

No. 4-2(12)/2020-DD-I-Part(1)
Government of India
Ministry of Social Justice & Empowerment
Department of Empowerment of Persons with Disabilities (Divyangjan)

5th Floor, Pt. Deen Dayal Antyodaya Bhawan,
CGO Complex, New Delhi -110003
Date : 26.09.2024

OFFICE MEMORANDUM

Subject Revision of Scheme of Assistance to Persons with Disabilities for Purchase/Fitting of Aids/Appliances (ADIP Scheme) during the period of 15th Finance Commission i.e. from 01.04.2022 to 31.03.2026-reg.

In continuation of the Department's Order number 4-2(12)/2020-DD-I dated 02.04.2024, the undersigned is directed to say that the competent authority has approved certain modifications in the Guidelines of Scheme of Assistance to Persons with Disabilities for Purchase/Fitting for Aids/Appliances (ADIP Scheme) with an objective to make the Scheme more inclusive and more user friendly and has simplified various provisions of the Scheme incorporating latest guidelines issued by Department of School Education and Literacy, Ministry of Education, Government of India. This revised Scheme also promotes contribution of funds through Corporate Social Responsibility (CSR activities)/MP-MLA LAD Fund/State Government/Panchayat/Municipal Corporations/Mineral Fund/or any other source.

2. Accordingly, a copy of revised Scheme which is applicable with immediate effect is enclosed for information and appropriate action by all concerned. The copy of revised Scheme is also available on the website of the Department www.depwd.gov.in.

Encl :- As above

**SANDEEP
KUMAR**

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SANDEEP KUMAR
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(Sandeep Kumar)

Under Secretary to the Government of India

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To

1. Principle Secretaries/Chief secretaries of all States/UTs.
2. All Implementing Agencies (ALIMCO/NIs/CRCs/DDRCs/DDRS/VOs/NGOs etc)

Copy for information to :-

1. PS to Hon'ble Minister SJ&E
2. PS to Hon'ble MoS (RA/BVL)
3. Sr. PPS to Secretary, DEPwD
4. PPS to JS(RS)/ PPS to DDG/ PPS to JS & FA.
5. PA to all Directors/DS of the Department

**(Scheme of Assistance to Persons with Disabilities for Purchase/Fitting of
Aids/Appliances (ADIP SCHEME))**

(Applicable w.e.f. 26th September, 2024)

**Government of India
Ministry of Social Justice and Empowerment,
Department of Empowerment of Persons with Disabilities (Divyangjan)
Pt. Deendayal Antyodaya Bhawan, CGO Complex, Lodhi Road
New Delhi-1100 03**

(Scheme of Assistance to Persons with Disabilities for Purchase/Fitting of Aids/Appliances (ADIP SCHEME))

1.0 INTRODUCTION

Provision of suitable aids and assistive devices is one of the first steps in the process of rehabilitation of Persons with Disabilities (PwDs). It has been the constant endeavour of the Government to provide PwDs with aids and assistive devices, which are essential for their overall rehabilitation and empowerment. As per Census, 2011 there are 2.68 crore PwDs in the country. In addition, a large number of children below 14 years of age suffer from delayed development. Many of them suffer from intellectual disabilities and cerebral palsy and require aids/appliances to attain the capacity for self-care and independent living. With the application of modern technology, a number of aids have emerged which can reduce the effects of disabilities and enhance the overall potential of the PwDs. However, a large proportion of PwDs are from the low income group and are deprived of the benefits of these appliances because of their inability to garner funds to acquire these and consequently live a dignified life.

1.01. In the light of the Government's commitment for enabling and empowering PwDs, it has been decided to continue the scheme in a modified form by enhancing the quantum of assistance, cost, ceiling of aids and assistive devices and family income ceiling taking into consideration the cost escalation during the period these monetary limits have not been revised. In addition, the modified scheme in terms of coverage of beneficiaries and more users friendly.

2.0 OBJECTIVE

The objective of the Scheme is to provide durable, modern and scientifically manufactured aids and assistive devices to PwDs for promoting their physical, social and psychological rehabilitation, thereby reducing the effects of disabilities and enhancing their educational and economic potential. The aids and assistive devices supplied under the Scheme must have due certification.

