

No.11-3/2024-L.III
Government of India
Ministry of Education
Department of Higher Education
Language Division

Shastri Bhawan, New Delhi
Date: 16th December, 2024

OFFICE MEMORANDUM

Sub:- Filling up the post of Director, National Council for Promotion of Sindhi Language (NCPSL) in Pay Level-13 - reg.

Applications are invited from eligible candidates for filling up the post of Director, National Council for Promotion of Sindhi Language (NCPSL), New Delhi in Pay Level-13.

2. The details of the post and eligibility conditions alongwith proforma for application is enclosed.
3. The officers selected for appointment will be treated on transfer/deputation as the case may be and will be governed as per existing rules. The officers once selected will not be allowed to withdraw.
4. The Vacancy may please be circulated amongst suitable persons and applications (in duplicate) in the prescribed proforma along with complete and up-to-date Annual Confidential Reports/APAR of suitable persons who could be spared in the event of their selection, may be sent to the undersigned within 30 days from the date of issue of advertisement for the above post in the Employment News/Rozgar Samachar.
5. While forwarding the applications, it may please be ensured and certified copies of ACR/APAR dossiers, Major/Minor Penalty Certificates for the last ten years, Vigilance clearance certificate are invariably forwarded to this Ministry alongwith the candidates applications duly certified that the particulars furnished by the candidates are correct.
6. Incomplete application and those not accompanied by ACR dossiers will not be considered.

Sd/-
(Suman Dixit)
Director (Language)
Tele. 011-23070446
Email: s.dixit23@nic.in

Encl: As above.

Vaithan
P
15/01/2025

Adm/1162
15/01/2025

ASIDAE
MICW

M
111

DS
11

US/A
11

SO/A
A
13/01/25

To

1. All Ministries and Department of the Government of India
2. Chief Secretaries of all states/UTs
3. Vice-Chancellors of all Central Universities.
4. All Sindhi Academies.
5. University Grants Commission, New Delhi for circulating to all Universities under UGC.
6. Ministry of Information and Broadcasting, Shastri Bhavan, New Delhi for arranging suitable publicity in Air Media about the vacant post.
7. Director General, Bureau of Outreach and Communication (DAVP), Phase V, Soochna Bhawan, CGO Complex, Lodhi Road, New Delhi.
8. Department of Personnel and Training (DoPT), North Block, New Delhi-110001 for posting in their website.

Copy to:-

1. Director, NCPSL for wider circulation.
2. All Language institutions/autonomous organizations.

Sd/-

(Suman Dixit)
Director (Language)
Tele. 011-23070446
Email: s.dixit23@nic.in

NATIONAL COUNCIL FOR PROMOTION OF SINDHI LANGUAGE

(An autonomous body fully funded by the Ministry of Education, Department of Higher Education, Government of India) West Block-VIII, Wing-7, R.K. Puram, New Delhi -110066.

ADVERTISEMENT FOR THE POST OF DIRECTOR

Applications are invited for the post of Director, National Council for Promotion of Sindhi Language (NCPSL), New Delhi, an autonomous body fully funded by the Ministry of Education, Government of India from persons possessing qualifications and experience mentioned below in the prescribed proforma published in the Employment News/Rozgar Samachar. The Application form, can also be downloaded from <http://education.gov.in/>.

Pay Scale: Pay Level-13

Qualification:

Essential:

(1) Master's Degree in Sindhi Language/Literature OR Master's Degree in Linguistics with excellent knowledge of Sindhi. (2) Minimum 55% marks in the Master's Degree examination. (3) In case of Non-Ph.D candidates: Published Research/literary work in Sindhi of recognized merit.

Desirable:

(1) Ph.D in Sindhi OR Ph.D in Linguistics with knowledge of Sindhi language (2) Good knowledge of one or more Indian languages in addition to Sindhi (3) Knowledge of modern principles and techniques of lexicography.

Administrative Experience:

For persons to be recruited on deputation

- (a) For Non-Ph.D Candidates: Ten (10) years in group 'A' level post OR Five (5) years in a post carrying pay level 12.
- (b) For Ph.D Candidates: Five (5) Years in group 'A' level post.

