

F. No. 12/16/2024-I and PA
Government of India
Ministry of New & Renewable Energy
(RE-INVEST Cell)

Atal Akshay Urja Bhawan,
Lodhi Road,
New Delhi 110003
Dated 02-07-2024

Subject: Request for Proposals (RfP) from Industry Chambers for organizing 4th edition of the Global Renewable Energy Investors Meet and Expo (4th RE-INVEST) from 16th to 18th September, 2024 at Mahatma Mandir, Gandhinagar, Gujarat-regarding.

The Ministry of New and Renewable Energy (MNRE), Government of India, is organizing the 4th edition of the Global Renewable Energy Investors Meet and Expo (4th RE-INVEST) at Mahatma Mandir, Gandhinagar, Gujarat, from 16th to 18th September, 2024.

2. The RE- INVEST series has been envisioned as a global event to deliberate upon strategies for development and deployment of renewables. It showcases India's renewable energy potential and the Government's efforts to scale up capacity to meet the national energy requirement in a socially, economically, and ecologically sustainable manner. The first RE-INVEST was held from 15th-17th February, 2015 in New Delhi and resulted in getting Renewable Energy Project establishment commitment of aggregate capacity of 284 GW from various investors and industries. It also resulted in mobilizing around Rs. 1.79 lakh crore finance from various financial Institutions so far, besides mobilizing funds from World Bank, ADB, Soft Bank, KfW, etc.

3. The 2nd Global RE-INVEST was held from 3rd-5th October, 2018 at the India Expo Centre, Greater Noida, to showcase India, as the most favored destination for investment in renewables. Over US\$ 42 billion investment was made in renewable energy in India during 2014-18.

4. The 3rd Global RE-INVEST Renewable Energy Investors Meet & Expo, organized by MNRE, Government of India, held from 26th – 28th November, 2020 on a Virtual Platform. RE-INVEST 2020, themed 'Innovations for Sustainable Energy Transition' aimed to accelerate the worldwide effort to scale up development and deployment of renewable energy and connect the global investment community with Indian energy stakeholders. It featured a 3 day conference on renewables and future energy choices, and an exhibition of manufacturers, developers, investors and innovators.

4.1 New opportunities have emerged- altogether new business space has been created. RE- INVEST will send strong signals about Government of India's friendly policies and programmes in renewables.

The Proposal

5. MNRE proposes to assign the responsibility to hold the 4th RE-INVEST to one of the four leading Indian Industry Chambers, namely CII, FICCI, PHDCCI, and ASSOCHAM (referred to as Industry Chamber herein after), on turnkey basis.

As per Rule No. 173 (x) of GFR 2017 , there will be a Pre-Bid meeting 05-07-2024 at 11:00 a.m.

6. The Terms of Reference (ToR) and the broad Scope of Work for the Industry Chamber has been laid down out in Section I attached herewith.

Selection Process

7. The selected Industry Chamber will be provided with a Management Fee which would be a percentage of total expenditure incurred (excluding GST) in organizing the Re- Invest (except cost of hiring venue) subject to an upper cap of Rs. 4 Crore as management fee whichever is less. The Industry Chamber with highest weighted combined score (quality and cost) will be offered the task of organizing RE-INVEST on turn-key basis

Request for Proposal

8. The Industry Chambers are invited to submit Proposal for organizing 4th RE-INVEST in sealed cover containing the “Technical” and “Financial” proposals in two separate envelope. The details to be included in the Technical Bid and Financial Bid are given in Sections II and III respectively. Each page of the Bid Document should be signed by the authorized signatory.

9. With the technical proposals, the industry chambers are requested to submit Earnest Money Deposit (EMD) in the manner as given below:

Earnest Money Deposit (EMD): The Industry Chambers are required to submit Earnest Money Deposit (EMD) of Rs. 8,00,000/- (Eight lakh only) in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee (including e-Bank Guarantee) from any of the Commercial Banks safeguarding the MNRE's interest in all respects, valid for a period upto 31st March 2025, in favor of DDO, MNRE payable at New Delhi. The bid security of unsuccessful Industry Chamber will be returned to them after the completion of process and award of the work order. Earnest Money Deposit with MNRE for the purpose of tender will earn no interest.

