

Government of India  
Department of Atomic Energy  
Centralised Cadre Section

Anushakti Bhavan,  
C.S.M. Marg,  
Mumbai- 400 001

No.19/1/2021-CCS/ 2336

February 18, 2021

**OFFICE MEMORANDUM**

Subject : Norms for promotion to the post of Principal Staff Officer(PSO)  
(Level 13 in pay matrix ) in the Department of Atomic Energy.  
\*\*\*\*\*

One post of Principal Staff Officer(PSO) has been created in the Department vide O.M. No. 12/1/2011-IR&W/Vol.IX/1722 dated 04.02.2021(3<sup>rd</sup> cadre review).

2. The question of formulating suitable norms for appointment/promotion to the post of Principal Staff Officer was considered in the Department. On careful consideration, the following norms are prescribed for the post of Principal Staff Officer :

Appointment to the grade of Principal Staff Officer (Level 13) will be made by "Selection" from among the Senior Principal Private Secretary (Level-12) in the Department and its Constituted Units, who have rendered not less than 5 years regular service in the grade; failing which by promotion of Senior Principal Private Secretary(Level-12) with 10 years combined regular service in the grade of Senior Principal Private Secretary (Level-12) and Principal Private Secretary(Level-11) out of which minimum 3 years shall be in the grade of Senior Principal Private Secretary (Level-12), after assessing the suitability of the candidates based on their service record and APAR, by a duly constituted

:2:

Departmental Promotion Committee(DPC) consisting of the following members :

1	Secretary, Department of Atomic Energy	-	Chairman
2	Director, Bhabha Atomic Research Centre	-	Member
3	Additional Secretary/ Joint Secretary-in-charge of Centralised Cadre in the Department of Atomic Energy	-	Member
4	Joint Secretary, DoPT	-	Member

3. The crucial date for purpose of determination of eligible candidates will be 1<sup>st</sup> January of the calendar year in which the DPC meets. This order comes into force with immediate effect.
4. Action is being initiated to frame the Recruitment Rules for the post under Article 309 of the Constitution which will be notified in due course.
5. This issues with the approval of Secretary, DAE.

  
(M. Sankaranarayanan)  
Director(Cadre)

- (1) All Heads of Units of DAE
- (2) All Administrative Heads of Units of DAE
- (3) All Officers and Sections in DAE
- (4) Head, CISD, DAE, Mumbai - with a request to arrange to upload on DAE website