

Particulars of Organization, Function and Duties

Organization

- The Chief Conservator of Forests (Head of Forest forum) is the Head of Department, Daman & Diu, U.T. Administration under him, Conservator of Forests (who is also the Chief Wildlife Warden), one Deputy Conservator of Forests are serving two Range Forest Officers assisting the Deputy Conservator of Forest, Daman & Diu in all forestry issues. There are Forest Guards & Forest Sepoys working as frontline staff / field staff to assist Range Forest Officer, Daman & Diu.

Function and Duties

- To Implement the Indian Forest Act, 1927 and rules made there under which is applicable to the Forest Lands of this union territory.
- The department is also implementing the provisions of Wildlife (Protection) Act, 1972 in this union territory which prohibits the hunting/trade/killing of Specified Wildlife, plant species and wildlife articles.
- To Implement the Forest (Conservation) Act, 1980 and the various guidelines issued there under in this union territory which basically prohibits any non forestry activity within the forest areas.
- The Conservator of Forests is designated as Member Secretary of the State Board for Wildlife and Chief Wildlife Warden under the provisions of Wildlife (Protection) Act, 1972.
- To Implement the Goa, Daman & Diu Preservation of Tree Act, 1984 which regulates the felling and removal of trees growing in private areas.
- Taking up of special tasks and additional responsibilities delegated by the U.T. Administration.

Powers and Duties of Officers and Employees

Chief Conservator of Forests

- He is designated as Head of Department for the Department of Environment, Forest and Wildlife.
- He discharges the function of the Nodal Officer (Forest Conservation) under the provisions of Forest (Conservation) Act, 1980.
- He exercises superintendence and control over the functioning of the Department as a whole as head of department. He also functions as the controlling officer for the Conservator of Forests.
- He exercises the powers of head of department in respect of schedule V of the delegation of financial power rules 1978.
- He is the appointing authority and disciplinary authority for awarding major/minor penalties to the forest officials up to the rank of Range Forest Officer.
- He has been empowered and appointed to do anything required to be done under section 25, 26(1)(c) ,26(2)(a) ,34, 38, 44, 45, 46, 47, 50, 52, 56, 57, 61, 64, 66, 68, 70, 72, 79 and 83 of Indian Forest Act, 1927.

Conservator of Forests

- He acts as the Chief Wildlife Warden and ensure the proper implementation of the provisions of Wildlife (Protection) Act, 1972 and the Member Secretary of the State Board for Wildlife under the provision of Wildlife (Protection) Act, 1972.
- He exercises superintendence and control over the functioning as the controlling officer for the Deputy Conservator of Forests.
- He is designated as the Member Secretary, Pollution Control Committee, Daman & Diu and Dadra & Nagar Haveli.
- He carries out mandatory inspection under the provisions of Forest (Conservation) Act, 1980 & submits reports to the Nodal Officer.
- He acts as appellate authority for hearing the appeals arising out of decisions given by the Central Public Information Officer/ Deputy Conservator of Forests under the provisions of Right to Information Act, 2005.
- He Acts as appellate authority for hearing the appeals arising out of decisions given by the Tree Officers/Deputy Conservator of Forests under the provisions of Goa, Daman & Diu preservation of Tree Act, 1984.
- He ensures the proper management and development of the Fudam Bird Sanctuary, Diu as well as the other PRF areas in Daman & Diu Districts.

Deputy Conservator of Forests

- He / She is the Head of Officer of Forest Department, Daman & Diu.
- He exercises the superintendence and control over the functioning of the forest division as a whole and function as controlling officer of the Range Forest Officer posted in his jurisdiction.
- He acts as Tree Officer under the provision of Goa, Daman & Diu Preservation of Tree Act, 1984.
- He functions as Drawing & Disbursing Officer (DDO) for disbursing for the staff posted in his division.
- He has been delegated with the powers of head of office under the Delegation of Financial Power Rules 1968 and certain financial powers under schedule V and schedule VII of the Delegation of Financial Power Rules.
- He acts as the Wildlife Warden for the area under his jurisdiction.
- He has been empowered and appointed to do anything required to be done under section 21, 25, 26(1)(c), 26(2)(a), 34, 38, 44, 45, 46, 47, 50, 52, 56, 57, 61, 64, 66, 68, 70, 72, 79 and 83 of Indian Forest Act, 1927.
- He is authorized to issue licence to persons for operating sawing contrivances other than hand sawing contrivances .
- He also acts as Member Secretary, Daman & Diu Coastal Zone Management Authority and member of the District level CRZ Screening Committee and member secretary of U.T. level Daman & Diu Coastal Zone Management Authority.
- He also function as the Chairman of the District level CRZ Violation Reporting Committee.

