

U.T. Administration of Dadra & Nagar Haveli and Daman & Diu  
Department of Higher & Technical Education,  
Secretariat, Daman

No. 28.1-GEC/Free Laptop Scheme/UDAAN 2.0/2022-23/136

Dated: 06/06/2022

**NOTIFICATION**

In exercise of the powers vested on him, the Hon'ble Administrator of Dadra & Nagar Haveli and Daman & Diu is hereby pleased to sanction the UT. Plan Scheme, namely "UDAAN 2.0"- Free Laptop to the students of U.T. of Dadra and Nagar Haveli and Daman & Diu. The details of the scheme and the objectives, etc. are at **Annexure-I**.

This is issued with the approval of the Hon'ble Administrator, Dadra & Nagar Haveli and Daman & Diu vide dairy No. 882177 dated 03/06/2022 in supersession of earlier notification of the scheme.

By order and in the name of the  
Administrator of DNH & DD

( Shivam Teotia )  
Director (High. & Tech. Edu.)  
DNH & DD

I. Name of the Scheme	: UDAAN-2
II. Name of Implementing Department	: Department of Higher & Technical Education UT of Dadra & Nagar Haveli and Daman & Diu
III. Introduction	: <p>The students of Higher &amp; Technical Education, at a quick pace, will be in an advantageous position for studying in the UT of DNH&amp; DD. Through the implementation of this scheme, the students will be able to come in proximity with the technological lived realities of India.</p> <p>Information Communications Technology (ICT) used to communicate, save, and manage information, schools, college use a variety of ICT tools. It has become an integral part of the teaching-learning interaction also helps to bridge the communication for ideas, information, and knowledge. Using ICT allows students to easily obtain resources or information with the click of a button. Sites such as Google, Wikipedia, and Yahoo enable students to type in their query and get relevant results within a matter of seconds.</p> <p>Further, Information technology is now a pivotal tool for developments in all divergent factors and sectors of life. The Government is also making use of Information Technology in its workaday affairs.</p> <p>In view of the above, the priority bolstered by the government, it is quite essentializing for education system to upgrade to the pinnacle of heights so that the students can metamorphose themselves into becoming E-SAVVY and achieve high command on the use various e-learning resources stated above.</p> <p>Pondering over in this line of perspective, U.T. Administration of Dadra &amp; Nagar Haveli and Daman &amp; Diu earmarks for a basic platform to the students of U.T. of DNH &amp; DD by providing them with Laptop so that the students use the technology in enhancing their study skills, take advantages of e-learning platforms and motivate to utilize e-services in their workaday affairs of the world.</p>
IV. Objectives	: <ul style="list-style-type: none"> <li>➤ To encourage students to pursue for higher studies and to facilitate better learning by opening up more avenues of digital education.</li> <li>➤ To provide usage of up to-date technological tools to enhance the gross enrolment ratio in higher education as per New Education Policy for enabling the students to become future-ready and competitive to the current trends of education</li> <li>➤ To invigorate the career-oriented approach by providing digital knowledge to the students of tribal communities and to inculcate the</li> </ul>

