



Request for Proposal For

Designing and Preparations of Tableaux for Republic Day Celebration 2023 (3rd Call)

RFP Ref No: 5/94/DDT/2017-18/612

Date: 30/09/2022

Issued by

Society for Promotion of Tourism, Art & Culture, Department of Tourism,
UT Administration of Dadra & Nagar Haveli and Daman &Diu,
Paryatan Bhawan, Nani Daman, Daman-396 210
Phone: 0260 2250002
Email: dnhddtourism@gmail.com

TABLE OF CONTENTS

Sr. No.	Particular	Page No.
1.	SECTION-1: NOTICE INVITING TENDER (NIT)	3
2.	SECTION-2: GENERAL NOTICE	4
3.	SECTION 3: INSTRUCTIONS TO BIDDERS	7
4.	SECTION 4: TERMS & CONDITIONS	8
5.	SECTION-6: TENDER FORM	10
6.	SECTION-7: FINANCIAL BID	11
7.	ANNEXURE I: GUIDELINES FOR PREPARATION OF TABLEAUX PROPOSALS FOR PARTICIPATION IN THE REPUBLIC DAY PARADE 2023	12

**U.T. ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU,
DEPARTMENT OF TOURISM,
SOCIETY FOR PROMOTION OF TOURISM, ART & CULTURE, DAMAN**

**SECTION 1
NOTICE INVITING TENDER (NIT)**

Tender No. 5/94/DDT/2017-18/612

Date: 30/09/2022

1. Society for Promotion of Tourism, Art and Culture, Department of Tourism, UT Administration of Dadra & Nagar Haveli and Daman & Diu intends to design and prepare Tableaux for Republic Day Celebration 2023 to be held at New Delhi.

Sr. No.	Name of Work & Location	RFP/Tender Fee (₹)	EMD (₹)
	Designing and Preparations of Tableaux for Republic Day Celebration 2023 at New Delhi	3,000 /-	5,00,000 /-

2. Tender schedule is as follows:

1.	Document Downloading Starts	30/09/2022
2.	Closing date and time for submission of tender and important documents Online and offline	07/10/2022 at 12:00 PM
3.	Pre Bid Meeting	04/10/2022, 01:00 PM Onwards meet.google.com/vis-mooc-jpj
4.	Presentation	To be communicated later
5.	Tender opening date & time	07/10/2022 at 12:30 PM

3. Accepting Authority:
**Member Secretary (SPOTAC),
Society for Promotion of Tourism Art and Culture, DNH & DD,
Department of Tourism,
Paryatan Bhawan,
Nani Daman – 396 210 Daman,
Phone: 0260 2250002**

