

भारत सरकार Government of India
परमाणु ऊर्जा विभाग Department of Atomic Energy
प्रशासन अनुभाग Administration Section

अणुशक्ति भवन Anushakti Bhavan,
छ. शि. म. मार्ग C.S.M. Marg,
मुंबई Mumbai 400 001.

सं. No.56/2/2024/प्रशा. Adm/7911

May 31, 2024

ADVERTISEMENT NO. 1/2024

Subject: Re-engagement of retired Central Government Employees in DAE Secretariat, Mumbai.

(Only employees retired on superannuation from DAE & its Constituent Units are eligible to apply)

1. Applications are invited for re-engagement of retired DAE employees in DAE Secretariat, Mumbai.
2. Retired employees who are willing to work in DAE Secretariat, Mumbai can submit their applications in the prescribed format (Annexure) along with the passport size photograph duly affixed and a copy of the Pension Payment Order.
3. Applicants retired from any of the below cadre may apply:
 - Administrative Cadre - Stenographers (Steno D, Steno Gr.III/I, PA, PS (NS), PS, Sr.PS, PPS, Sr. PPS.)
 - Auxiliary Cadre - Work Assistants
4. The applications received will be scrutinized by the Competent Authority and the selected candidates will be communicated the date of commencement of work and the period of tenure.
5. Eligibility :
 - a. Applicant should have retired from DAE Secretariat/DAE Units on superannuation.
 - b. Applicant should have requisite experience, knowledge of government rules and regulations.
 - c. Applicants from Stenographer cadre should possess knowledge of computer, and also able to provide Secretarial Assistance to assist various Senior Officers of DAE.
 - d. Applicant should be medically fit at the time of the reengagement.
 - e. The re-engagement shall be purely on contract basis. Re-engagement can be terminated at any time by DAE and without assigning any reason.
6. Entitlements:
 - a. The official on re-engagement is entitled to draw 50% of the last pay drawn.
 - b. A fixed amount of transport allowance at the rate of 50% of the Transport Allowance drawn by the applicant at the time of his retirement without DA shall be admissible.
 - c. No increment, Dearness Allowance and HRA shall be admissible during the term of re-engagement.
 - d. Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed.
 - e. The term of appointment shall ordinarily be for an initial period not exceeding one year which is extendable by another one year. Further extension may be granted based on a review of the task and the performance of the re-engaged appointee, provided it shall not be extended beyond 5 years after superannuation.

- f. If required to travel outside Mumbai in connection with the work, TA/DA admissible to regular employees working in the same grade from which the official has retired, will be admissible.
 - g. Re-engaged officer shall not be entitled to contribute towards GPF, Gratuity etc. for the period of re-engagement.
7. The place of work will be DAE Secretariat, Mumbai.
8. The re-engaged personnel need to perform the duties for 08 hrs 30 minutes per day on all working days.
9. This Department has right to reject any application without assigning any reason.
10. Last date of receipt of application is **18.06.2024**. Incomplete and late applications will not be considered.
11. The applications can be forwarded by Post/by Hand in a sealed envelope so as to reach on or before **18.06.2024** to the undersigned.


(कौशलेन्द्र कुमार Kaushalendra Kumar)

अवर सचिव (प्रशासन) Under Secretary (Admn)

Annexure – I: Format of application.

ANNEXURE

**Application for re-engagement of retired DAE employees in Department of Atomic Energy
Secretariat, Mumbai**

Recent
Passport Size
Photograph

1.	Full Name (in Block Letters)						
2.	Father's / Husband's Name						
3.	Date of Birth						
4.	Contact details	Tel. No.					
		Mobile No.					
		Email ID					
5.	Address for communication						
		Pin					
6.	Date of Joining of Government Service						
7.	Age as on date						
8.	Whether SC/ST/OBC						
9.	Whether Physically handicapped						
10.	Date of retirement and the post from which retired (enclose copy of retirement order)						
11.	Name of the Division/Unit from which retired						
12.	Last Pay Drawn (Please enclose copy)						
13.	Education/Technical Qualification (Please enclose copy of Certificate / Mark Sheet)						
14.	PPO No. (Please enclose copy)						
15.	Details of Computer Knowledge						
16.	Whether any time Disciplinary Proceeding or Criminal Proceedings were initiated against you. If yes, give details.						
17.	Brief particulars of Experience of the last 10 years (assignment – wise) [A separate sheet may be annexed]						

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect / incomplete or ineligibility being detected at any time before or after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the Department of Atomic Energy Secretariat. I have read this circular and ready to accept all the terms and conditions for engagement.

Place:

Date:

(Full name of the applicant)