

37.	Department of Heavy Industry, Udyog Bhawan, New Delhi
38.	Department of Land Resource M/o Rural Development, Nirman Bhawan
39.	Cabinet Secretariat, Rashtrapati Bhawan, New Delhi
40.	Department of Women & Child Development, Shastri Bhawan, New Delhi
41.	Ministry of Youth Affairs & Sports, Shastri Bhawan, New Delhi
42.	Niti Ayog, Yojana Bhawan, New Delhi
43.	Ministry of Defence, Room No.33 'A' wing, Sena Bhawan, New Delhi
44.	Department of Chemical & Petro Chemical, Shastri Bhawan, New Delhi
45.	Department of Revenue, North Block, New Delhi
46.	Railway Board, Rail Bhawan, New Delhi
47.	Ministry of Small Scale Industries, Udyog Bhawan, New Delhi, MSME, Udyog Bhawan, N.D.
48.	Department of Public Enterprises, Block-14,CGO Complex, New Delhi
49.	Ministry of Textiles, Ministry of Industry, Udyog Bhawan, New Delhi
50.	Ministry of Commerce, Vanijya Bhawan, New Delhi
51.	Department of Scientific & Industrial Research, Technology Bhawan, New Mehrauli Road New Delhi-15
52.	Ministry of External Affairs, South Block, New Delhi
53.	Ministry of Power, Sharam Shakti Bhawan, New Delhi
54.	Department of Legal Affairs, Shastri Bhawan, New Delhi
55.	Department of Legislative, Shastri Bhawan, New Delhi
56.	Ministry of Development of North Eastern Region, Vigyan Bhawan, New Delhi
57.	Department of Expenditure, North Block, New Delhi
58.	Ministry of Urban Development, Nirman Bhawan, New Delhi
59.	Ministry of Labour & Employment, Shram Shakti Bhawan, New Delhi
60.	Union Public Service Commission, Dholpur House, Shahjahan Road, New Delhi
61.	Ministry of Parliamentary Affairs, 87, Sansad Marg, New Delhi
62.	Ministry of Cultural, Shastri Bhawan, New Delhi
63.	Ministry of Statistics & Programme Implementation, Khurshid Lal Bhawan, Janpath, N.D.
64.	Ministry of Social Justice & Empowerment, Shastri Bhawan, New Delhi
65.	Ministry of Information & Broadeasting, Shastri Bhawan, New Delhi
66.	Ministry of Health & Family Welfare, Nirman Bhawan, New Delhi
67.	Department of Road Transport & Highways, Transport Bhawan, New Delhi
68.	Department of Disinvestment, Block-II & 14-A, CGO complex, Lodhi Road, New Delhi
69.	Ministry of Panchayati Raj 11 th floor J. P. Building, 25, K. G. Marg, New Delhi-110001
70.	Ministry of Minority Affairs, Antodaya Bhawan, New Delhi
71.	Minority Commission, CGO Complex Lodhi Road, New Delhi
72.	Ministry of Steel, Udyog Bhawan, New Delhi
73.	Department of Space, Lok Nayak Bhawan, New Delhi
74.	Department of Atomic Energy, South Block, New Delhi

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All Ministries/Department of the Central Government

1.	Department of Space, New BEL Bangalore-560094
2.	Department of Economic Affairs, North Block, New Delhi-110001
3.	Ministry of Housing & Urban Poverty Affairs, Nirman Bhawan, New Delhi
4.	Department of Secondary and Higher Education, Shastri Bhawan, New Delhi
5.	Department of Consumer Affairs, Krishi Bhawan, New Delhi
6.	Department of Ayush , INA, New Delhi
7.	Department of Fertilizer, Shastri Bhawan, New Delhi
8.	Ministry of Corporate Affairs, Shastri Bhawan, New Delhi
9.	Department of Personnel & Training, North Block, New Delhi
10.	Ministry of Agricultural Research and Education, Krishi Bhawan, New Delhi
11.	Department of Agriculture and Cooperation, C.G.O. Urja Bhawan, New Delhi
12.	Ministry of Coal, Shastri Bhawan, New Delhi
13.	Department of Food & Public Distribution, Krishi Bhawan, New Delhi
14.	Food Processing, Panchsheel Bhawan, August Kranti Marg, New Delhi
15.	Ministry of Mines, Shastri Bhawan, New Delhi
16.	Ministry of Home Affairs, North Block, New Delhi
17.	Department of Rural Development, Krishi Bhawan, New Delhi
18.	Ministry of Tribal Affairs, Shastri Bhawan, New Delhi
19.	Ministry of Water Resources, Sharam Shakti Bhawan, New Delhi
20.	Department of Post, Dak Bhawan, Sansad Marg, New Delhi
21.	Department of Telecommunication, 347-D, Dak Bhawan, Sansad Marg, New Delhi
22.	Ministry of New & Renewable Sources of Energy, Urja Bhawan, N. Delhi
23.	Ministry of Civil Aviation, Rajiv Gandhi Bhawan, Safdarjung Airport, New Delhi-3
24.	Department of Atomic Energy, Anu Shakti Bhawan, Chhatrapati Shivaji Maharaj Marg, Mumbai-400039
25.	Ministry of Tourism, Transport Bhawan, New Delhi
26.	Ministry of Environment & forest, Paryavaran Bhawan,CGO Complex, New Delhi-3
27.	Department of Animal Husbandry, Dairying and Fisheries, Krishi Bhawan, New Delhi
28.	Department of Supply, 'C' Wing, Nirman Bhawan, New Delhi
29.	Ministry of Petroleum & Natural Gas, Shastri Bhawan, New Delhi
30.	Department of Shipping Transport, Parivahan Bhawan, New Delhi
31.	Ministry of Earth Science, CGO Complex, Block No. 12, New Delhi
32.	Department of Administration Reforms & Public Grievances, Sardar Patel Bhawan, N.Delhi
33.	Department of Bio-Technology, CGO Complex, Block No. 2, New Delhi
34.	Department of Financial Services, Jeevan Deep Building, Sansad Marg, New Delhi
35.	Election Commission of India, Nirvachan Sadan, Ashok Road, New Delhi
36.	O/o Comptroller & Auditor General of India, 10, Bahadur Shah Marg, New Delhi

