

भारतसरकार/Government of India
परमाणुऊर्जाविभाग/Department of Atomic Energy
सचिवालयसमन्वयअनुभाग/Secretariat Coordination Section

अणुशक्तिभवन/Anushakti Bhavan,
छ.शि.ममार्ग/C.S.M Marg,
मुंबई/Mumbai - 400 001.
Phone: 022 22862661
Email: sectcord@dae.gov.in

Ref:SCS-11/6/2017-SECR.COORD-DAE/15167

November 22, 2017.

OFFICE MEMORANDUM

Subject: Payment of Overtime Allowance on implementation of 7th CPC recommendations – Definition of “Operational Staff” for regulating OTA in DAE – Regarding.


Reference is invited to this Department Note No.SCS-11/6/2017-SECR.COOR-DAE/12583 dated 04.10.2017 (**Annex-1**) seeking therein all Constituent Units to submit the list of staff which would be eligible for Overtime Allowance under the category of Operational Staff.

2. In this regard, the D/o Personnel & Training vide OM No.A-27016/01/2017-Estt.(AL) dated 16.11.2017 (**Annex-2**) have issued a broad definition of the term “Operational Staff” at Paragraph 3 therein. The DoPT have further requested therein all Ministries / Departments of Government of India to provide inputs / suggestions in the matter taking into account the specific peculiar requirements of staff under each of them keeping in view the content of work being performed by them.

3. In order to ensure a uniform practice in the matter in all Units of DAE, the Administrative Head of Units are requested to expedite the list as earlier requested by the Department along with inputs / suggestions positively before 28th November, 2017.

4. The matter may be treated as **MOST URGENT.**

Encl: as above (2 pages)


(G. Venkatesan) 22/11/17
Under Secretary (SCS)

All Admin. Heads of Units of DAE

ANNEX-1

भारत सरकार/Government of India
परमाणु ऊर्जा विभाग/Department of Atomic Energy
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Ref:SCS-11/6/2017-SECR.COORD-DAE/12853

October 4, 2017.

OFFICE MEMORANDUM**Subject: Implementation of 7th CPC – Over Time Allowances – Regarding.**

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The M/o Finance, D/o Expenditure, New Delhi, vide its Resolution No.11-1/2016-IC dated 06.07.2017 has conveyed the decision of the Government to regulate various allowances on implementation of 7th CPC recommendations.

2. At Serial No.17 under title "Overtime Allowance (OTA)", it has been stated that the allowance stands abolished except for operational staff and industrial employees governed by statutory provisions. Further, the Ministry has instructed each Ministry / Department to prepare a list of those staff coming under the category of "operational staff" and not to revise the rates of OTA upwards.

3. In view of the above, all Heads of Units (except HWB and NFC) are requested to strictly comply with the instructions of the Government in the matter and restrict the payment of Overtime Allowance only to those staff coming under the category of "operational staff". The list of staff who have been categorized as "Operational Staff" may be forwarded to the Department immediately.

4. This issues with the approval of the Competent Authority in the Department.

Sorabh Babu
(Sorabh Babu)
Director (SCS)
(022) 2286 2531
E-mail: dspower@dae.gov.in

All Heads of Constituent Units (Except HWB & NFC)

Copy to: Director (Admn), DAE – for further necessary action.

Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel & Training

Block-IV, Old JNU Campus,
New Delhi - 110067,
Dated: 16th November, 2017.

Office Memorandum

Subject: Inviting comments on the definition of "Operational Staff" which would be eligible for Overtime Allowance

As per the Dept. of Expenditure's Resolution No. 11-1/2016-IC dated 06.07.2017, following is the decision of Government on Overtime Allowance (OTA): "Ministries/Departments to prepare a list of those staff coming under the category of 'Operational Staff'. Rates of Overtime Allowance not be revised upwards". Further it has been clarified by the Dept. of Expenditure that the Government has decided that given the rise in the pay over the years, the recommendations of the 7th CPC to discontinue OTA for categories other than Operational Staff and industrial employees who are governed by statutory provisions may be accepted.

2. Accordingly, it has been decided to implement the aforesaid decision of the Government on Overtime Allowance across all the Ministries/Departments and attached and subordinate office of the Government of India.

3. However, this Department has been receiving queries from various Deptts. as to which staff would be covered under the term "Operational". Thus it appears that there is a lack of clarity as to what constitutes Operational Staff. In pursuance of decision taken on the recommendations of the 7th CPC relating to OTA, a broad definition has been attempted in order to assist in identification of operational Staff. **Definition:** "All non-ministerial non-gazetted staff directly involved in smooth operation of the office including those tasked with operation of some electrical or mechanical equipment."

4. Inputs and suggestions are requested from all Ministries/Departments taking into account the specific peculiar requirements of staff under each of them keeping in view the content of work being performed by them. The inputs /suggestions may be kindly sent to the undersigned on mail id: sandeep.saxena@nic.in within 15 days of the issue of this O.M.


(Sandeep Saxena)

Under Secretary to the Government of India

To

1. All Ministries/Departments of Government of India.

NIC with a request to upload the OM on the website of DoPT