

### Information about the Department - Gram Panchayat Department

## 1.1 introduction

## Vision and Mission

Gram Panchayat Department is one of the 16 departments in the Zilla Parishad. The Deputy Chief Executive Officer (Panchayat) is the head of this department. All Panchayat Samiti / Gram Panchayat level plans and other ancillary works are done in the Zilla Parishad which require the approval of the Chief Executive Officer.

## Objectives Functions text

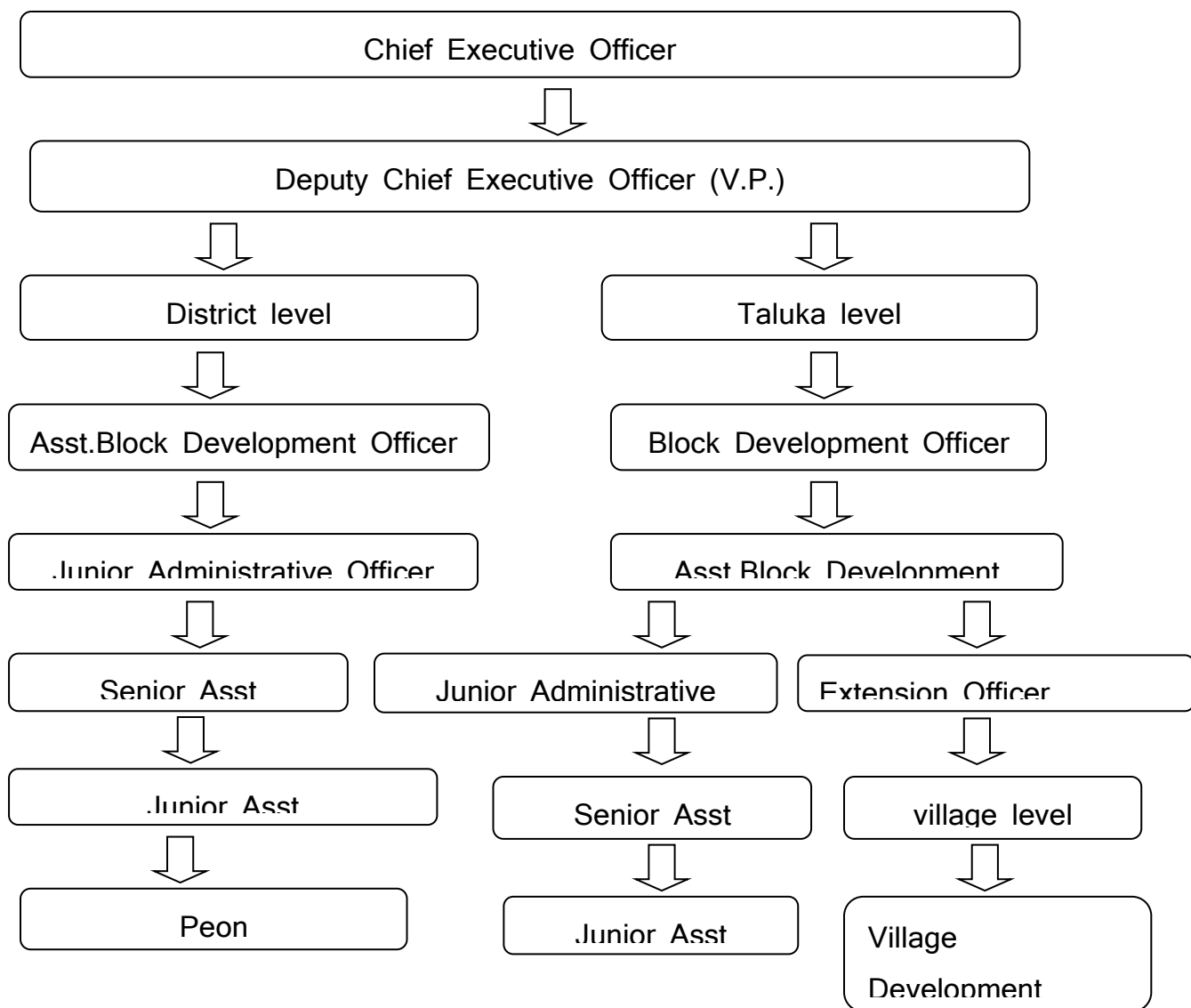
To implement and monitor the schemes as per the government decision of Maharashtra Government , Rural Development Department .