SECTION 2: GENERAL NOTICE

1. RFP through two tier bid system is invited by the Society for Promotion of Tourism, Art and Culture (SPOTAC) selection of an agency/firm of repute for Designing and Preparation of Tableaux for Republic Day Celebration 2023 at New Delhi for UT Administration of DNH & DD. Interested agencies, may submit the bids.
2. **Eligibility / Criteria for selection of the agency:** The RFP is Quality and Cost based selection. Selection committee will evaluate technical bids and based on the assessment of technical bids. The technical evaluation will be on the aggregate of 60% marks. Technical assessment will be based on creative ideas, treatment of theme/subject and its presentation in the form of drawings and designs etc. On the basis of technical assessment, the financial Bid of the shortlisted agencies only will be opened. Financial evaluation will carry a weightage of 40% marks.
3. **Scope of Work:** The work has to be undertaken on a turnkey basis and will include all aspects of:
 - i. Conceptualization, making of designs, modification of designs from time to time as per the requirement and instructions, presentation of the designs in 3D mapping before the tender inviting authority and selection committee of the Ministry of Defense and
 - ii. Upon selection of the model, fabrication of the actual tableaux as per the requirement, specification, time schedule and instructions issued by the Ministry of Defense.
 - iii. Providing of suitable/appropriate composition of music etc, arrangement of artists and actual pre- recording of the music for the use in the tableaux.
 - iv. Presentation and display of tableaux during the Republic Day Parade, full dress rehearsal and other rehearsals to be decided by Ministry of Defense and maintenance of required service at the time of presentation during the event.
 - v. The turnkey project would also include any other work that may have direct or indirect bearing with the fabrication and presentation of the tableaux and may facilitate the project in any manner viz. printing of tableaux brochures, PR with print & electronic media etc.
 - vi. The Competent Authority reserves the right to modify, change, accept or reject the work in totality or any part there of or cancel the project at any stage without assigning any reason.
 - vii. The copyright of the work shall vest with the Society for Promotion of Tourism, Art and Culture (SPOTAC), Department of Tourism, UT Administration of DNH & DD and it would have rights on the awards won, if any.
4. **Rates and Quotes**
 - a) The rates quoted shall be inclusive of all taxes and duties as applicable as per the law. The quoted rates shall be firm and shall not be subject to any change whatsoever.
5. **Opening of Tenders**
 - a) The Tender Inviting Authority will open the tenders at the specified date and time as indicated in the NIT.
6. **Tender Evaluation**
 - i. A selection committee will evaluate the bidders on basis of Prequalification criteria on last date of submission. The qualified bidder's, technical as well as financial bids for each event will be evaluated separately and the below evaluation process shall be carried for each event. The technical bids of all Tenderers will be opened first. The following evaluation criteria shall be used for each event separately.
 - a. The technical evaluation will carry a weightage of total 100 marks with minimum marks to be qualified be 60 marks. After analysis of Technical Bids and presentation, the financial bids of only qualified tenders will be opened.
 - b. The financial score will be calculated as per the formula mentioned below:

$$\text{Financial Score} = (\text{LFB}/\text{F}) * 100$$

Where LFB = Lowest Financial Bid and F = Quoted Amount

c. Combined Technical & Financial Score (CTFS) with Weightage 60:40 will be calculated.

$$\text{CTFS} = \text{Technical Score} * (60/100) + \text{Financial Score} * (40/100)$$

- ii. The agency which scores the highest aggregate marks on the basis of cumulative marks obtained in technical bid and financial bids (after adding the scores from the technical, presentation and financial evaluation) will be awarded the contract for Engaging of Agency for Executing the work of Designing and Preparations of Tableaux for Republic Day Celebration 2023 at New Delhi.

7. Pre Qualification Criteria

1. The Agency should have Experience of Designing, Preparations, execution and exhibition of Tableaux for National level Republic Day Celebration at Rajpath/Red Fort in Delhi for any State/ UT/ Government of India Departments/PSU's in last seven (07) years.
2. The agency should not be blacklisted by any State/UT/Government of India Departments/PSU's. Undertaking to be submitted.
3. Mandatory Documents as mentioned as per section 3 point no 2

