

Union Territory Administration of  
Dadra and Nagar Haveli & Daman and Diu,  
Directorate of Education – Daman

No. DE/ADM/RR/ADE-PRINCIPAL/2021/ 2631

Date : 27 /04/2021


**OFFICE MEMORANDUM**

Subject: Proposed Recruitment Rules for the posts of Deputy Director (Education)/Principal under the U.T. of Dadra & Nagar Haveli and Daman & Diu – reg.

As per the Office Memorandum No. AB-14017/61/2008 - Estt (RR) dated 13/10/2015 issued by Department of Personnel and Training (DOPT), New Delhi, the proposed amendment/revision of Recruitment Rules (RR) should be uploaded on the website of respective Ministries/Department for 30 days for inviting comments from the stakeholders.

2. The Directorate of Education, UT Administration of Dadra & Nagar Haveli and Daman & Diu has decided to frame the Recruitment Rules for the post of Deputy Director (Education)/Principal in merged UT of Dadra & Nagar Haveli and Daman & Diu.
3. The draft Notifications along with the Schedules (Annexure-I) of proposed Recruitment Rules for the said post is hereby uploaded on official website.
4. Hence, all stakeholders of Dadra & Nagar Haveli and Daman & Diu are hereby requested to go through the aforesaid Recruitment Rules and furnish their comments (if any) to the undersigned within a period of 30 days i.e. till **26<sup>th</sup> May, 2021**.
5. In case, no comments received within 30 days of issuance of this OM, the Directorate of Education, UT Administration of Dadra & Nagar Haveli and Daman & Diu, will proceed further for taking necessary action for extension of aforesaid Recruitment Rules.

Enclosed : As Above.

  
( Nilesi Gurav )  
Director (Education)

To  
The SIO, NIC, Daman with the request to upload the same on the official web site of this UT for wide publicity.



DRAFT

Directorate of Education,  
Union Territory Administration of  
Dadra & Nagar Haveli and Daman & Diu,  
Daman – 396220.

शिक्षा निदेशालय,  
केंद्र शासित प्रदेश दादरा एवं नगर हवेली  
एवं दमन दिव प्रशासन  
दमन –396 220

No. DE/ADM/RR/ADE-PRINCIPAL/2021/

Dated: \_\_\_\_/\_\_\_\_/2021

**NOTIFICATION**

In exercise of the powers conferred by the proviso to Article 309 of the Constitution and with the approval of Union Public Service Commission as conveyed vide letter No. \_\_\_\_\_ dated \_\_\_\_\_, the Administrator, the Administrator of Dadra & Nagar Haveli and Daman & Diu in supersession of all previous Notifications in this behalf do hereby make the following rules regulating the method of recruitment to the post of **Deputy Director (Education)/Principal**, in the Directorate of Education, UT Administration of Dadra & Nagar Haveli and Daman & Diu.

**1. Short Title and commencement :**

- (i) These rules may be called, the Administration of Dadra & Nagar Haveli and Daman & Diu, **Deputy Director (Education)/Principal, Group 'A' (Gazetted, Non-Ministerial)** posts Recruitment Rules, 2021.
- (ii) These shall apply to the posts specified in column-1 of the Schedule to these rules.
- (iii) These rules will come into effect from the date of publication of this notification in the Official Gazette and will relate to appointment to the various posts made on or after this date.

**2. Number of Posts, Classification and Level in the Pay Matrix :-**

The number of the post, classification of the said posts and the Level in the Pay Matrix attached there to shall be as specified in Column 2 to 4 of the Schedule to these rules.  
Provided that, the Administrator of Dadra & Nagar Haveli and Daman & Diu may vary the number of posts in column 2 of the said Schedule from time to time subject to exigencies of work.

**3. Method of recruitment, age limit, qualifications etc:-**

The method of recruitment to the said post, age limit, qualifications and other matters relating therewith shall be as specified in column 5 to 13 of the aforesaid Schedule.

**4. Disqualification:-**

No person, (a) who has entered into or contracted a marriage with a person having a spouse living or; (b) who having a spouse living, has entered into or contracted a marriage with any person shall be eligible for appointment to the service.

Provided that the Administrator of Dadra & Nagar Haveli and Daman & Diu, may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

**5. Power to relax:-**

Where the Administrator is of the opinion that it is necessary or expedient so to do, he may, by order, and for reasons to be recorded in writing and in consultation with UPSC, relax any of the provisions of these rules with respect to any class or category of persons.

**6. Saving :-**

Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes and Scheduled Tribes, and the other special categories or persons in accordance with the orders issued by the Central Government from time to time in this regard.

**By Order and in the name of the  
Administrator of Dadra & Nagar Haveli and  
Daman & Diu**

**( Nilesh Gurav )  
Director (Education)**

To

The Joint Secretary (Planning & Statistics), UT Administration of Dadra & Nagar Haveli and Daman & Diu, Secretariat, Daman for publication in the Gazette and arrange to send 10 copies of the Gazette Notification.

Copy to :-

- 1 The Under Secretary, U.P.S.C., New Delhi.
- 2 The SIO, NIC, Daman for uploading on the official website of UT Administration of DNH & DD.
- 3 The Deputy Director (OL), Daman for Hindi version.
- 4 All Heads of Office, DNH & DD.
- 5 Concerned File



PROPOSED RECRUITMENT RULES FOR THE POST OF 'DEPUTY DIRECTOR (EDUCATION) / PRINCIPAL' IN DIRECTORATE OF EDUCATION,  
UT ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU.