No. I-12015/01/2025-NCB-II
Government of India/ Bharat Sarkar
Ministry of Home Affairs/ Grih Mantralaya
IS-II Division

Room No-10, 2nd floor,
Major Dhyan Chand National Stadium,
New Delhi-110002

Dated, the 14 February, 2025

14 FEB 2025

CIRCULAR

Subject: Filling up of 01 post of Deputy Director General (DDG) in Narcotics Control Bureau (NCB) under the Ministry of Home Affairs on deputation basis- Regarding

It is proposed to fill up 01 (one) post of Deputy Director General in Narcotics Control Bureau (NCB) under the Ministry of Home Affairs on deputation basis. The number of vacancy is, however subject to change/ variation. The post is in the revised pay matrix level-14 of the CCS (RP) Rules, 2016. The terms and conditions of deputation will be governed by the guidelines issued by Department of Personnel & Training's vide OM. No. 6/8/2009-Estt. (Pay II) dated 17.06.2010 & OM No. 2/6/2016-Estt.(Pay-II) dated 17.02.2016 as amended from time to time. The period of deputation, including deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/ Department of the Central Government, shall ordinarily not exceed 5 (five) years.

2. As per the Recruitment Rules prescribed for the post of DDG, the post is to be filled on deputation basis from the Officers of All India Services and other Group 'A' Central Services:-

- (a) (i) holding analogous post on a regular basis in the parent cadre or Department or
(ii) empanelled for appointment to the posts in the level 14 of the pay matrix of 7th CPC or equivalent in Government of India; and

Possessing five years experience in enforcement of regulatory laws or investigation of economic and criminal offences and collection of intelligence relating thereof.

3. Applications of willing and eligible officers, whose services can be spared without delay in the event of their selection, may be forwarded in the prescribed proforma to the Consultant (NCB), Room No. 10, MDCNS, New Delhi-02 alongwith the following documents so as to reach this Ministry within 06 (Six) weeks from the date of issue of this circular or publication of advertisement in Employment News, whichever is later:

- (i) Attested copies of APARs for the last 5 (five) years and preferably up to 2023-2024 duly attested by an officer not below the rank of Under Secretary to the Government of India or equivalent,
- (ii) Cadre Clearance from the State Government as well as from Cadre Controlling Authority incorporating that in the event of his/her selection, he/she will be relieved to join the post of Deputy Director General in NCB on deputation basis.
- (iii) Vigilance Clearance Certificate as per proforma,
- (iv) Integrity Certificate,
- (v) A certificate to the effect that no Major/Minor Penalty has been imposed upon the candidate during the last 10 (ten) years.

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4. The maximum age limit for appointment on deputation shall not exceed 58 years as on the closing date of receipt of application. Officers on the verge of promotion/superannuation need not apply. The incomplete application or those received after the last date shall not be entertained. The officer, who is selected for the said post, shall not be allowed to withdraw his/her candidature.



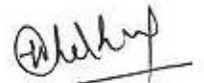
(Vandana Chaudhary)
Deputy Secretary to the Govt. of India
Tel : 23075114

To

1. All Ministries/Departments of Government of India.
2. The Ministry of Personnel, Pension and Public Grievances, Department of Personnel and Training, EO-SM Division, North Block, New Delhi.
3. Chief Secretaries of all States/Union Territories.
4. The Chairman, Central Board of Direct Taxes (CBDT), Department of Revenue, Ministry of Finance North Block, New Delhi.
5. The Chairperson, Central Board of Excise and Customs, Department of Revenue, Ministry of Finance, North Block, New Delhi.
6. Additional Secretary (Police-I), MHA, North Block, New Delhi.

