



परमाणु ऊर्जा विभाग
Department of Atomic Energy

पारदर्शिता लेखापरीक्षा के लिए एक रूपरेखा
A FRAMEWORK FOR TRANSPARENCY AUDIT
(अप्रैल - 2024 / APRIL - 2024)

आरटीआई अधिनियम - 2005 के तहत विवरण धारा 4(1) के तहत
Details under RTI Act - 2005 u/s Section 4(1)

परमाणु ऊर्जा विभाग
Department of Atomic Energy
अणुशक्ति भवन, सी.एस.एम. मार्ग, मुंबई - 400 001
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पारदर्शिता लेखापरीक्षा के लिए एक रूपरेखा

A FRAMEWORK FOR TRANSPARENCY AUDIT

The RTI Act under section 4 provides a comprehensive framework for promoting openness in the functioning of the public authorities.

While Section 4(1) (a) provides a general guideline for record management, so that the information could be easily stored and retained, the sub-sections b,c and d of Section 4 relate to the organizational objects and functions. Sub-sections (b), (c) and (d) of Section 4 of the RTI Act and other related information can be grouped under six categories; namely, 1-organisation and function, 2- Budget and programmes, 3- Publicity and public interface, 4-E. governance, 5-Information as prescribed and 6. Information disclosed on own initiative.

1. Organisation and Function

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
1.1	Particulars of its organisation, functions and duties [Section 4(1)(b)(i)]	(i) Name and address of the Organization	Department of Atomic Energy, Anushakti Bhavan, C.S.M. Marg, Mumbai - 400 001.
		(ii) Head of the organization	Dr. Ajit Kumar Mohanty, Secretary
		(iii) Vision, Mission and Key objectives	Information can be accessed from DAE website using the URL (Path: Homepage - About us - Vision and Mission): https://dae.gov.in/vision-and-mission/ Information also available in point (i) in 'Information under Section 4(1)(b) of Right to

			<p>Information Act' in 'RT" Section of DAE website under the following URL: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/</p>
		<p>(iv) Function and duties</p>	<p>The functions of DAE emanate from the following mandate:</p> <ul style="list-style-type: none"> • Increasing the share of nuclear power through deployment of indigenous and other proven technologies, and also develop fast breeder reactors and thorium reactors with associated fuel cycle facilities. • Building and operation of research reactors for production of radio isotopes and carrying out radiation technology applications in the field of medicine, agriculture and industry. • Developing advanced technologies such as accelerators, lasers, supercomputers, advanced materials and instrumentation and encouraging transfer of technology to industry. • Support to basic research in nuclear energy and related frontier areas of science, interaction with universities and academic institutions, support to research and development projects having a bearing on DAE's programme and International co-operation in related advanced areas of research and • Contribution to national security. <p><u>ACTIVITIES</u></p> <ul style="list-style-type: none"> • The Department is engaged in the design, construction and operation of nuclear power / research reactors and the supporting nuclear fuel cycle technologies covering exploration, mining and processing of nuclear minerals, production of heavy water, nuclear fuel fabrication, fuel reprocessing and nuclear waste management. It is also developing advanced technologies which contribute to the national prosperity. The human resource developed and technical services being rendered by the Department have been greatly helping the Indian industry. • The Department is also developing better crop varieties, techniques for

		control/eradication of insects thus protecting the crops, radiation based post harvest technologies, radiation based techniques for diagnosis and therapy of disease particularly cancer, technologies for safe drinking water, better environment and robust industry.
(v)	Organization Chart	<p>Information is available in the following links for Annexure – I & II under point (iii) of ‘Information under Section 4(1)(b) of RTI Act 2005’ in ‘RTI’ segment of DAE website (URL: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/#1685807687232-434c05f7-93ee)</p> <p>Link for Admn. Organisation chart (Annexure – I):</p> <p>https://cdnbbsr.s3waas.gov.in/s35b8e4fd39d9786228649a8a8bec4e008/uploads/2023/02/2023020888-2.pdf</p> <p>Link for Accounts Organisation Chart (Annexure – II):</p> <p>https://cdnbbsr.s3waas.gov.in/s35b8e4fd39d9786228649a8a8bec4e008/uploads/2023/02/2023020899.pdf</p>
(vi)	Any other details- the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	<p>Information can be accessed from DAE website using the following links:</p> <p>‘About DAE’ section in ‘About us’ on Homepage:</p> <p>https://dae.gov.in/about-dae/</p> <p>‘Former Secretaries’ section in ‘About us’ on Homepage:</p> <p>https://dae.gov.in/former-secretaries/</p> <p>‘Atomic Energy Commission’ section on Homepage (URL: https://dae.gov.in/atomic-energy-commission/) and link therein for ‘Resolution’:</p> <p>https://cdnbbsr.s3waas.gov.in/s35b8e4fd39d9786228649a8a8bec4e008/uploads/2023/04/2023042816.pdf</p>

