



भारत सरकार/Government of India  
परमाणु ऊर्जा विभाग/Department of Atomic Energy  
सचिवालय समन्वय अनुभाग/Secretariat Coordination Section

अणुशक्ति भवन/Anushakti Bhavan,  
छत्रपति शिवाजी महाराज मार्ग/C.S.M Marg,  
मुंबई/Mumbai - 400 001.  
(☎022- 22862661)

No. 24/12/2021-SCS/11860

Date: 05.10.2021

**कार्यालय ज्ञापन / OFFICE MEMORANDUM**

**विषय / Subject: Relaxation in the eligibility service -  
Change in the crucial date i.e. 1st January. - regarding.**

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The undersigned is directed to forward a copy of DoPT Office Memorandum No. AB-14017/17/2018-Estt. RR dated 12/08/2021 on the above subject.

2. DoPT vide above referred OM have conveyed instructions on relaxation in the eligibility service – change in crucial date i.e. 1<sup>st</sup> January for promotions to take place during the vacancy years 2021, 2022 and 2023. The above DoPT OM has been examined in the Department and it has been decided to extend the relaxation prospectively for promotions taking place during vacancy years 2022 and 2023 only. As such, the relaxation in the eligibility service shall not be applicable to promotions taking place during the vacancy year 2021.

3. All Heads of Constituent Units are requested to make note of the above for compliance.

4. This issues with the approval of competent authority.

Encl.: 2 Pages.

(एस. एस. देवकर / S.S. Deokar)

अवर सचिव (एस. सी. एस) / Under Secretary (S. C. S)

**All Heads of Constituent Units of DAE.**

**प्रतिलिपि / Copy also to:**

1. All Administrative Heads of Constituent Units of DAE.
2. Office of Director (Cadre / Admin), DAE – For kind information
3. US (R&D-II): For further necessary action w.r.t Aided Institutions of DAE
4. US(PSU); For further necessary action w.r.t PSUs of DAE
5. पऊवि के सभी अधिकारी एवं अनुभाग / All Officers & Sections in DAE Secretariat.- Through DARPAN Portal
6. सचिव, स्टाफ साइड, पऊवि विभागीय परिषद् / Secretary, Staff Side, DAE Departmental Council.
7. Head (CISD), DAE – With a request to upload the same in DAE Website under SCS corner.
8. E- फाइल संख्या: 24/1/2021-SCS/E-File.
9. Guard File No: 57-SCS/DAE.

F. No. AB-14017/17/2018-Estt. RR  
Government of India  
Ministry of Personnel, P.G. & Pensions  
Department of Personnel & Training  
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North Block, New Delhi  
Date: 12<sup>th</sup> August, 2021

**OFFICE MEMORANDUM**

**Subject:-Relaxation in the eligibility service – change in the crucial date i.e. 1<sup>st</sup> January – regarding**

As per instructions contained in DoPT's OM No.22011/4/2013-Estt.(D) dated 8.5.2017, Ministries/Departments, which were mostly following Financial Year (April - March) based vacancy year system till 2017-18 for promotion to various grades, were required to shift to Calendar Year (January to December) based vacancy year from the year 2018 onwards. **Consequently, the crucial date for determining eligibility also changed from 1st April to 1st January.**

2. Due to the shift in the vacancy year and consequent change in the crucial date for determining eligibility, employees, who were completing eligibility service as on 1st April of the vacancy year, were not becoming eligible for consideration for promotion in that vacancy year and that such these employees were becoming eligible for consideration for promotion for vacancies arising only next year w.e.f 1<sup>st</sup> January, subject to fulfillment of other conditions.

3. Requests have been received for the vacancy year 2019 onwards, requesting for grant of relaxation of eligibility service by upto 3 months as on the crucial date of 1<sup>st</sup> January, on the grounds of shifting of vacancy year from financial year-wise to calendar year-wise, to enable employees to be considered for promotion in that year and that this Department has been granting relaxation, on case to case basis, for the Vacancy Years 2019, 2020 and 2021.

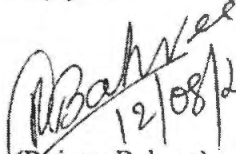
4. With a view to enable timely holding of DPCs, where the recruitment has been shifted from financial year-wise to calendar year-wise, in the light of DoPT's OM dated 8.5.2017, it has been decided in consultation with the Union Public Service Commission and approval of the competent authority, to delegate powers to the Administrative Ministries and Departments (Cadre Controlling Authorities) to relax the eligibility service prescribed in the Recruitment Rules/Service Rules (RRs/SRs) for these posts/cadre, as on the crucial date viz. 1<sup>st</sup> January, 2021, for upto a maximum period of 3 months. Relaxation in eligibility service is to be accorded in such cases where the employees would have been eligible for being considered for promotion as on 1<sup>st</sup> April, 2021, but due to change in the crucial date to 1<sup>st</sup> January, 2021, they become ineligible for being considered for promotion during 2021. Similar relaxation is permitted for vacancy years 2022 and 2023, as indicated in the table below:

Vacancy Year	Crucial date of eligibility	Maximum relaxation of eligibility service delegated to the Administrative Ministry / Department
2021	1.1.2021	Upto3 months for those who have completed eligibility service prescribed in the RRs by 31 <sup>st</sup> March, 2021
2022	1.1.2022	Upto3 months for those who would complete eligibility service prescribed in the RRs between 1 <sup>st</sup> January and 31 <sup>st</sup> March, 2022
2023	1.1.2023	Upto3 months for those who would complete eligibility service prescribed in the RRs between 1 <sup>st</sup> January and 31 <sup>st</sup> March, 2023

...2/-

5. No delegation of relaxation of eligibility service so granted to Administrative Ministries/Departments shall be available for vacancy year 2024. Further, the relaxation is subject to the condition that actual promotions are effected only after completion of the eligibility service prescribed in the Recruitment Rules/Service Rules.

6. If case any RRs/SRs, prescribe a different crucial date of eligibility, other than 1<sup>st</sup> January, the concerned Administrative Ministry/Department would have to necessarily amend the SRs/RRs and align the same with extant instructions by prescribing the crucial date as 1<sup>st</sup> January of the vacancy year.

  
12/08/24  
(Rajeev Bahree)

Under Secretary to the Government of India

To  
All Ministries/Departments of Government of India