Range Forest Officer

- He exercises the superintendence and control over the functioning of the forest range. He acts as the controlling officer for the Forest Guards/Sepoys posted in his range.
- It is his duty to ensure that there is no violation of the provisions of Forest (Conservation) Act, Indian Forest Act, Wildlife Protection Act, Coastal Zone Regulation and Tree Preservation Act within his jurisdiction and to initiate necessary legal action against the offender, if any such violation is detected.
- It is his duty to control the movement of forest produce within his jurisdiction and to prevent any illegal transport of forest produce. For this purpose he exercises control and supervision over the functioning of different forest check gates within his jurisdiction and the staff posted thereto.
- He is authorized to issue licence to the persons/firms for operating hand sawing contrivances.

- He is also entrusted with the function of raising plantations and nurseries of forest species, creation and maintenance of plantation and nurseries and other activities of forest conservation and propagation as may be entrusted from time to time within his jurisdiction.
- He is also mandated to organize different forest festivals within his jurisdiction and to take such measures as necessary to popularize the concept of protection of forest and ecology among the local population.
- He also functions as the member secretary of the CRZ Violation Reporting Committee and the field inspection sub-committee of the District level CRZ Screening Committee.
- He also functions as member of the District level CRZ Screening Committee.
- He has been empowered and appointed to do anything required to be done under section 26(2) (a), 34, 44, 45, 52, 56, 57, 64, 70, 72 and 79 of Indian Forest Act, 1927.

Forest Guards and Forest Sepoys

- They function under the supervision of the Range Forest Officer and are entrusted with the execution of activities like creation/maintenance of plantation/nursery, patrolling of forest areas, checking of vehicles carrying forest produces, supervising of the functioning of various sawmill/depot, issuing of transit pass for transportation of forest produce etc.
- The Forest Guards are empowered and appointed to do anything required to be done under section 26(2) (a), 34, 44, 45, 52, 64, 66, 70 and 79 of Indian Forest Act, 1927.

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- To do the typing and other works assigned by the Chief Conservator of Forest.
- Also acts as a P.A. to the Chief Conservator of Forests.

Upper Division Clerk

- Has been assigned the work of establishment section of the Forest Department, Daman including preparation of details sought under Right to Information Act, 2005 and to prepare replies of Parliamentary questions.
- To prepare Pay Bills of officers & staffs and to prepare FVC Bills for purchase of miscellaneous, stationary items, etc.
- To deal with account matters related to GPF, Pension, Gratuity, Cash Book, etc.
- To prepare quarterly & monthly report regarding RTI and Court matters.
- Any other works assigned by the Deputy Conservator of Forests.

Lower Division Clerk

- Inward & Outward of correspondences.
- To forward application related to tree cutting to Tree Officer / Deputy Conservator of Forests through Range Forest Officer.
- To prepare various reports on Twenty Point Programme, Hindi report, etc on monthly / quarterly.
- To maintain leave account of staff.
- To maintain Post Stamp records.
- To forward various correspondences of the Ministry to the Deputy Conservator of Forests through Range Forest Officer and Upper Division Clerk.
- Any other works assigned by the Deputy Conservator of Forests, Range Forest Officer and Upper Division Clerk.

Driver

- To driver and maintain office vehicles.

PROCEDURE FOLLOWED IN DECISION MAKING

Scheme/works originate from Forest Guard or Forest Range Officer Level and are put up to Deputy Conservator of Forests (DCF). As per the powers vested in Head of Offices, by U. T. Administration of Daman & Diu matters within the power of Head of Office are decided by DCF and other matters are put up to Chief Conservator of Forests for decision as Head of Department through Conservator of Forests. Other matters which are beyond the power of Head of Department are put up to Secretary (Forests) and Hon`ble Administrator for necessary approval through proper channel.

Works are implemented by Forest Guards, which are directly supervised by Range Forest Officer and are further supervised by Deputy Conservator of Forests, Conservator of Forests and by Chief Conservator of Forests and also by Secretary (Forests) and Hon`ble Administrator also.

Further for supervision of Forest areas & Trees cover in Private areas primarily Forest Guards are responsible for the same. For this purpose Forest Guards have been designated as beat guards. These Forest Guards keep round the clock vigil in their areas. Further areas are supervised by Range Forest Officer and also by DCF for checking of illegality. Certain check posts have also been established in the territory for checking & monitoring the movement of the illegal transportation of forest produces. These check posts are manned by Forest Guards and are supervised by Range Forest Officer & Deputy Conservator of Forests.

Procedure followed and the norms set for discharge of functions

Diversion of forest land.

