



UT Administration of Dadra and Nagar Haveli and Daman and Diu
(Police Department)
Office of the Superintendent of Police (HQ),
Police Headquarters, Dunetha,
Nani Daman, DAMAN – 396210.



PHQ/EST-I/CSS Phase-I/2011/ 588

Dated: 28/10/2021

OFFICE MEMORANDUM

The Police Department of Dadra and Nagar Haveli and Daman and Diu has decided to amend the Recruitment Rules for the post of Skipper Mate (Sub-Inspector) Group "B" (Non- Gazetted/ Non Ministerial) and post of Sukhani (Assistant Sub-Inspector), Group "C" (Non- Gazetted/ Non Ministerial).

The draft Notification along with the Schedule (Annexure-I) for proposed amendment of the said recruitment Rules is attached herewith.

The said draft amendment of recruitment rules is hereby placed on the official website of the UT Administration inviting comments from the stakeholders within 30 days from the date of issue of this O.M. The stakeholders may give their comments in the office of the undersigned within prescribed time limit.

(Sharad B. Darade) IPS,
Superintendent of Police (HQ)
DNH & DD

Encl.:- As above.

To,
The State Information Officer, NIC, DNH & DD, Daman with request to kindly upload the same on the official website of the UT Administration for wide publicity.

Copy to: -

1. SO to DIGP, DNH & DD, Daman
2. Establishment Branch, PHQ, Daman.
3. Records Branch, PHQ, Daman.

UT ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS,
SECRETARIET,
DAMAN

No.PHQ/Est-I/CSS Phase-I/2011/

Dated: / /2021

NOTIFICATION

In exercise of the powers conferred by the provision to Article 309 of the constitution, with Government of India, Ministry of Home Affairs, Order No.7/1/65-Estt.(A), dated 16th February, 1965 and Ministry of Home Affairs Notification No.3(4)/65-GP, dated 27th January, 1965 read with Department of Personnel and Training Notification No.39023/02/2015-Estt(B), dated 25th May, 2017 and in supersession of the existing Recruitment Rules for the posts and all other powers enabling him in this behalf, the Administrator of UT of Dadra and Nagar Haveli and Daman and Diu and hereby makes the following rules relating to the recruitment rules relating to the recruitment of General Central Services, Groups 'B' (Non-Gazetted/Non Ministerial) posts of **Skipper Mate (Sub-Inspector)** in the Police Department, Administration of Dadra and Nagar Haveli and Daman and Diu namely.

1. Short title, application and commencement :

- (i) These rules may be called the Administration of Dadra and Nagar Haveli and Daman and Diu, Group 'B' (Non-Gazetted/Non-Ministerial) posts of Skipper Mate (Sub-Inspector) Recruitment Rules, 2021.
- (ii) These rules shall apply to the posts specified in column 1 of the Schedule to these rules (hereinafter called the said schedule).
- (iii) These rules will come into effect from the date of publication of this notification in the Official Gazette and will relate to appointment to the various posts made on or after this date.

2. Number, classification and level of Pay Matrix:- The number of posts, classification and the level of pay matrix attached thereto shall be as specified in columns 2 to 4 of the Schedule annexed to these rules.

Provided that, the Administrator of Dadra and Nagar Haveli and Daman and Diu may vary the number of posts in Column 2 of the said Scheduled from time to time subject to exigencies of work.

3. Method of recruitment, age limit and other qualification etc.: The methods of recruitment to the said posts, age limit, qualification and other matters connected there with shall be as specified in Columns 5 to 13 of the aforesaid schedule.

4. **Disqualification :**

No person (a) who has entered into or contracted a marriage with a person having a spouse, living or (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service.

Provided that the Administrator of Dadra and Nagar Haveli and Daman and Diu, may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax :**

Where the Administrator of Dadra and Nagar Haveli and Daman and Diu is of the opinion that, it is necessary or expedient so to do it may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving :**

Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes, Other backward Class, Ex-Servicemen and other special of persons in accordance with the orders issued by Central Government from time to time in this regard.

By Order and in the name of the
Administrator of Dadra and Nagar
Haveli and Daman and Diu

Deputy Secretary (Pers)
Daman

To,

- 1) The Deputy Director, Government Printing Press, Daman with a request to publish in the Extra Ordinary Official Gazette.
- 2) The Assistant Director (OL), Official Language Department for translation in Hindi.
- 3) The D.I.O., N.I.C., Daman with a request to upload the same on the website.
- 4) The concerned file.