8. Technical Evaluation Criteria (Maximum Marks = 100)

Sr. No.	Evaluation Criteria	Maximum Marks								
1.	TECHNICAL CAPACITY OF THE BIDDER									
1.1	<p>Experience of Designing, Preparations, execution and exhibition of Tableaux for National level Republic Day Celebration at Rajpath/Red Fort in Delhi for any State/ UT/ Government of India Departments/PSU's in last seven (07) years shall be awarded marks as under:</p> <p>Note:</p> <p>a. The bidder should have experience of one National level project of Designing, Preparations, execution and exhibition of Tableaux for any State/ UT/ Government of India Departments/PSU's in last seven (07) years.</p> <p>b. From the Second project onwards, the experience of Two state/UT level projects of Designing, Preparations, execution and exhibition of Tableaux for any State/ UT/ Government of India Departments/PSU's in last seven (07) years will be considered as One National level project for marking criteria.</p> <table border="1" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th>Number of Projects</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>Minimum 1 Project</td> <td>10</td> </tr> <tr> <td>2 Projects</td> <td>20</td> </tr> <tr> <td>3 or more Projects</td> <td>30</td> </tr> </tbody> </table>	Number of Projects	Marks	Minimum 1 Project	10	2 Projects	20	3 or more Projects	30	30
Number of Projects	Marks									
Minimum 1 Project	10									
2 Projects	20									
3 or more Projects	30									
1.2	<p>Average annual turnover of Bidder: Minimum average annual turnover of last four financial years shall be awarded marks as under:</p> <table border="1" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th>Average Annual turnover of Bidder</th> <th>Marks</th> </tr> </thead> <tbody> <tr> <td>Minimum 02 Crore</td> <td>10</td> </tr> <tr> <td>More than 2 Crore to 10 Crore</td> <td>15</td> </tr> <tr> <td>More than 10 Crore</td> <td>20</td> </tr> </tbody> </table>	Average Annual turnover of Bidder	Marks	Minimum 02 Crore	10	More than 2 Crore to 10 Crore	15	More than 10 Crore	20	20
Average Annual turnover of Bidder	Marks									
Minimum 02 Crore	10									
More than 2 Crore to 10 Crore	15									
More than 10 Crore	20									
2	PRESENTATION	50								
2.1	<p>Presentation should cover the following in sufficient detail:</p> <p>a. The tableaux should reflect important aspects of the UT of DNH & DD including the cultural unification and various developments around the territory.</p> <p>b. Besides a narrative explanation, the treatment should contain drawings, designs and 3D image mapping explaining the manner in which the theme can be presented.</p> <p>c. The agencies have to present minimum two designs.</p>									
	TOTAL MARKS (1+2)	100								

9. Scrutiny of Tenders

Unresponsive bids:

- a) The tenders will be scrutinized before further evaluation to determine whether they are complete and meet the essential and important requirements, conditions etc. as prescribed in the Tender Document. The tenders received, are liable to be treated as non – responsive and will be summarily ignored, if following documents are not attached along with the bid.
 - i. Tender form not duly signed and stamped. (i.e., all the terms & conditions of tender document are acceptable.)
 - ii. Tender is unsigned and incomplete in any aspect.
 - iii. Tender validity is shorter than the required period.
 - iv. Tender Fee not submitted.
 - v. EMD not submitted.
 - vi. Mandatory Documents.

10. Tender Validity

- a) The tenders shall remain valid for acceptance for a period of 180 days (one hundred eighty days) after the date of tender opening prescribed in the Tender Document.

11. Award of work: Award of work against the tender is at the sole discretion of the Tender Inviting Authority. Proposal of the successful bidder would form the basis for future negotiations and lead to issuing of a Letter of Award (LOA).

- i. After selection, a Letter of Award (LOA) shall be issued in duplicate, by the Tender Inviting Authority to the Selected Bidder and the Selected Bidder shall sign and return the duplicate copy of the LOA in acknowledgement thereof. In the event of the duplicate copy of the LOA duly signed by the Selected Bidder is not received by the stipulated date, the Authority may, unless it consents to extension of time for submission thereof, cancel the LOA and the next highest-ranking Bidder may be considered.
- ii. The Tender Inviting Authority reserves the right to relax any of the conditions of the Tender Document if suitable bidders are not found due to exigency of situation.

SECTION 3: INSTRUCTIONS TO BIDDERS

1. Tender Contents

The Tenders are to be submitted online at ddtenders.gov.in in 2 part bid system:

- a) Technical Proposal (signed and stamped RFP document with mandatory documents) | (Online on ddtenders.gov.in and Offline submission at the office of Member Secretary (SPOTAC), Daman)
- b) Financial Proposal (Online Only)

2. Technical Proposal (Mandatory Documents)

The Technical proposal should contain:

