



RTI ACT 2005

पत्रावली संख्या/F.No. 98/3/2018-RTI  
भारत सरकार/Government of India  
नवीन और नवकरणीय ऊर्जा मंत्रालय  
Ministry of New & Renewable Energy  
(आर.टी.आई.अनुभाग/RTI Section)

B-14, CGO Complex  
Lodi Road, New Delhi-110003  
दिनांक/Dated 23.08.2018

Office Memorandum

**Subject: - Appointment of Nodal Officer for suo - motu disclosures.**

With a view to maintain transparency, it has been decided to appoint a Nodal officer to monitor details of the disclosure of organization/duties/dis-charge functions/rules regulations, instructions etc., in addition to remuneration of all officers and employee number of disciplinary action against employees educational programmes, transfer policy, budget etc.

2. JS (Admn.) / CVO may be appointed as the Nodal officer. Members may be:-

- i) Dir. (Admn.) - *ds*
- ii) DS (I&PA)
- iii) Director (P&C) - *Alka Joshi*
- iv) US (IFD) - *Amrinder Singh*  
*24/8/18*

3. This has the approval of Secretary MNRE.

*Alka Joshi*

(Alka Joshi)  
DS (RTI)

To

JS (Admn.), Dir (Admn.), DS (I&PA), Dir. (P&C), USs (IFD)

*ds*  
*24/8*  
*O/C*



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Office Memorandum

**Subject: - Constitution of Committee for suo – motu disclosures.**

It is decided to constitute a committee of PIOs, all US/DS/Dir. handling RTI matters will be members of the committee. The committee will take quarterly meeting, under the chairmanship of Dir. (Admn.) to identify frequently sought information under RTI.

2. This has the approval of Secretary MNRE.

(Alka Joshi)  
DS (RTI)

To

All CPIOs in MNRE



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Office Memorandum

**Subject: - Constitution of Committee of key stake holders for advice on suo - motu disclosure.**

As per requirement of Transparency under para 4 of RTI Act 2005, a consultancy committee of key stake holders is to be constituted. All CPIOs may send their proposal (nomination of key stake holders) concerned with their work.

(Alka Joshi)  
DS (RTI)

To

All CPIOs in MNRE



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Office Memorandum

Subject: - Regular Maintenance of Transparency by CPIOs.

As per provisions of RTI Act, All CPIOs are required to update the information related to matters concerned with their allocated work regularly, on the MNRE website, in consultation with NIC.

2. This is for strict compliance.

*Alka Joshi*

(Alka Joshi)  
DS (RTI)

To

All CPIOs in MNRE