The original hard copy of Earnest Money Deposit (EMD) of Rs. 8,00,000/- (Rupees Eight Lakh only) in favour of “DDO, MNRE” is required to be submitted in a sealed envelope superscribed “Request for Proposals (RfP) from Industry Chambers for organizing 4th edition of the Global Renewable Energy Investors Meet and Expo (4th RE-INVEST) from 16th to 18th September, 2024 at Mahatma Mandir, Gandhinagar, Gujarat”, on or before the closing date and time of the bids to Under Secretary (I&PA), Room No. 623, Atal Akshay Urja Bhawan, New Delhi, failing which the bids will not be considered.

10. The completed proposal should reach the Under Secretary (RE- INVEST), MNRE on or before 15-07-2024 by 1600 hrs. The Technical Bid and Financial Bid

should be put in separate covers which should be sealed and super-scribed with “Technical Bid for Invitation of proposals for organizing 4th edition of the Global Renewable Energy Investors Meet and Expo (4th RE- INVEST)” and “Financial Bid for organizing 4th edition of the Global Renewable Energy Investors Meet and Expo (4th RE-INVEST)” respectively. The sealed envelopes of “Technical Bid” and “Financial Bid” should, along with a forwarding letter, be kept in a bigger cover, sealed and super-scribed with “Bid for Invitation of proposals from Industry Chambers for organizing 4th edition of the Global Renewable Energy Investors Meet and Expo (4th RE- INVEST)”. Also on the top of all the three envelopes, MNRE’s letter reference file number should be written. There will be a Pre-Bid conference on 05-07-2024 at 11:00 a.m.

Evaluation Process

11. The Quality and Cost Based Selection (QCBS) shall be adopted for selection of the industry Chamber, whereby the technical proposals will be allotted 70% weightage while the financial proposals will be allotted 30% weightage. The final selection would be made by adding the technical and financial scores obtained, as laid down in Paragraphs 12,13 and 14 below.

12. The technical bid would carry a total score of 70 marks. The marks for the technical evaluation shall be assigned broadly on following criteria based on the input given on the scope of services given in Sections I and II:-

Sl. No.	Particulars	Marks
i	Profile and track record of the Industry Chamber	15
ii	Exhibitions, events seminars etc. organized, coordinated in the last 3 years	15
iii	Experience of organizing renewable energy and related events	10
iv	Presentation on how the Industry Chamber will undertake the proposed Re- INVEST Assignment	25
v	Any other significant information, which adds to the credentials of the Industry Chamber in performing the task under consideration	05
	Total	70

$$St = S/Smax$$

S= the total Technical Score awarded to the Bid {Sum of {(i) to (v)}

Smax= the Technical Score achieved by the Bid that was scored best among all responsive Bids;

St is the technical score of the industry chamber under consideration

13. The financial bid will carry a total of 30 Marks. The financial bid would be in terms of the Management Fee to be paid to the industry chamber in terms of percentage of the total expenditure incurred in organizing the RE-INVEST, expect cost of hiring venue (excluding GST) The following formula will be used for arriving at the Financial Score of the bid:

$$S_f = \frac{F_{min} \text{ [Lowest Fee (\% quoted) received in the tender]}}{F \text{ [Fee (\% quoted) of bid under consideration]}}$$

in which

S_f is the financial score of the industry chamber under consideration, F_{min} is the Lowest Fee (% quoted) received in the tender, and F is the Fee (% quoted) of bid under consideration

14. Selection of the industry chamber will be based on the aggregate score of the Technical and Financial Evaluation. The aggregate score will be adjudged as follows:

$$S = S_t \times T_w + S_f \times F_w$$

where S is the combined score, and T_w and F_w are weights assigned to Technical Proposal and Financial Proposal that will be 0.70;0.30

15. Performance Guarantee: - The successful Industry Chamber shall provide a Performance Bank Guarantee for the due and faithful performance of contract of Rs. 12,00,000/- (Rupees Twelve Lakh only) in favour of "DDO, MNRE" payable at New Delhi. The Performance Security may be furnished in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt from a Commercial bank, Bank Guarantee (including e- Bank Guarantee) from a Commercial bank. The Performance Guarantee should remain valid for a period of 60 days beyond the date of completion of contractual obligations. Earnest Money Deposit of successful Industry Chamber will be returned after submission of Performance Guarantee.