3.0 DEFINITIONS

Definitions of various types of disabilities as given in the “The Rights of Persons with Disabilities (RPwD) Act, 2016”.

4.0 SCOPE

The Scheme will be implemented through the Implementing Agencies as listed in para 5.0. The Agencies will be given financial assistance for purchase, fabrication and fitment of such standard aids and appliances that are in conformity with the objectives of the Scheme. The Implementing Agencies will take care of/ make suitable arrangements for fitting and post-fitting care of aids and assistive devices provided under the Scheme. They will give wide publicity of the providing such aids and appliances to PwDs. Further, before the distribution camp they will inform the District Collector, BDO, local public representatives, State Government and the Department of Empowerment of Persons with Disabilities (Divyangjan) about the date and the location of the camp. After the camps, they shall upload the list of beneficiaries and details of aids and assistive devices on the MIS/Arjun Portal of the scheme. The list of beneficiaries shall be prominently displayed on the website of Implementing Agencies as well.

4.01 The Scheme shall also include essential surgical correction and intervention, prior to fitment of aids and appliances, as per the following norms:

- (i) Rs.1500/- for speech & hearing impaired.
- (ii) Rs.3,000/- for visually impaired.
- (iii) Rs.15,000/- for orthopedically impaired.

5.0 ELIGIBILITY OF IMPLEMENTING AGENCIES UNDER THE SCHEME

The following agencies are eligible to implement the Scheme on behalf of the Department of Empowerment of Persons with Disabilities (Divyangjan) under the aegis of the Ministry of Social Justice and Empowerment, subject to fulfillment of following terms and conditions:

- i. ALIMCO/National/Apex Institutes/CRCs,/DDRCs/National Trust, functioning under administrative control of the Ministry of Social Justice and Empowerment/Ministry of Health and Family Welfare.
- ii. Societies and their branches, if any, registered separately under the Societies Registration Act, 1860.
- iii. Registered Charitable Trusts.
- iv. Indian Red Cross Societies and other Autonomous Bodies headed by District Collector/Chief Executive Officer/District Development Officer.
- v. National/State Corporations in the field of Disabilities.
- vi. Local Bodies – Zila Parishad, Municipalities, District Autonomous Development Councils and Panchayats etc.
- vii. Hospitals registered as separate entities, as recommended by State/UT/Central Government.
- viii. Nehru Yuva Kendras.
- ix. Any other organization as deemed fit by the Department of Empowerment of Persons with Disabilities, Ministry of Social Justice & Empowerment, Government of India.

5.01 Grant-in-aid under the Scheme will not be given for commercial production or supply of aids/appliances.

5.02 While approving new implementing agencies, preference would be given to those Agencies:

(i) Which employ RCI registered Rehab Professional with active CRR No. /technical expertise, in the form of professionally qualified staff (from RCI recognized courses) for identification, prescription of the required aids/appliances, fitment, user training and post-fitment care of beneficiaries as well as aids/appliances.

(ii) Possess infrastructure in the form of machinery/equipment for assessment ,fabrication, fitment, user training and maintenance of aids/appliance to be given to a person with disability under the ADIP Scheme and which have a capacity to produce/fitment of aids and assistive devices with ISI standards/ISO certification.

6.0 ELIGIBILITY OF THE BENEFICIARIES

- i. An Indian citizen of any age.
- ii. Holding a UDID card issued by the Ministry or enrollment number of UDID card alongwith Disability Certificate with atleast 40% disability.
- iii. Aadhaar number or enrollment Id of Aadhaar Card alongwith other documents as specified by the Department vide notification issued u/s 7 of Aadhaar Act, 2016 is required.
- iv. Having monthly income of individual from all sources not exceeding Rs.30,000/- per month.
- v. In case of dependents, the income of parents/guardians not exceeding Rs. 30,000/- per month.
- vi. Not having received assistance during the last 3 years for the same purpose from any source. However, for children below 18 years of age, the minimum time of assistance is one year for customized items like fitments of Orthosis / Prosthesis, Learning Material etc. (Except Motorized Tricycle/ Motorized Wheelchair and Smart Phone once in a five year).

