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U.T. Administration of
Dadra & Nagar Haveli and Daman & Diu
Department of Health and Family Welfare

No. CPB/DNH&DD/QUOTATION/2022-23/394

Dated:- 21/09/2022
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QUOTATION NOTICE

The Department of Health & Family Welfare, DNH & DD invites quotation from the Authorized Distributors/ Dealers/ Suppliers for **Purchase Of Stationery Items required for Department of Health & Family Welfare**. The list of items is placed at **Annexure-1**. The sealed quotation has to reach to the office of the undersigned on before 31/09/2022 up to 18.00hr by Registered Post/Courier or to be deposited in the quotations box kept in the office of undersigned.

TERMS AND CONDITIONS

1. The rate should be quoted for F.O. R. **Department of Health and Family Welfare, DNH & DD** and it should be valid for period of one year.
2. The rate should be quoted inclusive of material & labour cost and all taxes. No extra charges will be paid for any taxes/packing/forwarding and insurance etc.
3. The bidder should submit copy of PAN Card & GST No.
4. The bidder should submit copy of valid license in the field of supply.
5. The sealed quotation should be super scribed by words "**QUOTATION FOR PURCHASE STATIONERY ITEMS UNDER DEPARTMENT OF HEALTH AND FAMILY WELFARE, DAMAN**".
6. The quotations to be sent to the office of the Central Procurement Branch , Room No. 106, 1st Floor, Community Health Centre, Moti Daman, Daman- 396220.
7. Payment will be made only after satisfactory assurance of quality of work done.
8. Quotation received after due date and time will not be taken into consideration.
9. Right to reject or accept any or all quotations is reserved by the undersigned.


20/9/22

In-charge,

Central Procurement Branch
E-mail Id: cpbdnhdd@gmail.com

Copy to:-

- 1) All Authorized Distributors/Dealers/Suppliers for information and necessary action.

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Annexure – I

Requirement of Stationery Items for Government Hospital, Marwad, Daman under Department of Health & Family Welfare, Daman

Sr. No.	Items Name	Required Mfg. Company	Company Offered	Unit	Unit Rate in Rs.	Total Requirement	Total Amount
1	F/S Size white compute paper (500 sheet/Ream) 70 gsm	JK or Equivalent		Ream		50	
2	Cello Tape 2 Inch (Transparent)	Wonder, Cello, Prime Tape or Equivalent		Nos.		50	
3	Cello Tape 3 Inch (Brown Color)	Wonder, Cello, Prime Tape or Equivalent		Nos.		24	
4	Transparent File Folder With Sliding Bar	Standard Company		Nos.		516	
5	Plastic Tray 12' X 18' inch	Cello, Aristo, Princeware or Equivalent		Nos.		25	
6	Plastic Box 12 X 4 X18 inch	Cello, Aristo, Princeware or Equivalent		Nos.		50	
7	Punching Machine HDP-2320	Kangaroo or Equivalent		Nos.		1	
8	Stapler HD-1224 Black	Kangaroo or Equivalent		Nos.		1	
9	Magnetic Clip Dispenser	Standard Company		Pcs.		10	
10	Plain White Barbour Linen Thread 80 No. x 800 Mtr, For Suture	Barblin or equivalent		Roll		50	
Grand Total							