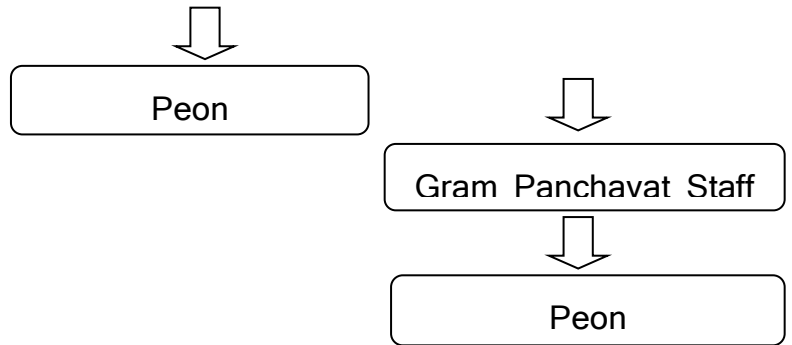
- \* As per Maharashtra Gram Panchayat Act -1959 To act .
- \* Extension Officer ( Panchayat ), Village panchayat Officer under Gram Panchayat Division

And All activities related to the establishment of Village panchayat cadre employees

- \* Allocation of grants from Govt to Gram Panchayats
- \* Training programs for Sarpanch /Deputy Sarpanch Members /

## Administrative setup





Awards and accolades - Under my Vasundhara Abhiyan 4.0, Gram Panchayat in Thane district Fangulgavan Tal. Murbad, Gram Panchayat Vasti, Gram Panchayat Babale Tal. Shahapur, Gram Panchayat Kalher Tal. Bhiwandi, my highest performance under Vasundhara Abhiyan 4.0, has been selected at Konkan Division level.

### **Organisation**

Attached Offices - Panchayat Samiti - Gram Panchayat

Directorate / Commissionerate - Nirank

Circles / Activities - Nirank

Commission - 15th Finance Commission

Who's Who (Contact Details) -

### **directory**

### **Citizens' Corner**

#### **service -**

- 1) Sample 8 Assessment Certificate
- 2) Below poverty line certificate
- 3) birth certificate
- 4) Death certificate
- 5) Marriage certificate
- 6) Certificate of no outstanding debt
- 7) Age Proof for Niradhar Scheme

form -

### **Schemes/ Activities**

### **State Govt**

### **Special grant under Jan Suvidha Yojana to Gram Panchayats**

### **Scheme details**

Government of Maharashtra Department of Rural Development and Water Conservation  
Department Decision No. 2010/P.No.62/Pnra-6, dated 16 September 2010 and  
31.10.2015 and 25 January 2018

## **Works to be taken up under the scheme :-**

**A. rural in the area The Hun / Burial of land arrangement To do , that in good condition keep And his Regulation to do For this the cemetery on land in hand to be taken Works :-**

- Cremation Burial Land Acquisition /
- Construction of platform
- Construction of sheds
- Access road
- Securing the place by adding fences or walls as per requirement
- cremation improved cremation / burial ground and electric cremation / system as required
- Water facility
- Construction of cremation ghat river ghat /( as much as required for cremation arrangements )
- Land leveling and flooring
- Memorial Park

**B. Gram Panchayat Building / Office About this in hand to be taken Works :-**

- New Gram Panchayat building Construction And buildings internal facilities
- the old Gram Panchayat of the building Reconstruction / Expansion
- of Gram Panchayat in the premises Plantation , premises Improvements to the area fence put on And others ancillary Works

**C. Public opinion \_ Under the scheme of works scope Increase :-**

1. Gram Panchayat within the limits the week market center developed to do
2. Village pond sludge remove Village ponds beautification to do
3. solid waste arrangement to do
4. underground sewer to tie
5. Installation of double hand pumps based on solar energy on existing wells in Gram Panchayat limits and arrangement of water purification RO plant

