



संघ प्रदेश दादरा नगर हवेली एवं दमण एवं दीव प्रशासन
U. T. Administration of Dadra Nagar Haveli and Daman & Diu,
चिकित्सा अधिक्षक का कार्यलय / O/o. The Medical Superintendent,
सरकारी अस्पताल, मरवड, दमण / Government Hospital, Marwad, Daman.
PH.NO.0260-2254266
EMAIL ID: ghddmn@gmail.com

No. GHD/DNH&DD/RKS/Outsourcing/DEO/2021-22/ 2416 Dated: 07.12.2021

e-Tender (Online) Invitation Notice

Tender for Outsourcing of 13 Nos. Data Entry Operators under Rogi Kalyan Samiti, Government Hospital, Marwad, Daman.

In the name of President of India, the Government Hospital, Daman. Invites on line tender on ddtenders.gov.in from the Authorized Agencies for Outsourcing of 13 Nos. DEO's.

Sr. No.	Particulars	Estimated Cost	EMD (Earnest Money Deposit)	Tender Fees (Non-Refundable)	e-Tender ID No.
1	Outsourcing of 13 Nos. DEO's at Govt Hospital, Daman	Rs.33,14,506/-	Rs.99,435.18/-	Rs.2000/-	

Bid document downloading Start Date : 07.12.2021
Bid document downloading End Date : 27.12.2021, 12:00 Hrs.
Last Date & Time for receipt of Bid : 27.12.2021, 14.00 Hrs.
Preliminary Stage Bid Opening Date : 27.12.2021, 15.00 Hrs.
Technical Stage Bid Opening Date : 27.12.2021, 15.30 Hrs.

Bidders have to submit price bid in Electronic format only on ddtenders.gov.in website till the last date and time for submission. Price Bid in Physical format shall not be accepted in any case.

Only tender fees and EMD should be submitted in original to be sent to the above mentioned address by R.P.A.D./Speed Post. However, Tender Inviting Authority shall not be responsible for any postal delay. Tender received in hard copy will not be accepted.

1. The EMD will be accepted in form of FDR or Bank Guarantee from any Nationalized banks in an acceptable form payable at Daman in favor of **the Member Secretary, RKS, GHD/Medical Superintendent, Government Hospital, Daman.**
2. The EMD and tender fees should not be forwarded by cash.

The tender inviting authority reserves the right to accept or reject any or all the tender to be received without assigning any reasons thereof.

Outsourcing of Data Entry Operators (DEO's) under Rogi Kalyan Samiti, Govt. Hospital, Daman.

The tender inviting authority reserves the right to accept or reject any or all the tender to be received without assigning any reasons thereof. Bidders shall have to post their queries on E-Mail address: ghddmn@gmail.com.

In case bidder needs any clarification or if training required for participating in online tender, they can contact the following office.

For any technical related queries please call at 24 x 7 Help Desk Number 0260-2254266,7574829801. International Bidders are requested to prefix 91 as country code.

Note- Bidders are requested to kindly mention the URL of the Portal and Tender Id in the subject while emailing any issue along with the Contact details. For any issues/ clarifications relating to the tender(s) published kindly contact the respective Tender Inviting Authority.

Tel : 0260-2254266,7574829801

E-Mail : ghddmn@gmail.com



Member Secretary, RKS/GHD
I/c. Medical Superintendent,
Government Hospital, Daman,
"Tel.No.0260-2254266"
email ID : ghddmn@gmail.com

Copy to :-

1. The Director, Medical & Health Services, DNH & DD.
2. Field Publicity Officer, Daman for wide publicity in Newspaper.
3. NIC, Daman for upload in govt. website for wide publicity
4. Procurement & Tender Division, DMHS, Daman for information.



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U. T. Administration of Dadra Nagar Haveli and Daman & Diu,
चिकित्सा अधीक्षक का कार्यालय / O/o. The Medical Superintendent,
सरकारी अस्पताल, मरवड, दमण / Government Hospital, Marwad, Daman.
PH.NO.0260-2254266
EMAIL ID: ghddmn@gmail.com

Terms and Conditions for the Outsourcing of 13 Nos. DEO's under RKS, Govt. Hospital, Daman.

❖ **Instructions to Bidders :**

1. The rate should be quoted online in the financial bid in the prescribed form given by the department; **the rate should be valid for the period of Three Year from the date of tenderization.**
2. All/Taxes/GST/Duties/Royalties Charges payable on the sales/transport etc. Within and/or outside the state shall be payable by the Service provider.
3. The decision of the Tender Inviting Officer for acceptance/rejection shall be final.
4. The Tenderer should enclose along with tender the Earnest Money Deposit in form of Fix Deposit Receipt or Bank Guarantee from any of the Nationalized Banks in an acceptable form payable at Daman in favour of **The the Member Secretary, RKS, GHD/Medical Superintendent, Government Hospital, Daman.** The EMD should not be forwarded by Cash and **the EMD should be valid for the period of One Year.** Tender received without Earnest Money Deposit and tender fees will be summarily rejected.
5. All bills should be in **TRIPLICATE** and should invariably mention the number and date of order.
6. The Tenders shall be submitted in two bid system, wherein the EMD and Tender Fee only has to be submitted in Tender Box and should super scribing on the envelope as **"Sealed Cover for Outsourcing of 13 Nos. DEO's" for Govt. Hospital, Daman.**
7. For all queries regarding tender specifications and any other clauses included in the tender document should be addressed to personnel in tendering office address provided below:

**The Member Secretary, RKS, GHD/Medical Superintendent,
Govt. Hospital, Daman,
Nr. Devka Beach Road,
U.T. of DNH and Daman& Diu, Nani Daman - 396 210
Tel: 0260-2254266 , 7574829801**

5. The right to accept or reject without assigning any reasons or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision(s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
6. The tenders and financial bid should be submitted online on ddtenders.gov.in in two bid system.
7. In case, the Service provider is not able to provide the Security services within one week, the EMD of the Service provider will be forfeited to the Government and the