- For diversion of forest land for any non-forestry purpose prior permission of the Central Government under the provisions of Forest (Conservation) Act, 1980 has to be obtained.
- The term non-forest purpose means breaking up or clearing of any forest land or portion thereof for cultivation of Tea, Coffee, Rubber, Horticultural Crops, Medicinal Plants etc. or for any purpose other than re-forestation.
- However any work relating to conservation, development and management of forest and wildlife is considered as forestry work.
- If any user agency needs any forest land for any developmental work like construction of road, buildings etc. then a proposal has to be submitted to the Nodal Officer (Forest Conservation)/Head of Department in prescribed format (Form-A) alongwith copies of cost benefit analysis, rehabilitation plan if required, undertaking to bear cost of compensatory afforestation/penal compensatory afforestation and Net Present Value of forest land and cost of protection and regeneration of safety zone, approved mining plan in case of mining projects, digitized map of the project area duly authenticated, details of alternative alignments examined in case of projects of road, transmission line, railway line, canal etc.
- If approval of Central Government is required for renewal of leases then application has to be submitted in Form-B alongwith approved mining plan, map of the project area duly authenticated and the item wise requirement of land separately for broken up and fresh areas.
- On receipt of the proposal the same is examined by the Forest Department and if found admissible then the Forest Department recommends the diversion of forest land for the stated purpose and submit the proposal with recommendation to the U.T. Administration.
- After the proposal is approved by the U.T. Administration the same is forwarded to the Ministry of Environment & Forests for approval.
- The Ministry of Environment & Forests if agreed, accords a two stage clearance for such projects. In the first stage in principle approval is accorded subject to fulfillment of certain conditions. After the conditions are fulfilled by the U.T. Administration then second stage or final approval for diversion of forest land is granted by the Central Government.
- On receipt of the final approval from the Central Government the forest land is handed over to the user agency for the purpose stated in the proposal.
- Even after the forest land is handed over to the user agency for the non-forestry purpose, the legal status of the land remains as forest land and only the use of such land is diverted from forestry to the specific non-

forestry purpose, for which approval is granted. The user agency is not authorized to undertake any other work on the land other than the purpose for which approval is given by Central Government.

- For diversion of forest land the user agency has to pay the cost of raising compensatory afforestation by the Forest Department and the cost of net present value of the forest land in addition to fulfillment of any other condition which may be imposed by the Central Government on it.
- A copy of Form-A and Form-B is available with the Department and can be supplied on demand.

For felling of trees

- The felling of trees standing on private land is regulated by the provisions of Goa, Daman & Diu, Preservation of Trees Act, 1984.
- For felling of trees standing on any forest land like Reserved Forest, Protected Forest, Wildlife Sanctuary etc, the prior permission of Central Government has to be obtained under the provisions of Forest (Conservation) Act, 1980. In such areas the Goa, Daman and Diu Preservation of Trees Act, 1984 is not applicable.
- As per the Goa, Daman & Diu, Preservation of Tree Act, felling of a tree includes bulldozing, girdling, lopping, pollarding, burning or damaging a tree in any other manner.
- This Act is not applicable to Government.
- If a tree standing on a private land is required to be felled then prior permission of the Tree Officer/Deputy Conservator of Forest has to be obtained.
- For this purpose the owner or occupier of the land on which the tree is standing, has to apply to the tree officer in a prescribed format for obtaining permission for felling of the tree.
- Alongwith the application he has to submit the authenticated copies of Site Plan of land, I and XIV Nakal of the land, Affidavit in prescribed format duly sworn before a Magistrate of Notary Public and No Objection Certificate from the Co-owners of the land if any.
- The Administration has imposed a complete ban on felling of any green standing tree within the Municipal Limit of Daman district for a period of 25 years w.e.f. 18/05/1995. However this ban will not be applicable to the trees which are diseased, constitute a danger to life or property, constitute obstruction to traffic, substantially damaged by the fire, lightning, rain or other natural causes.
- On receipt of the application from the owner/occupier of any land for felling of trees, the same is examined by the Tree Officer and the permission is either granted or refused for such felling of trees.

- The Tree Officer has to give his decision within 60 days from the date of receipt of the application. If the decision is not communicated within the said period then the permission shall be deemed to have been granted.
- For each tree which is permitted to be felled, the applicant has to deposit the sum ordered by the Tree Officer as security money. The applicant is also required to plant such number of trees in his land in place of the trees felled as may be prescribed by the Tree Officer.
- Permission for felling of tree cannot be granted to any person from the same area on more than two occasions during the same year subject to a maximum area of 1 (One) Ha. at a time.
- Copy of the application form for taking permission for felling of trees available with Department and can be obtained on demand.