Note :-

For ADIP :

(a): Income certificate from Revenue Agencies / BPL Card / MGNREGA Card / Disability Pension Card / Certificate by M.P./MLA/Councilor/Gram Pradhan failing which self certification/ Notarized Affidavit C/o Implementing Agencies may be accepted for providing aids/ appliances to PwDs.

(b) Income certificate of beneficiaries staying in orphanages and half-way homes/Special School/Special Home etc. may be accepted on certification of District Collector or Head of the organization concerned. Such beneficiaries will be provided aids & appliances under this Scheme by ALIMCO/NIs/CRCs only.

For ADIP-SSA

(c) Responsibility for issue of a Joint disability Certificate for availing the benefits under the ADIP-SSA will be that of (i) Headmaster or Principal of the

School (ii) Local SSA Authority and (iii) RCI Registered Rehab Professional with active CRR No. from ALIMCO.

(d) In case of less than 40% disability, aids and assistive devices can be issued to CWSN based on the joint certification at para (c) above.

(e) Temporary Disability Certificate issued by the Competent Medical Authority for children up to the age of 6 years or Developmental Delay Certificate issued by Competent Medical Authority for children up to the age of 6 years may be considered for distribution of TLM Kits under ADIP Scheme to persons with Intellectual and Developmental disabilities as approved by the Ministry. However, there is no dilution of the condition of minimum 40% disability as stipulated in the ADIP Scheme.

(f). Benefits of ADIP SSA shall also be extended to children till the age of 18 years who are studying in special schools, home schooling or to walk-in at ALIMCO/NI/CRCs. For this purpose, a committee shall recommend the necessary aids and assistive device to that beneficiary in case of less than 40% disability or having no disability certificate. The committee shall comprise of 02 officials in the manner as under:-

- (a) One RCI Registered Rehab Professional/P&O of ALIMCO/ NI/CRC and
- (b) One member from the Education Department of the concerned State.

Also, enrollment of such beneficiary on UDID Portal shall be ensured at the time of assessment.

(g). Under the ADIP-SSA Scheme, Motorized Tricycle may be provided to school-going students having UDID Card/ Enrollment Number of UDID Card alongwith at least 40% disabilities certificate issued by competent authority to the students studying in Class IX to XII not below the age of 16 years.

7.0 QUANTUM OF ASSISTANCE

(i) For aids /appliances costing upto Rs. 15,000/-.

- Full financial assistance under the scheme.

(ii) For aids /appliances costing between Rs. 15,001/- to Rs. 30000/-

- Financial assistance upto Rs 15000/-

Note:

(a) Additional funds beyond maximum subsidy limit shall be contributed from CSR/MP LAD FUND/State Government Scheme/ Panchayat or Municipal Corporation funds/Mineral fund/or any other source or beneficiary himself/herself.

(b). In case of Multiple Disabilities, the limit will be applied to individual items separately if more than one aid/appliance is required.

(c). In the case of multi-lateral/multi-part involvement of a limb or organ for the same disability, the limit of the subsidy shall be applied to a single item separately. Additional manual assistive devices may also be prescribed based on the requirement of the beneficiaries but not for the same purpose. For example, in case prosthesis /Orthosis is provided, crutches/walking support or Wheelchair/Manual Tricycle may be given to support the outdoor activity of such beneficiary. However, similar items such as tricycle or Motorized Tricycle or motorized wheelchair may not be provided since this involves same purpose.

(d). **Cochlear implant**

Cochlear Implant and post operative therapy and rehabilitation for children with Hearing Impairment with a ceiling of Rs. 7.00 lakh per unit (to be borne by the Government) in case of children with pre-lingual hearing loss between 1 to 5 years of age and Rs.6.00 Lakh in case of children with acquired hearing loss between 5 to 18 years. The financial support will cover the cost of implant, surgery, therapy, mapping, travel and pre-implant assessment in both cases as given at Appendix-I to the Scheme.

