



OFFICE OF THE REVENUE DIVISIONAL COMMISSIONER  
NORTHERN DIVISION, ODISHA, SAMBALPUR.

**NOTICE**

No.XV-12/2023-12308/Estt.(A) dated. 12.12.2023

Advertisement for engagement of retired Government Servant from among the ministerial officers against the vacant post of Junior Assistants on contractual basis in the Office of the RDC(ND), Sambalpur.

Applications are invited from the willing retired ministerial Officers (preferably having experience in Revenue Section/Department or as Bench Clerk) in the enclosed format for re-engagement in the Office of the RDC(ND), Sambalpur as OSD against 2 (two) numbers of vacant post of Junior Assistants on contractual basis for a period of one year or till the vacancies are filled up, whichever is earlier.

1. The selection will be governed by the procedure and rule laid down in General Administration Department's Resolution No.23750/Gen. dt.27.08.2014. The service of re-engaged Retired Personnel is likely to be utilized in the Court of Additional Commissioner Consolidation and Settlement, Bargarh.
2. Monthly remuneration of re-employed officers shall be fixed as per Finance Department's Office Memorandum No. 24533/F dt.29.09.2022.
3. Officers, who have retired from Government service on attaining the age of superannuation and below the age of sixty five years having good service records and are physically fit shall be eligible to be considered for re-employment.
4. Officers against whom departmental proceedings or criminal cases / Vigilance inquiry are contemplated/ pending or who have been penalized for misconduct during the period of preceding five years will not be eligible for consideration.
5. The performance of the Officers is to be reviewed periodically and documented at least once in a quarter.
6. Eligible Candidates interested to be re-engaged shall apply to the Office of the RDC(ND), Sambalpur in the given format by Registered Post / Speed Post only which should reach on or before 30.12.2023. Applications received in any other mode will not be accepted.
7. The application form, detailed postal address of Office of the RDC(ND), Sambalpur, related Government guidelines etc. are available in the office website: <https://rdcsambalpur.nic.in>.

By orders of Commissioner

  
SECRETARY  
12/12/23

(P.T.O)

Memo No. 12309 /Estt.(A) Dt.12.12.2023.

Copy along with enclosures forwarded to the Section Officer, Nizarat for information and necessary action. He is directed to get the advertisement published in the office website through NIC, Sambalpur as well as in the office Notice Board for wide publicity.

The copy of the advertisement may also be circulated among different offices of the districts through respective Collectors of this Division.

*[Handwritten Signature]*  
SECRETARY  
12/12/23

**APPLICATION FORM FOR RE-ENGAGEMENT OF RETIRED PERSONNEL  
UNDER MINISTERIAL CADRE AS OSD AGAINST THE VACANT POST OF  
JUNIOR ASSISTANT ON CONTRACTUAL BASIS.**

1. Name of the Applicant :
2. Father's Name :
3. Date of Birth :
4. Educational Qualification :
5. Date of Retirement :
6. Post hold at the time retirement :  
along with name of the office  
( Copy of retirement order may be enclosed)
7. Whether retired on attaining the age :  
of superannuation.
8. Present Address :
9. Permanent Address :
10. Whether any Departmental Proceedings or :  
Criminal case or Vigilance inquiry initiated  
or contemplated / pending against the applicant,  
If yes, did it led to conviction / imposition of punishment/  
If still pending (details to be indicated)
11. Work experience :  
( may attached separate sheet)
12. Contact details :
  - i. Mobile No:-
  - ii. Email ID:-

**Affix a  
passport size  
recent  
photograph**

**DECLARATION :**

I Sri/Smt. \_\_\_\_\_ son / wife of \_\_\_\_\_ do hereby solemnly declare that the information furnished above true and correct to the best of my knowledge. If at any time, the information is found to be incorrect, I will be liable to disengaged from re-employment without assigning any reason thereof and legal action as deemed proper will be taken against me.