Copy to :-

1. The Deputy Director General (Personnel & Administration), Narcotics Control Bureau, August Kranti Bhawan, IInd Floor, Room No.-295, Bhikaji Cama Place, New Delhi. **(The Circular may be published in the Employment News within a week's time as well as may be uploaded in the website of NCB).**
2. Section Officer (IT), NIC, MHA- It is requested that the circular may be uploaded on the website of MHA.



(Vandana Chaudhary)
Deputy Secretary to the Govt. of India
Tel : 23075114

BIO- DATA/ CURRICULUM VITAE PROFORMA

(APPLICATION FOR THE POST OF DEPUTY DIRECTOR GENERAL IN NARCOTICS CONTROL BUREAU (NCB) ON DEPUTATION BASIS)

1	i)Name & Address (in Block Letters)	
	ii)Father's/Spouse Name	
2	Date of Birth(in Christian Era)	
3	i)Date of entry into service	
	ii)Date of Retirement under Central/State Government Rules	
4	Educational Qualifications	
	Note : In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.	
5. A	<u>Essential Criteria:</u> Whether the officer of the All India Service or other Group 'A' Central Service is : (i)holding analogous post on regular basis in the parent cadre or Department or (ii) empanelled for appointment to the posts in the level 14 of the pay matrix or equivalent in Government of India	
5. B	<u>Work Experience:</u> Whether the officer is possessing five years experience in enforcement of regulatory laws or investigation of economic and criminal offences and collection of intelligence relating thereof	
6	Please state clearly whether in the light of entries made by you in preceding columns, you meet the requisite Essential criteria and work experience of the post.	
	Note: Lending Departments are to provide their specific comments/views confirming the requisite Essential criteria and work experience possessed by the Candidate (as indicated in the Bio- data) with reference to the post applied.	

(4)

7	Details of Employment in chronological order (Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient).				
Office/ institution	Post held on regular basis	From	To	Level (As per 7 th CPC) of the post held on regular basis.	Nature of Duties (in detail) highlighting experience required for the post applied for
8	In case the present employment is held on deputation basis, please state:				
a) The date of initial appointment.	b) Period of appointment on deputation.	c) Name of the parent office/ organization to which the applicant belongs.	d) Name of the post and pay of the post held in substantive capacity in the parent organization.		
8.1 Note: In case of officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ department along with cadre clearance, vigilance clearance and integrity certificate.					
8.2 Note: Information under column-8 (c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organization.					
9	If any post held on deputation in the past by the applicant, date of return from the last deputation and other details.				
10	Additional details about present employment. Please state whether working under:- (indicate the name of your employer against the relevant column).				
	a)Central Government				
	b)State Government				
	c)Autonomous organization				

	d)Government undertaking	
	e)Universities	
	f)Others	
11	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade	
12	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	
13	Total emoluments per month now drawn:	
	Basic Pay as per 7 th CPC Matrix	Present level in 7 th CPC Matrix
		Total Emoluments
14. In case the applicant belongs to an organization which is not following the Central Government Pay-scales, the latest salary slip issued by the organization showing the following details may be enclosed.		
	Basic Pay with scale of pay and rate of increment	Dearness pay/ interim relief/ other allowances etc., (with break-up details)
		Total emoluments

15. A	<p>Additional information, if any, relevant to the post you applied for in support of your suitability for the post</p> <p>(This among other things may provide information with regard to):-</p> <p>(i) Additional academic qualifications</p> <p>(ii) Professional training and</p> <p>(iii) Work experience over & above prescribed in the vacancy circular/ advertisement</p> <p>(Note: Enclose a separate sheet, if the space is insufficient).</p>	
15. B	<p>Achievements:</p> <p>The candidates are requested to indicate information with regard to;</p> <p>i) Research publications and reports and special projects</p> <p>ii) Awards/ scholarship/ official appreciation</p> <p>iii) Affiliation with the professional bodies/ institutions/ societies and</p> <p>iv) Patents registered in own name or achieved for the organization</p> <p>v) Any research/ innovative measure involving official recognition</p> <p>vi) any other information</p> <p>(Note: Enclose a separate sheet if the space is insufficient)</p>	
16	<p>Whether the officer belongs to SC/ ST/OBC Category.</p>	

I have carefully gone through the Vacancy Circular/Advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of work experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information /details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

Date: _____

Signature Of Candidate
Address _____

CERTIFICATE BY THE EMPLOYER/ CADRE CONTROLLING AUTHORITY

The information/details provided in the application by the applicant are true and correct as per the facts available on record. He/She possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that;

- (i) There is no Vigilance or Disciplinary case pending/contemplated against Shri/Smt/Ms. _____.
- (ii) His/ Her integrity is certified.
- (iii) His/ Her CR dossier in original /photocopies of the APARs for the last 5 years (upto 2023-24) duly attested by an officer of the rank of Under Secretary to the Govt. of India or above are enclosed.
- (iv) No major or minor penalty has been imposed on him/her during the last 10 years or A list of major/minor penalties imposed on him/her during the last 10 year is enclosed (as the case may be).

Countersigned

Employer/Cadre Controlling Authority with Seal