Ali Yavar Jung National Institute of Speech & Hearing Disabilities (Divyangjan), (AYJNISHD) Mumbai, will be the nodal agency for Cochlear Implant Surgery. Surgery will be done at the hospitals empanelled by the Department of Empowerment of Persons with Disabilities. Auditory-verbal therapy (AVT) shall be mandatory for each child fitted with cochlear Implant by the empanelled Hospitals. Past records of three years regarding number of surgery carried out and therapy provided successfully to the beneficiaries shall be taken into account for the empanelment of hospitals. Further, AVT therapy has to be provided for three years after surgery. Cochlear Implant device will be procured by Artificial Limbs Manufacturing Corporation of India (ALIMCO), as per the specification recommended by the core committee.

7.01 The amount of assistance will be as follows:-

Total Income	Amount of Assistance
i. Upto Rs. 22,500/- per month	i. Full cost of aid/appliance
ii. Rs.22,501/- to Rs. 30,000/- per month	ii. 50% of the cost of aid/appliance

7.02 In addition to cost of aids & appliances, Travelling cost would be admissible separately to the PwD and one escort fare, subject to a limit of Rs. 250/- per person, irrespective of number of visits to the centre and for attending the distribution camp for aids & assistive devices. The beneficiary should attend the Rehabilitation Centre nearest to his/her place of residence except in the North-Eastern Region where he may be allowed travel cost for travelling outside the Region till such facilities become available within the North Eastern Region.

7.03 Further, boarding and lodging expenses at the rate of Rs.100/- per day for maximum duration as mentioned below would be admissible each to beneficiaries and one escort, only for those patients whose total income is upto Rs.22,500/- per month and the same will be allowed to attendant/escort. Boarding and lodging expenses will be admissible for the following cases involving:

1. Corrective/reconstructive Surgery. For maximum 15 days
2. Fitment of Prosthesis and Orthosis for maximum 05 days
3. Fitment of ear mould for maximum 05 days

8.0 TYPES OF AIDS/APPLIANCES

An Expert Committee is constituted in the Department to recommend the various types of aids and assistive devices for various types of disabilities. A comprehensive list of contemporary aids and assistive devices is notified from time to time on the basis of recommendation of Expert Committee.

This comprehensive list shall be treated as single source of reference for list of aids and assistive devices distributed under ADIP Scheme. The list is

updated from time to time and is available on the website of the Department (depwd.gov.in) and on ARJUN Portal.

Aids & assistive devices under the Scheme to be provided after assessment, prescription, fitment and user training by RCI Registered Rehab Professional with active CRR No as per latest assessment guidelines.

8.01 HIGH END PROSTHESIS:-

(a) High end Prosthesis to Persons with Locomotor disabilities having 40% and above disability. Extent of subsidy would be Rs.30,000/-.

Note :- In case of amputees without any disability certificate, these High end Prosthesis may also be provided only after the recommendation of RCI Registered Rehab Professional with active CRR No. of ALIMCO/NIs/CRCs and enrollment for UDID Card. Fitment of High-end Prosthesis will be done in the Prosthetic Centers operated by ALIMCO/NIs/CRCs and Government Hospitals.

(b) Motorized tricycles and Motorized wheelchairs for persons with severe locomotor disability, Stroke, Cerebral Palsy, Hemiplegia and any other person with similar conditions, where either three/four limbs or one half of the body are severely impaired. Persons with Disabilities having 80% and above disability would be eligible for assistance for Motorized tricycle and Motorized wheelchair. Extent of subsidy would be Rs.50,000/-. This will be provided to persons aged 16 years and above, once in five years. Persons with severe disability of 16 years and above age having cognitive impairment shall not be eligible for Motorized tricycles and Motorized wheel chairs since it puts them at a risk of serious accident/physical harm.

“Condition of atleast 80% disability for Motorized Tricycle/Motorized Wheelchair be relaxed to 40% disability only for students covered under ADIP SSA all other conditions for Motorized Tricycle/Motorized Wheelchair remaining the same.”

