



OMNIBUS INDUSTRIAL DEVELOPMENT CORPORATION OF
DAMAN & DIU AND DADRA and NAGAR HAVELI LIMITED.
Corporate Office, Plot No. 35, Somnath, Nani Daman 396 20.
Tel: (0260) 2241120, 2244731.



OI DC/2/Appoi./C.S./423/2021/ 337

Date:- 3/06/2021

ADVERTISEMENT

The OI DC Ltd. invites applications from eligible candidate for below mentioned post to be filled on Short Term Contract Basis. The last date for submission of application is **15/06/2021**.

Name of post	No. of Post	Age	Qualification	Maximum consolidated Salary per month
Company Secretary	01	Not Exceeding 35 Years	Essential :- i) Degree from recognized University or equivalent. ii) Qualified Company Secretary from Institute of Company Secretaries of India. iii) Five yrs. Practical experience in legal & Secretarial matters in Public Sector Undertaking/ Govt. organizations/ reputed companies /enterprises. iv) Knowledge of computers. Desirable:- 1. Degree in Law 2. Knowledge of English, Hindi & Gujarati	Rs.75,000/- (Negotiable as per experience & Qualification)

Eligible and desirous candidates may forward their application to the General Manager at OI DC at OI DC's Corporate Office, Plot no.35, Somnath, Nani Daman – 396210 with one set of attested photocopy of education qualification, registration certificate and experience certificate etc.

Person who has been previously terminated from any Government Organisation shall not be considered. All eligible qualification Masters/ Degree/ Diploma must be from the recognized university/ College by Government of India.

Note: OI DC Ltd. reserves the right to terminate the selection process without assigning any reason thereof.


(Karanjit Vadodaria)
General Manager



ओमनीबस औद्योगिक विकास निगम दमन एवं दीव तथा दादरा एवं नगर हवेली लिमिटेड
(सरकार का उपक्रम)

**Omnibus Industrial Development Corporation of
Daman & Diu and Dadra & Nagar Haveli Limited**

(A Govt. Undertaking)

CIN : U65923DD1992SGC001221



No. OI DC/2/Appoi./C.S/423/2021/338

Date:- 3 /06/2021

To,
The SIO, NIC,
Vidyut Bhawan,
Kachigam, Nani Daman.

Sub: - Advertisement to be published on the website of NIC.

Sir,

With reference to above, please find enclosed herewith Advertisement for the post of Company Secretary on Short Term Contract basis in OI DC.

Yours Faithfully


(Sunitha Sreekumar)
Manager (Admn.)

Encl: As above.