## **D. Roads taken up under Jan Suvidha Yojana**

1. Intra-village roads
2. Construction of road from one slum / padya to another slum

## **Terms / conditions / eligibility for participation in the scheme**

- 1) Administrative approval of each work under this scheme after the agreement of Gram Sabha . should be taken through
- 2) Technical approval should be taken through competent authority.
- 3) Budget and plan maps

- 4) Maintenance Repair/Gram Panchayat Undertaking and Gram Panchayat Resolution
- 5) Selection of works under the said scheme will be done through District Planning Committee.
- 6) 7/12 copy or sample 8 copy of the site where construction is to be done
- 7) Proof that the submitted work is not proposed or sanctioned by another scheme
- 8) Site map of the proposed site
- 9) Group Development Officer's recommendation with proposal to G.P. The department should be submitted to Zilla Parishad thane.

## **Special Grants to Gram Panchayats under Urban Facilities Scheme**

### **Scheme details**

Government of Maharashtra and Rural Development Department and Water Conservation Department Government Decision No. VPM-2610/P.No.129 / Para 4 dated 26 September 2010 Special Subsidy for Urban Facilities to Big Gram Panchayats under this scheme the following additional facilities are required.

- Internal market development
- Convenience to public affairs ,
- horticulture , creating parks ,
- study center ,
- Making roads within the village
- Construction of underground drains for waste water management.

### **Terms / conditions / eligibility for participation in the scheme**

- 1) Under this scheme, G.P. Prepare a plan and take the administrative approval of Gram Sabha. After that Chief Executive Officer G.P. His proposal should be approved.
- 2) Technical approval should be taken through competent authority.
- 3) Budget and plan maps
- 4) Maintenance Repair/Gram Panchayat Undertaking and Gram Panchayat Resolution
- 5) The District Planning Board will have the authority to determine the priority order of the Gram Panchayats in the district, which have a population of more than 5000 and the Gram Panchayats that have participated in the Environment Balanced Prosperous Village Scheme and have fulfilled the criteria of that scheme. .
- 6) 7/12 copy or sample 8 copy of the site where construction is to be done
- 7) Proof that the submitted work is not proposed or sanctioned by another scheme

8) Site map of the proposed site

9) Group Development Officer's recommendation with proposal to G.P. The department should be submitted to Zilla Parishad thane.

### **R. \_ R ( Aba ) Patil beautiful the village Award Plan**

Gram Development from the department Government decision No. : Smagrayo - 2020 / Q. No. 39/ Scheme -11, dt . of 20.03.2020 Government by decision Smart Gram of the plan name instead of R. \_ R ( Aba ) Patil beautiful the village Award Plan like that in doing came is \_

- **of the plan Briefly Information** : - R. R ( Aba ) Patil beautiful the village Award Plan internal Through public participation Available natural of resource Development by of the environment Balance Maintain , prosper Gram create to do And The main objective of this scheme is to coordinate the schemes by combining the village level schemes of various departments of the state government. Every gram panchayat has equal opportunity to participate in the scheme.
- **of the plan criteria And Conditions** : - Gram panchayats are selected based on criteria and transparency, to participate in the scheme, gram panchayats with a population of more than 5000, gram panchayats near the city, award-winning gram panchayats and remaining gram panchayats are divided and scored accordingly. The scoring system is based on the criteria of cleanliness, management, liability, non-conventional energy and environment, transparency and use of technology. A total of 100 marks have been kept for this.
- **beautiful the village of choice Criteria** : -
  - Sanitation:-
    1. Personal toilet facility and use
    2. Toilet facilities and use in public buildings
    3. Water quality inspection
    4. Waste water management
    5. Solid waste management
  - Management :-
    1. foundation of facilities Development
    2. Health And Education subject to facilities
    3. Effective implementation of Central / State sponsored schemes
    4. Savings Groups
    5. Ban on use of plastic
  - Liability :-
    1. Of Gram Panchayat Gharpatti / Panipatti Recovery Also Water supply And Street lights For this in use coming Electricity of bills regularly payment

2. Backward Classes / Women Child Welfare / Disability expenses
3. Audit Completion
4. Gram Sabha organized
5. Social liability

- unconventional Energy And Environment :-

1. LED lights usage And electricity Paths in LED lights Conversion
2. Solar street lights
3. Biogas of control usage
4. the tree Cultivation
5. water conservation

- Transparency And Technology :-

1. Gram Panchayat All records computerization
2. Through computerization to the citizens in providing coming having facilities
3. Gram Panchayat Website And improved of technology usage
4. support card
5. computer of command usage

- Gram Panchayats Government decision d . As of November 21 , 2016

Appendix - a in Self assessment by to that Gram Panchayat approval by taking Panchayat to the committee proposal submit should do

- received happened of Gram Panchayats of self-assessment Of the proposal More points Received 2 5 % of Gram Panchayat Second in the taluk Taluka level Inspection Committee Cross Inspection will , under that the most points received To Gram Panchayats Taluka beautiful the village declared in doing comes \_
- Taluka beautiful the village declared having of Gram Panchayats District level Inspection through Inspection by District beautiful the village declared done goes \_

- **Taluka Inspection Committee:-**

**Group Development Officer / Six. Group Development Officer- Chairman**

**Extension Officer ( Health ) - Member**

**Extension Officer (Agriculture)- Member**

**Junior Engineer (Water Supply)- Member**

**Six. Accounts Officer - Member**

**Taluka Extension Officer (Panchayat) - Member Secretary**

- **District Level Inspection Committee:-**

**Chief Executive Officer, Zilla Parishad - Chairman**

**District Health Officer- Member**

**District Agriculture Officer- Member**

**Executive Engineer (Water Supply)- Member**

**Executive Engineer (Construction)- Member**

**Chief Accounts and Finance Officer, Zilla Parishad- Member**

**Deputy Chief Executive Officer (Panchayat)- Member Secretary**

**minority many rural in the area Basic / basic facilities to provide**

- which rural in the area of the minority Population momentary is \_ Such rural in the area Basic / basic facilities By making available by giving come on in the area stay having minority of citizens of living conditions Quality to elevate minority a lot Gram Panchayat for the field Come the year 2013-14 since the year rural Area development program functional in doing came is And From the year 2015-16 onwards Next continue kept approval Given came is \_
- which of Gram Panchayat Total Of the population minority Population of groups ( Muslims , Christians . ( Jains and Parsis , Buddhists , Sikhs , At least 100 or rather than much more is Such Gram Panchayat come on of the plan benefit deserve are determined
- The selected Gram Panchayats will submit the proposal in the prescribed format to the Group Development Officer ,and the Group Development Officer will scrutinize all the documents and submit the proposal to the Deputy Chief Executive Officer )G. Pt .) . submit in doing comes \_
- Said of villages selection to do minority a lot of the population Descending in order for selection thought done goes \_ of said In the proposal max much more Rs . 10.00 lakhs of work Planning in doing comes \_
- minority a lot proposal submit while doing The following of the document requirement is \_
  1. Village / Gram Panchayat in the field Total Population And minority Population And in hand to be taken In terms of development Form - A. \_
  2. area Development Under the program development work in hand to take Gram Sabha Approval Given of resolution copy \_
  3. area Development Under the program in hand to be taken of development work branch Engineer , Public Construction , Panchayat Committee by checking Certified done in detail Budget .

4. Area development Under the program in hand in taking to come development work of government other similar Under the scheme in hand in taking came About not Certificate .
  5. previous in the year come on Under the scheme minority a lot To Gram Panchayats funds approved And distributed done If so his Usability Certificate Along with the proposal submit should do
  6. come on Under the scheme In the proposal Rs . 10.00 lakhs to the limit Development works Proposed Should , rather More of the amount proposal If so of more expenses which From the plan Divided will come is About this Information Given should come
- Said Under the scheme minority for habitation Next like Works take come \_
1. Cemetery / Cemetery / Funeral for space Protection the wall Build , water Facilities , electricity supply And 3 feet under of Roon Di road \_
  2. Public Hall / Shaadikhana Hall . drinking of water Facilities , sewage arrangement , under Roads , street lights , public Toilets , etc. \_

### **By the people's representatives suggested Works**

Hon . By the people's representatives suggested for works funds approved to do decision Government level in taking comes \_