DRAFT RECRUITMENT RULES FOR SKIPPER MATE (SUB-INSPECTOR) DADRA AND NAGAR HAVELI AND DAMAN AND DIU

Name of Post	No. of posts	Classification	Level in the Pay Matrix	Whether selection or non-selection post	Age limit for direct recruitment	Educational & other qualification required for direct recruits
1	2	3	4	5	6	7
Skipper Mate (Sub-Inspector)	04 (2021 Subject to variation dependent on workload.)	General Central Services Group 'B' (Non Gazetted / Non Ministerial)	Pay Matrix in Pay Level-6 (Rs. 35400-112400)	Selection	<p>Not exceeding 30 years. (Relaxable for Government Servant upto 5 years in accordance with the instructions or orders issued by the Central Government) (Not exceeding 50 years in case of Ex-Serviceman i.e. re-employment)</p> <p>Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from the candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State, Lahaul & Spiti District and Pangri Sub-division of Chamba District of Himachal Pradesh, Andaman & Nicobar Island or Lakshadweep.</p>	<p>Essential:-</p> <ol style="list-style-type: none"> 10th passed from recognized Board. Possess certificate of competency as "Skipper of Fishing Vessel, Grade- III" issued by Mercantile Marine Department (MMD). Have sea experience of five years in the registered firm after obtaining the Skipper Grade-III certificate issued by Mercantile Marine Department (MMD). <p style="text-align: center;">OR</p> <ol style="list-style-type: none"> Ex. Petty Officer from Indian Navy with minimum 6 Years of regular Service OR Ex. Chief Petty Officer from Indian Navy OR Ex. Pradhan Navik from Indian Coast Guard with minimum 6 years of regular Service OR Ex. Adhikari from Indian Coast Guard. Age should not exceed 50 years. <p>Physical :-</p> <ol style="list-style-type: none"> Sound health, free from bodily defects/deformities. Vision both eye 6/6 (without glass). No colour blindness. Height: - Not less than 157 cms for male and 152 cms for female. Chest Measurement:- 80 cms normal minimum. The expanded chest reading should be 5 cms more than the normal chest reading (applicable for males only). <ol style="list-style-type: none"> Expected to be responsible for overall charge of the vessel, drive, Handle the boat, maintain its engine and conduct patrolling on the coast line.

Whether age of E.O. prescribed for direct recruits will apply in the case of promotes.	Period of probation if any	Method of recruitment whether by direct recruitment or by deputation/absorption & % of the posts to be filled by various method	In case recruitment by promotion/deputation/absorption grades which promotion/deputation/absorption to be made	If a DPC exists what is its composition	Circumstances in which UPSC to be consulted in making recruitment
8	9	10	11	12	13
Not Applicable	Two Years	50 % by Promotion failing which by deputation and, 50% By direct recruitment /Re-employment.	<p>Promotion:- Sukhani (Asst. Sub-Inspector) with 6 years regular service in Level-5 in the Pay Matrix (29,200-92,300).</p> <p>1. Deputation:- i) Officer of the Central Government (or the Central Government /State Government or Union territories) (a)(i)Holding analogous post in Pay Matrix Level-6 (Rs. 35400-112400) on a regular basis in the parent cadre or department or (ii) With 06 (six) years service rendered after appointment thereto on a regular basis in the Pay Matrix Level-5 (29,200-92,300) in the parent cadre or department; 2. Possessing the educational qualifications and experience prescribed for direct recruits under Column (7).</p>	<p>Group "B" DSC/DPC</p> <ol style="list-style-type: none"> 1. Advisor to Administrator, DD and DNH-Chairman 2. Finance Secretary, DD and DNH-Member 3. Secretary of concerned Department, DD and DNH -Member 4. Deputy/Joint Secretary (Pers), Daman/DNH -Member 5. Head of Office concerned, Daman/DNH -Member 6. 1 (one) additional member to be nominated by the Chairman of DSC/DPC/Screening Committee. 	Not Applicable

**Deputy Secretary (Pers)
Daman**

UT ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU
DEPARTMENT OF PERSONNEL & ADMINISTRATIVE REFORMS,
SECRETARIET,
DAMAN

No.PHQ/Est-I/CSS Phase-I/2011/

Dated: / /2021

NOTIFICATION

In exercise of the powers conferred by the provision to Article 309 of the constitution, with Government of India, Ministry of Home Affairs, Order No.7/1/65-Estt.(A), dated 16th February, 1965 and Ministry of Home Affairs Notification No.3(4)/65-GP, dated 27th January, 1965 and in supersession of the existing Recruitment Rules for the posts and all other powers enabling him in this behalf, the Administrator of UT of Dadra and Nagar Haveli and Daman and Diu and hereby makes the following rules relating to the recruitment rules relating to the recruitment of General Central Services, Groups 'C' (Non-Gazetted/Non Ministerial) posts of **Sukhani (Assistant Sub-Inspector)** in the Police Department, Administration of Dadra and Nagar Haveli and Daman and Diu namely.

1. Short title, application and commencement:

- (i) These rules may be called the Administration of Dadra and Nagar Haveli and Daman and Diu, Group 'C' (Non-Gazetted/Non-Ministerial) posts of Sukhani (Assistant Sub-Inspector) Recruitment Rules, 2021.
- (ii) These rules shall apply to the posts specified in column 1 of the Schedule to these rules (hereinafter called the said schedule).
- (iii) These rules will come into effect from the date of publication of this notification in the Official Gazette and will relate to appointment to the various posts made on or after this date.

