

c/92

**UNION TERRITORY ADMINISTRATION OF
DADRA AND NAGAR HAVELI & DAMAN AND DIU,
DIRECTORATE OF EDUCATION (HIGHER & TECHNICAL)
SECRETARIATE, SILVASSA-396230**

No.4.2-DNH&DD-RR(WI)/2021-22/411

Dated: -22/12/2021

OFFICE MEMORANDUM

Subject: Regarding proposed amendment in the Recruitment Rules for the post of Workshop Instructors in the Technical Educational Institutions (Diploma) under the U.T. Administration of Dadra & Nagar Haveli and Daman & Diu.

As per the Office Memorandum No.AB-14017/61/2008-Estt(RR) dated 13/10/2015 issued by the Department of Personnel & Training (DOP&T), New Delhi regarding the proposed amendment/revision of Recruitment Rules (RR) should be uploaded on the website of respective Ministries/Departments for 30 days for inviting comments/suggestions from the stakeholders.

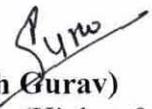
2. The Directorate of Education (Higher & Technical), U.T. Administration of Dadra & Nagar Haveli and Daman & Diu has decided to amend in existing Recruitment Rules for the post of Workshop Instructors of Technical Educational Institutions (Diploma) after merging of two UT's of Dadra & Nagar Haveli and Daman & Diu and as per revision of Pay Scales and notified by Government of India based on 7th CPC recommendations.

3. The draft notifications alongwith the schedules (Annexure-I) of proposed Recruitment Rules for the said posts are hereby uploaded on official website "www.daman.nic.in" and "www.dnh.nic.in".

4. In view of the above, the Directorate of Education (Higher & Technical), U.T. of Dadra & Nagar Haveli and Daman & Diu is hereby requested to all stakeholders to go through the aforesaid proposed amendment in drafts **Recruitment Rules and furnish their comments/suggestions (if any)** to the undersigned within a period of 30 days with effect from date of issuing this office Memorandum. Thereafter, the Directorate of Education (Higher & Technical) will be rectified in the aforesaid proposed amendment in Recruitment Rules only.

5. In case, no comments/suggestions received within 30 days of issuance of this O.M., the Directorate of Education (Higher & Technical), U.T. Administration of Dadra & Nagar Haveli and Daman & Diu will proceed for taking further necessary action for amendment of aforesaid draft Recruitment Rules in this U.T. Administration.

Encl: - As above


(Nilesh Gurav)

Director of Education (Higher & Technical)
DNH and Daman & Diu

To,

1. The SIO, NIC, Daman with a request to upload the same on the official web site of this U.T. Administration of Dadra & Nagar Haveli and Daman & Diu for wide publicity.

U.T. Administration of Dadra and Nagar Haveli and Daman & Diu,
 Directorate of Education (Higher & Technical)
 Secretariat, Silvassa-396230

No. 4.2-DNH&DD-RR(WI)/2021-22/

Date: / /2021

NOTIFICATION

In exercise of the powers conferred under proviso to Article 309 of the Constitution delegated to him vide Government of India, Ministry of Home Affairs, New Delhi's Notification No. 7/1/65-Est (A) dated 16th February, 1965 and Department of Personnel and Training, New Delhi O. M. No. AB-14017/13/2016-Estt. (RR) dated 18th January, 2017 and in super-session of all earlier Notifications, the Administrator, Dadra and Nagar Haveli and Daman & Diu hereby amends the following rules regulating the method of recruitment to the General Central Service Group 'C' (Non-Gazetted, Non-Ministerial) post of Workshop Instructor under the Directorate of Technical Education in the Union Territory of Dadra & Nagar Haveli and Daman & Diu Administration, namely:-

1. Short title and commencement:-

- i) These rules may be called, the Administration of Dadra & Nagar Haveli and Daman & Diu, Workshop Instructor, Group 'C' (Non-Gazetted, Non-Ministerial) Recruitment Rules, 2021.
- ii) They shall apply to the post specified in Column No.1 of the schedule to this rules.
- ii) These rules will come into effect from the date of publication of this notification in the Official Gazette and will relate to appointment to the posts made on or after this date.

