

# CITIZEN'S CHARTER

OFFICE OF THE ASSTT.CONTROLLER

OF LEGAL METROLOGY,

(WEIGHTS & MEASURES)

DEPARTMENT OF LEGAL METROLOGY,

(WEIGHTS & MEASURES)

DAMAN & DIU.

## **INTRODUCTION**

### **The Department of Legal Metrology:**

The nomenclature of “The Department of Weights and Measures” is changed as “The Department of Legal Metrology”, as notified by the Government on issuing the notification. As the name suggests, the Department of Legal Metrology relates to the units of weights and measures, methods of measurements and measuring instruments and the regulatory safeguards to the public.

The Department of Legal Metrology is one of the important organs of Consumers Protection. It has an important role to play in providing the Citizen with friendly Administration of Services. It is concerned with technical and statutory requirements to safeguard the public interest from the point of view of security and accuracy of weights, measures, etc.

## **Acts, Rules, Aims, Objectives, Activities and Function of the Department of Legal Metrology:**

The Department is a Statutory Organization, functioning under the Respective Act and Rules, which are as follows:

- The Legal Metrology Act, 2009.
- The Legal Metrology (Packaged Commodities) Rules, 2011.
- The Legal Metrology (General) Rules, 2011.
- The Legal Metrology (National Standards) Rules, 2011.
- The Daman & Diu Legal Metrology (Enforcement) Rules, 2011.

The above Acts and Rules have laid down guidelines for the Department and the general Public (Consumers) at large to follow a standard pattern. The Department is concerned with the implementation of the provisions of the Central Act and the various rules framed there under. The Central Act is the Parent Act, it establishes the standards, regulates the Inter-State trade and commerce in weights and measures and other goods which are sold or distributed by way of weights, measures or number and regulates the commodities sold in packaged form from Internationally Recognized Units of Measurement known as International System of Unit (SI) have been adopted under the Act. The Department monitors the implementation of these Act and Rules and enforces them to safeguard public interest. Implementation of the above Central Act and other Acts and Rules are being done under the Legal Metrology Act, 2009.

**At State level in this context, the Department carries out the following statutory function:**

- Registration of traders' Units, under the Standards of Legal Metrology Act. 2009.
- Initial and periodical verification of weights, measures, weighing and measuring instruments.
- Inspections and surprise visits to the trader's premises, inspections under the Legal Metrology Act. 2009 of all the general traders (of shops, establishments, groceries, consumers' societies, etc.), Factories, Mining Industries, Petroleum retail outlets such as Dispensing Pumps (petrol pumps), petroleum vehicle tanks, petroleum storage tanks, for the check of weights, measures, weighing scales both mechanical as well as Electronic, Measuring Instruments such as Dispensing Pumps, Flow meters, all types of packaged commodities.
- Joint raids and weekly market inspections and launching of prosecutions against the offenders.
- Verification of the weights, measures, filling machine (once in a Two year), weighing instruments and the measuring instruments (once in a year).
- Maintenance of the Secondary Standards, Working Standards and their periodical verifications.
- Metrological control on Packaged Commodities including inspections and surprise visits for the same.
- Launching prosecutions against offenders, compounding the offences and filing cases in the Court of Law.

- Metrological control on Manufacturers/packers of the packages commodities including the inspections and surprise visits to check the net content at manufacturing premises.
- Control on Manufacture/Dealer/Repair/Sale of weights, measures, weighing and measuring instruments, by issue of licenses.
- The pre-packed commodities are not packed in the presence of the consumers. Therefore, according to the Standards of Legal Metrology (Packaged Commodities) Rules, 2011, there is a need that the consumers should be made aware that on every packaged commodity should bear the following print on it:
  - The name and address of the manufacturer/packer.
  - Generic or common name of the commodity contained in the package.
  - Net quantity of the content in terms of weight, measures, or number as the case may be.
  - Month and year of packing or manufacturing.
  - Maximum Retail Sale Price including all taxes.
  - Any other additional information.