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SCHEDULE

Name of Post	Number of post	Classification	LEVEL in the PAY MATRIX	Whether Selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits
1	2	3	4	5	6	7
Deputy Director (Education)/ Principal	13* (2021) *Subject to variation dependent on workload.	GCS Group A Gazetted Non-Ministerial	LEVEL – 12 in the PAY MATRIX (Rs. 78800 – Rs. 209200) (PB-3 Rs. 15600-Rs. 39100 + GP Rs. 7600/- pre-revised)	Selection	Not exceeding 50 years (Relaxable for Government servant upto 05 years in accordance with the instructions/orders issued by Central Govt.)  NOTE:- The crucial date for determining the age limit shall be as advertised by the Union Public Services Commission.	Essentials:- i) At least Master's degree from a recognized University. ii) B. Ed from a recognized University. iii) Persons holding the posts with two years administrative experience in the field of Education in the Level 12 of the Pay Matrix of 7 <sup>th</sup> CPC. Or Persons holding the posts with three years administrative experience in the field of Education in the Level 11 of the Pay Matrix of 7 <sup>th</sup> CPC. Or Persons holding the posts with five years administrative experience in the field of Education in the Level 10 of the Pay Matrix of 7 <sup>th</sup> CPC. Note:- a) Qualifications are relaxable at the discretion of UPSC in the case of candidates otherwise well qualified. b) The qualification(s) regarding experience is/are relaxable at the discretion of UPSC for the reasons to be recorded in writing in case of candidates belonging to Schedule Castes/Schedule Tribes, if at any stage of selection, the UPSC is of th opinion that sufficient number of candidates from this communities possessing the requisite experience are not likely to be available to fill up the post reserved for them.



Whether age & educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/absorption grades from which promotion/Deputation/Absorption is to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment															
8	9	10	11	12	13															
Age : NO  Educational Qualifications: No	02 (Two) Years for Direct Recruits	a) 50% by Promotion, failing which by Deputation including STC failing both by Direct Recruitment.  b) 50% by Direct Recruitment	<p><b>PROMOTION:</b></p> <p>Head Master/Vice Principal in LEVEL – 10 in the PAY MATRIX of 7<sup>th</sup> CPC (i.e. with the grade pay of 5400 as per 6<sup>th</sup> CPC) with ten years' regular service in the grade and possessing Post Graduate Degree plus Bachelor's Degree in Education (B.Ed.) from a recognized University.</p> <p><b>NOTE:</b></p> <p>a) Where Junior who have completed their Qualifying/Eligible Services are being considered for Promotion, their seniors would also be considered provided they are not short of the Requisite Qualifying/Eligibility Service by more than half of such Qualifying/Eligibility Service or two years, whichever is less, and have Successfully completed their Probation period for Promotion to the next Higher Grade along with their Juniors who have already competed such Qualifying/Eligibility Services.</p> <p><b>Deputation (ISTC):-</b></p> <p>Officers under the Central or State Government or Union Territories or Public Sector undertaking or Recognized Research Institutions or Universities or Semi Government or Statutory or Autonomous Organization.</p> <p>(A) (I) Holding Analogous posts on regular basis in the Parent Cadre/Department; or (II) With 5 years Service in Post(s) rendered after Appointment thereto on regular basis in Level 11 in the Pay Matrix or equivalent in the Parent Cadre/Department; or (III) With 10 years' service in Post(s) rendered after appointment thereto on regular basis in</p>	<p>Group-"A" DPC</p> <table><tr><td>1</td><td>Chairman / Member, UPSC</td><td>Chairman</td></tr><tr><td>2</td><td>Advisor to the Administrator, DNH and DD</td><td>Member</td></tr><tr><td>3</td><td>Secretary (Finance), DNH and DD</td><td>Member</td></tr><tr><td>4</td><td>Secretary (Education), D&amp;NH and DD</td><td>Member</td></tr><tr><td>5</td><td>Joint/Deputy Secretary (Pers.)</td><td>Member</td></tr></table>	1	Chairman / Member, UPSC	Chairman	2	Advisor to the Administrator, DNH and DD	Member	3	Secretary (Finance), DNH and DD	Member	4	Secretary (Education), D&NH and DD	Member	5	Joint/Deputy Secretary (Pers.)	Member	<p>Consultation with UPSC necessary on each occasion.</p>
1	Chairman / Member, UPSC	Chairman																		
2	Advisor to the Administrator, DNH and DD	Member																		
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4	Secretary (Education), D&NH and DD	Member																		
5	Joint/Deputy Secretary (Pers.)	Member																		



			<p>the Level 10 in the Pay Matrix or equivalent in the Parent Cadre/Department.</p> <p>(B) Possessing the following Educational Qualifications</p> <p><b>Essential :</b> Post Graduate Degree plus Bachelor's Degree in Education (B. Ed.)</p> <p><b>NOTE:</b></p> <p>(i) The Departmental Officers in the feeder cadre who are in the direct line of Promotion will not be eligible for consideration for Appointment on Deputation. Similarly, Deputationists shall not be eligible for consideration for Appointment by Promotion.</p> <p>(ii) Period of Deputation (ISTC) including Period of Deputation (ISTC) in another Ex-Cadre post held immediately preceding this Appointment in the same or some other Organization/Department of the Central Government shall ordinarily be 3 years or more dependent on workload.</p> <p>(iii) The maximum age limit for Appointment by Deputation (ISTC) shall not be exceeding 56 years as on the closing date of receipt of applications.</p>		
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(Nilesh Gurav)  
Director (Education)