16. In case the selected Industry Chamber fails to complete the work/ assigned tasks as per MNRE satisfaction, the MNRE shall be entitled to (a) cancel the order and forfeiture of Performance Guarantee and (b) recover the liquidated damages by way of imposing penalty up to the amount 10% of the contract price and the decision of MNRE shall be final and binding on the industry chamber.

17. The Selected Industry Chamber will be required to submit duly signed copy of Code of Integrity for Public Procurement (CIPP) given in Section IV.

18. The Technical Bid shall be opened on 16-07-2024 at 11:00 am. In terms of conditions stipulated in the Technical Bid, the Industry Chambers are to make a presentation before the Committee, constituted for recommending an Industry Chamber for the Task. The time of presentation will be communicated in due course. The financial bid will be opened after the recommendations of the technical Bid

evaluation Committee are received and time for opening of Financial Bids would be communicated to the industry chambers in due course of time. The representatives of the Industry Chamber may remain present at the time of opening of technical and financial bids.

Yours faithfully,



Under Secretary to the Government of India

To,

1. Director General, (CII)
2. Director General, (FICCI)
3. Secretary General, (ASSOCHAM)
4. Executive Director (PHDCCI)

Section I

Terms of Reference (TOR)

- 1.1** The Brief Background and aim of the Conference required for hosting the RE-INVEST event from 16th – 18th September, 2024 has been summarized in the 'Request for Proposals from Industry Chambers for organizing 4th edition of the Global Renewable Energy Investors Meet and Expo (4th RE- INVEST) from 16th -18th September, 2024 at Mahatma Mandir, Gandhinagar, Gujarat'. However, the broad objectives of the conference and scope of work are detailed in the paragraphs below.
- 1.2** The Ministry of New & Renewable Energy, Government of India will be hosting the 4th RE- INVEST. This Conference is aimed at accelerating the global efforts towards Renewable Energy. The event will enable the global investment community to connect with Renewable Energy stakeholders. The activities in the event include series of seminars covering different themes of renewables, conferences, exhibition of manufactures, project developers, investors and other players in the renewable energy space to showcase manufacturing capabilities, latest technologies, financing options and investment opportunities.
- 1.3** 4th RE- INVEST will be a two and half day event proposed to be organized from 16th – 18th September, 2024 at Mahatma Mandir, Gandhinagar, Gujarat, with the following components:

 - Main Sessions and Breakout Sessions in the form of Ministerial Meetings, Presentations /Workshops, Sectorial Meetings, Parallel Sessions and Side Events, which will include Opening and Closing Ceremonies, Networking Meetings with Lunch for the delegates on all three days and one or more Social Evenings – Cultural Programmes with Dinners.
 - Exhibition showcasing Renewable Energy equipment, products, technologies and issues relating to Climate change, environment and the importance of the Renewable Energy for development.
- 1.4** The selected Industry chamber will be responsible to manage all the activities leading to successful conduct of technical programme of the RE-INVEST along with the other arrangements including but not limited to official secretariat operations and manning, airport reception & transfers, hotel accommodation, conference hall and other meeting hall arrangements, hospitality, etc. These activities will start much in advance of the actual event schedule. These activities include pre- Conference activities, activities/ services required during the Conference and post Conference.

1.5 The selected Industry chamber will coordinate all official functions and meetings of the Conference for their smooth conduct. The Conference would be conducted under the overall guidance of the MNRE, and its final approval would need to be taken on sessions and speakers. The responsibilities of the selected Industry chamber will include coordination of all sessions, stage set up, decorations, manpower, dais managements, distribution of momentos and certificates, and other assigned duties. The selected Industry chamber would also be required to coordinate the selection and supervision of this onsite manpower.