## **Organizational Structure:**

- (i) The Department functions with the help of its subordinate Offices.
- (ii) The Collector/Controller of Legal Metrology (I.A.S.), is the Head of the Department.
- (iii) The Mamlatdar, Daman (Gazetted Group 'B') Head of Office who has the overall control over the whole U.T. of Daman, Daman District and the Enquiry Officer City Survey, Diu is Head of Office who has the overall control over the Diu District and overall control over the working of all the Assistant Controllers/Inspectors, Jr. Inspector, etc. who carries out their duties as per the Statutes and submits their reports through their respective Assistant Controllers. The Official address of the Asstt. Controller/Inspector, Legal Metrology with telephone number is as given below:

Office of the Assistant Controller,  
Of Legal Metrology, (Weights & Measures)  
Near Secretariat, Opp. M.P. Office,  
Fort Area, Moti Daman.396220.

The Inspector Legal Metrology in his Office is assisted by Office staff with designation as Jr. Inspector, Laboratory Assistant (Group 'C') and Manual Assistant (Group 'D').

**This Office has control over following:**

**Weights, Measures, etc.:** Weights, Measures, etc. means every type of (metric) Weights, Measures, Weighing and Measuring instruments inclusive of weigh bridges, dispensing pumps ( petrol pumps), storage tanks, vehicle tanks, Filling Machine etc.

**Trader:** A trader is the user of weights and measures, weighing and measuring instrument who has registered or is interested in registering himself with the Department.

**Offender:** An offender is person who contravenes the Provisions of the above mentioned Acts and Rules.

**Manufacturer:** A Manufacturer is a person/owner of a Manufacturing Unit who has to apply to the Department in the prescribed form and is/are issued with a licence to manufacture the weights, measures, weighing and measuring instrument.

**Dealer:** A Dealer is a person who deals with weights, measures, weighing and measuring instrument that has to apply to the Department in the prescribed form to the Department and is issued with a licence by the Department to deal with the weights, measures, weighing and measuring instruments.

**Repairer:** A Repairer is a person who repairs the weights, measures, weighing and measuring instrument that has to apply to the Department in the prescribed form and is issued with a licence by the Department to carry out the repair work of weights, measures, weighing and measuring instrument.

## **FOR CONSUMERS TO KNOW:**

- All weights, measures, weighing and measuring instrument used by the Trader in their trade, commerce and industry are required to be verified periodically and stamped by the Inspector Legal Metrology under the Law. Look for the stamp of verification on the weights and measures, etc.
- The trader in their trade, commerce and industry is required to use the beam scale suspended from hook or stand, to avoid manipulation by hand to his own advantage.
- The Consumers should buy their requirements in round metric units like 10 gram, 100 gram, 500 gram, 1 kilogram, etc. This way calculation becomes easier.
- The Consumers should avoid the use of 'pao kilo' and ask for 200 grams or 200 ml or for similar easily calculable quantity in terms of decimal units.
- The Consumers should buy milk in terms of liter or milliliter and not in kilograms or grams.
- The Consumers should learn to read the scale indications and observe the weighing of your purchases.
- The Consumers should better buy the definite quantities and not by money worth.
- The Consumers should refuse to buy any commodity in terms of old units i.e. seer, foot, etc., this is illegal and there is every chance that trader may cheat.
- The Consumers while buying milk should see that they get the right quantity they have paid for. Short delivery of milk due to foam, etc., is in violation of the Law.

- The Consumers while buying sweets, confectionery, etc. should insist on the full (net) weight of the sweets being delivered to them. It should be seen that the weight of the box is not to be included in the weight of the sweet.
- Petrol pumps are periodically checked by this Department for accurate delivery of petrol. In case of suspected short delivery, the Consumers should report the matter to the enforcement staff of Legal Metrology.
- When buying ready-made clothes, the Consumers should buy only by Metric measurements i.e. In meters and centimeters and not by sizes. Different manufacturers may use different sizes where one will find Himself/herself in garments, which do not fit him/her. Shirts are sold by collar sizes, which vary by steps of 1 cm. e.g. 35cms, 36 cms, 36 cms, etc., Banians are sold by chest measurements which vary in steps of 5cms, e.g. 85 cms, 90 cms, etc.
- When buying land or a plot for house building the Consumers always should buy in terms of hectares or square meters. Acres, yards, feet and inches are no longer recognized under the Law in force.
- While buying the packaged commodities the Consumers should ensure that the net weight or measure is clearly and legibly indicated on the packages. Mere package size may be deceptive. Marking of net content on sealed packages is obligatory under the Law in force.
- The Consumers should read and compare the labeled quantities in relation to prices. This way the Consumers may strike a better bargain.

