

Pre-bid conference minutes (held on 15th December, 2018)

Date and time of pre-bid conference: 15 December, 2018 ; 2:00 pm

The meeting was attended by representatives from Town and Country Planning Deptt., Urban Development Directorate and the following firms:

1. IPE Global Ltd
2. Cityanode Pvt. Ltd.
3. DDF Consultants Pvt Ltd
4. Kalaakaar Architects
5. Green City Surveyors Pvt Ltd, Jaipur
6. Tech Mech Consulting
7. SCIENCE, Dehradun
8. DNK Infra Consultants
9. Reform Design and Planning Cell
10. Spatial Geotech Pvt Ltd
11. DWI Consulting Pvt Ltd.
12. DMG Consulting Pvt Ltd
- 13 ACPL Kanpur

Clarifications and corrigendum regarding queries raised in the pre-bid conference are given below:

S. No.	Reference Clause and Page No.	RFP Provision	Clarification / Corrigendum
1.	Page 2	NOTICE INVITING PROPOSAL BID SECURITY : Rs 1,00,000 (One Lakh) in shape of DD/BG	NOTICE INVITING PROPOSAL EMD (Earnest Money Deposit) : Bank Draft of Rs 1,00,000 (One Lakh)
2.	Section 2, Clause 2.2 (Page 7)	2. Scope of Work: Sl. No. xxiv) Superimposition and digitization of cadastral map to the extent of individual khasras.	Consultant needs to enquire about availability of hard and soft copy of sajra/ khasra maps and procure from the concerned Revenue departments. Similarly, Consultant needs to enquire about availability of and procure other secondary data from concerned departments.
3.	Section 2, Clause 3. (Page 9)	3. Brief Description of Task: Review of previously prepared Master Plan, if any and GIS Based Master Plan Formulation for AMRUT Cities and <u>subsequently zonal plan for development areas in 1 above</u> with special emphasis on Urban infrastructure and investment plan – keeping in view the potential led development envisaged.	Zonal Plans not covered under the scope of services.
4.	Section 2, Clause 7. (Page 19)	7. Deliverables and Timeline/ Payment Schedule: Note Sl. No. 6. All the reports and the maps shall be bilingual i.e. in Hindi and English.	Bilingual submission is ESSENTIAL at Draft Report and Final Report stages.
5.	Section 2, Clause 7. (Page 18)	7. Deliverables and Timeline/ Payment Schedule: Note 1. The processing time is the time between submission of the stage report and issue of the minutes for approval/ modification of the same and would be about 30 days. The period between the submission of stage report and its processing would not be included in the period of assignment.	7. Deliverables and Timeline/ Payment Schedule: Note 1. The processing time is the time between submission of the stage report and issue of the minutes for approval/ modification of the same and would be about 30 days. The period between the submission of stage report and its processing would not be included in the period of assignment. Whether any delay arising strictly due to third party

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			delay (NRSC) would be included or not in the period of assignment shall be subject to arbitration.
6.	Section 2, Clause 7. Deliverables and timeline/ payment schedule (Page 18)	Stage-1: Task-1 and 2: 1 month; Payment- 15% of total cost, Task-3 and 4: 2 months; Payment- 10% of total cost.	Stage -1: Task 1 to 4 : Total 3 months Payment: 25% of the total cost
7.	Section 3, Clause 1: Introduction (Page 24)	1.2 Interested consulting firms may submit proposals for maximum two cities/ towns. If a Consultant submits or participates in more than TWO proposals, such proposals shall be disqualified. 1.3 Separate proposals are to be submitted for each town with separate technical and financial bids.	<u>Consortium/ Joint Venture is NOT eligible to apply.</u> No change in 1.2 and 1.3.
8.	Section 3, Clause 2,3. (Page 25)	2.3 Consultants must submit an original and <u>two additional copies</u> of Pre-qualification, Technical Proposal and Financial Proposal along with soft copy.	2.3 Consultants must submit an original and <u>one additional copy</u> of Pre-qualification, Technical Proposal and Financial Proposal along with soft copy.
9.	Section 3, Clause 2,4. (Page 26)	2.4 The proposals must be accompanied with a non-refundable processing fee of Rs. 10,000/- (Rs. Ten Thousands only) in the form of a bank draft drawn in favour of State Mission Directorate, Govt of Uttarakhand, payable at Dehradun.	No change
10.	Section 3, Clause 2.5 Refund/Adjustment of Earnest Money	Earnest money of the successful bidder(s) shall be refunded with the final payment to the Consultant.	No change
11.	Section 3, Clause 2.5 (Page 26)	2.5 The Technical Proposal should be accompanied with an Earnest Money Deposit (refundable for all non-successful bidders) of Rs. 1,00,000/- (Rs. One Lakh only) in the form of bank draft drawn in favour of State Mission Directorate, Government of Uttarakhand, payable at Dehradun.	No change

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12.	Section 3, Clause 2.8 (Page 26)	2.8 Proposals must be submitted not later than the following date and time: Date: 17th December, 2018 Time: 11.00 am.	Proposals must be submitted not later than: Date: 8th January, 2019 Time: 03.00 pm. The date of opening the tender shall be intimated separately on the website.																																										
13.	Section 3, Clause 9.1 (Page 29)	Evaluation of pre-qualification forms : Experience of Consulting Firm	Minimum five years consulting experience is necessary for a firm to apply.																																										
14.	Section 3, Clause 9.3 (Page 30)	<table border="1"> <thead> <tr> <th>S.No.</th> <th>Criteria</th> <th>Total points</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Specific experience of the consulting firm related to the Assignment</td> <td>20</td> </tr> <tr> <td>a</td> <td>Similar assignment (5 of 2 marks each)</td> <td>10</td> </tr> <tr> <td>b</td> <td>Experience and capabilities of the consulting firm Total experience in consultancy-4 experience in Master Plan formulation using GIS database-6</td> <td>10</td> </tr> <tr> <td>2</td> <td>Adequacy of the proposed work plan in response to ToR</td> <td>30</td> </tr> <tr> <td>a</td> <td>Understanding the Tor</td> <td>10</td> </tr> <tr> <td>b</td> <td>Methodology suggested</td> <td>10</td> </tr> <tr> <td>c</td> <td>Adequacy of the proposed work plan</td> <td>10</td> </tr> <tr> <td>3</td> <td>Qualifications and competence of the key professional staff for the assignment</td> <td>50</td> </tr> <tr> <td>a</td> <td>Team Leader/Urban Planner</td> <td>15</td> </tr> <tr> <td>b</td> <td>GIS Expert</td> <td>15</td> </tr> <tr> <td>c</td> <td>Transport Planner</td> <td>10</td> </tr> <tr> <td>d</td> <td>Socio-economic Expert</td> <td>10</td> </tr> <tr> <td></td> <td>Total Score</td> <td>100</td> </tr> </tbody> </table>	S.No.	Criteria	Total points	1	Specific experience of the consulting firm related to the Assignment	20	a	Similar assignment (5 of 2 marks each)	10	b	Experience and capabilities of the consulting firm Total experience in consultancy-4 experience in Master Plan formulation using GIS database-6	10	2	Adequacy of the proposed work plan in response to ToR	30	a	Understanding the Tor	10	b	Methodology suggested	10	c	Adequacy of the proposed work plan	10	3	Qualifications and competence of the key professional staff for the assignment	50	a	Team Leader/Urban Planner	15	b	GIS Expert	15	c	Transport Planner	10	d	Socio-economic Expert	10		Total Score	100	No Change
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		Sl. No.	Key Professional	Qualifications	Sl. No.	Key Professional	Qualifications
15.	Section 3, Clause 9.5 (Page 31)	1	Team Leader/ Urban Planner	Graduate/Postgraduate in Urban and/or Regional or Physical Planning or Housing with 15 years experience	1	Team Leader/ Urban Planner	Graduate/Postgraduate in Urban and/or Regional or Physical Planning or Housing with 15 years experience
		2	GIS Expert	Post Graduate in Geo-informatics or similar discipline with 10 years' experience.	2	GIS Expert	Post Graduate in Geo-informatics or similar discipline with 5 years' experience.
		3	Transport Planner	Post Graduate in Transport Planning with 10 years' experience	3	Transport Planner	Post Graduate in Transport Planning with 5 years' experience
		4	Socio-economic expert	Post Graduate in Statistics/ Sociology/Economics/ Geography with 10 years' experience.	4	Socio-economic expert	Post Graduate in Statistics/ Sociology/Economics/ Geography with 5 years' experience
					It is allowed to engage same CORE team for both cities.		
16.	Section 3, Clause 9.6 (Page 31)	The minimum technical score required to pass is : 80%			No change		
17.	Section 3, Clause 9.10, (Pg 31)	The Consultant who has bid the lowest amount (L1) will be invited for discussions/ negotiations / clarifications for the purpose of signing a Contract Agreement			No provision for QCBS. No change		
18.	Section 3, Clause 13 (iv) (Page 33)	13. Other conditions of payment : Sl. No. iv) The successful bidder will have to provide a Performance Guarantee for 20% of the Consultancy fee at the time of signing the Contract Agreement			13. Other conditions of payment : Sl. No. iv) The successful bidder will have to provide a Performance Guarantee for 10% of the Consultancy fee at the time of signing the Contract Agreement		
19.	Section 4: Pre-Qualification Forms, (Page 34)	2. The Proposal contains the following documents in separate sealed envelopes: Pre-Qualification – original + 2 copies			2. The Proposal contains the following documents in separate sealed envelopes: Pre-Qualification – original + 1 copy		

S. No.	Reference Clause and Page No.	RFP Provision	Clarification / Corrigendum
		Technical Proposal – original + 2 copies Financial Proposal – original + 2 copies CD containing editable copy (MS-Word) of Pre-Qualification and Technical Proposal	Technical Proposal – original + 1 copy Financial Proposal – original + 1 copy CD containing editable copy (MS-Word) of Pre-Qualification and Technical Proposal
20.	Section 4, Clause 4A.6 (Pg 35)	Note: only those firms should apply whose turnover is not less than Rs. ----- Crores for each of last 3 consecutive financial years.	Note: only those firms should apply whose turnover is not less than Rs. 1 (ONE) Crore for each of last 3 consecutive financial years.
21.	Section 6 (Pg 48)	6B. Summary of costs	Rates should also be quoted in Rupees per hectare (rate inclusive of all taxes) alongwith the total amount. Rate quoted by firm shall not vary if any change in area of interest whatsoever occurs.

All other provisions shall remain same and shall be according to the RFP published earlier.