- a) RFP Document (duly signed and stamped to be submitted along with physical bid document)
- b) Tender Fee in form of Demand Draft in favor of The Member Secretary (SPOTAC), DNH & DD.
- c) EMD in shape of FDR from any scheduled commercial bank in favor of The Member Secretary (SPOTAC), DNH & DD and payable at Daman.
- d) Complete Bidder's Company/Firm Profile.
- e) Company Registration/Incorporation/Establishment certificate.
- f) Annual Turnover Certificate of last 4 Years – CA Certified.
- g) PAN and GST Detail of the proprietors/partners.
- h) The bidder should not be blacklisted by any State/UT Government of India – Undertaking.
- i) Concept for implementing the assignment along with proof of technical expertise.
- j) Breakup of expenses only in percentage (%) for assembly, execution, dismantling, removal of material and other expenses whatsoever should be included on company's letterhead. (Note: The consolidate value for the financial bid should be uploaded online only)
- k) Other Mandatory Documents like: ITR of last four years, Audited Balance sheet and P & L statement of last four years.
- l) Please note that the scope of work mentioned in this RFP along with guidelines of Ministry of Defense enclosed as Annexure-I must be considered while quoting the financials.

3. Right to accept / reject tender

- a) Tender will not be considered unless the tender documents are fully and completely filled in. All information that may be asked from a bidder must be unequivocally furnished.
- b) The Tender Inviting Authority reserves to itself the right to accept or reject any tender or reject all tenders without assigning any reason thereof, and without thereby incurring any liability to the affected bidders. The tenders shall be considered invalid and non-responsive for non-submission of any document stipulated herein.

4. Commencement of work

- a) The date of receipt of Work order shall be considered to be the date of commencement of work.
- b) The selected agency should visit the territory and conduct a detailed research on various aspects of the Union Territory that can be used for designing the Tableau for presentation and final fabrication. TBL expenses should be borne by the bidders itself.

5. Escalation of Prices

- a) The prices quoted shall be firm and shall remain applicable during the entire period of the contract till completion (including extension of time granted, if any) and no escalation in prices will be permitted due to increase in prices of materials, rise in labour prices or due to any other reasons.

SECTION 4: TERMS & CONDITIONS

1. Bidders are strictly advised to go through all the documents in connection with this work carefully.
2. The work shall be carried out in appropriate stages under the direction and supervision of the Tender Inviting Authority.
3. The Successful Bidder shall not be entitled to any compensation for any loss suffered by him on account of delay in commencing or executing the work whatever the cause for such delays may be including delays in procuring Government controlled or other materials.
4. The Tender Inviting Authority decision with regard to the material and the workmanship will be final and binding and any material rejected by the Tender Inviting Authority shall be immediately removed from the Site.
5. **Performance Security:** The Successful bidder shall provide a security deposit of 10% of total quoted amount in the financial bid which will be non-interest bearing and will be valid for a period of 6 months from the date of award of contract. The same will be returned after successful completion of the work by the bidder. The bank guarantee will be forfeited by the Society for Promotion of Tourism Art & Culture in case the agency violates any terms and conditions of the tender conditions.

6. Damage to Persons and Property

- a) The Successful Bidder shall indemnify and keep indemnified the Tender Inviting Authority against all losses and claims for injuries or damages to any person or property whatsoever which may arise out of or in consequence of the construction and maintenance of works and against all claims, demands, proceedings, damages, costs, charges, expenses, whatsoever in respect thereof in relation thereto.

7. Compliance with the Law

- a) The Successful Bidder shall comply with all the bye-laws and regulations of local and other statutory authorities having jurisdiction over the works and shall be responsible for the payment of all fees and other charges and the giving and receiving of all necessary notices, and keep the Tender Inviting Authority informed of the said compliance with the by-laws, payments made, notices issued and received.
- b) If any conflict arises between the selected bidder and the Tender Inviting Authority during the period of execution or after completion of work, Hon'ble Courts of Daman shall have the jurisdiction and the venue of arbitration shall be Daman and will be governed by provisions of the Indian Arbitration & Reconciliation Act.

