मुंबई महानगर प्रदेश झोपडपट्टी पुनर्वसन प्राधिकरण (बृहन्मुंबई महानगरपालिका क्षेत्र वगळून)

क्र.मुंमप्र झोपुप्रा/वि.वि./आ.स./स.ले./नियुक्ती /२०२५ **/११०४** दि. २१/०७/२०२५

# दरपत्रक सूचना

विषय :- मुंबई महानगर प्रदेश झोपडपट्टी पुनर्वसन प्राधिकरणाचे उत्पन्न आयकर अधिनियम कलम 10(46अ) अन्वये आयकर सूट प्राप्त करण्यासाठी सनदी लेखापाल (ICAI) (Specialization in Income Tax Exemption) यांची नियुक्ती करणेबाबत.

उपरोक्त विषयांकित कामाकिरता मुंबई महानगर प्रदेश झोपडपट्टी पुनर्वसन प्राधिकरण, वित्त विभागाकडून आयकर सूट प्राप्त करण्यासाठी सनदी लेखापाल (ICAI) (Specialization in Income Tax Exemption) यांच्याकडून त्यांना देण्यांत येणाऱ्या कामाचे शुल्काचे मोहोरबंद दरपत्रके मार्गावत आहेत. सदर कामाची दरपत्रके दि. 24/07/2025 ते दि. 01/08/2025 या कालावधीत सकाळी 11.00 ते सायंकाळी 4.00 वाजेपर्यंत ठाणे महानगर पालिका मंडई इमारत, खेवरा सर्कल, मानपाडा, ग्लॅडी अल्वारिस रस्ता, ठाणे येथे स्विकारण्यांत येतील. मुदतीनंतर आलेल्या दरपत्रकांचा विचार केला जाणार नाही, याची कृपया नोंद घ्यावी.

त्याअनुषंगाने आपणांस करावयाच्या कामाचा तपशिल खालीलप्रमाणे तक्ता जोडून देण्यांत येत आहे.

अक्र	कामाचा तपशिल
1	Drafting of application with appropriate case laws
2	Preparation application with relevant supporting
3	5 Sets of application and arrange to submit to Mumbai jurisdiction
4	Arrange to submit to CBDT
5	Representing at CBDT level and provide supporting documents to our case.
	Expecting at least 5-6 visits
6	Out of Pocket and travelling expenses

# Documents to be submitted along with quotations.

- 1. Covering letter on firm's letter head expressing their interest and acceptance of terms.
- 2. Firm profile includes Name, addresses, contact details, year of establishment, brief background and history of firm.
- 3. Copy of valid certificate of practice issued by ICAI for all signing partners.

1 of 4

- 4. Firm Registration certificate issued by ICAI, GST registration certificate, PAN card copy of the Firm.
- 5. Names, membership numbers & qualification of all partners.
- 6. Details of similar assignments handled (e.g. representation before CBDT, application under section 10(46A) exemption representation), at least 2 to 3 clients reference or completion certificates from past assignments.
- 7. List of Government / PSU clients if any (Brief scope and duration of assignments handled)
- 8. Technical proposal (scope of work understanding):
  - summary of approach & methodology
  - Time line and deliverables

## 9. Financial quote:

- Professional Fees (exclusive of GST)
- Out of pockets travel expenses policy
- Any exclusions (e.g. Filing fees, legal fees etc.).

### 10. Declaration/undertaking:

- No conflict of interest
- Not black listed by any government agencies or PSU
- · Willingness to sign NDA or comply with confidently requirements
- 11. To provide bank details for payments such as copy of cancelled cheque or bank mandate form.
- 12. Peer review certificate if applicable. Especially if the firm is under peer review mandate.
- 13. Compliance with all statutory obligations including ICAI guidelines, Income Tax and GST laws.

# Terms & conditions for invitation of quotation from Chartered Accountants

- 1. Eligibility Criteria:
  - The applicant must be Chartered Accountant firm registered with the ICAI.
  - The Firm must have a valid certificate of practice.
  - The firm should have 10to15 yrs of experience in handling assignments related to tax exemptions, CBDT representation, or related consultancy services.
  - Preference will be given to firms with experience in handling Govt or PSU assignments.

#### 2. Scope of works:

- The Firm shall undertake entire responsibility for drafting, filing and representing the application u/s 10(46A) before relevant authorities (example CBDT, concerned ministry etc.).
- The firm shall coordinate with the company for obtaining required documents and submit periodic updates.

The service includes drafting applications with relevant case laws, compiling supporting documents filling the applications and attending hearings or

# 3. Submissions of proposal:

- The proposal must include financial quote along with technical documents in
- The financial quote shall clearly the professional fees on a lumpsum basis till date to get final decision from CBDT (excluding GST) and applicable taxes
- Quote shall remain valid for 90 days from the date of submission.

#### 4. Taxes & levies:

- GST & other applicable taxes shall be paid as per prevailing laws.
- The quoted amount should exclude any statutory/government filling fees unless explicitly mentioned.

# 5. Out of pocket expenses:

- Including travel, accommodation & incidental expenses shall be reimburse on actuals upon submission of supporting bill, subject to prior approval.
- Any expenses cap or ceiling (example maximum Rs 25000/-) may be specified.

#### 6. Payment terms:

- 20% upon submission of the application and relevant documentation with concern authorities.
- 30% upon submission of the proposal to the CBDT.
- 50% upon completion of representation /final disposal or acknowledgement of application by CBDT
- All payments will be made via bank transfer after completion of work.

#### 7. Timelines:

- The assignment shall be completed at the earliest.
- Time of the essence: all developments will be communicated in writing.

## 8. Confidentiality:

- The firm shall maintain strict confidentiality of all data and information received from the authority.
- A Non-Disclosure Agreement (NDA) may be signed if required.

#### 9. Termination:

- The contract may be terminated by either party by giving 30 days' prior written notice, without assigning any reason.
- In case of breach of terms, misrepresentation, or unsatisfactory service, the authority reserves the right to terminate the contract with immediate effect.

3 of 4

#### 10. Dispute Resolution:

- Any disputes shall be subject to the jurisdiction of the courts located at [City,
- Arbitration may be adopted as per the Arbitration and Conciliation Act, 1996 (optional clause).

### 11. Right to Reject:

- The authority reserves the right to accept or reject any or all quotations without assigning any reason thereof.
- Lowest bid is not necessarily the criteria for selection; technical competence and relevant experience will also be considered.

### 12. Ownership of work:

· All documents, drafts and submissions prepared by the firm for the assignment shall become property of the authority.

#### 13. Post majeure:

• Neither party shall be held responsible for non-performance due to any unforcseen circumstances beyond their control (Natural Calamity, war, lockdowns etc.).

मुंबई महानगर प्रदेश झोपडपट्टी पुनर्वसन प्राधिकरण