Hon . By the people's representatives suggested rural of the area within the village Roads , sewers \_ And other basic of facilities Works in consideration while taking The following criteria in determining coming are \_

1. All of works in detail Maps And Estimates ready in doing will come
2. of work duration Six of the month will remain
3. project Approved rather than price much more to come expenses related to Gram Panchayats should do will have to
4. come on at work of quality control control Local level , district level And From the state level in doing will come
5. Works complete After the His Maintenance And correction Which - that Gram Panchayats to be done are \_

### **PESA Act-**

"Panchayat Provisions (Extension to Scheduled Areas) Act, 1996 i.e. PESA Act has been notified by the Central Government on 24th December, 1996 for Panchayats in Scheduled Areas. Three talukas in Thane



district fall in the Scheduled Area, Shahapur taluka is fully Scheduled and Murbad and Bhiwandi fall in the Partially Scheduled Area.

Pesa Village formation according to Rule 4								
S.NO	BLOCK	GP NUMBER	REVENUE VILAGE NUMBER	PESA GP NUMBER	PESARE VENUE VILAGE	PESA WARD/H EMALET NUMBER	The number of villages declared Pesa village	The number of villages declared Pesa village (6+8)
1	2	3	4	5	6	7	8	9
1	SHAHAPUR	110	230	110	230	314	314	544
2	MURBAD	126	204	55	101	115	115	216
3	BHIWANDI	121	227	40	74	106	106	180
4	KALYAN	46	84	00	00	00	00	00
5	AMBARNATH	28	64	00	00	00	00	00
	TOTAL	431	809	205	405	535	535	940

VILAAAGE PANCHAYT DEPARTMENT	Detailed information of the Scheme
Regarding direct provision of 5% unallocated funds to Gram Panchayats in Scheduled Areas of the State -	<ul style="list-style-type: none"> <li>The Central Government has notified the “Panchayat Provisions (Extension to Scheduled Areas) Act, 1996” i.e. PESA Act on 24th December, 1996 for the Panchayats in Scheduled Areas. In order to strengthen the Panchayats in Scheduled Areas as institutions of self-government, it is the responsibility of the State to give powers and authority consistent with the PESA Act to the Panchayats at the appropriate level. In that regard, it is necessary to implement various schemes to make the Gram Panchayats in Scheduled Areas self-sufficient and financially empowered. As part of this, the Hon’ble Governor, in exercise of the powers vested in him under sub-paragraph (1) of paragraph 5 of Schedule 5 of the Constitution of India, has amended section 54(b) of the Maharashtra Gram Panchayats Act (Bombay Act No. 3 of 1959) and inserted a new clause (o) as follows: “(o) shall be empowered to control the resources of local schemes including tribal schemes and the resources of such schemes: Provided that, in each year, a sum not less than 5 per cent of the total Tribal Component Programme Fund as shown in the Annual Financial Statement, shall be allocated to the Maharashtra Scheduled Areas The Gram Panchayats shall be given funds in proportion to the Scheduled Tribe population of each Gram Panchayat in relation to the total Scheduled Tribe population of the Gram Panchayat:</li> <li>rovided further that the Panchayat shall utilize the funds for such purpose and within such limits as may be recommended by the Gram Sabha, provided that, if there is more than one Gram Sabha in a Panchayat, the funds shall be utilized in proportion to the Scheduled Tribe population of the Gram Sabha concerned"A sum of not less than 5 percent of the total Tribal Component Programme Fund as highlighted in the Annual Financial</li> </ul>

Statement for the Scheme every year shall be made available in a lump sum at the beginning of the financial year to each Gram Panchayat in the Scheduled Areas of Maharashtra, in proportion to the total Scheduled Tribe population of the Gram Panchayat.

"Appropriation: In order to utilize this fund for the implementation of the PESA Act, the fund may be appropriated for the following items in the annual and five-year plans.

3.1) Planning and Management of Small Water Resources:

Activities related to fisheries in lakes with an irrigation capacity of less than 100 hectares within the limits of the Gram Panchayat, activities that will increase the income of the Gram Panchayat through agriculture, tourism, boating and other commercial activities in these lakes, etc.