8.02 Periodic revision of aids/appliances

List of assistive devices may be revised periodically by the Department of Empowerment of Persons with Disabilities (Divyangjan), without seeking the approval of Expenditure Finance Committee/Cabinet Committee on Economic Affairs, within the financial ceiling prescribed by Expert committee constituted in the Department. Department may also issue further guidelines in pursuance of aims & objective of the Scheme.

9.0 Administrative Expenses

1% of the Budget under the Scheme may be used for providing information, education and communication regarding the Scheme and engagement of consultants/technical personnel to effectively administer the Scheme and the expenditure involved in technical support/ preparation of Mobile App, MIS Portal and in Third Party Evaluation.

10.0. Identification of beneficiaries/ Distribution of aids & assistive devices:-

- a. Through Camp Activity:-** Implementing agencies will carry out assessment of beneficiaries in camp mode at district levels, followed by distribution camps. Implementing Agencies need to focus on coverage of inaccessible and un-served areas. Camps will also be organized from time to time as per emerging requirements.
- b. Through Headquarter Activity:-** The National Institutes/CRCs/ALIMCO/DDRCs and other implementing agencies will utilize the grants to extend services to eligible beneficiaries who approach their headquarters or their respective Regional Centres. Some well-established NGOs having Centres/Sub-centres that carry out OPD activities and undertake corrective surgical operations for persons with disabilities may also be considered for grants-in-aid for their headquarter activities.
- c. Through Mobile App:-** In order to facilitate the beneficiaries in getting aids and assistive devices, a Mobile app will be launched by the Department which will enable beneficiaries to either place request for new assistive devices(new registrations) or repair of existing devices (existing user). The requests so received on the app will be compiled in the Department of Empowerment of Persons with Disabilities, and forwarded to the implementing agency located nearest to the residence of the beneficiary. The implementing agency will obtain the required documents as stipulated in the ADIP Scheme from the beneficiary at the time of assessment and distribute aids and assistive devices to eligible beneficiaries within six months from the date of such registration.
- d. Through ARJUN Portal:** The portal will facilitate PwDs for **online request for providing aids & assistive devices** to the eligible beneficiaries within 6 months from the date of such registration on the Portal.

Note :- All the activities mentioned above for assessment of beneficiaries and distribution of aids and appliances shall be carried out through ARJUN Portal (Management Information System (MIS) Portal for ADIP Scheme.)

11.0 PROCEDURE FOR RECEIPT OF GRANT-IN-AID BY AN IMPLEMENTING AGENCY.

The organizations will submit their application directly to the Department. The proposals of Non Government Organizations (NGOs)/Voluntary Organizations (VOs) will be submitted on e-Anudaan Portal of the Ministry (www.grants-msje.gov.in) only.

***Note :-** All the proforma/Annexure required under the Scheme shall be revised from time to time by the Committee chaired by Officer of the rank Joint Secretary or above in the Department.

The application should be accompanied with following documents/information (duly self- attested):

- a. A copy of Registration Certificate u/s 51/52 of Rights of Persons with Disabilities Act, 2016.
- b. A copy of Registration Certificate under Societies Registration Act, 1860 and their branches, if any, separately or Charitable Trust Act.
- c. Names and details of the Members of Management Committee of the Organization.
- d. PAN and Aadhaar Number details of the Trustees/members of the NGO/VO.
- e. A copy of Rules, Aims and Objectives of the Organization.
- f. A copy of Certified Audited Accounts and Annual Report for the previous year (showing that the organization is financially sound). In case of organizations seeking first time grants-in-aid under the scheme, Audited Account and Annual Reports for the last three years will be required.
- g. The Implementing Agencies already receiving grant-in-aid under the Scheme will upload the beneficiary details on Arjun Portal.
- h. Utilization Certificate as per latest GFR.
- i. The Implementing Agencies shall provide free of cost maintenance of the aids & assistive devices supplied by them as per comprehensive list of aids& assistive devices.
- j. The organization will provide reservation to SC/ST/OBC and persons with disabilities in accordance with instructions issued by Govt. of India from time to time if its employees are more than 20 persons on a regular basis.