For obtaining licence for operating Sawing Contrivances

- The Range Forest Officer is authorized to issue licence for operating hand sawing contrivances.
- The Deputy Conservator of Forest is authorized to issue licence for operating any sawing contrivance other than hand sawing contrivance.
- If any person wishes to obtain/renew the licence for operating hand sawing/other sawing contrivances, then he has to apply to the Deputy Conservator of Forest in a prescribed format giving all relevant details alongwith a prescribed fee in the form of Demand Draft in favour of Deputy Conservator of Forest.
- On receipt of the application for new/renewal of licence the same is examined with respect to the provisions of Goa, Daman & Diu (Forest) Rules and the conditions of the licence granted earlier if any.
- If the person applying for new/renewal of licence is found eligible for the same as per rules then the licence is granted/renewed by Deputy Conservator of Forest or the Range Forest Officer as the case may be.
- The licence is generally granted for a period of 1 year subject to renewal and is issued subject to certain conditions.
- While issuing the licence the licensee is asked to maintain the records regarding incoming and outgoing timber and other forest produce as per prescribed format. The licensee is required to maintain such records and is bound to produce such record to any forest officer at any time when so desired for the purpose of verification.
- The licensee is also required to follow the conditions mentioned in the licence otherwise the licence granted is liable to be suspended/revoked.
- No new licence for establishment of any saw mill can be granted as per the orders of the Hon'ble Supreme Court of India.
- Copy of the application form is available with the Department and can be obtained on demand.

Rules & regulations

The following rules & regulations are implemented by the Forest Department.

A. Indian Forest Act, 1927

Salient features

- The Indian Forest Act, 1927 among other things prescribe the procedure for constitution of Reserved Forest, Protected Forest, Village Forest and the rules for controlling the transport of forest produce and the procedure to be followed for violation of any provisions of the Act.
- Any forest land or waste land which is the property of the government or government is entitled to any forest produce out of such land, can be constituted into a Reserved Forest.
- When any land is decided to be constituted as a Reserved Forest, the State Government issues a notification declaring its intention for doing so and the land is then designated as Proposed Reserved Forest.
- The government then appoints a Revenue Officer designated as Forest Settlement Officer to inquire into the rights and claims of local people over the aforesaid land On receipt of the report of the Forest Settlement Officer the aforesaid land is notified as Reserved Forest if so recommended by him.
- This Act also describes the procedure of constituting any land as village forest and protected forest and the activities that are permitted/regulated over such land and the penalties in case of violation of such norms. The Act also prescribes the procedure of control of forest produce in transit and the method of collection and disposal of drift timber. The Act also prescribes the different penalties and the procedure for inflicting them in case of violation of the provisions of the Act.

B. Forest (Conservation) Act, 1980.

Salient features

- This Act prohibits de-reservation of any reserved forest land, using of forest land for any non-forestry purpose, leasing out of forest land to any private person or authority or any organization not owned, managed or controlled by the government and felling of trees growing naturally over any forest land without the prior approval of the Central Government.
- However work relating or ancillary to conservation, development and management of forest and wildlife like establishment of checkpost, construction of fencing, culvert, boundary marks etc. are not prohibited, under this Act.
- The Hon'ble Supreme Court in its order dated 12/12/1996 in the WP(C) 202/95 has directed that the provisions of this Act will apply to any land which looks like a forest as per the dictionary meaning of the word "forest" or to any land which is recorded as forest land in government records.
- The Act prescribes the procedure and the forms for obtaining the approval of the Central Government for any non-forestry activity in the forest land.
- The Act also prescribes that compensatory afforestation needs to be raised as per the guidelines circulated by the Central Government at the cost of the user agency in lieu of the forest land diverted for non forestry purpose.
- The Hon'ble Supreme Court has also ordered that net present value of the forest land diverted, as per the rates prescribed in the concerned judgement, also needs to be paid by the user agency.

C. Wildlife Protection Act, 1972.

Salient features

- The Act prescribes the method of constitution, composition and functions of State Board for Wildlife and National Board for Wildlife.
- The Act prohibits hunting of any wild animal specified in Schedule-I, II, III & IV of the Act with certain exceptions. The Act also provides for protection of specified plants, the procedure of obtaining licence for cultivating them and regulates their trade.
- The Act prescribes the detailed procedure for constituting any area as Sanctuary, National Park, Conservation Reserve and Community Reserve.

- The Act prescribes the procedure for constitution of Central Zoo Authority, National Tiger Conservation Authority and Tiger and other endangered species crime control bureau, and their functions.
- The Act also prohibits the trade in wildlife articles and trophies derived from certain animals and prescribe the penalties in this regard.

