

भारत सरकार / Government of India
परमाणु ऊर्जा विभाग / Department of Atomic Energy
सचिवालय समन्वय अनुभाग / Secretariat Coordination Section



अणुशक्ति भवन / Anushakti Bhavan,
छत्रपति शिवाजी महाराज मार्ग / C.S.M. Marg,
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इ-मेल / Email: sectcord@dae.gov.in

No.23/4/2022-SCS/11094

Dated: 26.08.2022

पृष्ठांकन / ENDORSEMENT

विषय / Subject Updated Manuals for Procurement of Goods, Services and Works
– regarding

उपरोक्त विषय पर वित्त मंत्रालय, नई दिल्ली से प्राप्त दिनांक 04/08/2022 के कार्यालय ज्ञापन संख्या F.1/1/2021-PPD की एक प्रति सूचना एवं आवश्यक कार्रवाई हेतु अग्रेषित है।

A copy of Office Memorandum No.F.1/1/2021-PPD dated 04/08/2022 received from Ministry of Finance, New Delhi on the above-mentioned subject is forwarded for information and necessary action.

2. इसे सक्षम प्राधिकारी के अनुमोदन से जारी किया जाता है।
This issues with the approval of competent authority.

संलग्न / Encl.: 5 pages

(Bipin Kurup)
Under Secretary (SCS)

पऊवि के सभी संघटक इकाईयों / सार्वजनिक क्षेत्र के उपक्रमों / सहायता प्राप्त संस्थानों के प्रशासनिक प्रधान।
All Administrative Heads of Constituent Units/PSUs/Aided Institutions of DAE.

प्रतिलिपि / Copy to:

- All Heads of Constituent Units /PSUs/Aided Institutions of DAE
- All Officers and Section in DAE – Through DARPAN Portal
- E-File: 17/2/2022-SCS/E-File – for digital Filing
- Staff Side
- Guard File-69/SCS-DAE

No.F.1/1/2021-PPD
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

264-C, North Block, New Delhi.
4th August, 2022.

OFFICE MEMORANDUM

Subject: Updated Manuals for Procurement of Goods, Services and Works.

The undersigned is directed to forward copies of the following three updated Procurement Manuals:

- a. Manual for Procurement of Goods,
- b. Manual for Procurement of Works,
- c. Manual for Procurement of Consultancy & Other Services.

These Manuals were comprehensively revised and issued in 2017 & 2019; they have been recently updated and the updated version was issued on 01.07.2022.

2. Instructions on procurement and the GFR amendments issued by Department of Expenditure from time to time, since issuance of last Procurement Manuals, have been incorporated in the current editions. Instructions relating to Public Procurement (Preference to Make-in-India) Order and the Order giving preference to Micro and Small Enterprises (MSEs) and certain other procurement related instructions have been also updated. Further, all erstwhile procurement related instructions issued by Central Vigilance Commission (CVC) have been subsumed into these Procurement Manuals. Vide OM no. 022/VGL/032 (circular no 14/07/22), CVC has also advised that all earlier instructions issued by CVC on public procurement have been withdrawn and all the organizations are required to update/ align their procurement guidelines/ manuals in line with manuals issued by Department of Expenditure.

3. These Manuals are a standard reference document for public procurement across all Ministries/ Departments/ their attached & subordinate offices/ autonomous bodies and Central Public Sector Enterprises (CPSEs) etc. They are to be taken as generic guidelines, which are necessarily broad in nature, except to the extent mentioned in para 5 of this OM.

4. Ministries/ Departments etc may supplement these manuals to suit their local/ specialized needs, by issuing their own detailed manuals or instructions including customized formats, Standard Bidding Documents and Schedule of Procurement Powers as guidance for their own procuring officers.

5. Certain instructions containing "shall" in the Manual for Procurement of Works are mandatory (indicated at the end of respective paragraphs) both for Ministries/ Departments etc as well as CPSEs. Any deviation from these instructions shall require relaxation from this Department (for Ministries/ Departments etc.) or from the Board of Directors (for CPSEs).