1.6 IT Infrastructure

Hosting an International Conference with such a large number of participants from all over the world requires not only the best venue and panelists but also establishment of state-of-the-art IT infrastructure at the venue to

- Facilitate fast and easy access;
- Internet for all the participants without any down time;
- Web casting of the event and facilitation of audio and video conferencing;
- Protocol arrangements, accommodation, transportation, hospitality, sightseeing, safety & security etc.
- Creation of an Android/iOS App.
- Promotion of the event on social media
- Promoting the event through print and digital media and other local promotions
- Setting up and running a helpdesk

The selected Industry chamber will be responsible for setting up the IT infrastructure with coverage of the entire venue area. Web casting, Audio and Videoconferencing are essentially required in this International Conference as per its standards.

1.7 Logistics and Accommodation

Provisions for the best logistic support to every delegate arriving in India including visa facilitation, hotel accommodation, airport transfers and local travel is equally important. The selected Industry chamber will be required to arrange for the return journey of the various delegates, as finalized by MNRE, from various parts of the world to Ahmedabad. The selected Industry chamber will be provided with a list of such delegates by MNRE, with whom it would be required to coordinate for suitable timing/ sector and other modalities of the travel and ensure their comfort.

The selected Industry chamber will set up Help Desks at Airports, Railway Stations etc. and arrange/ coordinate for transfers for the participants from airport/railway stations to hotel and to the venue. These transfers will be complementary to the participants. The selected Industry chamber will provide vehicles as per protocol requirements and status of the guests. MNRE would provide necessary guidelines for protocol requirements.

The selected Industry chamber would be required to facilitate for clearance/ booking of the luggage, goods/ equipment etc. being brought in India by the foreign participants/ delegates for the exhibition and use during the conference and also while leaving India on the conclusion of the Conference.

The selected Industry chamber will have to provide for accommodation for around 300 – 400 delegates across various star/ budget hotels at Ahmedabad. The selected Industry chamber should provide for technology tool to facilitates online booking of hotel accommodation and payment gateways, etc. for a most comprehensive end-to-end solution.

To attract the global best speakers relevant to the selected topic in the conference, to & fro business class air-fare and accommodation is to be provided to the selected speakers from the event budget

1.8 Curtain Raiser

The selected Industry chamber will be required to conduct a curtain raiser event wherein the senior official (and possibly the Hon'ble Minister, subject to availability) will brief the press about the conduct of the RE- INVEST. The selected Industry chamber will be required to arrange for a suitable place and associated ancillaries, in consultation with MNRE.

1.9 Co-ordination through Website & Social Media

The Event Website will be owned by the MNRE, Govt. of India. However, management & support services for website development, daily updating and maintenance shall be required from the selected Industry chamber who would also be responsible for ONLINE ABSTRACT MANAGEMENT, which will include:

- Designing of Website
- Receiving registration for the event
- Posting key development related to event
- Update the details of the various plenary sessions, discussion, points from keynote speakers etc.
- Regular posting on the social media
- Update details of the outcome of the various MoUs to be signed, Commitment for investments, etc.
- Installing and operating various display units, information kiosks for real time dissemination of information to participants/ guests.

1.10 Exhibit Management including selling of space for Exhibition

The selected Industry chamber would be required to provide integrated Exhibition Services, which would include:

- **Off-site Exhibit Management**
 - Designing floor plan and maintenance of exhibition area.
 - Preparation of the exhibitor registration plan and call for exhibitors.

- Soliciting and securing exhibitors through direct mail and telemarketing.
- Processing of requests for exhibit information.
- Creating sales and marketing tools.
- Accepting and processing all exhibit applications including invoicing.
- Preparing and distributing exhibitor service manual and contract with decorator.
- Distributing exhibitor confirmations and booth assignments.
- Contracting and acting as liaison for decorator.
- Arranging for and ordering exhibit hall materials.
- Interface with exhibitors and exhibit hall venues.
- Providing final exposition report.
- Processing orders for tracking/bar coding equipment.