			Information regarding Committees constituted by various constituent Units, PSUs and Aided Institutions under the Administrative control of DAE are available in the links given for Power Sector, Research & Development Sector, Industry & Minerals Sector etc. given on the Homepage available in the following link: https://dae.gov.in/
1.2	Power and duties of its officers and employees [Section 4(1)(b)(ii)]	(i) Powers and duties of officers (administrative, financial and judicial)	Indicated at Point(ii) of ' Information under Section 4(1)(b) of the Right to Information Act, 2005' in 'RTI Act' segment on Homepage URL: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/ with sub-link: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/#1685807097835-21aa34e8-3d4a
		(ii) Power and duties of other employees	-do-
		(iii) Rules/ orders under which powers and duty are derived and	Available in Point (v) ' Information under Section 4(1)(b) of the Right to Information Act, 2005' in 'RTI Act' segment on Homepage URL: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/ with sub-link: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/#1685807694679-13a5d0e7-811f
		(iv) Exercised	-do- and various Acts and Rules specified in 'Vigilance' Section of DAE website which can be accessed using the following link: https://dae.gov.in/vigilance/
		(v) Work allocation	Information available in Point(ii) of ' Information under Section 4(1)(b) of the Right to Information Act, 2005' in 'RTI Act' segment on Homepage under the following URL: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/#1685807097835-21aa34e8-3d4a

1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]	(i) Process of decision making Identify key decision making points	Secretary, DAE is the Head of the Department and the Deputy Secretary (Admn.) is the Head of Office in the Secretariat. Proposals from concerned Sections are routed from Section Officers to Under Secretaries and then to Directors/Deputy Secretaries and Joint Secretaries/Additional Secretary. Various Acts and Rules pertaining to the subject matter and O.M.s and instructions issued by various Nodal Ministries including DoPT etc. are taken into account while making decisions on the subject matters.
		(ii) Final decision making authority	Secretary, DAE.
		(iii) Related provisions, acts, rules etc.	As indicated in item (v) under 'Information under Section 4(1)(b) of RTI Act 2005' in 'RTI Act' segment of DAE website, available in the following link: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/#1685807694679-13a5d0e7-811f and in 'Vigilance' Section of DAE website, accessible using the following link: https://dae.gov.in/vigilance/ Information also available in Path: Homepage - Notices - Office Orders (information pertaining to DPS Orders and Personnel and Administration matters, SCS, PSU, CHSS etc. therein)
		(iv) Time limit for taking a decisions, if any	As prescribed in Manual of Office Procedure and other relevant Acts and Rules.
		(v) Channel of supervision and accountability	As detailed in item (iii) under 'Information under Section 4(1)(b) of RTI Act 2005' in 'RTI Act' segment of DAE website, available in the following link and the sub-links provided therein: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/#1685807687232-434c05f7-93ee
1.4	Norms for discharge of	(i) Nature of functions/ services offered	As indicated in item (ii) under 'Information under Section 4(1)(b) of RTI Act 2005' in 'RTI Act' segment of DAE website, available in the following link: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/#1685807687232-434c05f7-93ee

	functions [Section 4(1)(b)(iv)]]		act-2005/#1685807097835-21aa34e8-3d4a
		(ii) Norms/ standards for functions/ service delivery	As per the procedure prescribed under the Manual of Office Procedure.
		(iii) Process by which these services can be accessed	-do-
		(iv) Time-limit for achieving the targets	-do-
		(v) Process of redress of grievances	Links for Pensioner's Portal provided on Homepage of the Organisational website i.e., https://dae.gov.in/ Link for Pensioner's Portal also available in the following Path: Homepage – Secretariat - Accounts - Pensioner's Portal URL: https://dae.gov.in/accounts/
1.5	Rules, regulations, instructions manuals and records for discharging functions [Section 4(1)(b)(v)]	(i) Title and nature of the record/ manual / instruction.	Government of India (Allocation of Business) Rules, 1961 Government of India (Transaction of Business) Rules, 1961 Atomic Energy Act, 1962 and the Rules framed thereunder Manual of Office Procedure Exercise of Financial Powers (DAE) Rules, 1978 All Central Civil Services Rules CHSS Rules and Orders
		(ii) List of Rules, regulations, instructions manuals and records.	-do-

		(iii) Acts/ Rules manuals etc.	-do-
		(iv) Transfer policy and transfer orders	Information available in the following link under 'DPC Orders and Personnel/ Administration matters' segment of DAE website: https://dae.gov.in/dpc-orders-and-personnel-administration-matters/ Path: Homepage - Notices - Office Orders - DPC Orders and Personnel/ Administration matters
1.6	Categories of documents held by the authority under its control [Section 4(1)(b) (vi)]	(i) Categories of documents	The files on the subject matters dealt within each section, the rules and procedures published by the Government and the publications of the Department. The above information is also available in Point(vi) of ' Information under Section 4(1)(b) of the Right to Information Act, 2005' in 'RTI Act' segment on Homepage under the following URL: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/ and sub-link: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/#1685807698895-dae1879f-2e82
		(ii) Custodian of documents/categories	-do-
1.7	Boards, Councils, Committees and other Bodies constitute	(i) Name of Boards, Council, Committee etc.	Information is available in the following link in DAE website (point (viii) of 'Information under Section 4(1)(b) of RTI Act, 2005' in 'RTI' segment of DAE website: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/#1685807764327-6f186884-bc59 Information is also available in the following sub-link given for 'Resolution' under 'Atomic Energy Commission' segment in Homepage (URL: https://dae.gov.in/atomic-