- The Consumers when buying the packaged commodities should check that on the concerned package, the original marked price is not smudged off or re-written or affixed with a sticker with fresh increased price.
- While buying cooking gas (LPG) the Consumers should see that the net content of gas and tare weight of cylinder are marked on the gas cylinder and the seal is intact. In case of doubt of less content of gas the Consumers may insist for re-weighment in their presence.
- The Consumers when buying packaged commodities for example cement - he /she may ask for its weighment again in his/her presence in case of quantity worth their money.
- The price of a commodity is judged not only by its quality but also by its quantity. The Consumers should be cautious that they get the full quantity worth their money.

## **Annexure – I**

### **PUBLIC GRIEVANCES AND THEIR REDRESSAL METHOD AND TIME LIMITS FOR DIFFERENT WORKS RELATING TO TRADERS/ CONSUMERS:**

<b>SR no.</b>	<b>Item of Work</b>	<b>Time Limit</b>	<b>Whom to contact</b>
1.	Verification/re-verification and stamping of weights, measures, etc.	5 days of production of weights or measures. For weighing and measuring instruments, 5 days of its production.	Inspector of Legal Metrology. Daman.
2.	Issue of Registration/renewal of users of weights, measures, etc, Certificate.	Within seven days of submitting application or on the due date whichever is later.	Inspector of Legal Metrology. Daman.
3.	Issue of registration Certificate of manufacturer/packer of pre-packed commodities	Within 30 days of application.	Asstt. Controller/ Inspector, Packaged Commodities of Legal Metrology.
4.	Issue of fresh licences for repairers, Dealers and manufacturers.	Within 30 days of submission of application.	Controller/Asstt Controller, of Legal Metrology.
5.	Renewal of licences for repairers, dealers and manufacturers.	Within 30 days of submission of application.	Asstt. Controller of Legal Metrology.
6.	Changes to be incorporated in registration of manufacturer/packer of pre-packed commodity.	Within 15 days of submission of application.	Asstt. Controller of Legal Metrology.

7.	Alteration/changes to be made in the licences of repairers, dealers and manufacturers of weights and measures.	Within 15 days of submission of application.	Asstt. Controller of Legal Metrology.
8.	Issue of duplicate licence copy to repairers, dealers and manufacturers of weights and measures.	Within 15 days of submission of application.	Asstt. Controller of Legal Metrology.
9.	Action on complaint for violation of provisions of weight and measures Laws.	Within 20 days of filing the complaint.	Asstt. Controller /Inspector, Legal Metrology
10.	Registration of shorter address of manufacturer or packer of commodity if packaged form.	Within 30 days of submission of application.	Asstt. Controller of Legal Metrology.
11.	Fresh tests of net contents checking at manufacturers or packers premises in case of errors beyond maximum permissible error.	Immediately after completion of the first test if prescribed fee is paid.	Assistant Controller/ Inspector Legal Metrology.

**VARIOUS VIOLATIONS WHICH AFFECT THE  
CONSUMERS INTEREST UNDER THE DEPARTMENT'S  
LAWS IN FORCE:**

- Use of weights, measures, weighing and measuring instruments other than those prescribed under the Rules.
- Use of quotations, etc., otherwise than in terms of Standard Units like weights, measures, weighing and measuring instrument.
- Manufacture, repair or sale of weights, measures, weighing and measuring instrument without valid licence.
- Manufacture, sale of weights, measures, weighing and measuring instrument other than standard ones prescribed under the Act in force.
- Sale of unstamped weights, measures, weighing and measuring instruments.
- Use of weights, measures, weighing and measuring instrument not re-verified and stamped on or after the due date.
- Non-display of the CERTIFICATES issued by the Department of Legal Metrology.
- Pre-packed commodity whether it is manufactured in-State, inter-State and imported shall not be sold, distributed, delivered, displayed or stored for sale unless the package complied with the provisions of the Act and the Rules.
- Counterfeiting, tampering, removal of seals and increasing, diminishing or altering any weight or measure with a view to deceive any person in transaction.
- Sale or delivery of commodities by non-standard weight or measure or weighing or measuring instruments.