- **On-site Exhibit Management**

- Conducting site inspection of exhibit area.
- Ensuring all exhibitors set-up breakdown according to code and conference regulations.
- To Act as liaison between exhibitors, vendors, committee and staff.
- Fulfilling order for attendee information tracking equipment.
- Providing bar-coded badges for exhibitor lead tracking.

The selected Industry chamber would be required to make arrangements to sell online, through advertisement in the print and electronic media, or personal contacts and overseas marketing through international trade shows, the space booked for exhibition in the Mahatma Mandir, Gandhinagar, Gujarat by constructing shells/ booths in different sizes to companies/ Government Agencies wishing to exhibit their products, equipment, and technologies and set up information counters etc. The selected Industry chamber would construct temporary shells/booths at the venue of the exhibition. The selected Industry chamber in consultation with MNRE would fix the selling price for the constructed shells/ booths.

The selected Industry chamber shall, while selling the exhibition space, have appropriate space reserved for MNRE/ Partner States/Partner Country(ies) in the exhibition area at prime spots

The selected Industry chamber should ensure to sell minimum of 7500 sq. m. (out of a total exhibition space of about 9675 sq. m.) of space for exhibition. This will exclude the space to be provided to various partner organizations/ States/Country(ies). The revenue collected through selling of space will go into the account of the event.

1.11 Expenditure for the event and Organizing sponsorship/ fund-raising

The event is to be organized through funds raised specifically for the event. All expenditure, including the management fee amount to be paid to the selected Industry

chamber, would have to be raised from these funds and there would not be any grant from the Government for the purpose. The funds so raised would be kept in a separate account of the event, to be maintained by IREDA. The selected Chamber will be paid initially 10% of the anticipated budget to be decided by the finance committee or Rs. 40,00,000/- (Forty Lakhs only which is 10% of the upper ceiling), whichever is less by IREDA for meeting the expenditure. The selected Industry chamber would organize sponsorships for the above event in order to raise funds to meet budget of the Conference in full, apart from raising funds through sale of exhibition space.

MNRE would facilitate in fund generation for the event by way of writing to various States for sponsoring the event as Partner State. In addition, Government PSUs, Banking & Non-Banking Financial Institutions may also be requested for sponsoring the event, by the selected Industry chamber.

1.12 Conference Halls and Venues

The MNRE has tentatively blocked/engaged Mahatma Mandir, Gandhinagar for the Conference, meetings and exhibition. Selected chamber shall be required to plan hall allocation arrangements as per requirements of exhibition, plenary, breakout and various other sessions.

The Opening and Valedictory sessions of the Conference, Ministerial meetings, Technical Session, Sectorial sessions, State sessions, CFO Conclaves, plenary sessions, Presentations, Workshops, Side events, Exhibition and Cultural evenings including grand gala dinners are proposed to be organized at the venue to be decided by MNRE. The selected Industry chamber would be required to prepare floor plan for both exhibition space as well the conference session.

On-site catering services for providing tea, snacks, food etc., to the participants during breaks in sessions/ meetings and at lunch & dinner would require to be arranged/ coordinated by the selected Industry chamber.

1.13 Setting up of Conference Secretariat

An exclusive Desk would be set up at a place mutually convenient to MNRE and the selected Industry chamber for carrying out the following functions:

- I. Correspondence with all prospective delegates, exhibitors, invited guests and speakers;
- II. Content development, drafting, designing and layouts of announcement brochures, information dissemination to newspapers etc.;
- III. Maintaining DATABASE using customized web-based software;
- IV. Coordination with MNRE for permissions, with Mahatma Mandir, Gandhinagar, Gujarat for setting up exhibition, permissions and clearances from civic and administrative bodies for various activities;

- V. Maintenance of correspondence/ records for respective activities; and
- VI. On line registration and payment;-.

1.14 Work Station/ Business Centre.

Selected chamber will have to set up workstation/ business center facilities to the participants at the venue.