3.2) Management of Minor Forest Production:

Activities such as management of minor forest production found in government lands within the limits of the Gram Panchayat, preservation and conservation of minor forest production, collection and storage of minor forest production, small scale industries based on minor forest production, processing industries, purchase, sale and marketing, value addition of minor forest products, branding, packaging of minor forest products, etc. can be implemented.

3.3) Management of Rural Markets:

Gram Panchayats can undertake various tasks to manage the markets. Funds can be used for development of market space, market stalls, drinking water arrangement for market vendors, arrangement of toilets, arrangement of parking lot, arrangement of electricity supply and lamps for the market (electricity bill cannot be paid) etc.

3.4) Innovative activities related to PESA:

Gram Panchayats can implement innovative activities for the effective implementation of PESA Act. Various activities can be implemented to celebrate PESA Day every year, innovative activities like Ran Bhaji Mahotsav etc. can be implemented. However, the approval of the District Level Control and Management Committee under the chairmanship of the Chief Executive Officer, Zilla Parishad will be required for innovative activities.

3.5) Sustainable Livelihood Activities:

Funds can be used for the sustainable livelihood of Scheduled Tribes within the Gram Panchayat limits. It will be mandatory for sustainable livelihood activities to be collective in nature. However, permanent livelihood activities will require the approval of the District Level Control and Management Committee headed by the Chief Executive Officer, Zilla Parishad.

3.6) Self-income generation activities of Gram Panchayats:

Gram Panchayats can implement self-income generation activities from this fund. Gram Panchayats can implement various self-income generation activities such as construction and maintenance of commercial buildings, shops, etc. owned by Gram Panchayat, tourism development activities initiated by Gram Panchayat, planting orchards on land owned by Gram

Panchayat, purchasing public utility materials, goods, tools, machinery and making them available on rent, etc.

### 3.7) Infrastructure:

Within the limit of the total available funds, the expenditure on construction for this component of infrastructure should not exceed 25%. This may include government buildings, internal roads in the village, sewage system, solar units, fire extinguishing systems in government buildings, schools, anganwadis, markets, etc., maintenance and repair works of government buildings and properties and similar infrastructure works. However, if infrastructure works are to be taken up from this fund; it will be necessary for the Gram Panchayat to submit a certificate along with the annual plan that funds will not be available for these works through various government schemes, programs, initiatives, and campaigns. The scrutiny committee should take care to verify the said certificate.

3.8) Health, Sanitation and Education: If there is no possibility of funds being available through various schemes, programs, initiatives and campaigns of the government for health, sanitation and education related works within the Gram Panchayat limits, then the total available funds for Pesa village can be used for activities such as clean and pure drinking water facilities, purification of drinking water in public places, cleaning of village ponds, development of public water bodies, cleaning and strengthening of drinking water sources/sources, internal sanitation and solid waste management in the village, measures to prevent the spread of mosquito-like insects and epidemic diseases, essential facilities/items/equipment in the maternity ward of the primary health center/sub-center, purchase of educational materials in schools and anganwadis, making speaking walls in schools and anganwadis from an educational point of view, facilities such as libraries, libraries, study rooms etc. No personal benefits/materials can be given from this. However, if health, sanitation and education related works are to be taken from this fund; various schemes, programs, initiatives of the government,

- Prohibited/Prohibited Matters of Fund Utilization:
- 
- The following works/undertakings cannot be taken up from the funds of this scheme.
- 
- 4.1) These funds cannot be used to implement works, initiatives, schemes which are generally done through various schemes, programs, initiatives, and campaigns of the government. If the same works which can be taken up through other schemes, programs, initiatives, and campaigns of the government are proposed through this scheme, then there may be duplication of works. Therefore, such works cannot be taken up from this scheme.
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- 4.2) No scheme, initiative, or program for personal gain can be taken up from this fund.
- 4.3) Similar works like beautification of the village, painting, village entrances, development of religious places etc. cannot be taken up from this scheme.