- Keeping of non-standard weights or measures or weighing or measuring instruments for use in transactions.
- Selling of any article less than the quantity contracted for or rendering any service less than the service contracted for or buying any article in excess of the commodity contracted for or obtaining any service in excess of the service contracted for.
- Entering in to a Contract or other Agreement in terms of any Standard weights or measures other than the approved standard weights or measures, etc.
- Alteration and tampering with any licence issued by the Department of Legal Metrology under the Act / Rules.
- Selling or delivering rejected weights, measures, weighing and measuring instruments.
- No person shall impersonate in any way the Controller, Assistant Controllers, Inspectors or any other official of the Department of Legal Metrology.
- No person shall give false information to the Department of Legal Metrology which may be required or asked for or person shall submit either a false returns or maintains a false records or registers.
- No employer shall avoid the vicarious responsibility for the offences committed by his employee.
- No person shall pre-pack any commodity unless he / she register himself in accordance with the Standards of Weights and Measures (Packaged Commodities) Rules 2011.
- No retail dealer or other person including the manufacturer, packer and wholesale dealer shall make sale of any commodity in packed form at a price exceeding the retail sale

price (MRP) printed on the package or on the label affixed thereto.

- No retail dealer, manufacturer, packer or other person shall obliterate, smudge or alter the retail sale price (MRP) indicated on the package or on the label affixed thereto.
- No package shall be sold, delivered or displayed for sale unless it contains the declared quantity on the label affixed thereto.
- No LPG should be sold by breaking the seal or without mentioning the net content of the same.

#### **EXTRA HINTS TO CONSUMERS TO KNOW:**

- Do you have any doubt the correctness of weights and measures, etc., used by any trader or industrial establishments?
  - If yes, then on the weights and measures, etc., look for the seal of verification stamp of this Department and demand for the Certificate of verification issued by this Department. If you are still not satisfied then contact the Enforcement Officials of your area (jurisdiction).
- Do you feel cheated by a trader by way of weights, measures, weighing and measuring instruments?
  - If yes, please contact at once the Enforcement Official of the area and report the incident and your observations. Do volunteering by yourself to be a witness during the inspection of the Enforcement Officials of this Department.

- Does any trader or hawker compel you to buy goods in terms of non-standards Units?
  - In such case, demand and insist on delivering the commodities in Standards Units only. Pailli, padds, rath, feet, tolas, etc., are non-standards units of weights and measures. These are illegal and the present Law in force prohibits their uses in force in any transaction of trade and commerce. In any transaction by such Non-Standards Units contact the Enforcement Official of your area / jurisdiction and report him the mal-practices.
  
- Have you been confused by quoting or reading any advertisements or exhibits in units other than Standards Units?
  - Then insist to quote in terms of Standards Units or demand to change the exhibit and advertisement in terms of Standards Units only.
  
- Do you purchase commodities in packaged forms?
  - If yes, please look for the following mandatory declaration on the packages:-
    - ❖ Name and Address of the Manufacture/packer.
    - ❖ Common or generic name of the commodity.
    - ❖ Net contents of the commodity.
    - ❖ Month and year of packing / manufacturing.
    - ❖ Maximum retail sale price.
    - ❖ Any other information.

## **APPEAL TO THE CITIZENS / CONSUMERS.**

- To get awareness on weights and measures laws participate in the consumer awareness programme conducted by the Department and by keeping in touch with the Department.
- Not to neglect the provisions of Department's Laws in force and assist the Department to enforce the said Laws.
- Promptly report to the Authorities concerned, any instance of malpractices by way of short weighment/measurement of commodities or any other violations of Department Laws in force, for taking legal action.
- In case any fault is noticed, co-operate to report to the Enforcement Official of the respective area / jurisdiction, so that mal-practices are brought to book so as to enable this Office to take action for such default by imposing fine and in default to pay fine, to file the case in the Court of Law.
- To co-operate and give additional suggestions if any to improve the present activities of the Department.