1.15 Conference setting and Facilities Including Disaster Management & Audio Visual set ups

The selected Industry chamber will have to set up the Audio Visual facilities, Registration and Secretariat Office, Information and Hospitality Office, Medical Assistance, Internet browsing facility, Firefighting facilities, Disaster and Evacuation Management facilities, etc. for an un-interrupted conduct of the sessions in all Conference /Meeting Rooms, Offices and Exhibition Halls, etc.

The event would require extensive audio video coverage. Selected chamber must arrange for both video & still recording facilities of proceedings.

1.16 Printing of Materials, delivery of Delegate Kits etc.

The selected Industry chamber will undertake the responsibility of designing and printing of all materials like:

- Announcement Brochures & Flyers
- Exhibition Brochure including the list of exhibitors
- Main Schedule and proceedings
- Souvenir
- Certificates, Coupons for Entry, Meals, Invitation Cards, Delegate Badges etc.
- Packaging and distribution of the participant kits, gifts & souvenirs.
- Coffee table book
- Theme paper for the event

The kit bags, material, gifts etc. will be approved by MNRE.

1.17 Social/ Cultural Evening (s)

The selected Industry chamber will coordinate the social evening(s) as required and advised by MNRE. The selected Industry chamber will also assist the event sponsor (s) in arranging and providing the Food & Beverage and Cultural Troupe for the social evening (s).

1.18 Wrapping Up

The selected Industry chamber will dismantle and clear the area of exhibition and all other temporary constructions/ arrangements made. The selected Industry chamber will settle all the dues of each outsourced service provider. In addition, the selected Industry chamber will submit the final accounts/ bills/ statements establishing no financial pendency relating to event. The selected Industry chamber will assist MNRE in preparation of Post Event Reports and will inform the concerned Government Agencies, Departments, Ministries and other organizations of the conclusion of RE-INVEST.

1.19 Miscellaneous Services and Supplies

Miscellaneous services such as organizing sightseeing visits, on payment basis by any delegate/ participant who avails the same, in and around Gandhinagar would be required. The selected Industry chamber must give in writing about his ability to setup a dedicated helpdesk & provide transport, escort guide etc. for such activities and others, as required.

1.20 Risk Mitigation and Insurance

Selected chamber will also propose measures to mitigate the risk associated with event and to safeguard MNRE from liabilities in the event of any unforeseen eventuality.

1.21 General

Above are only an indicative list of activities, and not an exhaustive list of activities which need to be taken. Based on exigencies and requirements arising from time to time, additional activities may be added or some of the above activities may be deleted at the discretion of MNRE.

The selected Industry chamber will have the right to use their logo as Partner Organization of the event. Costs of all events, services and activities to be incurred by The selected Industry chamber would be approved by Finance Committee of MNRE.

Section II Technical Bid

1. Scope of Work

The technical evaluation of the industry chambers will be done based on the industry chamber's approach to the scope of work, which will be inclusive, but not limited to the activities mentioned in Section I above.

- 2.** The Industry chamber should submit its Technical Bid covering the five areas mentioned in Paragraph 12 of the "Request for Proposals" viz.

i	Profile and track record of the Industry Chamber
ii	Exhibitions, events, seminars etc. organized, coordinated in the last 3 years
iii	Experience of organizing renewable energy and related events
iv	Presentation on how the Industry Chamber will undertake the proposed RE-INVEST Assignment
v.	Any other significant information, which adds to the credentials of the Industry Chamber in performing the task under consideration

As far as possible the five areas listed above should be presented in separate distinct sections, though overlap of information between one and other sections may exist

- 3.** Subject to general guidelines given in Paragraph 2 above, the Proposal should mandatorily include the following details:

3.1. Previous Experience

The industry chamber must provide the details of the previous experience of organizing the similar events. The details must include, but may not be not limited to, the duration of the event, expenditure for the event, international/ national delegates handled, key dignitaries in the event, major services provided, etc. The experience shall be listed in reverse chronology i.e. starting with latest and going back. The pervious experiences shall be backed up by appropriate documentary proof.

