

भारत सरकार / Government of India
परमाणु ऊर्जा विभाग / Department of Atomic Energy
सचिवालय समन्वय अनुभाग / Secretariat Coordination Section

अणुशक्ति भवन / Anushakti Bhavan,
छत्रपति शिवाजी महाराज मार्ग / C.S.M. Marg,
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No.20/3/2023-SCS/E-File/ 15294

November 21, 2023

पुष्टांकन / ENDORSEMENT

विषय /: Periodic verification of qualifying service under the
Subject: Central Civil Services (Pension) Rules, 2021 and
monitoring at the level of Secretary of the
administrative Ministry/Department.

उपरोक्त विषय पर पेंशन एवं पेंशनभोगी कल्याण विभाग, नई दिल्ली से प्राप्त दिनांक 20.10.2023 के कार्यालय ज्ञापन संख्या 28/90/2022-P&PW(B)/8297 (1) की एक प्रति सूचना एवं आवश्यक कार्रवाई हेतु अग्रेषित है।

A copy of Office Memorandum No.28/90/2022-P&PW(B)/8297 (1) dated 20.10.2023 received from Department of Pension and Pensioners' Welfare, New Delhi on the above-mentioned subject is forwarded for information and necessary action.

2. इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है।

This issues with the approval of competent authority.

संलग्न /Encl: 1 Page.

वर्षा के. देसाई
21/11/2023

वर्षा .के. देसाई / Varsha .K. Desai
(अनुभाग अधिकारी / Section Officer)

पऊवि के सभी संघटक इकाईयों / सार्वजनिक क्षेत्र के उपक्रमों / सहायता प्राप्त संस्थानों के प्रशासनिक प्रधान।
All Administrative Heads of Constituent Units/PSUs/Aided Institutions of DAE.

प्रतिलिपि / Copy also to:

- पऊवि के सभी अधिकारी एवं अनुभाग / All Officers & Sections in DAE Secretariat.-DARPAN
- सचिव, स्टाफ साइड, पऊवि विभागीय परिषद् / Secretary, Staff Side, DAE Departmental Council.
- E- फाइल संख्या: 20/3/2023-SCS/E-File.
- Guard File No. 98 & 109-SC/DAE

3rd Floor, Lok Nayak Bhawan, Khan Market,
New Delhi, Dated the 20th October, 2023

OFFICE MEMORANDUM

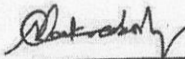
Subject: Periodic verification of qualifying service under the Central Civil Services (Pension) Rules, 2021 and monitoring at the level of Secretary of the administrative Ministry/Department.

The undersigned is directed to say that Sub-rule (1) of Rule 30 of the Central Civil Services (Pension) Rules, 2021, provides that on a Government servant completed eighteen years of service and on his being left with five years of service before the date of superannuation, the Head of Office in consultation with Accounts Officer, shall, in accordance with the rules for the time being in force, verify the service rendered by such a Government servant, determine the qualifying service and communicate to him, in Format 4, the period of qualifying service so determined.

2. The rule further provides that a report shall be submitted to the Secretary of the Administrative Ministry/Department by 31st January of each year, giving the details of the Government servants who were required to be issued a certificate of qualifying service during the previous calendar year under sub-rule (1), the details of the Government servants who have actually been issued the said certificate during the said period and the reasons for not issuing the said certificate in the remaining cases.

3. Even though these statutory provisions are being repeatedly communicated to Ministries / Departments, it is noticed that the qualifying service is not invariably communicated to the Government servant required under these rules.

4. All Ministries/Departments are requested to bring these provisions to the notice of Head of Offices for strict compliance. If the Head of Office does not comply with the requirements of the aforesaid rule, or in case any mistake in the calculation of qualifying service is detected later, the Head of Office will be held personally accountable. Therefore, all measures may be taken up to ensure that the aforesaid provisions are followed and fixing of responsibility in case of non-adherence to the statutory provisions.


(S. Chakrabarti)

Under Secretary to the Govt. of India

To
All Ministries/Departments/Organisations,
(As per standard list)