	<p>➤ 4.4) The funds of this scheme cannot be utilized for the collection of taxes of the Gram Panchayat such as property tax/house rent, water tax, sanitation and lamp tax, all types of electricity bills, establishment and administrative expenses of the Gram Panchayat, tea-water/snacks/meals for any program, reception ceremonies of various programs, purchase of office supplies, stationery, expenses on prizes and awards, etc.</p> <p>➤ 4.5) The amount of beneficiary contribution in any work or the amount of Gram Panchayat share of any work undertaken by the Gram Panchayat cannot be paid from this fund.</p> <p>➤ 4.6) Funds cannot be utilized from this scheme for implementing any festivals, ceremonies, yatras and celebrations, religious rituals and activities.</p> <p>➤ 4.7) Any kind of training, capacity building, awareness raising and study tour programs etc. cannot be taken up from this scheme. Regular training programs on PESA should be followed up through Rashtriya Gram Swaraj Abhiyan, Tribal Research and Training Institute, Pune. The skill and livelihood development programs that will be taken up under this scheme should be provided through relevant agencies such as Pandit Deendayal Upadhyay Grameen Kaushalya Yojana (DDU-GKY), Maharashtra Rural Livelihood Promotion Mission (UMED), Shabari Tribal Finance and Development Corporation, Maharashtra Entrepreneurship Development Center (MCED), Khadi Village Industries, Rural Self-Employment Training</p> <p>➤ Relevant Integrated Tribal Development Project Office etc.</p> <p>4.8) The funds of this scheme cannot be used for linking the funds of other schemes (Conversion/Gap Funding).</p>
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**National Gram Swaraj Abhiyan :** - The decision to implement the National Gram Swarajya Abhiyan has been taken at the government level and efforts are being made to strengthen the Panchayat Raj system by empowering the officials/employees and members of the Panchayat Raj system, providing infrastructure and information-education-communication programs. Are

Objectives of training of Gram Panchayat members and women members through Panchayat Raj Training Center attached to the district as well as capacity building training of Village Development Officers/Gram Sevak through Gram Sevak Training Center were determined under National Gram Swarajya Abhiyan. In collaboration with State Rural Development Organization Yashda Pune, Hon. Training of Zilla Parishad members/ Panchayat Samiti members has been organized at Yashda Pune. Trainings/workshops are being organized and implemented at the three levels of District/Taluka/Gram Panchayat

on strengthening of Panchayat Raj system, capacity building activities, basic facilities, availability of manpower.

9 Concepts of Sustainable Development Localization and the objective of training the officials and staff of the Gram Panchayats who are completing the Nalpani Puravatha Scheme under the Water Life Mission has been completed.

### **G. \_ R. R (Aba) Patil Sumbar Gaon Award Scheme**

Government Decision of Village Development Department dt. According to the criteria of 21.11.2016, 8 talukas of Thane district have R. Under the R (Aba) Patil Sumbar Gaon Award Scheme, Gram Panchayats selected as Taluka Sundar Gaon are paid an award amount of 10.00 lakhs each. Also District Sundar village is selected from the selected Taluka Sundar, Village Panchayats selected as Zilla Sundar village will be paid an award amount of 40.00 lakhs.

From the year 2016-17 to 2019-20, 8 Gram Panchayats have been selected as Taluka Sundar Gaon and the award amount has been paid to them. The award amount has been paid after being selected as a village.

Village Panchayats awarded under RR (Aba) Patil Sundar Gaon Award Scheme Government Decision of Village Development Department dt. As per the criteria of 21.11.2016, the works have been done.

### **Central Govt**

#### **15th Central Finance Commission**

Rural Development Department Government Decision No. Panvia-2020/Pro.No.59/Finance-4 dt. Matters to be done by the Panchayat Raj Institutions from the funds of the 15th Kedi Finance Commission as per the guidelines dated 26 June 2020.

- 1) The basic grant is untied. The grant is used by the rural local self-government bodies for other essential matters as per the local needs, excluding the staff salary and establishment issues.
- 2) Bonded/ Tied Grants Bonded grants are used for 1) Cleanliness and maintenance and repair of pollution-free local bodies 2) Drinking water water supply Water recharge/ Rainwater harvesting Water recycling.