	<p>competence and new outlook of students</p> <ul style="list-style-type: none"> <li>➤ To meet the needs of the students who live in the academically challenged areas</li> <li>➤ To embolden the students for sportively participating in the classroom activities like attending seminars/conferences, drafting reports, submission of term work, quiz participation etc.</li> <li>➤ To buttress the students in several academic e/journals, magazines, e-library access and many other research-oriented platforms to keep track of the knowledge of the multiple subjects.</li> <li>➤ To enkindle the students for attending various e-workshops, short-term courses, seminars, webinars etc. organized by other Higher Education Institutes (National and International) which are now being organized in online platforms because of the pandemic.</li> <li>➤ To assist and sustain ICT enabled activities and enhance capacity of all students to learn through access to e-resources and also to enable the students to use the technology in advancing their skill-oriented approach to study and motivate to utilize e-services in their daily life.</li> </ul>														
<p>V. Target Beneficiaries / Scope</p>	<p>: This Scheme is applicable to all students enrolled in the below listed institute under Department of Higher &amp; Technical Education. In addition to the below-mentioned institutes, the Secretary (Higher &amp; Technical Education) can add any other institution in the scheme as per requirement by seeking the Approval of competent Authority.</p> <p><b>Details of Institute under Department of Higher &amp; Technical Education:</b></p> <table border="1" data-bbox="516 1310 1349 1555"> <thead> <tr> <th>Sr. No.</th> <th>Name of Institute</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Government Engineering College Daman.</td> </tr> <tr> <td>2</td> <td>GOVERNMENT POLYTECHNIC, DAMAN.</td> </tr> <tr> <td>3</td> <td>GOVERNMENT POLYTECHNIC DIU.</td> </tr> <tr> <td>4</td> <td>Dr. B.B.A. Govt. Polytechnic, Karad</td> </tr> </tbody> </table> <p>This Scheme is also applicable to all students enrolled in the below listed institute under Department of Health &amp; Family welfare. The Secretary (Health &amp; Family welfare) can add any other institution in the scheme as per requirement by seeking the Approval of competent Authority.</p> <p><b>Details of Institute under Department of Health &amp; Family welfare</b></p> <table border="1" data-bbox="516 1896 1349 2003"> <thead> <tr> <th>Sr. No.</th> <th>Name of Institute</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>NAMO Medical Education &amp; Research Center.</td> </tr> </tbody> </table>	Sr. No.	Name of Institute	1	Government Engineering College Daman.	2	GOVERNMENT POLYTECHNIC, DAMAN.	3	GOVERNMENT POLYTECHNIC DIU.	4	Dr. B.B.A. Govt. Polytechnic, Karad	Sr. No.	Name of Institute	1	NAMO Medical Education & Research Center.
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<p>VI. Details of Convergence / UT Top-up, if any</p>	<p>: NA</p>														
<p><b>VII. Eligibility</b></p>															
<p>a. Qualification</p>	<p>: As per Admission Criteria of respective institute.</p>														
<p>b. Domicile</p>	<p>: NA</p>														

c. Income	:	--
d. Community		NA
e. Age	:	No age Limit
f. Exclusion / ineligibility Criteria / Negative list (like Govt. Servant / family, Income Tax Payee conflict of Interest, etc.	:	<p>This Scheme is applicable to all students enrolled in the technical institutes under Department of Higher &amp; Technical Education.</p> <p>This Scheme is applicable to all students enrolled in the NAMO Medical Education &amp; Research Center under Department of Health &amp; Family welfare.</p>
g. Basis and Mechanism for identification of beneficiary	:	<p>Verification of Documents:</p> <ul style="list-style-type: none"> <li>• Aadhaar card</li> <li>• Leaving Certificate/Schooling Certificate</li> </ul>
h. Cut –off date for eligibility	:	NA
i. Procedure for Selection / identification of beneficiary	:	<ul style="list-style-type: none"> <li>• All students for Technical Education Institutes and</li> <li>• All Students for NAMO Medical Education &amp; Research Center.</li> </ul>
VIII. Quantum and Nature of Assistance / Benefit (for each component / sub scheme):-		<ul style="list-style-type: none"> <li>• Beneficiary candidate shall be granted with one laptop.</li> <li>• If the candidate is already a beneficiary of UDAAN scheme in his/her previous academic institutes where the candidate has taken admission then the candidate will not be considered for UDAAN-2 scheme in the current institute.</li> <li>• Benefit of this scheme can be obtained once and not be allowed if any student changes their stream / institute or take re-admission.</li> </ul>
a. Mode of delivery (cash / kind)		KIND (Laptop)
b. Duration of disbursement (Recurring / Non Recurring)	:	6 months from completion of admission of the institute.
c. Mode of disbursement	:	Physical/Direct to the candidate with beneficiary certificate/receipt.
d. Installments	:	NA
IX. Special / General conditions / Scheme guidelines:-	:	As per UT of DNH & DD Policy
X. Payment Procedure:-	:	NA
a. Office / official responsible to process Application	:	<p>Department of Higher &amp; Technical Education.</p> <p>Department of Health &amp; Family welfare</p>
b. Verification of documents & forms	:	<p>Verification of following documents by the Committee</p> <ul style="list-style-type: none"> <li>• SSC/HSCE Marksheets</li> <li>• Passing/Provisional diploma Certificates</li> <li>• Aadhaar card</li> </ul>

