 = 100).

5 Address of Communication

The Director, Department of Planning & Statistics, Fort Area, Moti Daman- 396220.

Negotiations

- 5.1 Prior to the expiration period of proposal validity, the Authority shall notify the most preferred Consultant in writing by registered letter, email and invite him to negotiate the Contract.
- 5.2 Negotiations normally take one to two days. The aim is to reach agreement on all points and initial a draft contract by the conclusion of Negotiations. The financial proposal is subject to rationalization. Special attention shall be paid to optimize the required outputs from Consultants within the available budget and to define clearly the inputs required from the Authority to ensure satisfactory implementation of the assignment.
- 5.3 The selected firm shall not be allowed to substitute key staff, unless both parties agree that undue delay in the selection process makes such substitution unavoidable or that such changes are critical to meet the objectives of the assignment. If this is not the case and if it is established that key staff were included in the proposal without confirming their availability, the firm may be disqualified and the process continued with the next ranked firm. The key staff proposed for substitution shall have qualifications equal to or better than the key staff initially proposed.
- 5.4 The negotiations shall be concluded with a review of the draft form of Contract. The Authority and the Consultants shall finalize the contract to conclude negotiations.

6 Award of Contract

- 6.1 The Contract shall be awarded after successful Negotiations with the successful Consultants if required. The selected Consultant is expected to commence the Assignment within two days of the signing of the contract.
- 6.2 The rate of tender or work shall be valid for one year from the issuance of work order to the selected institution.

7 Law of Contract

The contract shall be interpreted and have effect in accordance with the Law of India and so suit or other proceeding relating to this contract shall not be filed or taken by the consultant in any court of Law except in a court of Competent jurisdiction in Daman.

10. Proposed Project:

1	SELECTION FOR ESTIMATION OF GROSS STATE DOMESTIC PRODUCT (GSDP) FOR THE UT OF DADRA & NAGAR HAVELI AND DAMAN & DIU.
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11. Fee Structure and Time Duration.

The fee for the assignment shall be released after acceptance and approved by Client as per 11(A)-Estimation of GSDP in installments related to the progress of work, as indicated below:-

Sr. No.	Activity	Time Frame	Payment in %	Cumulative %
1	Collection & Assessment of data	3 months (April, May & June)	20%	20%
2	Calculation of GSDP on fixed price and current price [Sectoral GSDP unadjusted, GSDP adjusted, Consumption on Fixed Capital (depreciation) (CFC), Net State Domestic Product, Annual Growth Rate, DDP, GVA, Per Capita Income and Gross Fixed Capital Formation, etc and submission of Draft report.	2 months (July & August)	30%	50%
3	Comments of UT of DNH & DD on draft report	1 months (September)		
4	Submission of Final Report	1 months (October)	30%	80%
5	Acceptance of Final Report	1 months (November)	20 %	100%

11 (B)

- **The contract shall be extended on yearly basis for further years mentioned in scope of work on same rate depending on the successful completion and at discretion of the DPS.**
- **The fee for the further five years assignment shall be released by Client as per 11(A) in installments related to the progress of work for each upcoming year.**
- **Payment release after receiving of the administrative approval and expenditure sanction of the project work.**

12. Presentation / Workshop to be carry out by the Agency

1	Detail presentation on modality of collection of data & Source of data,	Before start of data collection exercise by the bidder
2	Detail presentation on Draft report	After submission of draft report
3	Detail presentation/ Workshop on finding, change, action point, suggestion on data, various computation, methodology, reporting etc.	After submission of final report for all Departments of UT.

Appendix-II

Date:-

PROFORMA FINANCIAL OFFER

Name of Work: SELECTION FOR ESTIMATION OF GROSS STATE DOMESTIC PRODUCT (GSDP) FOR THE UT OF DADRA & NAGAR HAVELI AND DAMAN & DIU.

We _____ states that Offer Is Unconditional and the rates quoted are excluding GST tax.

We have carefully studied the various Components herein above with the scope of work and detailed specifications and all other terms and conditions of this Terms of Reference (TOR). On the basis of that I/We hereby undertake to execute the said work as per the rates quoted herein below.

We have gone through your Terms of Reference (TOR) for the above said work and we have understood all the terms and conditions pertaining to the work. We are ready to estimate SDP, GVA, Growth rate, per capita income, etc., .(in numeral as well as in words)%, in words..... percent of total approved project cost as listed below & as per Terms of Reference.

We shall not claim any other out of pocket or any expenses for supervision of work. Our technical team shall supervise the project up to the completion as required by Director (Planning & Statistics).

Signature of Authorized Signatory & stamp

Place:

Address:

Phone No. :

E-mail :

Tel./Fax

FINANCIAL BID (On line only)

1. RFP Document Number:
2. Name of the Bidder:
3. Full Address of the Bidder:
4. Bidder's proposal number and date:

I. Name of work: **SELECTION FOR ESTIMATION OF GROSS STATE DOMESTIC PRODUCT (GSDP) FOR THE UT OF DADRA & NAGAR HAVELI AND DAMAN & DIU.**

Sr. No.	Description	Unit	Estimate cost / Project Cost.
1.	SELECTION FOR ESTIMATION OF GROSS STATE DOMESTIC PRODUCT (GSDP) FOR THE UT OF DADRA & NAGAR HAVELI AND DAMAN & DIU	One Financial Year	

Signature of Authorized Representative.

Dated.....

Designation.....

(Seal of the Firm)