D. Goa, Daman & Diu Tree Preservation Act, 1984.

Salient features

- The Act prescribes the method of constitution, composition and duties of Tree Authority.
- The Act restricts the felling of trees by any person which is standing on land owned or occupied by him. The Act prescribes the method of obtaining the permission for felling such trees from the Tree Officer.
- An officer of the rank not below that of Deputy Conservator of Forest is appointed as Tree Officer under this Act. The Tree Officer can grant or refuse permission for felling of trees to any person on receipt of an application in prescribed format in this regard.
- The Act prescribes that if a tree is dead, diseased, wind fallen or is silviculturally matured and not standing on a slope or constitutes a danger to life or property of any individual or constitutes obstruction to traffic or is substantially damaged or destroyed by fire, lightning or other natural causes or is required in rural areas for bonafide use for fuel, fodder, agricultural implements or other domestic use, then the permission shall not be refused by the Tree Officer. The Tree Officer has to give his decision within 60 days from the date of receipt of the application.
- No permission can be granted to any person from the same area for more than two occasions during the same year subject to maximum area of 1 Ha. at a time.
- As per the Act every person who has been given a permission under this Act by the Tree Officer, has an obligation to plant such number of trees on his land as directed by the Tree Officer.
- Any person can file an appeal to the appellate authority within a period of 30 days against any order of Tree Officer.
- The Act prescribes the penalties and procedure for violation of any provision of this Act.
- This Act is not applicable to the Government, a Government forest under the control of Forest Department, a forest or forest land notified under the Indian Forest Act, 1927.

- The Government can also declare by notification that any class of trees shall not be felled for such period as is specified in that notification.

E. Goa, Daman & Diu Forest Code

Salient features

- The Forest Code broadly defines the organization and functions of the Department.
- The board guidelines for carrying out of work, disposal of forest produce, tours and inspections of various offices correspondence and office work etc. are contained in the Forest Code.

CATEGORIES OF DOCUMENTS HELD

- Documents related to the appointment, service record, leave etc. of the regular Forest Staff working with this Division.
- Documents related to constitution, location, extent of various Reserved Forest/Proposed Reserved Forest areas situated in Daman district including the proceedings conducted before Forest Settlement Officer.
- Documents related to establishment matters of the staff.
- Documents related to accounts like bills, cash book, cheque register, records regarding fund and expenditure and other miscellaneous matter.
- Documents related to different Saw Mills, Depot, Furniture Unit and Katha Factory situated in Daman district, in which the licence for operating sawing contrivances have been issued by the Forest Department.
- Documents related to application received and permissions granted/refused regarding felling of trees under Tree Preservation Act.
- Documents related to applications received and information provided/refused under Right to Information Act, 2005.
- Documents related to replies furnished in respect of various Lok Sabha & Rajya Sabha questions.
- Documents related to survey carried out in different Reserved Forest/Proposed Reserved Forest areas of Daman district.
- Documents related to notification, guidelines correspondence on Coastal Regulation Zone.
- Documents related to various Court Cases and offence reports where the Forest Department has been the applicant or has been arrayed as respondent.
- Documents related to execution of various schemes, fund allocation, physical and financial achievement, annual plan and Five Year Plan, revised estimates and budget estimates etc.
- Documents related to receipt and dispatch of files/correspondence in/from this office.
- Documents related to various matters related to wildlife and implementation of Wildlife (Protection) Act, 1972.
- Documents related to Forest (Conservation) Act, 1980, and its implementation.
- Documents related to various quarterly/yearly/monthly report and returns including that of implementation of Official Language Act.
- Documents related to Daman and Diu Coastal Zone Management Authority.

ARRANGEMENT FOR CONSULTATION WITH MEMBERS OF PUBLIC.

- If any representation is received, necessary action is initiated immediately to redress the grievance as far as practicable under the relevant rules/Act. A monthly return on the representation received and pending is also submitted to Collector, Daman.
- The State Board for Wildlife for the Daman and Diu has representative from the public as its member and their views are taken into consideration whenever the meetings of the Board are held.
- The Department also proposes to constitute a Tree Authority for the District of Daman under the Goa, Daman & Diu Tree Preservation Act, 1984. In the Tree Authority the different public representatives have been kept as member and accordingly any policy decision will be taken by Tree Authority only after due consultation with such public representatives.