<p>c. Approving/ Recommending Authority</p>	<p>:</p>	<p>Department of Higher &amp; Technical Education. Department of Health &amp; Family welfare</p>
<p>XI. Record, Reports, Monitoring and Evaluation:-</p>	<p>:</p>	<p>Principal of Technical Institutes Dean / Principal, NAMO Medical College Department of Higher &amp; Technical Education. Department of Health &amp; Family welfare</p>
<p>XII. Audit / social Audit of Scheme: -</p>	<p>:</p>	<p>NA</p>
<p>XIII. Grievance Redressal &amp; Contact:-</p>	<p>:</p>	<p><b>Department of Higher &amp; Technical Education</b> <b>UT of Dadra &amp; Nagar Haveli</b></p>
<p><b>XIV. Application Form and List of Documents: - As per Admission Process of Institute</b></p>		
<p>a. Mechanism for verification (Physical / documents)</p>	<p>:</p>	<p><b>1. Distribution Committee:</b></p> <p>a. The Distribution Committee for laptop scheme may be consisted of following members:</p> <ol style="list-style-type: none"> <li>i. <u>Principal /Dean of concern Institute - Chairman</u></li> <li>ii. Representative of Higher &amp; Tech. Education Department - Member.</li> <li>iii. Representative of Health &amp; Family welfare- member</li> <li>iv. Lecturer/Assistant Professor / Head of Department of concerned Institute - Member.</li> <li>v. Clerical Staff of concern Institute - Member.</li> </ol> <p><b>b. Functions &amp; Responsibilities:</b></p> <ul style="list-style-type: none"> <li>● To submit list of students with all requisite information of students, who are eligible &amp; beneficiary of Laptops under the laptop Scheme to Higher &amp; Technical Education Department &amp; department of Health &amp; Family welfare in time.</li> <li>● To collect filled in and duly signed agreement document from students.</li> <li>● To collect, verify and furnish all information, required testimonials before distribution of Laptop.</li> <li>● To distribute Laptops to the eligible students.</li> <li>● To obtain sign from students on receiving Copy on duplicate. One for institute record and one for Higher &amp; Technical Education Department &amp; department of Health &amp; Family welfare.</li> <li>● Submit reports to the Higher &amp; Technical Education Department &amp; department of Health &amp; Family welfare after distribution.</li> </ul>

		<b>c. Powers of committee:</b> <ul style="list-style-type: none"> <li>● To give out laptop to the eligible students</li> <li>● To stockpile necessary testimonials &amp; other pertinent information from students.</li> <li>● To set the seal of the eligibility of students to get privilege of this scheme.</li> <li>● To verify functionality of Laptop and if any defect found in Laptop, then laptop will be rejected and stop distribution of such laptops to the students.</li> <li>● To receive students reports about usability of the laptop and compile them monthly</li> </ul>	
b. Format of Declaration / attestation / Certificate / Undertaking	:	Undertaking/Declaration as Annexure	
c. Checklist	:	a) Agreement in prescribed format. b) SSC/HSCE Marksheets c) Passing/Provisional diploma Certificates d) Aadhaar card	
XV. Budget Head	:	Department of Higher & Technical Education	Department of Health & Family welfare
		2203- Major Head Technical Education 112- Engineering /Technical Colleges and Institutes 90- Dadra and Nagar Haveli and Daman & Diu College of Engineering and Technical Education 90.00.50- Other Charges	2210- Medical & Public Health 05- Medical Education, Training & Research 200- Other Systems 24- Medical College 24.00.50- Other Charges
XVI. Timelines	:	Duration of Scheme: 10 Years  Distribution of Laptop within 6 to 12 months from completion of admission of the institute.	
a. Application Process	:	As per admission process of institute	
b. Payment / Benefit / assistance disbursement	:	-	
XVII. Scheme Validity	:	10 Years	
XVIII. Modalities of Process flow and Fund flow	:	-	