For persons to be recruited on contract basis

Possessing experience as detailed above and drawing comparable emoluments.

Explanation "Administrative Experience" means experience as head of an academic institution (including the Head of Department in a College or University) OR Experience in administrative capacity in a Government, local body or autonomous organization, preferably connected with the area of education/languages.

Method of Recruitment

By transfer or deputation from among the officers under the Central/State Government/Universities/autonomous bodies holding analogous posts or with five (5) years service in pay level 12 or working in the pay level 13.

Tenure

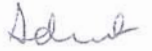
Not exceeding three (3) years. The term may be extended at the discretion of the Central Government upto a maximum of five (5) years or until the incumbent attains superannuation prescribed for Central Government employees, whichever is earlier.

Age limit

Not exceeding 56 years on the first January of the year in which the vacancy is advertised.

Last Date

Duly filled up applications complete in all respects and forwarded through Proper Channel by the concerned University/College/Department, etc. should reach **Smt. Suman Dixit, Director (Language), Ministry of Education, Department of Higher Education, Room No. 525, C-Wing, Shastri Bhawan, New Delhi – 110001** within **30 days** from the date of publication of the advertisement for the above post in the Employment News/Rozgar Samachar.



(Suman Dixit)
Director (Language)
Tele No.23070446
Email: s.dixit23@nic.in

Note:- The applicants who are in Central Govt./State Govt. Service/Autonomous Bodies/Union Territories or other Govt. Bodies should submit their application through Proper Channel along-with Integrity Certificate and vigilance clearance. ACRs of the last five (5) years may also be forwarded along-with the application.

PROFORMA OF APPLICATION

Application for the post of Director, National Council for Promotion of Sindhi Language (NCPSL), New Delhi

1. Name and Address (in Block Letters) _____
2. Date of Birth (in Christian era) _____
3. Date of retirement under Central/State Government Rules _____

4. Educational Qualifications

5. Whether Educational and other qualifications required for the post are satisfied. (If any qualification as been treated as equivalent to the one prescribed in the Rules, state the authority for the same)

	Qualifications/Experience required	Qualifications/Experience possessed by the officer
Essential	(1) (2) (3)	
Desirable	(1) (2) (3)	

6. Please State clearly whether in the light of entries made by you above, you meet the requirement of the post _____
7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature.

Office/ Institution	Post Held	From	To	Scale of Pay and Basic Pay	Nature of duties (in detail)

8. Nature of present employment i.e. Ad-hoc :
or temporary or Quasi- Permanent or
Permanent

9. In case the present employment is held on :
deputation/contract basis, please state

- a. The date of initial appointment :
- b. Period of appointment on
deputation/contract :
- c. Name of the parent office/
organization to which you
belong :

10. Additional details about present :
employment. Please state whether
working under (indicate the name of your
employer against the relevant column)

Central Govt. :

State Govt. :

Autonomous Organization :

Government Undertaking :

Universities :

Others :

11. Please state whether you are working in :
the same Department

12. Are you in Revised Scale of Pay? If yes, give :
the date from which the revision took
place and also indicate the pre-revised
scale

13. Total emoluments per month now drawn :

14. Additional information, if any, which you
would like to mention in support of your
suitability for the post. (This among other
things may provide information with
regard to (i) additional academic
qualifications (ii) professional training and

(iii) work experience over and above: prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient)

15. Whether belongs to SC/ST :
16. Remarks (The candidates may indicate: information with regard to (i) Research publications and reports and special projects (ii) Awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)

I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Signature of the Candidate Address _____

Date _____

FORWARDING NOTE BY THE EMPLOYER

It is certified that:

1. Information given in the above proforma is correct as per the service records of the applicant.
2. The applicant is clear from vigilance angle.
3. The integrity of the applicant is beyond doubt.
4. That no major/minor penalty has been imposed on the applicant during the last ten (10) years
5. The cadre controlling authority of the applicant has given clearance to enable him/her to apply for the post.
6. Attested copies of the last five(5) years of the applicant's Annual Confidential Report/Annual Performance Appraisal Report has been enclosed while forwarding this application.

Countersigned by the authorized signatory on behalf of the employer

(Seal of the authorized signatory)