## ANNEXURE-II

### LEGAL METROLOGY (WEIGHTS AND MEASURES):

#### LICENCES

Sr. No.	Description of Service.	Eligibility	Documents required.	Fees to be paid	Time of disposal
1.	Grant of Manufacturing Licence for Weight, Measures, Weighing & Measuring Instruments.	Those who are engaged in manufacturing of weights & measures	<ul style="list-style-type: none"> <li>* Application in prescribed form LM-1.</li> <li>* Attested copy of Model approval certificate issued by the Govt. of India</li> <li>* Attested copy of Proof of ownership of business premises/ rent agreement.</li> <li>* Attested copy of power sanctioned letter.</li> <li>* Attested copy of Partnership deed.</li> <li>* Attested copy of Memorandum &amp; Articles of Association.</li> <li>* Attested copy of Power of attorney of authorized signatory.</li> <li>* Attested copy of Project Report.</li> <li>* List of Raw Material Required.</li> <li>* List of Machinery &amp; Tool required.</li> </ul>	As per schedule IV of Daman & Diu Legal-Metrology (Enforcement Rule-2011)	Within One Month

			<ul style="list-style-type: none"> <li>* List of Weight &amp; Measures used and maintained.</li> <li>* Attested copy of S.S.I . Registration or N.O.C. from D.I.C. office.</li> <li>* List of Directors/ Partners of the company as amended time to time.</li> </ul>		
2.	Grant of Dealers Licence Weight, Measures, Weighing & Measuring Instruments.	Those who are engaged in Weight & Measure.	<ul style="list-style-type: none"> <li>* Application in prescribed Form LD-1.</li> <li>* Attested copy of Model approval certificate issued by the Government of India.</li> <li>* Attested copy of Proof of ownership of business premises/ rent agreement.</li> <li>* Attested copy of power sanctioned letter.</li> <li>* Attested copy of Partnership deed.</li> <li>* Attested copy of Memorandum &amp; Articles of Association.</li> <li>* Attested copy of Power of attorney of authorized signatory. .</li> <li>* Attested copy of Project Report.</li> <li>* List of Raw Material required.</li> <li>* List of machinery &amp; tool required.</li> <li>* List of Weight &amp; Measures used and maintained.</li> <li>* Attested copy of S.S.I. Registration or N.O.C. from D.I.C. office.</li> <li>* List of Directors/ Partners of the company as amended time to time.</li> </ul>	As per schedule IV of Daman and Diu Legal Metrology (enforcement Rule-2011)	
3	Grant of Repair licence	Those who are engaged in repairing work of Weight and Measures.	<ul style="list-style-type: none"> <li>* Application in prescribed Form LR-1.</li> <li>* Attested copy of Proof ownership of business premises/ rent agreement.</li> </ul>	As per Schedule IV of Daman & Diu Legal-Metrology (enforcement Rule-2011)	Within one month

			<ul style="list-style-type: none"> <li>* Attested copy of power sanctioned letter.</li> <li>* Attested copy of Partnership deed.</li> <li>* Attested copy of Memorandum &amp; Articles of Association.</li> <li>* Attested copy of Power of attorney of authorized signatory.</li> <li>* Attested copy of Project Report.</li> <li>* List of Raw material required.</li> <li>* List of Machinery &amp; tools required.</li> <li>* List of Weights &amp; Measures used and maintained.</li> <li>* Attested copy of S.S.I. Registration or N.O.C. from D.I.C. office.</li> <li>* List of Directors/ Partners of the company as amended time to time.</li> <li>* Attested copy of Educational qualification certificate.</li> <li>* Experience Certificate.</li> </ul>		
4	Grant of Registration Under the Legal Metrology (Packaged Commodity) Rule-2011	Those who are engaged in packaging activity within U.T. of Daman & Diu	<ul style="list-style-type: none"> <li>* Application in prescribed form</li> <li>* Attested copy of Proof ownership of business premises/ rent agreement.</li> <li>* Attested copy of power sanctioned letter.</li> <li>* Attested copy of Partnership deed.</li> <li>* Attested copy of Memorandum &amp; Articles of Association.</li> <li>* Attested copy of Power of attorney of authorized signatory.</li> </ul>	Rs,500/-	One Month