2. Number, classification and scale of Pay:- The number of posts, classification and the scales of pay attached thereto shall be as specified in columns 2 to 4 of the Schedule annexed to these rules.

Provided that, the Administrator of Dadra and Nagar Haveli and Daman and Diu may vary the number of posts in Column 2 of the said Scheduled from time to time subject to exigencies of work.

3. Method of recruitment, age limit and other qualification etc.: The methods of recruitment to the said posts, age limit, qualification and other matters connected there with shall be as specified in Columns 5 to 13 of the aforesaid schedule.

4. **Disqualification:**

No person (a) who has entered into or contracted a marriage with a person having a spouse, living or (b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service.

Provided that the Administrator of Dadra and Nagar Haveli and Daman and Diu, may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax :**

Where the Administrator of Dadra and Nagar Haveli and Daman and Diu is of the opinion that, it is necessary or expedient so to do it may, by order, and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving :**

Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes, Other backward Class, Ex-Servicemen and other special of persons in accordance with the orders issued by Central Government from time to time in this regard.

By Order and in the name of the
Administrator of Dadra and Nagar
Haveli and Daman and Diu

Deputy Secretary (Pers)
Daman

To,

- 1) The Deputy Director, Government Printing Press, Daman with a request to publish in the Extra Ordinary Official Gazette.
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- 4) The concerned file.

DRAFT RECRUITMENT RULES FOR SUKHANI (ASSISTANT'SUB-INSPECTOR)'DADRA AND NAGAR HAVELI AND DAMAN AND DIU

Name of Post	No. of posts	Classification	Level in the Pay Matrix	Whether selection or non-selection post	Age limit for direct recruitment	Educational & other qualification required for direct recruits
1	2	3	4	5	6	7
Sukhani (Assistant Sub-Inspector)	08 (2021) Subject to variation dependent on workload	General Central Services Group 'C' Non Gazetted, Non Ministerial	Level-5 in the Pay Matrix (29200-92300)	Not applicable	Not exceeding 27 years. (Relaxable for Government servant upto 5 years in accordance with the instructions or orders issued by the Central Government) (Not exceeding 50 years in case of Ex-Serviceman i.e. re-employment) Note:- The crucial date for determining the age limit shall be the closing date for receipt of applications from the candidates in India and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J & K state, Lahaul & Spiti District and Pangi Sub-division of Chamba District of Himachal Pradesh, Andaman & Nicobar Island or Lakshadweep.	Essential:- 1. i) 10 th passed from recognized Board. ii) Should Possess certificate of competency as "Tandel/Master (Mate) as certified by Marine Department OR Fisheries Department. iii) Having Sea experience of three years in a registered firm after obtaining the Certificate of competency as Tandel/Master (Mate) duly certified by Marine Department or Fisheries Department. OR 2. Ex. Leading Seaman from Indian Navy with minimum 5 Years of regular Service OR Ex. Petty Officer from Indian Navy OR Ex. Uttam Navik from Indian Coast Guard with 5 Years of regular Service OR Ex. Pradhan Navik from Indian Coast Guard. Age should not exceed 50 years. Physical :- i) Sound health, free from bodily defects/deformities. Vision both eye 6/6 (without glass). No colour blindness. ii) Height: - Not less than 157 cms for male and 152 cms for female. iii) Chest Measurement:- 80 cms normal minimum. The expanded chest reading should be 5 cms more than the normal chest reading (applicable for males only). 3. Expected to be responsible for navigating watch, assist Skipper Mate (SI) in driving, handling maintaining the boat and its engine and conduct patrolling on the coast line.

Whether age of E.O. prescribed for direct recruits will apply in the case of promotes.	Period of probation if any	Method of recruitment whether by direct recruitment or by deputation/absorption & % of the posts to be filled by various method	In case recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	If a DPC exists what is its composition	Circumstances in which UPSC to be consulted in making recruitment
8	9	10	11	12	13
Not Applicable	Two Years	100% Direct recruitment/Re-employment or deputation.	<p>1. Deputation:-</p> <p>i) Officer of the Central Government (or the Central Government /State Government or Union territories)</p> <p>(a) (i) Holding analogous post in Level-5 of the Pay Matrix (29200-92300) on a regular basis in the parent cadre or department or</p> <p>(ii) With 05 (five) years service rendered after appointment thereto on a regular basis in the Level-4 of the Pay Matrix (25,500-81,100) in the parent cadre or department;</p> <p>2. Possessing the educational qualifications and experience prescribed for direct recruits under Column (7).</p>	<p>Group "C" DSC/DPC</p> <ol style="list-style-type: none"> 1. Advisor to Administrator, DD and DNH-Chairman 2. Finance Secretary, DD and DNH-Member 3. Secretary of concerned Department, DD and DNH -Member 4. Deputy/Joint Secretary (Pers), Daman/DNH -Member 5. Head of Office concerned, Daman/DNH -Member 6. 1 (one) additional member to be nominated by the Chairman of DSC/DPC/Screening Committee. 	Not Applicable

Deputy Secretary (Pers)
Daman