Similarly, the industry chamber may also provide details of renewable energy related events organized by it.

3.2. Organization turnover

The industry chamber must provide details pertaining to the turnover of their organization in the last five years duly approved by CA.

3.3. Key Members

The Industry Chamber must provide the details of key personnel it proposes to deploy for the conduct of the event. The Industry Chamber must provide the following details for each personnel:

- I. Name
- II. Date of Birth
- III. Total Experience
- IV. Experience in related field
- V. Key Assignments handled

The CVs must be accurate, complete and signed by the authorized official of the industry chamber firm and the individual concerned.

3.4. Detailed Work Plan

The industry chamber should give in detail their proposal on how they intend to carry out the activities listed out in Section I. They may add to the list any other activity which they feel should be undertaken and which is not listed in the Section.

3.5. Selection of Industry chamber

It is expected that the selected Industry chamber may not arrange the entire gamut of services and will need to provide some of its service through sub-contractor/ vendor. Given the importance of the event, it is important that the industry chamber must have a clear and stated vendor/sub-contractor selection policy. The selected Industry chamber must clearly indicate the services it proposes to outsource and elaborate the selection procedure in such cases i.e. through empaneled vendors, limited/open tender.

3.6. Assessment of initial budget and requirements of various logistics & Raising of Resources

The Selected Industry Chamber must give in writing the assessment of initial budget in accordance with the scientific, exhibition and social programme and various logistical requirements before and during the course of the Conference and exhibition and how the Selected Industry Chamber proposes to arrange the same.

The selected Industry chamber would need to organize sponsorships for the above event in order to raise funds to meet budget of the Conference in full. The industry chamber must give details how it proposes to do this task.

3.7. Value Additions

Please provide the list of items, facilities and complementary services /Free of Cost (FOCs), if any, proposed to be provided by the selected Industry chamber to the MNRE during the 4th edition of RE-INVEST.

Section III

Financial Bid

The quotation on the Management Fee to be charged for carrying out the task called for conduct of 4th RE-INVEST 2024 is as follows:

% of total expenditure (excluding GST) to be given to the selected industry chamber: _____ (in Percentage)

Name of the Industry chamber:

Authorized Signatory:

Name:

Seal:

Date:

Section IV

Code of Integrity for Public Procurement (CIPP)

1. Public procurement is perceived to be prone to corruption and ethical risks. To mitigate this, MNRE and the selected industry chamber involved in procurement process must abide by the following Code of Integrity for Public Procurement (CIPP). The selected industry chamber need to sign a declaration for abiding by a Code of Integrity for Public Procurement in registration applications and in bid documents, with a warning that, in case of any transgression of this code, its name is not only liable to be removed from the list of registered suppliers/contractors/consultants/service providers, but it would be liable for other punitive actions such as cancellation of contracts, banning and blacklisting or action in Competition Commission of India and so on.

2. Code of Integrity for Public Procurement: MNRE and the selected industry chamber should observe the highest standard of ethics and should not indulge in the following prohibited practices, either directly or indirectly, at any stage during the procurement process or during execution of resultant contracts:

i) “Corrupt practice”: making offers, solicitation or acceptance of bribe, rewards or gifts or any material benefit, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process or contract execution;

ii) “Fraudulent practice”: any omission or misrepresentation that may mislead or attempt to mislead so that financial or other benefits may be obtained or an obligation avoided. This includes making false declaration or providing false information for participation in a tender process or to secure a contract or in execution of the contract;

iii) “Anti-competitive practice”: any collusion, bid rigging or anti-competitive arrangement, or any other practice coming under the purview of The Competition Act, 2002, between two or more industry chambers, with or without the knowledge of MNRE, that may impair the transparency, fairness and the progress of the procurement process or to establish bid prices at artificial, non-competitive levels;

iv) “Coercive practice”: harming or threatening to harm, persons or their property to influence their participation in the procurement process or affect the execution of a contract;

