भारत सरकार / Government of India
परमाणु ऊर्जा विभाग / Department of Atomic Energy
केंद्रीकृ तकाडर अनुभाग/ Centralised Cadre Section

अणुशक्ति भवन /Anushakti Bhavan,
छ.शि.म.मार्ग /CSM Marg,
मुंबई /Mumbai - 400 001.

No: CCS-11013/1/2026-CC-DAE / 11810 October 08, 2026

To,

All Ministries and Departments of Government of India / State/ UTs.

Copy to: DoPT- with a request to upload on the DoPT website for wide publicity.

Subject: Filling up of one post of Director (Official Language) (Level-13 in the Pay Matrix) in the Department of Atomic Energy on deputation basis.

The undersigned is directed to state that 01 vacancy in the following grade, is proposed to be filled in the Department of Atomic Energy, on deputation basis:-

Name of the Post	Pay Level in the Pay Matrix	Station
Director (Official Language)	13	Mumbai

2. The post is proposed to be filled from amongst officers from the Kendriya Sachivalaya Rajbhasha Seva of the Government of India or from any other Central Government or State Government or Union Territory holding analogous or equivalent post on regular basis in the parent cadre or department or with a minimum service of five years in Level-12 (Rs. 78800-209200) in the pay matrix rendered after appointment thereto on regular basis in the parent cadre or department.

3. The eligibility conditions for the post of Director (Official Language) are mentioned in Recruitment Rules (RRs) **Annexure-A.**

4. The deputation shall be governed by the general terms and conditions stipulated in the Department of Personnel & Training O.M. No. DOPT-1716267027220 dated 28.03.2024. The tenure of selected candidate shall be for a period of three years which will be extended as per the DoPT guidelines on tenure.

..2/-

5. In order to provide comprehensive medical facilities to its employees and their dependents, the Contributory Health Services Scheme (CHSS) is available. It provides services including hospitalization, either through dedicated DAE hospitals/ dispensaries or registered panel doctors/ hospitals.

6. In order to reward the performance of an organization within Department of Atomic Energy and the role of the personnel in realizing its objectives, Performance Related Incentive Scheme (PRIS) is introduced which is the variable component of the pay and is awarded on the basis of the performance of the individual/group/organization measured against set goals, during the period of assessment. Accordingly, the selected Officer will be eligible to get the PRIS amount based on his performance and other components like APAR gradings, attendance and vigilance clearance.

7. The application of willing and eligible officers (including officers who have completed cooling off period of three years since last deputation, if applicable) may be forwarded along with the following documents to this Department by email to cadre.ccs@dae.gov.in on or before 10th November, 2026 and submit hard copies by courier/ post to Under Secretary (Cadre), Department of Atomic Energy, Anushakti Bhavan, CSM Marg, Mumbai - 400 001 with the caption **APPLICATION FOR THE POST OF DIRECTOR (OFFICIAL LANGUAGE)** on the envelop:

(i) Application in the prescribed Bio-data (as per **Annexure-B** specimen attached) (07 copies) duly filled and signed by the candidate and forwarded through proper channel;
(ii) Attested copies of relevant educational/ training certificates;
(iii) Attested copies of their APAR for the preceding years;
(iv) Vigilance clearance certificate;
(v) Cadre clearance certificate;
(vi) Integrity certificate; & Certificate that no Minor/ Major penalty has been imposed on him/ her for the last 10 years.

8. It may please be noted that application received after 10.11.2026 (i.e. last date of receipt of application) or without the required documents or found to be incomplete in any other respect, will not be considered, and any back reference made in this regard, will not be entertained. Since, the appointment is to be made urgently, it is requested that the closing date for receipt of applications mentioned above may please be adhered to, strictly.

Encl: a.a.

08/10/26

(Kaushalendra Kumar)
Under Secretary (Cadre)
Tel No. 022-22862521

Annexure-A

ordinarily not to exceed three years. **Note 3.-** The maximum age-limit for appointment by deputation shall not be exceeding fifty-six years of age as on the closing date of the receipt of applications.		