**Place:**

**Full Signature of the Applicant**

**Date:**

THE UNIVERSITY OF CHICAGO  
DEPARTMENT OF CHEMISTRY  
5800 S. UNIVERSITY AVENUE  
CHICAGO, ILLINOIS 60637

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# The Odisha Gazette

EXTRAORDINARY  
PUBLISHED BY AUTHORITY

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No. 1409, CUTTACK, MONDAY, SEPTEMBER 1, 2014 / BHADRA 10, 1936

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[23750-GAD-SC-REMP-0002/2014/Gen.]

GENERAL ADMINISTRATION DEPARTMENT

RESOLUTION

The 27th August, 2014

**Subject: Comprehensive Guidelines relating to engagement of retired Government servants.**

The engagement of retired officers is at present being governed by the guidelines issued by the Government in General Administration Department Resolution No. 19637/Gen. dated the 30th June, 1999. According to these stipulations no proposal for re-engagement of any retiring/ retired functionary shall be considered in any circumstances except in certain specified cases as laid down in the said Resolution. The situation, in the meantime has undergone a drastic change. On account of delayed recruitment for various unavoidable reasons most of the Government establishments have inordinate workload on the remaining staff. On the basis of the above consideration certain Departments of Government have obtained orders of the Government in the past to engage retired Government servants temporarily on contractual basis for different spells with different remuneration and terms and conditions on obtaining concurrence of Finance Department wherein the prescribed upper age limit for engagement was not uniform.

After careful consideration of the above situation and with a view to ensure a uniform principle it has been decided by the Government that the Departments of Government, while taking decisions for engagement of retired persons having professional excellence in Government assignments, shall follow the following principles to engage the retired Government servants on contractual basis.

**1. Applicability:—**

These guidelines shall apply to officers to be re-employed to such posts/services as may be decided by the Government from time to time.

**2. Eligibility Conditions: —**

- (i) Officers who have retired from Government service on attaining the age of superannuation and below the age of sixty five years having good service records and are physically fit shall be eligible to be considered for re-employment.
- (ii) Officers against whom departmental proceedings or criminal cases are contemplated/ pending or who have been penalized for misconduct during the period of preceding five years will not be eligible for consideration.

**3. Selection Process: —**

- (i) Selection of persons will be made through open advertisement.
- (ii) There shall be a Selection Committee as may be decided by the appointing authority for the post/ posts required to be filled up by re-employment.

**4. Tenure, Terms and Conditions: —**

- (i) The re-employment shall be made *initially for a period of two years and can be extended for subsequent period of two years with spells of one year each* subject to satisfactory performance up to a *total period of four years not beyond the age of sixty-five years* of age in any case or till the posts are filled up by regular process whichever is earlier.
- (ii) Re-employed officers will be entitled to pay and other allowances as determined by the Administrative Department/Appointing Authority with the concurrence of the Finance Department.
- (iii) Re-employed officers shall be governed by the provisions of Odisha Government Servants' Conduct Rules, 1957 and shall be liable to be proceeded against for their misconduct, omissions and commissions as per the provisions under the Odisha Pension Rules, 1992.
- (iv) The re-employment can be terminated at any time by the respective appointing authority due to unsatisfactory performance of any of the re-employed officer by giving one month

notice. On the contrary if any re-employed officer desires to resign he shall do so by giving one month's written notice to the competent authority.

**5. Retention of Government Quarters: —**

As provided in the Resolution No 19637/ Gen. dated the 30th June, 1999, during the period of the contract appointment the appointee may be accommodated in Government Quarters, subject to the availability, provided he pays normal rent as applicable to a Government servant occupying Government accommodation.

**6. Overriding effect: —**

The provisions of this resolution will supersede all previous executive instructions of the Government pertaining to re-employment of retired persons.

This Resolution shall come to force with effect from the date of publication in *Odisha Gazette*.

**ORDER**

Ordered that the Resolution be published in the Extraordinary issue of the *Odisha Gazette*. Ordered also that copies of the Resolution be forwarded to all Departments of Government / all Heads of Departments / all Collectors / Registrar, Odisha High Court, Cuttack / Registrar, Odisha Administrative Tribunal / Special Secretary, Odisha Public Service Commission / Secretary, Odisha Staff Selection Commission / Secretary, Odisha Sub-ordinate Staff Selection Commission, Bhubaneswar.