**DIRECTORY OF OFFICERS AND EMPLOYEES AND THEIR MONTHLY
REMUNERATION.**

Sr. No.	Name	Designation	Telephone / Mobile No.	Monthly gross salary as on 01/01/2014
1.	Shri Arulrajan P.	Dy. Conservator of Forests	8980555551	51,180/-
2.	Shri Nitin R. Makude	Range Forest Officer	9408958386	48,495/-
3.	Shri K. S. Gaikwad	Range Forest Officer	9825133053	49,615/-
4.	Shri B. D. Bamania	Forest Guard	9909805677	42,215/-
5.	Shri Raman S. Patel	Forest Guard	9824782556	40,035/-
6.	Shri Pankaj G. Patel	Forest Guard	9824110917	34,515/-
7.	Shri Damu G. Dhodi	Forest Guard	9712974262	25,235/-
8.	Shri B. S. Bamania	Forest Guard	9426832970	24,615/-
9.	Shri Dinesh B. Mahyawanshi	Forest Guard	9974996741	27,505/-
10.	Shri Bhima B. Patel	Forest Guard	9979614034	25,255/-
11.	Shri Gulab B. Halpati.	Forest Guard	9687563767	25,465/-
12.	Shri Melon A.P. Rosario	Forest Guard	9925087975	25,255/-
13.	Shri Mukesh M. Patel	Forest Guard	9898304185	25,045/-
14.	Shri Pravin V. Fulbaria	Forest Sepoy	9427286466	26,635/-
15.	Shri Vanu B. Patel.	Forest Sepoy	9924441197	25,825/-
16.	Shri Dhansukh U. Patel	Forest Sepoy	9687449535	25,615/-
17.	Shri Gurudas S. Gaonkar	Forest Sepoy	9898183707	25,825/-
18.	Shri Suresh C. Halpati	Forest Sepoy	9924121340	25,615/-
19.	Shri Ganesh K. Mangela.	Forest Sepoy	9879097178	25,615/-
20.	Shri Manhar K. Patel	Forest Sepoy	9712529604	25,825/-
21.	Shri Kishan H. Makwana	Forest Sepoy	9998161518	25,615/-
22.	Shri Ashish V. Mahyavanshi	Forest Guard	8141381380	18,815/-
23.	Smt Shameen P. Nunes.	Jr. Steno	9879994607	--
24.	Smt Maria A. Rosario	UDC	9979495986	25,555/-
25.	Shri Shantilal B. Mehta	LDC	9376173030	22,790/-
26.	Shri Manish G. Patel	Driver.	9824112215	--

BUDGET ALLOCATED AND EXPENDITURE INCURRED**YEAR 2007-08**

Budget Head	Fund allotted (in `)	Expenditure incurred (in `)
Plan		
2406 – Forestry and Wildlife (PLAN) 01 - Forestry 001 - Direction & Administration 02 – Daman & Diu 02.00.01 – Salaries	336000	332344
02.00.06 – Medical Treatment	Nil	Nil
02.00.11 – Domestic Travel Expenses	47000	31663
02.00.13 – Office Expenses	436000	435303
102 – Social & Farm Forestry 02 – Farm Forestry 02.00.27 – Minor Works	1709000	1700367
02 – Environment Forestry & WL 800 – Other Expenditure 01 – Wildlife Preservation 01.00.27 – Minor Works	111000	110264
01.00.50 – Other Charges	610000	609311
3435 – Ecology & Environment 01 – Survey (Botanical) 800 – Other Expenditure 02 – Others 02.00.50 – Other Charges	40000	39255
4406 – Capital Outlay on Forestry & WL 02 – Environmental Forestry & WL 800 – Other Expenditure 01 – Development of Forest 01.00.53 – Major Works.	500000	500000
NON PLAN		
2406 – Forestry and Wildlife 01 - Forestry 001 - Direction & Administration 02 – Daman & Diu 02.00.01 - Salaries	2124000	2123203
02.00.06 - Medical Treatment	Nil	Nil
02.00.11 - Domestic Travel Expenses	12000	11148
02.00.02 – Wages	548000	546711
02.00.13 – Office Expenses	400000	399741

BUDGET ALLOCATED AND EXPENDITURE INCURRED**YEAR 2008-09**

Budget Head	Fund allotted (in `)	Expenditure incurred (in `)
Plan		
2406 – Forestry and Wildlife (PLAN) 01 - Forestry 001 - Direction & Administration 02 – Daman & Diu 02.00.01 – Salaries	671000	670427
02.00.06 – Medical Treatment	Nil	Nil
02.00.11 – Domestic Travel Expenses	83000	82370
02.00.13 – Office Expenses	258000	255239
102 – Social & Farm Forestry 02 – Farm Forestry 02.00.27 – Minor Works	2212000	2210747
02 – Environment Forestry & WL 800 – Other Expenditure 01 – Wildlife Preservation 01.00.27 – Minor Works	96000	95050
01.00.50 – Other Charges	221000	220950
3435 – Ecology & Environment 01 – Survey (Botanical) 800 – Other Expenditure 02 – Others 02.00.50 – Other Charges	186000	185849
4406 – Capital Outlay on Forestry & WL 02 – Environmental Forestry & WL 800 – Other Expenditure 01 – Development of Forest 01.00.53 – Major Works.	316000	315629
NON PLAN		
2406 – Forestry and Wildlife 01 - Forestry 001 - Direction & Administration 02 – Daman & Diu 02.00.01 - Salaries	3416000	3415390
02.00.06 - Medical Treatment	Nil	Nil
02.00.11 - Domestic Travel Expenses	7000	6353
02.00.02 – Wages	608000	605549
02.00.13 – Office Expenses	500000	498952

