

Government of India
Ministry for Law and Justice
Department of Justice
National Mission for Justice Delivery and Legal Reforms

**CALLING APPLICATION FOR THE POST OF
WEB GIS PROFESSIONAL**

Applications are invited from suitable candidates for the posts of one (1) Web GIS Professional to be engaged under the National Mission for Justice Delivery and Legal Reforms (NMJDLR) Division of Department of Justice. The interested candidates must submit their application in the pro-forma as given below within **45** days of publication of this advertisement.

2. The applications must be submitted online ONLY, vide email at dir-nm-doj@gov.in / gaurav.tripathi@nic.in by last date of submission of applications.

3. The terms and conditions for engagement of Web GIS Professional on contractual basis and the details of requirement are as follows: -

Details of requirement for Web GIS Professional

Name of Position	Web GIS Professional
Number of Position	1 (One)
Place of Posting	New Delhi
Method of recruitment	Contract-based from open market
Tenure	One (1) year on contractual basis from date of joining, subject to satisfactory performance rendered and a maximum of 3 years. The Department reserves the right to terminate the engagement anytime without assigning any reason, with 1(one) month notice period. 1(one) month notice is also mandatory in case the Professional proposes to leave the assignment.
Remuneration	Rs. 60,000/- per month
Annual Increment	Eligible for upto 10% annual increment depending upon the satisfactory performance of the candidate
Essential Educational Qualifications	B. Tech – Computer Science / IT with M. SC. / M. Tech (Geo-informatics). Preference will be given to candidate holding M. Tech degree in the same field.

Experience	<ul style="list-style-type: none"> • More than 3 years of post-qualification experience. • Should be well versed with the working experience in PSUs/Ministries/Government. • Experience in web GIS development and related technologies, preferably React, Javascript, PHP, HTML5, Postgres, SQL, Openlayers, python, geo-server etc. <p>Preference will be given to candidates who are having requisite experience in related /similar field.</p>
Job Description	<ul style="list-style-type: none"> • The web developer has to revamp the Nyaya Vikas portal, designing the website / application as per requirements of this Department i.e. to carry out the activities related to software development and maintenance of the Nyaya Vikas portal at RRSC North, ISRO Delhi Office, etc. • Supervision of work assigned to Mobile GIS Professional; • Any other work apart from the above allocated from time to time.
Age Limit	Not more than 40 years on the date of publication of vacancy.
Leave	12 days in a year on pro-rata basis. Additional leave without pay would be permitted only upon approval of Reporting Officer.

General Conditions for Web/Mobile GIS Professional

I. Procedure for selection:

- i. The selection shall be made in accordance with the provisions contained in GFR 2017 under Rules 177 to 196 and Chapter 7 Selection of individual Professional / Service Provider (para 7.1 and 7.2) Chapter - 6 (para 6.5) of Manual for Procurement for Consultancy and Other Services 2017.
- ii. The requirement of Department of Justice will be advertised on the website as well in at least one newspaper.

- iii. The applications received shall be placed before a Screening Committee headed by officer of the level of Deputy Secretary/Director of the concerned scheme/project.
- iv. Shortlisted applications shall be placed before a Consultancy Evaluation Committee (CEC) headed by Joint Secretary of the concerned scheme/project.
- v. The Committee shall prepare a panel of 3 names per vacancy which will include 2 persons in the waiting list, subject to a receipt of adequate applications. The panel would be valid for a period of one year.
- vi. Candidates selected in the panel, in order of their ranking, can also be considered for position of IT professional in the Department at the remuneration of that particular position, if the candidate is willing.

II. **General:**

The Professionals shall not, except with the previous sanction of Department of Justice or into the bona fide discharge of his or her duties, publish a book or a compilation of articles or participate in radio broadcast or contribute an article or write a letter in any newspapers or periodical either in his own name or anonymously or pseudonymously in the name of any other person, if such book, article, broadcast or letter relates to subject matter assigned to him by Department of Justice.

III. **TA/DA:**

The Professionals shall be allowed to undertake domestic tours as required by their duties for which TA/DA and Hotel Accommodation shall be paid as admissible to the Central Government employees drawing grade pay of Rs. 5400/- (pre-revised) of Level 10.

IV. **Termination Notice:**

The Department of Justice can cancel the engagement at any time without providing any reason for it. However, in the normal course it will require one month's notice to the Professionals. The Professionals will also have to give notice of one month in case he/she proposes to leave the assignment.

V. **Relaxation:**

Under exceptional circumstances and in the case of meritorious candidates, the above guidelines may be relaxed with the approval of Secretary, Department of Justice.

VI. **Verification:**

The Police Verification of the Professionals shall be done as per the latest instructions issued by MHA.

**CV Format for the position of Web GIS Professional on contractual basis
with Department of Justice, Government of India**

Application for the post of.....

1. Name:
2. Father's Name/Mother's Name:
3. Gender
4. Date of Birth:
5. Age:
6. Nationality:
7. Current Postal Address with Post Office code & name of Police Station:
8. Email ID:
9. Contact No. (Tel):..... Mobile.....
10. Permanent Address:
11. Educational Qualification (Bachelor degree and above)

(Please attach separate sheet if required)

S. No	Course/ Degree	Subject (Specialization)	Name of University	Year of Passing	Division With % marks obtained	Enclosure of self-attested copies (Yes / No)

12. Work Experience (starting from current to oldest)

(Please attach separate sheet if required)

S. No.	Name of Organization/ Institute	Period From /To	Nature of work (brief description of duties)	Enclosure of self-attested copies (yes/no)

13. Knowledge /Skills

- Have you ever worked in the web development/creation or revamping of online portals for any of the Central/State Government? If yes, please provide details of nature of work undertaken.
- Computer Skills:
- Language known:
- Other skill as prescribed:

14. Reference: Please provide name and contact details of 2 references

Sl. No.	Full Name of Reference	Name of Organization	Contact details (email ID and Phone no.)

15. Please state briefly the reasons why you think you are an outstanding candidate for this job. (Maximum 1000 characters)

16. Declaration: This is to certify that I,, S/O / D/O, W/O,, resident of, Dist.-....., State..... have no pending administrative and /or criminal case before any court/authorized body. I, further certify that I have never been found guilty/convicted of any administrative offense and/or crime. I also certify that all the information given by me is true to the best of my knowledge and believe and if selected and appointed I will produce the original of all the documents.

(Signature)

Name:.....

Date: