

U.T. Administration of
Dadra & Nagar Haveli and Daman & Diu,
(Revenue Department)
Silvassa
e-mail ID: mdar-dnh@nic.in

No.RD/MAM(S)/EODB/Digitization/2020/1042 Dated: 26/03/2021

e-Tender Notice

The Mamlatdar (S), Dadra and Nagar Haveli, Silvassa on behalf of the President of India, invites online tender on <https://dnhtenders.gov.in/nicgep> from the Authorised Agency / Service Providers for the rate contract of providing Hardware and Software licenses for Revenue Department, DNH.

- 1) E-Tender:** - Providing Hardware and Software licenses for Revenue Department, DNH for the Year 2020-21. **Estimated Cost:** Rs.10,00,000/-. **Last date of submission of Bid: 05.03.2021.** Tender can be downloaded from www.dnh.gov.in



Mamlatdar (S)
Dadra & Nagar Haveli
Silvassa

U. T. Administration of
Dadra & Nagar Haveli and Daman & Diu
Revenue Department
Silvassa
e-mail ID: mdar-dnh@nic.in

No.RD/MAM(S)/EODB/Digitization/2020/10113

Dated- 26/02/2021

E-TENDER NOTICE

The Mamlatdar (S), DNH, DNH&DD on behalf of the President of India invites online tenders on <https://dnhtenders.gov.in/nicgep/app> from the Authorized Service Providers for rate contract of providing Hardware and Software licenses for Revenue Department, DNH.

Sr. No.	Particulars	Estimated Amount (Rs.)	EMD (Earnest Money Deposit)	Tender Fees (Non-Refundable)	e-Tender ID No.
1.	Providing Hardware and Software licenses for Revenue Department, DNH.	10,00,000/-	Rs.20,000/-	1000/-	

Bid document downloading Start Date	...	26/02/2021
Bid document downloading End Date	...	05/03/2021 23.59 Hrs.
Last Date & Time for receipt of Bid	...	05/03/2021 23.59 Hrs.
Preliminary Stage Bid Opening Date	...	06/03/2021
Technical Stage Bid Opening Date	...	06/03/2021

Bidders have to submit price Bid in Electronic format only on <https://dnhtenders.gov.in/nicgep/app> website till the last date and time for submission. Price Bid in Physical format shall not be accepted in any case.

Only tender fees and EMD should be submitted in original to be sent to the above-mentioned address by R.P.A.D. / Speed Post or to be deposited in the tender box kept in the Office of the undersigned. However, Tender Inviting Authority shall not be responsible for any postal delay. Tender received in hard copy will not be accepted.

1. The EMD and Tender Fees should not be forwarded by cash.
2. The Tender Fees will be accepted only in form of Demand Draft / Bankers Cheque of any Nationalized or Scheduled Bank of India payable in Silvassa.



3.The EMD will be accepted in form of FDR / Demand Draft / Bankers Cheque or Bank Guarantee from any Commercial Banks in an acceptable form payable at Silvassa in favor of undersigned.

The Tender Inviting Authority reserves the right to accept or reject any or all the tender to be received without assigning any reasons thereof. In case, bidder needs any clarification on the process of bidding for participating in online tender for further details, correspondence can be made on E-mail, epro@nic.in. 24x7 Help Desk No.0120-4001 002, 0120-4200 462,0120-4001 005, 0120-6277 787 Website: www.dnhtenders.gov.in.



(T. S. Sharma)
Mamlatdar (S)
Dadra & Nagar Haveli
Silvassa

Copy to: -

- (1) The Chief Publicity Officer, Dadra & Nagar Haveli and Daman & Diu, Silvassa for wide publicity in Newspapers.
- (2) The I.T. Department, DNH, Silvassa with a request to publish in Website.
- (3) The Accounts Section, Mamlatdar (S), DNH&DD, Silvassa for information.

U.T. ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU
OFFICE OF THE SURVEY AND SETTLEMENT
SILVASSA

Terms and Conditions for Outsourcing of "Security Services" (i.e. Security Guard / Watchman for the Office premises of Mamlatdar(S), S&SO(S), LEO and LAO, Silvassa.

- (1) All Tender Documents can be downloaded free from the Website **www.dnhtenders.gov.in.**
- (2) All bids should be submitted online on the website **https://dnhtenders.govt.in/nicgep/app.**
- (3) The user can get a copy of instructions for online participation from the website **https://dnhtenders.govt.in/nicgep/app.**
- (4) The suppliers should register on the website through the "New Supplier" link provided at the home page, the registration on the site should not be taken as registration or empanelment or any other form of registration with the tendering authority.
- (5) Digital Signature Certificate is required for participating in the tender.
- (6) For all queries regarding tender specifications and any other clauses included in the tender document should be addressed to personnel in tendering office address provided below: -

Office of the Mamlatdar (S)
Dadra and Nagar Haveli
Silvassa-396230
(Tel. 0260-2642089)

Key dates: -

Bid document downloading Start Date	...	26/02/2021
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The Tender shall be submitted in two-bid system, wherein the Technical bid and Commercial Bid is to be filled online on **https://dnhtenders.govt.in/nicgep/app** and the EMD and Tender Fee has to be submitted in Tender Box along with a covering letter. The envelope should be super scribing as "e-tender - Sealed Cover of Bid for Providing Hardware and Software licenses for Revenue Department, DNH".

Only the **EMD** and **Tender Fees** should be enclosed in the **BID**.



• **Tender Fees (Non-Refundable) - Rs, 1000/- :-**

- (a) The Tender Fees should not be forwarded by cash.
- (b) The Tender Fees (Non-Refundable) will be accepted only in form of DD / Bankers Cheque in favour of "Mamlatdar (Silvassa), DNH" from any Nationalized or Scheduled Bank of India payable in Silvassa.
- (c) All tenders must be accompanied by Tender Fees as specified in schedule otherwise tender will be rejected.

• **Earnest Money Deposit -(EMD)- Rs.20,000/-**

- (a) All tender must be accompanied by EMD as specified in schedule otherwise tender will be rejected.
- (b) EMD can be paid in either of the form of following: -
- (i) Demand Draft
 - (ii) Fixed Deposit Receipts
 - (iii) Bank Guarantee

In favour of **Mamlatdar (Silvassa), DNH** from any Nationalized Banks or Scheduled Bank authorized by RBI to undertake Government Business.

(c) EMD should be valid up to **12 (Twelve) Months** from the date of its issuance.

(d) EMD in any other forms will not be accepted.

(e) EMD /Security Deposit shall be liable to be forfeited in following circumstances.

(i) Tender is rejected due to failure of providing the requisite documents in proper format or giving any misleading statement or submission of false affidavit or fabricated documents.

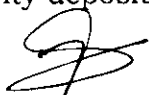
(ii) In case, the agency does not execute the order placed with them within stipulated time, the EMD of the agency will be forfeited to the Government and the contract for providing Hardware and Software licenses shall be terminated with no further liabilities on either party to the contract.

(f) The amount of Earnest Money paid by the tenderer(s) whose tenders are not accepted will be refunded to them by Cheque or Demand Draft (as may be convenient to the Tender Inviting Officer, if the amount is above Rs. 200/-) drawn on any branch of Bank of Baroda or its subsidiary Commercial Bank. Where this mode of payment is not possible, the amount will be refunded at the cost of the tenderer.

(g) The Earnest Money paid by the tenderer(s) earlier against any tender(s) or supply order(s) is not adjustable with Earnest Money required by these conditions.

• **Security Deposit -(SD): -**

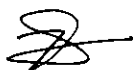
- (a) The successful tenderer will have to pay within 15 days from the date of demand, an amount equal to 10 % of the total value of EMD, which may be ordered, as the amount of security deposit.



- (b) The Security Deposit(s) paid by the tender(s) earlier against any tender(s) or work order(s) is not adjustable with Security Deposit required by these conditions.
- (c) The tender inviting officer will consider extension of time for remitting the Security Deposit as demanded. However, in case of denial to consider such extension, the supplier is bound to abide by the limit given and liable to make good for the loss made to the Government on account of his failure to abide by the time limit.