12.0 SANCTION/RELEASE OF GRANT-IN-AID

Except for the Organisations functioning under the administrative control of the Ministry of Social Justice & Empowerment, Govt. of India and other Government Organisations, the Implementing Agencies shall send its proposals directly to the Department of Empowerment of Persons with Disabilities over e-Anudaan Portal of the Ministry (www.grants-msje.gov.in).

The subsequent financial assistance would be sanctioned after receipt of Utilization Certificate and other relevant documents as prescribed.

Note:- In new cases of NGOs/VOs, recommendation of Screening Committee of the Department and physical inspection is required before proposals are processed for grants-in-aid under ADIP Scheme. However, in case of Govt. organisations viz., DDRCs run directly by District Management Team headed by District Collector (DMT), State Govt. Corporations, ALIMCO/NIs/CRCs functioning under the control of the Department, no recommendation of Screening Committee/Physical inspection is required. Physical inspection of new cases of NGOs/VOs of Implementing Agencies may not be required in cases where any NGOs/VOs has received Grant-in-Aid under any Scheme of this Department in last 03 years.

12.1 Sample checking of beneficiaries against the utilization of Grant-in-Aid released to Implementing Agencies shall be conducted by nearest NI/CRC/ALIMCO or by the Department of Empowerment of Persons with Disabilities if required. Sample Checking shall cover at least 2% of aids & assistive devices provided to the beneficiaries. In case of ALIMCO test checking may be done by nearest NI/CRC and in case of NI/CRC, test checking may be done by any other NI/CRC/ALIMCO.

12.2 The grant-in-aid would normally be released in one installment if grant-in-aid is less than Rs. 10 lakh. However, this limit will not apply for special definition camps held with the approval of Department of Empowerment of Persons with Disabilities (Divyangjan). The Quantum of 1st and 2nd installment will be decided by the Department keeping in view the provisions under General Financial Rules and also in consultation with Integrated Finance Division.

12.3 Implementing agencies shall use 5% of the grant-in-aid as administrative/overhead expenses for conducting awareness, assessment, distribution and follow-up camps/HQ activity under ADIP and ADIP-SSA. For Mega Camps where the number of beneficiaries are 1000 and above and Camps are attended by Cabinet/State Ministers (SJ&E)/Chief Ministers, additional 5% administrative expenditure shall be allowable under the Scheme.

13.0 Conditions for Assistance

- I. The Implementing Agency shall upload all beneficiary data on ARJUN portal of the Department in the prescribed format and display the same on their own website. The Implementing Agencies shall upload the data of the beneficiaries on Arjun Portal of the Department within 02 days of date of distribution of aids and appliances to the beneficiaries. For example:- If date of distribution is 1st day of the month, data shall be uploaded by midnight of 3rd of that month. Failing in compliance of data uploading shall attract penalty as notified by the Department from time to time.
- II. The Implementing Agencies shall maintain a separate books of accounts for ADIP Project. The Implementing Agencies shall open Subsidiary Account (SA) under the Main Account of Central Nodal Agency (CNA) authorized by the Department or in accordance to guidelines issued by Ministry of Finance from time to time.
- III. The final accounts for a financial year containing utilization certificate and audited accounts signed by Chartered Accountant should be furnished within six months of the close of the financial year. The Implementing Agency will furnish all the bills & vouchers to the Department within 15 days of purchase of aids & assistive devices falling which penalty (upto 10% of the grant provided for the purpose) would be imposed. In case of ALIMCO, details of aids and assistive devices shall be submitted within 15 days of date of distribution.
- IV. The Implementing Agency will obtain an undertaking from the beneficiary that he/she has not obtained such aid from any other agency/source during the last three years and that he/she will keep it for his/her bona fide use. In case of children below 18 years of age, the time limit is 1 year.
- V. The Implementing Agency will be open to inspection by an officer/third party agency authorized by Union Ministry of Social Justice and Empowerment.
- VI. When the Government of India has reasons to believe that the sanction is not being utilized for the approved purpose the amount would be recovered from the implementing agency with interest as applicable and no further assistance would be given to the agency. Ministry will be at liberty to blacklist such organization and to take legal action as per law.
- VII. The implementing agencies would not incur any liability under the Scheme, unless the funds have been sanctioned to them, except in the case of an implementing agency who has distributed approved aids and devices (as per norms/cost ceiling under the Scheme) against a loan taken by the agency with the prior approval of the Department of Empowerment of Persons with Disabilities (Divyangjan) for that specific purpose. The Department will not bear interest burden on the said loan amount.