6. These Manuals are also available on the website of Department of Expenditure.

7. It is requested that above may be informed to all organizations under your control including autonomous bodies as well as CPSEs.

Ky
04/08/2022

Kanwalpreet
Director (Procurement Policy)
Tel.: 23093811
email: kanwal.irss@gov.in

To

Secretaries of all Central Government Ministries/ Departments.
Financial Advisers of Central Government Ministries/ Departments

Copy to:

- 1) Secretary, Department of Public Enterprises {with a request for also reiterating these instructions for compliance of all CPSEs in this regard}.
- 2) Chief Secretaries of States and Union Territories: for information.



सत्यमेव जयते

MANUAL FOR PROCUREMENT OF GOODS (Updated June, 2022)

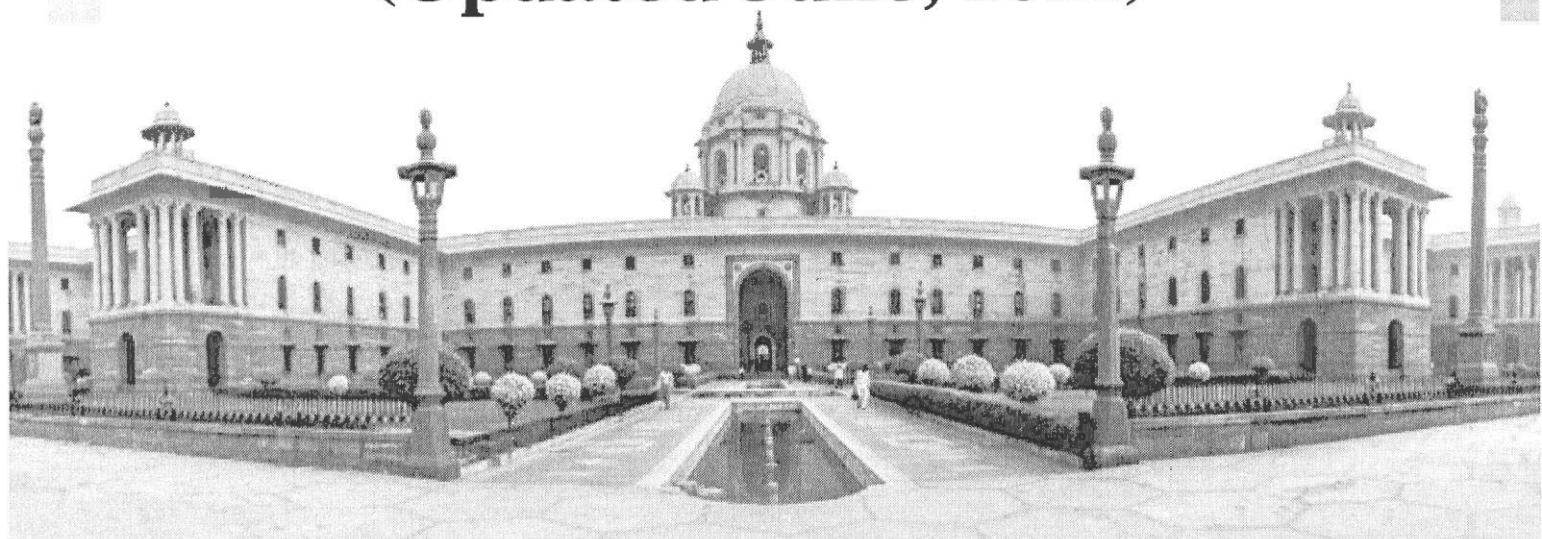


**Government of India
Ministry of Finance
Department of Expenditure**

289 Pages



**MANUAL
FOR
PROCUREMENT OF
CONSULTANCY & OTHER
SERVICES
(Updated June, 2022)**



**Government of India
Ministry of Finance
Department of Expenditure**

214 Pages



**MANUAL
FOR
PROCUREMENT OF
WORKS
(Updated June, 2022)**



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