			<ul style="list-style-type: none"> <li>* Attested copy of S.S.I. Registration or N.O.C. from D.I.C office.</li> <li>* List of Directors/ Partners of the company as amended time to time.</li> <li>* List of items to be packed in different packing size.</li> </ul>		
5	Renewal of Manufacturing & Dealers Licence for Sale of Weight and Measure	Those whose Licence expected to be expired.	<ul style="list-style-type: none"> <li>* Application in prescribed form. LM-2 &amp; LD-2</li> <li>* Original Licence.</li> <li>* Copy receipt for fee remittance.</li> <li>* Periodical return as per W &amp; M. Act.</li> <li>* Proof of ownership of premises.</li> <li>* Rent Agreement.</li> <li>* Copy of power of Attorney.</li> </ul>	As per schedule IV of Daman & Diu Legal-Metrology (enforcement Rule-2011)	Within 30 Days.
6	Renewal of repairing licence for Weights and Measures	Those whose licence expected to be expired	<ul style="list-style-type: none"> <li>* Application in prescribed Form. LR-2</li> <li>* Original Licence</li> <li>* Copy receipt for fee remittance.</li> <li>* Periodical return as per Weight &amp; Measure, Act.</li> <li>* Proof of ownership of premises.</li> </ul>	As per Schedule IV of Daman & Diu Legal-Metrology (enforcement Rule-2011)	Within 30 Days.
7	i) Certification /Re-Verification of Weight & Measures, Weighing & Measuring instruments, Petrol Pump etc.	Those weight & measures which are used in U.T. of Daman & Diu	<ul style="list-style-type: none"> <li>* Apply on plain paper to the Inspector, W/M</li> <li>* Every type of Weights, Measures, Weighing Measuring Instruments used in factory of Shop premises, produce the Calibration report from Govt. authorized Repairer.</li> <li>* Copy of purchase Invoice of Weights &amp; Measures or old verification certificate.</li> </ul>	As per schedule IX of Daman & Diu Legal-Metrology (enforcement Rule-2011)	Within 5 Days.

## **SCHEDULE IX**

(See Rule 17)

### **FEE PAYABLE FOR VERIFICATION AND STAMPING OF WEIGHTS, MEASURES AND WEIGHING AND MEASURING INSTRUMENTS.**

#### **1. Weights**

##### **(a) Bullion weights.**

<b>Denomination (1)</b>	<b>Fee per Piece (₹.) (2)</b>
10 KG.	30.00
5 KG	20.00
2 KG	20.00
1 KG	20.00
500 g	15.00
200 g	15.00
100 g	15.00
50 g	15.00
20 g	15.00
10 g	15.00
5 g	15.00
2 g	15.00
1 g	15.00

**(b) Carat Weights:**

100 g (500c)	20.00
40 g (200c)	20.00
20 g (100c)	20.00
10 g (50c)	20.00
4 g (20c)	20.00
2 g (10c)	20.00
1 g (5c)	20.00
400 mg (2c)	20.00
200 mg (1 c)	20.00
100 mg (0.5 c)	20.00
40 mg (0.02 c )	20.00
20 mg (0.01 c)	20.00
10 mg (0.05 c)	20.00
4 mg (0.02 c)	20.00
2 mg (0.01 c)	20.00
1 mg (0.005 c)	20.00

**(c) Cylindrical knob type weights:**

<b>Denomination</b> <b>(1)</b>	<b>Fee per piece(´)</b> <b>(2)</b>
10 Kg.	20.00
5 Kg.	20.00
2 Kg.	15.00
1 Kg.	10.00

500 g.	5.00
200 g.	5.00
100 g.	5.00
50 g.	5.00
20 g.	5.00
10 g.	5.00
5 g.	5.00
2 g.	5.00
1 g.	5.00

**(d) Sheet metal weight (other than Bullion)**

<b>Denomination</b>	<b>Fee per piece (₹.)</b>
<b>(1)</b>	<b>(2)</b>
500 mg	5.00
200 mg	5.00
100 mg	5.00
50 mg	5.00
20 mg	5.00
10 mg	5.00
5 mg	5.00
2 mg	5.00
1 mg	5.00