(1)	(2)	(3)	(4)	(5)
6. Director (Official Language)	1*(2024) *Subject to variation dependent on workload	General Central Service Group 'A', Gazetted, Non- Ministerial	Level-13 (Rs.123100-215900) in the pay matrix	Selection

(6)	(7)
Not applicable	Not applicable

(8)	(9)	(10)
Not applicable	Not applicable	By promotion failing which by deputation

(11)	(12)	(13)
Promotion: Joint Director (Official Language) in level-12 (Rs.78800-209200) in the pay matrix with five years of regular service in the grade. **Note 1.-** The crucial date for computing the period of eligibility for promotion shall be 1st January of the vacancy year. **Note 2.-** Selection through promotion shall involve interview of the candidates. **Note 3.-** Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service. **Deputation:** Officers from the Kendriya	**Group 'A' Departmental Promotion Committee (for considering promotion) consisting of:** 1. Secretary, Department Atomic Energy - Chairperson; 2. Director, Bhabha Atomic Research Centre – Member; 3. Additional Secretary or Joint Secretary (Admn.), Department of Atomic Energy – Member; 4. Joint Secretary / Officer-in-Charge, OLIC, Department of Atomic Energy – Member; 5. A nominee of Secretary, Department of Atomic Energy from outside the Department – Member; 6. Nominee of Department of Personnel and Training – Member.	Not applicable.

Sachivalaya Rajbhasha Seva of the Government of India or from any other Central Government or State Government or Union Territory:- (a)(i) holding analogous or equivalent post on regular basis in the parent cadre or department; or (ii) with a minimum service of five years in level-12 (Rs.78800-209200) in the pay matrix rendered after appointment thereto on regular basis in the parent cadre or department; and (b) possessing the following educational qualifications, namely :- Master's degree from a recognised University in Hindi with English as a compulsory or elective subject or as the medium of examination at the degree level; or Master's degree from a recognised University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level; or Master's degree from a recognised University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level; or Master's degree from a recognised University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of examination at the degree level; or Master's degree from a recognised University in any subject other than Hindi or English, with Hindi and English as a compulsory or elective subjects or either of the two as a medium of examination and the		

other as a compulsory or elective subject at degree level. **Note 1.-** The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. **Note 2.-** The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation of department of the Central Government shall ordinarily not to exceed three years. **Note 3.-** The maximum age-limit for appointment by deputation shall not be exceeding fifty-six years of age as on the closing date of the receipt of applications.		

[F. No. 19/1/2018-CCS/11843]

A. R. SULE. Addl. Secy.

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SARVESH KUMAR SRIVASTAVA Digitally signed by SARVESH KUMAR SRIVASTAVA Date: 2024.06.21 18:42:58 +05'30'

Annexure – B

BIO-DATA

Photograph of the candidate

1. Name of the candidate, Designation & Address :

2. Contact Nos.
   Office :
   Residence :
   Mobile :
   Fax :

3. Date of Birth :
4. Educational qualifications:
5. Name of the service:
   Year of joining :
6. Service Particulars

Sl. No.	Post Held & Office	From	To	Pay Matrix	Nature of Duties

7. Present Level in the Pay Matrix and date of next increment :
8. Whether belongs to SC/ST :
9. Whether any minor/major penalty has been imposed during the last 10 years :
10. Whether any penalty is in force? If yes, details thereof :
11. Details of training programmes attended :
12 Remarks :

Date: Signature of the Applicant

Place: Name:

Certified that the particulars furnished by the Applicant have been verified and found correct. It is also certified that no disciplinary/vigilance case is either pending or contemplated against the officer.

Signature and seal of the forwarding officer

To,

Under Secretary (Cadre),
Department of Atomic Energy,
Anushakti Bhavan,
C.S.M. Marg,
Mumbai 400 001.