VIII. Reservation for SC/ST/OBC beneficiaries under the Scheme as per the Government norms and at least 25% of the overall beneficiaries need to be girl child/women.

Note 1 :- Irrespective of location of the camp Beneficiaries from all over India including SC/ST beneficiaries can avail benefit under ADIP Scheme in the camps.

Note 2 :- Implementing Agencies working majorly in the field of Prosthesis fitment shall make sincere efforts for providing benefit to 25% women beneficiaries as far as feasible.

IX. All camps will display the details of the Scheme & assistance received there under. Photos of the camps held will also be uploaded on the website of the Implementing Agency. Branding will be strictly as per the directives of DEPwD.

X. The Institution will implement the Scheme in the Districts under the banner of Ministry of Social Justice & Empowerment, Govt. of India in the manner prescribed and after giving wide publicity and requisite information to, local M.P. and M.L.A.

XI. Local media persons should also be invited to the camps and adequate publicity about the proposed camps should be made in the local media.

XII. Detailed records of certificate issued, persons involved with the camp, photographs of the beneficiaries along with the names and addresses should be maintained by the Implementing Agency concerned. The photograph should depict the beneficiary fitted with or along with the aids and appliances received by him/her.

XIII. All implementing agencies should prominently put up signboards, banners etc. in their offices and camps acknowledging that the scheme is run with the assistance of Ministry of Social Justice and Empowerment, Government of India. Name of the Ministry shall also be painted at the back of Wheelchairs, Tricycles etc.

XIV. Photographs of camp/function for distribution of aids & appliances undertaken with this grant-in-aid assistance and also press-clippings, posters, pamphlets etc. regarding organisation of camp(s) for undertaking distribution work should be submitted to the Ministry.

- XV. Where applicable, before the grant is released, Chairperson/Secretary of the executive committee of the grantee will execute bonds in a prescribed format approved by the Department.
- XVI. In the event of the grantee failing to comply with the conditions or committing breach of the conditions of the bond, the signatories of the bond shall be liable to refund to the Department, the whole or a part amount of the grant with interest at ten per cent per annum thereon or the sum specified under the bond.
- XVII. As per latest GFR, the Annual Reports and Audited Accounts of Private and Voluntary Organizations or societies registered under the Registration of Societies Act, 1860, receiving one-time assistance/non-recurring Grants of Rupees fifty lakhs and above should also be laid on the Table of the House, within nine months of the close of the succeeding financial year of the grantee Organisations. Therefore, such reports should be submitted to the Department within 6 months of closing of that financial year.
- XVIII. Organization must make all disbursements/payments through e-payments/RTGS or as per the guidelines issued by the Ministry of Finance from time to time.
- XIX. The interest earned on this grant-in-aid shall be deposited through Bharat Kosh Portal or remitted through Demand Draft to the Department for depositing the same in Consolidated Fund of India as per GFR guidelines issued by the Ministry of Finance time to time.
- XX. All the procurement out of the sanctioned grant-in-aid shall be made, following the provision of GFR guidelines issued by the Ministry of Finance from time to time.
- XXI. Implementing Agencies will maintain all the records of beneficiaries from the date of distribution in the manner as under :-
- (a) Retention period of all the records shall be 02 years in physical form.
 - (b) Retention period for all the records shall be 05 years in digital form.
 - (c) Beneficiaries records older than 05 years from the date of distribution may be weeded out.

14. Miscellaneous

No committed liability to be created beyond 15th Financial Commission Cycle period.

15. Distribution of Aids and Assistive devices through CSR/MP LAD FUND/State Government Scheme/ Panchayat or Municipal Corporation funds/Mineral fund/or any other source:

Various Companies undertake Corporate Social Responsibility (CSR) activities for empowerment of Persons with Disabilities (PwDs). The Department encourages these companies to broaden the scope of aids and assistive devices distributed to beneficiaries that may include High-end devices for various disabilities including Motorized Tricycle/motorized Wheelchair/Sport wheelchair/ Smart Phone/Refreshable Braille Display/Customized items and other devices etc. to promote innovation in this area. Additionally, Eligibility criteria of beneficiaries while distribution under CSR activities may be relaxed to maximize the coverage of beneficiaries who are erstwhile left uncovered under ADIP Scheme.

Additionally, it is highly encouraged to provide financial assistance to beneficiaries through CSR/MP LAD FUND/State Government Scheme/ Panchayat or Municipal Corporation funds/Mineral fund/or any other source or beneficiary himself/herself and converge with ADIP Scheme for providing better quality High-end aids and assistive devices to beneficiaries.

It is also advised to use ARJUN Portal of the Department for uploading the data of the beneficiaries covered under CSR/MP- MLA LADS/State Government Scheme/ Panchayat or Municipal Corporation funds/Mineral fund/or any other source in order to avoid duplicity of beneficiaries and bring in transparency in distribution of aids and assistive devices.

Appendix-I

Cost Norms for Cochlear Implant Surgeries

S.No.	Particular	Norms for cochlear Implant
1.	Income criteria	Upto Rs.22,500/- pm full cost. Rs.22501 to 30,000/- pm 50% cost.
2.	Children with pre-lingual hearing loss-1 to 5 years of age	A maximum of Rs.7.00 Lakh will be borne by the Government per beneficiary in case of children with pre-lingual hearing loss. This will include the cost of the implant, the surgery, thereapy, mapping, travel, and pre-implant assessments upto Rs. 10,000/-.
3.	Children with post-lingual hearing loss.	Age limit -18 years.
4.	Post-lingual	A maximum of Rs.6.00 Lakhs will be borne by the Government per beneficiary in case of children with post-lingual hearing loss. This will be including the cost of the implant, the surgery, therapy, mapping, travel and pre-implant assessments upto Rs.10,000/-.
5.	Cost of the surgery	The cost of the surgery in empanelled hospital should not exceed Rs. 75,000/- including mentor fee of Rs. 25,000/-. Charges will be paid to the hospitals after completion of surgery of each beneficiary.
6.	Post-operative rehabilitation for pre-lingual hearing loss-1 to 5 years.	(a) Mapping for 3 years not to exceed Rs. 10,000, 5000 and 5000/- per year. (b) Therapy for 3 years not to exceed Rs. 50,000/- per year (3 sessions per week for a period of three years / 156 sessions per year for two years)
7.	Post-operative rehabilitation for post-lingual hearing loss-5 to 18 years.	(a) Mapping for 3 years not to exceed Rs. 10,000, 5000 and 5000/- per year.

		(b) Therapy for 2 years not to exceed Rs. 32,000/- per year (2 sessions per week for a period of two years / 104 sessions per year for two years)
8.	Travel, lodging, boarding expenses – pre-lingual hearing loss 1 to 5 years.	Travel, lodging / boarding expenses of Rs. 200/- per visit will be paid directly to the family. This payment will be made on a quarterly basis after the therapy centre certifies the attendance for the stipulated number of therapy sessions. Rs. 200/- per visit for 468 therapy sessions over a period of three years i.e. a total amount of Rs. 93,600/-.
9.	Travel, lodging, boarding expenses – pre-lingual hearing loss 5 to 18 years.	Travel, lodging / boarding expenses of Rs. 200/- per visit will be paid directly to the family. This payment will be made on a quarterly basis after the therapy centre certifies the attendance for the stipulated number of therapy sessions. Rs. 200/- per visit for 208 therapy sessions over a period of two years i.e. a total amount of Rs. 41,600/-.
10.	Cost of pre-implant evaluations	For all beneficiaries, a fixed amount of Rs.10,000/- will be reimbursed towards cost of pre-surgical evaluations (CT Scan & MRI brain) and work-up after the surgery is done.

*Special focus to be ensured on AVT : Active and valid CRR No is compulsory for the Rehab Professional and quarterly progress report of the child, countersigned by parents also to be uploaded on the portal of the nodal agency for the CI.