

Government of India
Bhabha Atomic Research Centre
Accounts Division

2nd Floor, Central Complex
Trombay, Mumbai-85

No.BARC/AD/Medical/2021-22/

April 20, 2021

Sub : Online Purchase & Claims Module in AAIIS – Clarifications – Reg.

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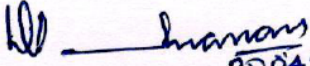
This has reference to Circular No.BARC/AD/JC(F&A)2020-21/51857 DATED 30.03.2021 regarding rolling out of online Purchase & Claim Module in AAIIS towards reimbursement of Medical expenses to serving BARC employees.

Numerous queries are being received whether the Medical Prescriptions and Cash Bills in original are to be submitted to Accounts after the soft copies of such documents are uploaded on AAIIS. In this connection, it is clarified that the originals are not required to be forwarded to Accounts since the implementation of Online Module has been aimed to have paperless workflow. However, in case of lack of clarity or doubt, individuals may be requested by Accounts Division to submit the originals for verification and return on any subsequent date. Therefore, all the beneficiaries are requested to preserve the documents carefully at least for two years from the date of purchase.

As regards submission of claims within a prescribed period, in consultation with BARC Hospital Administration, it is reiterated that the **medicines prescribed by BARCH Doctors shall be purchased within 30 days from the date of prescription and the claims shall be submitted within 30 days from the date of purchase.** To illustrate the time limit for submission of claim, a few examples are furnished below:

Date of Prescription	Date of Purchase of Medicine	Last date for submission
01.04.2021	30.04.2021	29.05.2021
01.04.2021	10.04.2021	09.05.2021
01.04.2021	01.04.2021	30.04.2021

This issues with the approval of IFA, BARC.


(D.Ramasubramanian)
Joint Controller (F&A)

All Group Directors
All Associate Directors
All Heads of Divisions/Sections
All officials of BARC through BTS

Copy to : Director, BARC
Controller, BARC
IFA, BARC