v) “Conflict of interest”: participation by a selected industry chamber or any of its affiliates that are either involved in the consultancy contract to which this procurement is linked; or if they are part of more than one bid in the procurement; or if the selected industry chamber or their personnel have relationships or financial or business transactions with any official of MNRE who are directly or indirectly related to tender or execution process of contract; or improper use of information obtained by the (prospective) industry chamber from MNRE with an intent to gain unfair advantage in the procurement process or for personal gain; and

vi) “Obstructive practice”: materially impede the MNRE’s investigation into allegations of one or more of the above mentioned prohibited practices either by deliberately destroying, falsifying, altering; or by concealing of evidence material to the investigation; or by making false statements to investigators and/or by threatening, harassing or intimidating any party to prevent it from

disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or by impeding the MNRE's rights of audit or access to information;

3 Conflict of Interest in case of Consultants

- i) The selected industry chamber is required to provide professional, objective and impartial advice, at all times holding the MNRE's interests paramount, strictly avoiding conflicts with other assignments or his/its own corporate interests and acting without any consideration for future work.
- ii) The selected industry chamber has an obligation to disclose to the MNRE any situation of actual or potential conflict that impacts its/his capacity to serve the best interest of its client/ MNRE. Failure to disclose such situations may lead to the disqualification of the consultant or termination of its/his contract during execution of the assignment.
- iii) Without limitation on the generality of the foregoing and unless stated otherwise in the data sheet for the RfP document, the selected industry chamber shall not be hired under the circumstances set forth below:

a) **Conflicting activities:** A firm that has been engaged by the client to provide Goods, Works, or Non-consultancy services for a project, or any of its affiliates, shall be disqualified from providing Consultancy service resulting from or directly related to those Goods, Works, or Non-consultancy services. Conversely, a firm hired to provide consultancy services for the preparation or implementation of a project, or any of its affiliates, shall be disqualified from subsequently providing Goods or Works or Non-consultancy services resulting from or directly related to the consultancy services for such preparation or implementation;

b) **Conflicting assignments:** Consultants (including its experts and sub-consultants) or any of their affiliates shall not be hired for any assignment that, by its nature, may be in conflict with another assignment of the consultant for the same or for another MNRE; and

c) **Conflicting relationships:** A consultant (including its/his experts and subconsultants) that has a close business or family relationship with a professional staff of the MNRE who are directly or indirectly involved in any part of: 1. the preparation of ToR for the assignment; 2. selection process for the contract; or 3. supervision of the contract, may not be awarded a contract, unless the conflict stemming from this relationship has been resolved in a manner acceptable to the client throughout the selection process and execution of the contract

4. **Unfair Competitive Advantage in case of Consultants** Fairness and transparency in the selection process require that the consultants or their affiliates competing for a specific assignment do not derive an unfair competitive advantage from having provided consultancy services related to the assignment in question. Such unfair competitive advantage is best avoided by full transparency and by providing equal opportunity so that all firms or individuals interested or involved have full information about a service assignment and its nature, scope and background information. To that end, the request for proposals and all information would be made available to all short listed consultants simultaneously.

5 Obligations for Proactive Disclosures

- i) MNRE as well as the selected industry chamber, are obliged under Code of Integrity for Public Procurement to suo-moto proactively declare any conflicts of interest (coming under the definition mentioned above – pre-existing or as and as soon as these arise at any stage) in any procurement process or execution of contract.

- Failure to do so would amount to violation of this Code of Integrity;
and
- ii) Any industry chamber must declare, whether asked or not in a bid document, any previous transgressions of such a Code of Integrity with any entity in any country during the last three years or of being debarred by any other government organisation. Failure to do so would amount to violation of this Code of Integrity;
 - iii) To encourage voluntary disclosures, such declarations would not mean automatic disqualification for the industry chamber making such declarations. The declared conflict of interest may be evaluated and mitigation steps, if possible, may be taken by the MNRE. Similarly, voluntary reporting of previous transgressions of Code of Integrity elsewhere may be evaluated and barring cases of various grades of debarment, an alert watch may be kept on the industry chambers' actions in the tender and subsequent contract.

To,

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3. Shri Deepak Sood, Secretary General,
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