BUDGET ALLOCATED AND EXPENDITURE INCURRED**YEAR 2009 - 10**

Budget Head	Fund allotted (in `)	Expenditure incurred (in `)
Plan		
2406 – Forestry and Wildlife (PLAN) 01 - Forestry 001 - Direction & Administration 02 – Daman & Diu 02.00.01 – Salaries	1205000	1204244
02.00.06 – Medical Treatment	Nil	Nil
02.00.11 – Domestic Travel Expenses	43000	42291
02.00.13 – Office Expenses	250000	249803
102 – Social & Farm Forestry 02 – Farm Forestry 02.00.27 – Minor Works	1172000	1171863
02 – Environment Forestry & WL 800 – Other Expenditure 01 – Wildlife Preservation 01.00.27 – Minor Works	Nil	Nil
01.00.50 – Other Charges	228000	227982
3435 – Ecology & Environment 01 – Survey (Botanical) 800 – Other Expenditure 02 – Others 02.00.50 – Other Charges	1172000	1171863
4406 – Capital Outlay on Forestry & WL 02 – Environmental Forestry & WL 800 – Other Expenditure 01 – Development of Forest 01.00.53 – Major Works.	561000	560904
NON PLAN		
2406 – Forestry and Wildlife 01 - Forestry 001 - Direction & Administration 02 – Daman & Diu 02.00.01 - Salaries	5715000	5713540
02.00.06 - Medical Treatment	Nil	Nil
02.00.11 - Domestic Travel Expenses	40000	40000
02.00.02 – Wages	600000	600000
02.00.13 – Office Expenses	475000	474994

BUDGET ALLOCATED AND EXPENDITURE INCURRED**YEAR 2010 - 11**

Budget Head	Fund allotted (in `)	Expenditure incurred (in `)
Plan		
2406 – Forestry and Wildlife (PLAN) 01 - Forestry 001 - Direction & Administration 02 – Daman & Diu 02.00.01 – Salaries	Nil	Nil
02.00.06 – Medical Treatment	Nil	Nil
02.00.11 – Domestic Travel Expenses	Nil	Nil
02.00.13 – Office Expenses	364000	363986
102 – Social & Farm Forestry 02 – Farm Forestry 02.00.27 – Minor Works	2086000	2085960
02 – Environment Forestry & WL 800 – Other Expenditure 01 – Wildlife Preservation 01.00.27 – Minor Works	100000	99938
01.00.50 – Other Charges	250000	249960
3435 – Ecology & Environment 01 – Survey (Botanical) 800 – Other Expenditure 02 – Others 02.00.50 – Other Charges	905000	904266
4406 – Capital Outlay on Forestry & WL 02 – Environmental Forestry & WL 800 – Other Expenditure 01 – Development of Forest 01.00.53 – Major Works.	1600000	1599997
NON PLAN		
2406 – Forestry and Wildlife 01 - Forestry 001 - Direction & Administration 02 – Daman & Diu 02.00.01 - Salaries	4780000	4779234
02.00.06 - Medical Treatment	Nil	Nil
02.00.11 - Domestic Travel Expenses	75000	75000
02.00.02 – Wages	613000	612378
02.00.13 – Office Expenses	600000	599881

BUDGET ALLOCATED AND EXPENDITURE INCURRED**YEAR 2011 - 12**

Budget Head	Fund allotted (in `)	Expenditure incurred (in `)
Plan		
2406 – Forestry and Wildlife (PLAN) 01 - Forestry 001 - Direction & Administration 02 – Daman & Diu 02.00.01 – Salaries	Nil	Nil
02.00.06 – Medical Treatment	Nil	Nil
02.00.11 – Domestic Travel Expenses	Nil	Nil
02.00.13 – Office Expenses	600000	599981
102 – Social & Farm Forestry 02 – Farm Forestry 02.00.27 – Minor Works	2066000	2065900
02 – Environment Forestry & WL 800 – Other Expenditure 01 – Wildlife Preservation 01.00.27 – Minor Works	88000	87813
01.00.50 – Other Charges	100000	99750
3435 – Ecology & Environment 01 – Survey (Botanical) 800 – Other Expenditure 02 – Others 02.00.50 – Other Charges	659000	658118
4406 – Capital Outlay on Forestry & WL 02 – Environmental Forestry & WL 800 – Other Expenditure 01 – Development of Forest 01.00.53 – Major Works.	19213000	19212985
NON PLAN		
2406 – Forestry and Wildlife 01 - Forestry 001 - Direction & Administration 02 – Daman & Diu 02.00.01 - Salaries	5955000	5954378
02.00.06 - Medical Treatment	Nil	Nil
02.00.11 - Domestic Travel Expenses	24000	23808
02.00.02 – Wages	608000	607959
02.00.13 – Office Expenses	601000	600812