8. Payment Schedule

1.	1st installment of 20% of the total approved cost	After approval of the model of the tableau before the selection committee of Ministry of Defense / Government of India for consideration of approval of tableau for participation in the said Republic day parade at New Delhi in 2023 subject to the satisfaction of the UT Administration of DNH & DD
2.	2nd installment of 20% of the total approved cost	After preparation of tableau and participation in first dress rehearsal for republic day parade at Rajpath in 2023 subject to the satisfaction of the UT Administration of DNH & DD
3.	3rd installment of 60% of the total approved cost	After successful participation of a tableau in the said Republic day parade and completion of entire scope of work in completion of the event and submission of all requisite bills/supporting documents. This includes first dress rehearsal for republic day parade at Rajpath in 2023 or any other works subject to the satisfaction of the UT Administration of DNH & DD

Note:

- i. Successful Bidder can claim the payment only after completion of the job against invoice. The selected agency shall be ready to take up work beyond the mentioned scope if felt necessary and asked by the Tender Inviting Authority and the Tender Inviting Authority shall give effect to such payment arising out of the additional work.
- ii. In case a tableau design or model is not approved by the selection committee of Ministry of Defense / Government of India then the total payment will be limited to 2% of the approved cost.
- iii. In case of the stoppage of work at the any stage, the payment shall not be paid after the cancelation of particular stage.

9. Work treated as Completed

The work shall not be treated as complete until and unless

- a) The site is clear from all unused, excess, waste material etc.
- b) The Successful Bidder to the satisfaction of the Tender Inviting Authority has rectified any damage caused by the Successful Bidder to the location where the work is executed.

10. Scope of Contract

The Successful Bidder shall carry out and complete the said work in every respect in accordance with this contract.

- a) The removal/re-execution of any works executed by the Successful Bidder.
- b) The amending and making good of any defects after completion.

11. Extra Work

- a) Should it be found after the completion of the works that some extra work has been carried out on due instruction from the Tender Inviting Authority, the price for such extra work will be ascertained on mutually negotiated terms.

SECTION 5
TENDER FORM

(For all the terms & conditions of tender document are acceptable to bidder)

To
The Member Secretary (SPOTAC),
Department of Tourism,
Paryatan Bhawan, Nani Daman – 396 210,
Daman

Ref No.

Dated : / /2022

I/We, the undersigned have examined the above mentioned tender document, including amendment/corrigendum no._____, dated_(if any), the receipt of which is hereby confirmed. We now offer to create and submit the *services in* conformity with your above referred document.

If our tender is accepted, we undertake to perform the services as mentioned in tender document with the delivery schedule specified in the “Scope of Work” of tender document.

I/We further confirm that, if purchase order placed with us, we shall provide you with a performance security of required amount in an acceptable form for due performance of the contract.

I/We agree to keep our tender valid for acceptance as required in tender document or for subsequently extended period, if any, agreed to by us. I/We also accordingly confirm to abide by this tender up to the aforesaid period and this tender may be accepted any time before the expiry of the aforesaid period. I/We further confirm that, until a formal contract is executed, this tender read with your written acceptance thereof within the aforesaid period shall constitute a binding contract between us.

I/We further understand that you are not bound to accept the lowest or any tender you may receive against your above-referred tender enquiry.

We confirm that we do not stand deregistered/banned/blacklisted by any Govt. Authorities. I/We confirm that we fully agree to the terms and conditions specified in above mentioned TE document, including amendment/ corrigendum etc. if any.

(Signature with Date) (Name and Designation)

To Be Signed By the Proprietor / All Partners of the Firm / Directors of the Company under Its Common Seal

SECTION 6
FINANCIAL BID
(To Be Submitted Online Only)

Sr.No	Particulars	Amount (Rs.)
1.	Conceptualization, designing and Preparation of the Tableaux for Republic day parade 2023 at New Delhi. Please take into consideration the entire scope of work and guidelines issued by Ministry of Defense. (Rate inclusive of taxes)	
	TOTAL COST (in figure)	
TOTAL COST (in words)		

ANNEXURE I

GUIDELINES FOR PREPARATION OF TABLEUX PROPOSAL FOR PARTICIPATION IN THE REPUBLIC DAY PARADE 2022 (AS PER THE MINISTRY OF DEFENSE)

Annexure-I

Guidelines for preparation of Tableaux proposals for participation in the Republic Day Parade-2023.

