

Government of India  
Department of Atomic Energy  
Centralised Cadre Section

Anushakti Bhavan  
C. S. M. Marg  
Mumbai – 400 001

No. 11/13/2018-CCS/1798

February 07, 2019

**OFFICE MEMORANDUM**


**Subject: Uniformity in adopting the guidelines of the Transfer Policy of the Department – reg.**

Reference is invited to the OM No. 28/1/2017-CCS/6612 dated 24.05.2018 regarding the implementation of the transfer policy across all units under this Department.

2. It has come to the notice of the Department that the guidelines enumerated in the transfer policy issued by this Department with regards to debarment period on nonacceptance of promotion and posting are not being adhered to. To maintain uniformity across the board, in case of all personnel under Administrative/Accounts/Auxiliary/Purchase and Stores/Security/Official Language cadres, the period of debarment on nonacceptance of promotion will be 2 years irrespective of whether the panel was drawn before or after the implementation of the Transfer Policy. Moreover, the debarment on nonacceptance of promotion is not automatic and it is for the Competent Authority to decide, on the basis of reasons given, whether to enforce the promotion as per Rules or to debar an officer/official, on case-to-case basis. As the period of debarment is clearly mentioned in the transfer policy, henceforth, all the office orders for transfer/promotion/posting may remove the debarment clause and simply mention:

“The order of promotion of the official is to be effected within a period of 15 days from the date of issue thereof, subject to vigilance clearance.”

3. All units under this Department are required to be in strict compliance with the above.

  
(S. Mervin Alexander)  
Joint Secretary (A&A)

All Heads of Units