BUDGET ALLOCATED AND EXPENDITURE INCURRED**YEAR 2012 - 13**

Budget Head	Fund allotted (in `)	Expenditure incurred (in `)
Plan		
2406 – Forestry and Wildlife (PLAN) 01 - Forestry 001 - Direction & Administration 02 – Daman & Diu 02.00.01 – Salaries	Nil	Nil
02.00.06 – Medical Treatment	Nil	Nil
02.00.11 – Domestic Travel Expenses	Nil	Nil
02.00.13 – Office Expenses	600000	599634
102 – Social & Farm Forestry 02 – Farm Forestry 02.00.27 – Minor Works	200000	199910
02 – Environment Forestry & WL 800 – Other Expenditure 01 – Wildlife Preservation 01.00.27 – Minor Works	7300000	7299035
01.00.50 – Other Charges	0	0
3435 – Ecology & Environment 01 – Survey (Botanical) 800 – Other Expenditure 02 – Others 02.00.50 – Other Charges	3800000	3799894
4406 – Capital Outlay on Forestry & WL 02 – Environmental Forestry & WL 800 – Other Expenditure 01 – Development of Forest 01.00.53 – Major Works.	22159000	22158885
NON PLAN		
2406 – Forestry and Wildlife 01 - Forestry 001 - Direction & Administration 02 – Daman & Diu 02.00.01 - Salaries	7080000	7078363
02.00.06 - Medical Treatment	19000	18215
02.00.11 - Domestic Travel Expenses	12000	11904
02.00.02 – Wages	839000	838616
02.00.13 – Office Expenses	600000	599268

PLAN SCHEMES OF FOREST DEPARTMENT

- 1) **Strengthening of Forest Department:-** The objective of this scheme is to strengthen the administrative infrastructure of the Forest Department and to provide for pay and allowances of the staff of the Department.

- 2) **Urban Forestry-Creation and Maintenance of City Forest on Government land :-** The major objective of the scheme is to control pollution and improve the environment of the urban areas through creation of parks, gardens, smiriti van, plantations in forest areas etc.

- 3) **Mangrove conservation & development :-** This scheme aims at conserving and developing the natural mangrove forest available in the coastal zone to prevent the coastal erosion and destruction from natural calamities.

- 4) **Protection and enrichment of Proposed Reserved Forest :-** This scheme aims at protection and enrichment of the Proposed Reserved Forest areas of Daman district through increased patrolling in forest areas, erection of fencing and restocking of the forest areas through enrichment plantation.

- 5) **Ecology & environment :-** The scheme envisage maintenance of ecological balance in a highly industrial area like Daman by interventions like creation and maintenance of coastal belt plantations, implementation of provisions of Coastal Regulation Zone and the implementation of different orders/guidelines issued under Environment Protection Act, 1986.

- 6) **Mangrove Conservation and Development :-** The scheme envisage regeneration of vegetation in natural mangrove forest which are existing near the coast line through artificial means to prevent coastal erosion and destruction from natural calamities.

- 7) **Social and Farm forestry :-** The scheme envisage raising and maintenance of plantations on Govt. and forest land including community land and maintenance of various gardens near Govt. buildings.

- 8) **Protection of Marwad Proposed Reserved Forest:-** This scheme envisage construction of coastal erosion protection structure on the Sea ward side of the Marwad Proposed Reserved Forest commonly known as Devka Garden. This scheme also envisage construction of Chainlink fencing on the other sides of the said area to protect it from encroachment. The scheme will be implemented once the Devka Garden is handed over to the Forest Department.

- 9) **Restocking and Restoration of forest cover in Marwad Proposed Reserved Forest:-** This scheme envisage restocking of the area through vegetative means and enrich the existing ground cover and landscapes of the existing Devka Garden. Through this scheme the existing infrastructure at the said garden like toilet, fountains etc will be maintained through repair / renovation / replacement only keeping the existing plinth area / dimension intact. This scheme will be implemented after the Devka Garden is handed over to Forest Department.

**LIST OF ENTITIES TO WHOM LICENCE HAS BEEN GRANTED DURING
2013-14 FOR OPERATION OF SAWING CONTRIVANCES.**

1	M/s Shree Mangalam Woods (earlier known as M/s. Shree Ram Saw Mill) situated at Survey No. 45/4, Bhamti, Moti Daman.
2	M/s Sahara Saw Mill, situated at Survey No. 60/1, Bhamti, Moti Daman.
3	M/s. Narayan Saw Mill, situated at Survey No. 557/2, Khariwad, Nani Daman.
4	M/s. Shree Satyanarayan Saw Mill, Opp. Government College, Dunetha, Bhenslore Road, Nani Daman.
5	M/s Shree Sainath Saw Mill, situated at Khariwad, Nani Daman.
6	M/s Ganesh Saw Mill, situated at Kathiria, Nani Daman.
7	M/s. Vishwakarma Saw Mill, situated at Survey No. 651, H. No. 963/4, Near Coastal Highway, Bhenslore, Dunetha, Nani Daman.
9.	M/s. Jay Ambe Saw Mill situated at Ghogla, Diu.
10.	M/s. Jay Jalaram Saw Mill situated at Dagachi, Diu.

PARTICULARS OF PUBLIC INFORMATION OFFICER.

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Deputy Conservator of Forest,
Daman & Diu,
Daman.