1. Theme of the tableaux for Republic Day Parade, 2023:

- (i) India@75 - Freedom Struggle, Ideas @ 75, Achievements @ 75, Actions @ 75, & Resolve @ 75;
- (ii) 2023: International Year of Millets (IYOM-2023);
- (iii) Nari Shakti.

2. Initiatives to be included in tableau component

- Engagement of young qualified designers from renowned institutions.
- Strict and continuous supervision by the designers.
- Electronic display walls(LED, HD, 4K etc.) to be used for bright display of images or content.
- Moving elements using Mechatronics/Robotics.
- Innovative use of LED lighting to showcase dark/shadowed area.
- Balancing of sound level of music
- 3D printing could be used to depict certain elements.
- Use of eco-friendly material for the tableaux.
- Considering feasibility of display at important location after the parade so that more people can benefit seeing the creations.
- Avoid use of plastic and plastic based products as far as feasible.
- Use of special effects to the maximum extent feasible to improve the optics/visual effects of the tableau.

3. Selection Process

(i) The tableaux proposals received from various organizations/agencies are evaluated in a series of meetings of the Expert Committee consisting of prominent persons in the field of art, culture, painting, sculpture, music, architecture, choreography, etc. In the first phase of selection, the sketch/design of the proposals is scrutinized and suggestions, if considered necessary, are given to carry out modifications in the sketch/design. Once the sketches/designs are approved by the Committee, the participants are asked to come up with three-dimensional models of their proposals. However, entering into the model stage itself does not mean selection. The models are thereafter examined by the Committee for final selection depending upon various considerations. Not more than one tableau from an organization participates in the Parade. Adequate time is given to the concerned agencies to make arrangements for attending the meetings of the Expert Committee. Non-attendance in any meeting means withdrawal and concerned agency will not be invited in subsequent meetings. All cost for attending the meetings is to be borne by the concerned agency. All interaction with the members of the Committee will be made by the official representative of the organization concerned. The artists/designers, etc. may accompany the official representative to suitably take note of the suggestions given by the Committee to carry out modifications in their respective sketch/design/model. They will, however, not directly interact with the members of the Expert Committee unless they are specifically authorized by the Committee to do so to explain any specific point.

(ii) This Ministry does not prescribe any firm/fabricator for design & construction of tableau for participating in Republic Day Parade. The State/UT/Ministry/Department may engage/appoint any firm/fabricator for this purpose on their own. However, to maintain quality and avoid monotony in look/design of the tableaux, it is suggested that concerned State/UT/Ministry/Department may ensure to engage such fabricators/designers who are not involved in fabrication of more than two tableaux including their proposal.

Contd...2/-

(iii) It is highlighted that selection of Tableaux passes different stages starting from initial appreciation of sketch/design and the themes brought forward by the States/UTs/Ministries/Departments followed by a three dimensional model which culminates into the selection of the actual model by Expert Committee through a series of interactions where all aspects of the tableaux are discussed threadbare. The selection depends upon a combination of factors including but not limited to visual appeal, impact on the masses, idea/theme of the tableaux, degree of detailing involved in the tableaux, music accompanying the tableaux, local artists used etc. 60:30:10 % weightage may be given to Tableau design, Local Artists used & Music respectively while assessment by Expert Committee. Extra weightage will also be given for consideration of initiative suggested at S. No.2 of these guidelines. The selection process normally extends over six to seven rounds of meetings on different days with some elimination and short listing at each stage. Only the shortlisted States/UTs/Ministries/Departments in any given round of selection are informed about the next round of selection. Mere advancement from one stage to another does not entitle any participating State/UT/Ministry/Department for movement to another further round or the final selection, till it is confirmed. Expert Committee shall assess the tableaux on Full Dress Rehearsal and shall submit its report on the same day or on next day for final selection of the tableaux. It is reiterated that Expert Committee would assess the Tableau at RR Camp on 25th January also during which a certificate from Expert Committee for final participation in Republic Day Parade will be issued. The final selection does not guarantee movement on Rajpath in the final parade, if it has not been created in terms of the final approved version during selection rounds.