### **Joint Venture (Centre and State)**

**your Govt service the center**

- India create in the program National governance Under the program All Panchayat Raj of the institution Computerization by doing their in administration one Sutra And Transparency to bring EPRI / ePanchayat This mission mode project in hand in taking came is \_
- of Maharashtra All Panchayat Raj of institutions District Council , Panchayat Committee , Gram Panchayat ( Computerisation by doing their Administration online to do Ambitious Computational village \_ Maharashtra ) E-Gram Soft This project to implement coming is \_
- project implementation for CSC - SPV come on of the company appointment in doing came is \_
- In Maharashtra This project Visit your government service center by name to implement coming is \_

### **Visit your government service center of the project Objectives**

- All Panchayat Raj of institutions Karbha R \_ online to do
- All Panchayat Raj of institutions Database ready \_ to do
- E - Panchayat in suite 11 Commanded in Information to fill
- rural in the area Your government service centers through G2G and G2C facilities to deliver
- come on of the project By coordination to citizens rural in the area Given coming \_ \_ All of facilities Quality raise ..

### **E - gram Soft :**

Gram Panchayat complete work Smooth And continuously to drink on to keep This operating system useful becomes \_

come on of the operating system due to use Gram Panchayat All Financial transactions correct And from time to time complete happen \_

In Gram Panchayat All kind of records And others daily work This Digitizes \_ \_ \_ In that orderliness Joppa Sala \_ goes \_ Computerized done Information This from Eksanghara she to find simple And minimal in time Available was \_

from time to time done change And Corrections of note And Information in detail collected is \_ Online and offline version is available

**your Govt service from the center Given coming \_ \_ Certificates facilities service Rate ( Rs. 20 /- )**

Sr No	Services _	Sr No	Services _
1	Sample 8 Assessment Certificate	5	Marriage certificate
2	Below poverty line certificate	6	Certificate of no outstanding debt
3	birth certificate	7	Age Proof for Niradhar Scheme
4	Death certificate		

### **Documents**

Policies and Guidelines

Annual Report

Plan documents

Annual Policy Notes

Budget information

Performance budget

Citizen Charter

Regulations

Government orders

Circulars / Notifications

Laws and Regulations

### **Notice**

program

past events

declaration (general)

Declaration (Fiscal)

recruiting

Tender

### **publications**

Magazines/Newspapers

Training manual

Handbook

Brochures / Pamphlets

## **Media Corner**

news

Press release

Photo gallery

Video gallery

## **RTI**

RTI documents

RTI Contacts ( PIOs / APOs / AA )

### **Category wise information required:**

#### **1.5 Awards**

Title of Award\*

Year of Award\*

Award Name\*

Date of Award

Team Member

Add

project

Certificate

(Only PDF files are allowed)

#### **1.7 Who's who**

Name :- Shri.Pramod Kale

Designation :- Deputy Chief Executive Officer (V.P.)

Email Address :- [vpzpthane@gmail.com/](mailto:vpzpthane@gmail.com) vpzpthane-mh@gov.in

address :- Plot no. A-1, A-1, SGBarve Road, GST Bhavan in front, Wagle Estate, MIDC. Thane (West) PIN code-400604

Phone Number :- 022-20812916

Fax No. :- Nirank

Room No. :-

Activities -

Profile URL -

## **2. Directory**

designation\*

Email address



mobile number

Telephone Number\*

intercom\*

Room no

Fax number

address

### **3.1 Service Field:**

Service Name\*

Website URL

Name of the Centre

Name of the city

Pin

email

address

Contact No

mobile number

location

## **4. Schemes/Programmes (with sub-categories)**

Scheme Name\*

Period Start\*

End of period

area

beneficiary\*

Benefits\*

How to Apply\*

## **5. Instructions (including subclasses)**

Notification Title\*

Start Date\*

Last Date\*

document\*

## 6. Publications

title\*

author\*

Subject

english\*

year\*

binding type

Price

### 8.3 Photo Gallery

title

Photo\* ( In jpg)

Date

Description \_ \_

### 8.4 Video Gallery

Title

Youtube Video ID\* (Upload video to YouTube and provide video ID) Is this video accessible ?\*

#### Standards of information to be maintained:

A.No.	Content Type	Format	Size
1	Banner Image with Caption	jpeg	1400 x 383
2	Photo with caption	jpeg	-
3	PDF files	pdfjpeg	Less than 10 MB

**DyChief Executive Officer(VP)**  
**Zilha Parishad Thane**