• **Instructions to Bidders: -**

- (1) The rate should be quoted online in the financial bid in the prescribed form given by the department. The rate should be valid for the period of One Year from the date of tenderization and the procurement should be fulfilled within 15 days by the tenderer.
- (2) All Taxes / Duties / Royalties charges payable on the service / transport etc. within and / or outside the State shall be payable by the Service Provider.
- (3) The decision of the Tender Inviting Officer for acceptance / rejection shall be final.
- (4) The Tenderer should enclose along with tender the Earnest Money Deposit in form of Fix Deposit Receipt / Demand Draft / Banker's Cheque or Bank Guarantee from any of the Commercial Banks in an acceptable form payable at Silvassa in favour of "**Mamlatdar (Silvassa), DNH**" The EMD should not be forwarded by Cash and **the EMD should be valid for the period of One Year**. Tender received without Earnest Money Deposit and tender fees will be summarily rejected.
- (5) All bills should be in **TRIPLICATE** and should invariably mention the number and date of order.
- (6) The Tenders shall be submitted in two bid system, wherein the EMD and Tender Fees only has to be submitted in Tender Box and should be superscribed on the envelope as "**Sealed Cover for Providing Hardware and Software licenses for Revenue Department, DNH**".
- (7) The right to accept or reject without assigning any reasons or all tenders in part or whole is reserved with the Tender Inviting Officer and his decision(s) on all matters relating to acceptance or rejection of the tenders as a whole or in part will be final and binding to all.
- (8) The tenders and financial bid should be submitted online on **www.dnhtenders.gov.in** in two bid system.
- (9) In case, the tenderer is not able to provide the Procurement Services within the given time period, the EMD of the tenderer will be forfeited to the Government and the contract shall be terminated with no further liabilities on either party to the contract.
- (10) This e-tender Notice will also act as an agreement and will be required to be signed and stamped by the tenderer on all pages by the successful tenderer for



the purpose of this contract. Rates tendered / offered in response to the concerned Tender Notice shall be considered as acceptance of all above terms and conditions for supply for all legal purpose.

• **ACCEPTANCE OF TENDER: -**

- (a) The tender is liable for rejection due to any of the reasons mentioned below: -
- (i) Non-Submission of tender within stipulated time online.
 - (ii) Submission of tender physically in the Office but not submitted online on <https://dnhtenders.gov.in/nicgep/app>.
 - (iii) **Tender is unsigned or not initialed on each page or with unauthenticated corrections.**
 - (iv) Non-payment of Tender Fees.
 - (v) Non-payment of Earnest Money Deposit (if not exempted).
 - (vi) Non-submission of required documents as mentioned in schedule.
 - (vii) Conditions / vague offers.
 - (viii) Unsatisfactory past performance of the tenderer.
 - (ix) Submission of misleading contradictory / false statement or information and fabricated invalid documents.
 - (x) Tenders not filled up properly.
- (b) Any discount which the bidder wants to give has to be considered and total final bid amount has to be mentioned clearly in the price bid form on <https://dnhtenders.gov.in/nicgep/app>.
- (c) Discount offered after price bid opening will not be considered.
- (d) The consolidated rates entered in the online website will be taken in to account for preparing price statements. However, the tender who is found technically acceptable as well as lowest in terms of evaluated rates only is considered for placing the order.
- (e) Mamlatdar (S), DNH, DNH&DD may seek any clarifications / explanation / documentary evidence related to offer at any stage from tenderers if required.

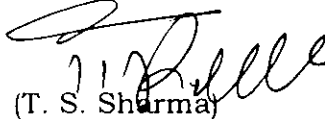
• **Conditions of Contract: -**

- (1) The e-Tender Notice is for Providing Hardware and Software licenses for Revenue Department, DNH”.
- (2) The rates quoted in the agreement for providing Hardware and Software licenses for Revenue Department, DNH should be inclusive of all taxes etc. No extra charges will be paid and the rate should be valid up to One Year from the date of tenderization.
- (3) The selected agency shall have to provide the services with whom agreement is made and this cannot be entrusted to any other agency or sub-agency. If it is found so, their Security Deposit will be forfeited and the agreement will be cancelled.
- (4) The Hardware and Software licenses required for Revenue Department, DNH are as follows: -



Items	Qty/Licenses	Approx. Cost (in Rs)
Software		
Microsoft Visual Studio 2017	5	
Microsoft SQL Server 2019	3	
Latest Antivirus Solution (02 years)	1	
SMS Gateway (10,0000 SMS)	1	
Hardware		
Client Machine (Laptop)	1	
Client Machines (Desktop)	3	
1 KVA UPS	3	
Multi-function Laser Printer	2	
External HDD for backup	2	
Web Cam 5MP	3	
Fingerprint Scanner	4	

- (5) The detailed minimum specifications for Client Machine (Laptop) & (Desktop) are placed on **Annexure – III**.
- (6) Once the order is given to the agency for providing Hardware and Software licenses, the agency cannot refuse the offer, in which case, the deposit will be forfeited.
- (7) It is the responsibility of agency / tenderer to provide Hardware and software licenses within the stipulated time mentioned above. In the event of non-compliance of the set timeframe to deliver the hardware and software licenses, the agency / tenderer will be imposed with penalty.
- (8) GST will be applicable as per present rules time to time.
- (9) The right to accept or reject the tender without assigning any reason is reserved with the Tender Inviting Officer.