2. Number of Posts, Classification and Level in the Pay Matrix:-

The number of the posts, their classification and the Level in the Pay Matrix attached thereto shall be as specified in Column 2 to 4 of the Schedule annexed to these rules.

Provided that the Administrator of Dadra and Nagar Haveli may vary the number of posts in column 2 of the said schedule from time to time subject to exigency of work.

3. Method of recruitment, age limit, qualification etc:-

The method of recruitment, age limit, qualification and other matters relating to the said posts shall be as specified in column 5 to 13 of the said Schedule.

4. Disqualification :-

No person (a) Who has entered into or contracted a marriage with a person having a spouse living, or (b) Who, having a spouse living, has entered into or contracted a marriage with any person shall be eligible for appointment to the said post. Provided that the Administrator may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing exempt any person from the operation of these Rules.

5. **Power to relax:-**

Where the Administrator of Dadra and Nagar Haveli is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be record in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving:-**

Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other Backward Class and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regards.

**By order and in the name of the
Administrator of Dadra & Nagar Haveli
and Daman & Diu**

**(Nilesh Gurav)
Director of Education (Higher & Technical)**

To

The Joint Secretary (Planning & Statistics), UT Administration of Dadra & Nagar Haveli and Daman & Diu, Secretariat, Daman for publication in the Gazette and arrange to send 10 copies of the Gazette Notification.

Copy to :-

- 1 The SIO, NIC, Daman for uploading on the official website of UT Administration of DNH & DD.
- 2 The Deputy Director (OL), Daman for Hindi version.
- 3 All Heads of Office, DNH & DD.
- 4 Concerned File

**RECRUITMENT RULES FOR THE POST OF 'WORKSHOP INSTRUCTOR', GROUP 'C', NON-GAZETTED,
NON-MINISTERIAL IN THE UT OF DADRA & NAGAR HAVELI AND DAMAN & DIU.**

SCHEDULE

Name of Post	Number of post	Classification	LEVEL in the PAY MATRIX	Whether Selection post or non-selection post	Age limit for direct recruits
1	2	3	4	5	6
Workshop Instructor	*08 (2021) *Subject to variation dependent on workload. <u>Government Polytechnic, Daman.</u> 1. Turner - 01 2. Welding - 01 3. Carpentry -01 4. Smithy-01 5. Fitting-01 <u>Government Polytechnic, DNH.</u> 1. Fitting-1 2. Welding -1 3. Turner-1	General Central Service Group - 'C' Non Gazetted, Non Ministerial	Level-4 in the Pay Matrix. (Rs.25500-Rs.81100) (PB-1 + GP Rs. 2400/- pre-revised)	Not Applicable	Not exceeding 27 Years. Note: Upper age limit relaxable as per Orders / Guidelines issued by Central Government from time to time.

**RECRUITMENT RULES FOR THE POST OF 'WORKSHOP INSTRUCTOR', GROUP 'C', NON-GAZETTED,
NON-MINISTERIAL IN THE UT OF DADRA & NAGAR HAVELI AND DAMAN & DIU.**

SCHEDULE

Educational and other qualifications required for direct recruits	Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any
7	8	9
<p>Essential:</p> <p>1) SSC passed 2) I.T.I. passed in relevant Trade with at least 5 years experience in the Workshop.</p> <p align="center">OR</p> <p>Diploma in Mechanical Engineering from a recognised University/Board with 3 years experience in the Workshop.</p> <p align="center">OR</p> <p>Degree in Mechanical Engineering from a recognised University with 1-year experience in the Workshop.</p>	Not Applicable	02 (Two) Years

Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/ absorption grades from which promotion/ Deputation/Absorption is to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment
10	11	12	13
100% by Direct Recruitment	Not Applicable	Not Applicable	Not Applicable

(Nilesh Gurav)
Director of Education (Higher & Technical)