4. Preparation of Sketch/Design

The sketch/design drawn on a scale of 1":1" should be simple, colourful, easy to comprehend and should avoid statistical data and unnecessary details. It should be able to convey, whatever it presents, by itself and should not require any explanation, writing or elaboration. Writing or use of logos on tableaux is not allowed except the name of States/UTs presenting which is allowed in Hindi in the front, in English on the back and in Regional language on the sides of the tableau. Similarly, in case of Ministries/Departments and other agencies, name of the Ministry/Department/organization is to be given in Hindi in the front and in English on the back. Designs in virtual reality in the form of CD showing the various components displayed from different angles, can also be presented.

5. Preparation of models

After the approval of the proposed sketch/design by the Expert Committee in its preliminary meetings, three dimensional model of the proposed tableau would be prepared on the lines of the suggestions given by the Committee for further inspection. Final approval for fabrication of Tableau would be accorded only after the models of the tableaux are finally selected by the Committee. Once 3D models are finally selected by Expert Committee, these Models will be kept in the custody of Ministry of Defence at a safe location at RR Camp or appropriate location as decided by Ministry of Defence so that the Expert Committee may compare the fabrication of actual tableau with approved 3D models at any stage of time.

6. Points to be kept in view while drawing up the proposal

(i) One tractor and one trailer upon which a tableau would be fabricated, would be provided by the Ministry of Defence free of charges.

Contd... 3/-

(ii) No additional tractor, trailer or other types of vehicles would be allowed to be used in the tableau. This aspect should be kept in mind while preparing the designs of the tableau proposals to be presented before the Central Expert Committee.

(iii) There is no objection to the use of vehicles other than tractor and trailers for fabrication of tableaux to give them a different look. But these vehicles will have to be arranged by the sponsoring authorities themselves. Under no circumstance, the total number of vehicles used in a tableau or the total number of distinguishable mobile components of a tableau would be more than two.

(iv) Keeping in view the situation of Covid-19 during October/November, a decision on the number of performers on the trailer would be intimated. No performer is permitted to be on the tractor component of the tableau. Attractive ground element however can be considered on a limited number of tableaux only if it goes with the theme. These conditions are subject to modifications by MoD depending on the requirement of the tableau.

(v) The sketch should clearly depict as to how the tractor pulling the tableau will be used as a part of the theme. Camouflaging the tractor should be in harmony with the main theme of the tableau. There should be a gap of about 6-7 feet between the tractor and the trailer and/or between two trailers for turning or manoeuvring. This should be taken into account while designing the tableau.

(vi) In case, a tableau is proposed to be integrated with a folk dance, it should be ensured that the selected dance is a genuine folk dance and the costumes and musical instruments are traditional and authentic. The tableau and the dance should also have thematic unity. Keeping in view the situation of Covid-19 during October/November, a decision on the strength of the dance party, excluding those who are to perform on the tableau would be intimated. The video clippings of the dance may also be sent along with the proposals.

(vii) State/UT may preferably engage artists performing on or along the tableau of the State/UT belonging to the concerned State/UT only, who would have a natural flair for the performance considering the criticality of the event. Bona fide of artists engaged by the State/UT/Ministry/Department may be ascertained by the authorized government official of the concerned State/UT/Ministry/Department before deputing the artists' team to Rashtriya Rangshala Camp.