 (T. S. Sharma)
 Mamlatdar (S)
 Dadra & Nagar Haveli
 Silvassa

The above terms and conditions are accepted and are binding to me / us.

Place: -

Dated-

Signature of tenderer

Name of tenderer with seal of the firm

ANNEXURE -I

Sr. No.	Particulars	Uploaded and Enclosed (Yes / No)
The bidders have to attach the following documents		
1.	License from Labor Enforcement Officer, DNH&DD, Silvassa	Yes / No
2.	The bidder must have their representative office in the U.T. of DNH&DD and submit the complete address proof of the same.	Yes / No
3.	The tenderer shall have to upload supporting documents like List of work executed in various Govt., Semi Govt. organization, School, College, University, Municipalities with proof.	Yes / No
4.	PAN Card No.	Yes / No
5.	GST No.	Yes / No
6.	PF number allotted by the Government	Yes / No
7.	Police Registration from Dadra & Nagar Haveli	Yes / No
8.	GST payment statements.	Yes / No
9.	Terms and Conditions of tender documents duly stamped and signed on each page.	Yes / No
10.	ANNEXURE-I & II duly stamped and signed on each page.	Yes / No
11.	Average Annual Turnover of Rs. 15.50 Lacs in last three financial years.	Yes / No



(T. S. Sharma)
Mamlatdar (S)
Dadra & Nagar Haveli
Silvassa

Signature of Tenderers

With Rubber Stamp

A N N E X U R E - II

Sr. No.	Particulars	Qty/Licenses
1.	Software Microsoft Visual Studio 2017	5
2.	Microsoft SQL Server 2019	3
3.	Latest Antivirus Solution (02 years)	1
4.	SMS Gateway (10,0000 SMS)	1
5.	Hardware Client Machine (Laptop)	1
6.	Client Machines (Desktop)	3
7.	1 KVA UPS	3
8.	Multi-function Laser Printer	2
9.	External HDD for backup	2
10.	Web Cam 5MP	3
11.	Fingerprint Scanner	4

Note: - **Rates quoted should be in gross and inclusive of all taxes.**



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Mamlatdar (S)
Dadra & Nagar Haveli
Silvassa


Signature of Tenderers

With Rubber Stamp

A N N E X U R E - I I I

Description	No. of Units	Approx. Cost per unit
<p>1. Client Machine (Laptop) : Dell G3 3500</p> <ul style="list-style-type: none"> • Processor: 10th Generation Intel i5-10300H Processor (8 MB Cache, up to 4.5 GHz, 4 cores) • Memory & Storage: 8GB, 2x4GB, DDR4, Dual Channel 2933 MHz upgradable to 16 GB 256GB M.2 PCIe NVMe Solid State Drive 1TB 5400 RPM 2.5" Hard Disk Drive • Display: 15.6 LED Backlit Anti-Glare IPS FHD (1920 x 1080) display, 60 Hz, 300 nits 72% NTSC Color Gamut • Graphics: NVIDIA GeForce 1650 Ti 4GB GDDR6 Game Shift Technology • Operating System & Software: Windows 10 Home Plus Single Language McAfee Security Center 15-month subscription • Keyboard & Battery: Backlit keyboard 3 Cell battery, 51WHr, Upto 10 hours battery life Laptop weight 2.3 Kg • I/O Ports: 1xUSB 3.2 Gen 1 port with PowerShare 2x USB 2.0 ports 1x HDMI 2.0 port 1xSD-card slot 1x RJ45 port 1x headset port • Alienware Command Center Nahimic 3D Audio WiFi 802.11ac 1x1 Bluetooth 5 	1	
<p>2. Client Machine (Desktop) : Acer Nitro 50 N50-600</p> <ul style="list-style-type: none"> • Memory & Storage: 8GB DDR4 RAM, 1TB HDD 3.5-inch 7200 RPM, Intel Optane Memory 16 GB PCIe M.2 2280 NVIDIA GeForce GTX 1050 Ti with 4 GB of GDDR5 • Operating System: Windows 10 Home, 64-bit operating system • Processor: 8th Generation Intel Core i5+ processors, Intel UHD Graphics 630 8GB DDR4 2666 MHz UDIMM, Up to 64GB of Dual-channel DDR4 2666 MHz. • Pre-installed: Windows 10 Home 64 bit 8X DVD-RW drive, 9.0mm slim, tray-load, M-DISC Ready • 802.11ac/a/b/g/n, aggregate bandwidth up to 1.73 Gbps 	3	

Note: - Rates quoted should be in gross and inclusive of all taxes.


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Signature of Tenderers

With Rubber Stamp