**(e) Iron hexagonal, knob weights and parallelepiped weights:**

<b>Denomination</b>	<b>Fee per piece (₹)</b>
<b>(1)</b>	<b>(2)</b>
50 Kg.	25.00
20 Kg.	20.00
10 Kg.	20.00
5 Kg.	20.00
2 Kg.	15.00
1 Kg.	10.00
500 g.	5.00
200 g	5.00
100 g	5.00
50 g	5.00
20 g	5.00
10 g	5.00
5 g	5.00
2 g	5.00
1 g	5.00

**(f) Standard weights for testing of high capacity weighing machines:**

<b>Denomination</b>	<b>Fee Corresponding to Max permissible relative Error 0.5/10000 in</b>	<b>Fee Corresponding relative error 3.3/10000, -1.7/10000 and 1.0/10000 in.</b>
100 Kg.	75.00	50.00
200 Kg	150.00	100.00
500 Kg	300.00	200.00
1000 Kg	750.00	500.00
2000 Kg	1500.00	1000.00
5000 Kg	3000.00	2000.00

**2. Capacity Measures:**

<b>Denomination (1)</b>	<b>Fee per piece (₹) (2)</b>
100 liter and above	50 for the 1st 100 liter plus 7 for every additional 100 liter or part thereof subject to maximum of ₹. 5000.
50 L	50.00
20 L	20.00
10 L	20.00
5 L	10.00
2 L	10.00
1 L	10.00
500 ml	10.00

200 ml	10.00
100 ml	10.00
50 ml	10.00
20 ml	10.00
10 ml	10.00
5 ml	10.00
2 ml	10.00
1 ml	10.00

### 3. Length Measures:

#### (a) Non –Flexible-

<b>Denomination</b> <b>(1)</b>	<b>Fee per piece (₹)</b> <b>(2)</b>
2 m.	10.00
1 m.	10.00
0.5 m.	20.00
1 m graduated (at every cm)	20.00
0.5 m graduated (at every cm)	20.00

#### (b) Fabric Plastic/ Woven/ Steel tapes-

<b>Accuracy Class</b> <b>(1)</b>	<b>Fee per meter in</b> <b>(2)</b>
Class-I	1.00
Class-II	0.50
Class-III	0.50

**(c) Folding Scales-**

Denomination (1)	Fee per piece (₹) (2)
1 m.	10.00
0.5 m.	10.00

**(d) Surveying Chain-**

Denomination (1)	Fee per piece (₹) (2)
30 m.	100.00
20 m.	100.00

**4. Beam Scales**

**(a) Class A & B:**

Denomination (1)	Fee per piece (₹) (2)
200 Kg.	400.00
100 Kg	300.00
50 Kg	150.00
20 Kg	150.00
10 Kg	150.00
5 Kg	100.00
2 Kg	100.00
1 Kg	100.00
500 g and below	60.00

**(b) Beam Scales Class C&D:**

<b>Denomination (1)</b>	<b>Fee per piece (₹) (2)</b>
1000 Kg.	200.00
500 Kg.	200.00
300 Kg.	200.00
200 Kg.	100.00
100 Kg.	100.00
50 Kg.	20.00
20 Kg.	20.00
10 Kg.	20.00
5 Kg.	15.00
2 Kg.	15.00
1 Kg.	15.00
500 g and below	10.00

**5. Non – Automatic Weighing Instruments- Mechanical**

**(analogue) Class III & IIII:**

400 t	4000.00
300 t	3000.00
200 t	3000.00
150 t	2000.00
100 t	2000.00
80 t	2000.00
60 t	2000.00
50 t	2000.00
40 t	2000.00

30 t	2000.00
25 t	2000.00
20 t	2000.00
15 t	2000.00
10 t	1000.00
5 t	500.00
3 t	400.00
2 t	400.00
1500 kg	300.00
1000 kg	300.00
500 kg	300.00
300 kg	200.00
250 kg	200.00
200 kg	100.00
150 kg	100.00
100 kg	100.00
50 kg	100.00
30 kg	100.00
25 kg	60.00
20 kg	60.00
15 kg	30.00
10 kg	30.00
5 kg	30.00
3 kg	30.00
2 kg	30.00
1 kg	15.00
500 g. and below	15.00