By Order of the Governor

N. CHANDRA  
Special Secretary to Government



The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

In the second section, the author outlines the various methods used to collect and analyze the data. This includes both primary and secondary data collection techniques. The analysis focuses on identifying trends and patterns over time, which is crucial for making informed decisions.

The third part of the document details the challenges faced during the data collection process. These include issues related to data quality, consistency, and availability. The author provides several strategies to overcome these challenges, such as implementing strict data entry protocols and using multiple sources of information.

Finally, the document concludes with a summary of the key findings and recommendations. It stresses the need for continuous monitoring and evaluation of the data collection process to ensure it remains effective and relevant. The author also suggests areas for future research and improvement.

The overall goal of this document is to provide a comprehensive guide to effective data collection and analysis. By following the principles and practices outlined here, organizations can ensure that their data is accurate, reliable, and useful for decision-making.

This document is intended for use as a reference and guide. It is not meant to be a substitute for professional advice or consultation. The author assumes no responsibility for any errors or omissions in this document.



GOVERNMENT OF ODISHA  
FINANCE DEPARTMENT

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No.FIN-CS3-PEN-0001-2018/ 24533 /F;

Date: 29/09/2022

OFFICE MEMORANDUM

**Sub: - Revision of monthly consolidated remuneration on engagement of the retired Government Servant.**

The fixation of re-engagement remuneration of pensioners is guided by Finance Department Office Memorandum No. 7022/F dated 17.03.2018. The revision in their monthly consolidated remuneration has been under consideration of the Government for sometimes past.

2. Now after careful consideration Government have been pleased to supersede the aforesaid F.D. Memorandum and have decided to fix the consolidated remuneration on engagement of the retired Government servants as per the prescribed remuneration structure attached to the Level in Pay Matrix in the manner as given in the following table:


Sl No.	Pay Levels under ORSP Rules, 2017	Consolidated Remuneration (per month)
(1)	(2)	(4)
1	17	Rs.50,000/-
2	15 & 16	Rs.46,000/-
3	11, 12, 13 & 14	Rs.35,000/-
4	5, 6, 7, 8, 9 & 10	Rs.20,000/-
5	1, 2, 3 & 4	Rs.10,000/-

The above remuneration on engagement of retired Government servants shall exclude pension and T.I.

3. (i) The Administrative Departments are hereby empowered to re-engage retired Government employees upto 50% of the entry level vacancies of a given cadre at their level without referring to Finance Department.

(ii) Further prior concurrence of Finance Department shall be required in case of proposal for re-engagement of retired Government employees beyond 50% of the entry level vacancies of a given cadre. In such cases, the order of re-engagement must state the UOR/ OSWAS File No. of Finance Department in each occasion.

4. The quantum of remuneration in exceptional circumstances where Government may go for engagement of suitable retired Government servants, will be fixed by adopting the methodology of "pay minus pension". No allowances such as DA, HRA etc., shall be admissible in such cases. The tenure of such engagement and remuneration shall be determined and finalised after obtaining concurrence of Finance Department with approval of Government at the level of Hon'ble Chief Minister.
5. There may be requirement of expertise and talent of specialised nature on certain occasions for a particular purpose and specific tenure. In such exceptional cases consolidated remuneration will be fixed at a different rate than as at para-2 above, after obtaining concurrence of Finance Department with approval of Government at the level of Hon'ble Chief Minister.
6. This Office Memorandum shall not be applicable in case of engagement of retired Government servants in any Constitutional/ Statutory posts and to any Commissions/ Boards. In such cases, the remuneration shall be fixed as per the provisions contained in their relevant rules/ guidelines.
7. The Office Memorandum is not applicable to the Allopathic Doctors and Teachers of Medical Colleges who have been engaged after their retirement.
8. Government shall reserve the right to effect any deviation, required, if any, in public interest.
9. The revision will be uniformly implemented for all existing contracts as well as new contracts.
10. This revision of consolidated monthly remuneration on engagement of retired Government servants shall come into force with effect from 01.10.2022.

  
(Vishal Kumar Dev)

Principal Secretary to Government