(viii) It is also suggested that State/UT/Ministry/Department may evolve their mechanism to ensure that the agency deployed for design/fabrication of the tableau remains associated with the job till finality to enable incorporating the originally conceived design alongwith the inputs of the Expert Committee from time to time.

7. Dimensions

While preparing the sketches and subsequently, three dimensional models, the following approximate dimensions of the trailers and tractors, which will be supplied to them for the fabrication of the tableau, may be kept in view:

Trailer		
Length	:	24' 8"
Width	:	8'
Height	:	4' 2"
Load carrying capacity	:	10 tons

The length, breadth and height of a single tableau should not exceed 45', 14' and 16' (from the ground level) respectively. If it is proposed to use any other vehicles under own arrangements, particulars thereof should be indicated in the proposal.

Contd... 4/-

8. Facilities to be provided by the Ministry of Defence

During the meetings of the Expert Committee, the facilities such as a PC, LCD Projector, DVD Player and an overhead projector would be made available by the Ministry of Defence. Should there be any other support requirements, the Ministry may be informed in advance.

9. Last date for conveying willingness alongwith submission of Sketch/Design for participation: **30 September, 2022.**

10. Advisory to States/UTs/Ministries

- (i) The State Governments/UTs to find talent within the State/UTs who can carry on the fabrication of the Tableaux to promote local enterprise and opportunities to the Artists, Craftsmen, young Entrepreneurs, Students of Craft and Design Colleges and the efforts to be made to promote talent from the State towards Atmanirbhar Bharat.
- (ii) Creating a pool of Talent to execute the Tableaux and also for coordination of Art/Culture/Music Academies/Departments in State Govt/UT towards preparing the concept and design for the Tableaux according to the theme proposed.
- (iii) Encourage the production team to use maximum of green/recyclable material for the preparation of Tableaux, keeping in mind the environmental issues and reduction of plastic use
- (iv) State/UT to plan in advance to recycle the Tableaux after the Parade. Major elements of the tableaux such as Sculptures and design elements to be relocated to various locations within the State/UT as Art Installations/Street Art.
- (v) Local Craftsmen / Folk Artists / Students of Performing Arts / Students of Dance Academies to contribute as [Artists] for the performances on the Tableaux and Ground elements. Efforts to be made to promote and showcase the Cultural and Ethnic diversity through the performances and Acts on the Tableaux.
- (vi) State/UT to hold Competitions within the State/UT for Design of Tableaux at Various Institutions of Higher Learning [Art and Design Colleges] to have better design of Tableaux and live performances around the tableaux.
- (vii) Since the element of Artists and Live performances and Music accompanying the Tableaux are equally important. The process of artists selection to be more systematic and needs to be streamlined.
- (viii) The State/UT to promote local artists and talent in these contributions.
- (ix) The Cultural representation of the States to be reflected in the elements on the Tableaux and live performers around the Tableaux, the Dress element, headgears and makeup along with musical instruments to explain the local and traditional dance forms and also match with the regional looks which are being showcased.
- (x) Script/ storyboard around the performances before they are selected to be shared with Expert Committee. Eminent people from Theatre and Dance to assist the other members in this process.

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- (xi) Performances to experiment with innovative forms of expression such as sign languages, street performance forms and dance as a complete package.
- (xii) A write-up about the Artists and their talents to always accompany the storyboard when a presentation is made before the Expert Committee. Young & relatively less known artist groups to be encouraged.
- (xiii) A complete detailed note on the costumes and make up along with headgears and musical instruments to be a part of the presentation.
- (xiv) The Ministries also to ensure that the Artists have equal representation from all parts in the Tableaux unless specific performers are required.
- (xv) In Music element, the wordings and message to be simple and clear. The music and song recordings to be done at the best facilities.
- (xvi) The State Govts/ UT's / Ministries to also ensure that the music/lyrics are simple and match with the live performances.
- (xvii) State/UT/Ministries to explain their Fabricators and Vendors well about the new mechanisms being put into place.