## 6. Non-Automatic Weighing instrument – Electronic

### Class III & IIII

400 t	4000.00
300 t	3000.00
200 t	3000.00
150 t	2000.00
100 t	2000.00
80 t	2000.00
60 t	2000.00
50 t	2000.00
40 t	2000.00
30 t	2000.00
25 t	2000.00
20 t	2000.00
15 t	2000.00
10 t	1000.00
5 t	1000.00
3 t	500.00
2 t	500.00
1500 kg	250.00
1000 kg	250.00s
500 kg	250.00
300 kg	200.00
250 kg	200.00
200 kg	200.00
150 kg	200.00
100 kg	200.00
50 kg	200.00
30 kg	200.00
25 kg	200.00

20 kg	100.00
15 kg	100.00
10 kg	100.00
5 kg	100.00
3 kg	100.00
2 kg	100.00
1 kg	100.00
500 g. and below	100.00

**7. Non Automatic Weighing Instruments both  
mechanical and electronics Class I &II:**

Capacity	Fee
Exceeding 50 t	3000.00
Not Exceed 50t but exceed 10 t	2000.00
Not Exceed 10t but exceed 1 t	1000.00
Not Exceed 1t but exceed 50 kg	500.00
Not Exceed 50 kg but 10 kg	250.00
Not Exceed 10 kg	200.00

**8. Automatic Weighing Instrument :**

Capacity	Fee.
Exceeding 100 t	4000.00
Not Exceeding 100 t but exceeding 50 t	3000.00
Not Exceeding 50 t but exceedin10 t	2000.00
Not Exceed 10 t but exceed 1 t	1000.00
Not Exceed 1 t but 50 kg	500.00
Not Exceeding 50kgbut exceeding 10 kg	250.00
Not Exceeding 10 kg	200.00

### **Volumetric Measuring Instruments:**

- (a) Dispensing Pumps each pump : 1000.00 per unit
- (b) Totalizing Counter : 500.00 per unit
- (c) Other Instruments :

<b>Capacity</b>	<b>Fee in `.</b>
Exceeding 100 liters	500 for the 1st 100 liters plus 250 for every additional 100 liters or part thereof
Not Exceeding 100 lit. but exceeding 50 liters	500.00
Not Exceeding 50 liters but exceedin20 liters	250.00
Not Exceed 20 liters	200.00

### **Flow Meters:**

- Flow rate up to 100 liter/min. : 2000.00
- Above 100 liter /min up to 500 liter /min : 3000.00
- Above 500 liter /min : 5000.00

### **Linear Measuring Instruments:**

- Taxi, Auto rickshaw meters : 100.00
- Other Meters : 50 for the 1st 1000 m or part Thereof Plus ` . 5.00 For every additional 100 m. or part thereof

**13. Clinical Thermometer** : 0.50  
per unit

**14. Water Meter** : 25.00  
per unit

**15. Pag Measure:**

30 ml	50.00
60 ml	50.00
100 ml	50.00

**CNG**

(a) Dispensers: : 1000.00 per unit

(b) Totalizing Counter : 500.00 per unit

**LPG**

(a) Dispensers: : 1000.00 per unit

(b) Totalizing Counter : 500.00

**Counter Machine-**

(i) Up to Capacity 10 kg : 20/-

(ii) Above Capacity 10 kg : 50/-

## **SCHEDULE –IV**

[See Rule -11(4) & (5)]

Administration of Daman & Diu.

Office of Asstt. Controller of legal Metrology, Daman.

Licencing and renewal fees for manufacturers , repairers of dealers

Weights and measures issue of licence/ renewal of licence to:

(1)	(i) Manufacturers	: 500/-
	(ii) Repairers	: 100/-
	(iii) Dealers	: 100/-
(2)	Alteration of Licence	: 50/-
(3)	Issue of Duplicate licence	: 10/-



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## 25. LEGAL METROLOGY ( WEIGHTS AND MEASURES )

Sl. No.	Service / Facilities	Procedure	Time limit	Whom to contact	Penalties
25.1	All types of weights and measures are verified and stamps are fixed on machines and equipments for weighing and measures.	The Inspector of weights and measures pays surprise visit at site and every trader who holds weights and measures. He inspects the equipments and supplies verification certificates to the traders.	One to two weeks	Asstt. Controller / Inspector of Weights and measures	Penalty is charged if one fails to present all types of Weights. Penalties are to be paid through challan to the Govt. Treasury.