	d as part of the Public Authority [Section 4(1)(b)(vi ii)]		energy-commission/); https://cdnbbsr.s3waas.gov.in/s35b8e4fd39d9786228649a8a8bec4e008/uploads/2023/04/2023042816.pdf
		(ii) Composition	-do-
		(iii) Dates from which constituted	-do-
		(iv) Term/ Tenure	-do-
		(v) Powers and functions	-do-
		(vi) Whether their meetings are open to the public?	The meetings/minutes are accessible only to the authorized members
		(vii) Whether the minutes of the meetings are open to the public?	-do-
		(viii) Place where the minutes if open to the public are available?	Not Applicable
1.8	Directory of officers and employees [Section 4(1) (b) (ix)]	(i) Name and designation	Information available in the following links for Annexure-III A and III B under item (ix) of Information under Section 4(1)(b) of the Right to Information Act with the following URL: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/#1685808598397-e843fc51-9b95 and sub-links for Annexure -IIIA and Annexure-IIIB: https://cdnbbsr.s3waas.gov.in/s35b8e4fd39d9786228649a8a8bec4e008/uploads/2024/04/202404081761265072.pdf https://cdnbbsr.s3waas.gov.in/s35b8e4fd39d9786228649a8a8bec4e008/uploads/2024/04/202404081761265072.pdf
		(ii) Telephone, fax and email ID	

			24/04/202404081746449326.pdf
1.9	Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b) (x)]	(i) List of employees with Gross monthly remuneration	Information available in the following links for Annexure-IV under item (x) of 'Information under Section 4(1)(b) of the Right to Information Act' in 'RTI' Section of DAE website (URL: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/) : https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/#1685808654013-7df5271b-5503 and link for Annexure-IV: https://cdnbbsr.s3waas.gov.in/s35b8e4fd39d9786228649a8a8bec4e008/uploads/2024/04/2024040818270708.pdf
		(ii) System of compensation as provided in its regulations	As per DoPT Rules and guidelines issued on the subject from time to time.
1.10	Name, designation and other particulars of public information officers [Section 4(1) (b) (xvi)]	(i) Name and designation of the public information officer (PIO), Assistant Public Information(s) & Appellate Authority	Information available in the following link in 'RTI' Section of DAE website: https://cdnbbsr.s3waas.gov.in/s35b8e4fd39d9786228649a8a8bec4e008/uploads/2023/06/202401291256878127.pdf Information is also available in point (xvi) in 'Information under Section 4(1)(b) of the Right to Information Act' and links therein in 'RTI' Section of DAE website (URL: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/#1685815390022-06e03f14-127b)
		(ii) Address, telephone numbers and email ID of each designated official.	-do-
1.11	No. Of employees against s against	No. of employees against whom disciplinary action has been	Point (XXi) of ' Information under Section 4(1)(b) of the Right to Information Act, 2005' in 'RTI' Section on Homepage

	whom Disciplinary action has been proposed / taken (Section 4(2))	(i) Pending for Minor penalty or major penalty proceedings	URL: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/ and sub-link therein: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/#1685815847416-9011a4e7-d5f2
		(ii) Finalised for Minor penalty or major penalty proceedings	-do-
1.1 2	Programmes to advance understanding of RTI (Section 26)	(i) Educational programmes	DAE Administrative Training Institute is organising Training Programmes for Officials of DAE on various subjects including RTI. Path: Homepage – Others -- Other Portals -- Administrative Training Institute, DAE URL: https://ati.dae.gov.in/
		(ii) Efforts to encourage public authority to participate in these programmes	-do-
		(iii) Training of CPIO/APIO	-do-
		(iv) Update & publish guidelines on RTI by the Public Authorities concerned	Uploaded in points (xix) & (xx) under 'Information under Section 4(1)(b) of RTI Act 2005' in 'RTI' segment of DAE website, available in the following link: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/ and sub-links therein: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/#1685815746753-1000cfc9-570c https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/#1685815790417-93894f55-c07e
1.1 3	Transfer policy and transfer		Information available in the following link under 'DPC Orders and Personnel/ Administration matters' segment of DAE website:

orders [F No. 1/6/2011 - IR dt. 15.4.2013]	Path: Homepage – Notices – Office Orders - DPC Orders and Personnel / Administration matters URL: https://dae.gov.in/dpc-orders-and-personnel-administration-matters/
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2. Budget and Programme

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc. [Section 4(1)(b)(xi)]	(i) Total Budget for the public authority	Information available in item No. (xi) of “Information under Section 4(1)(b) of RTI Act” in “RTI” Section of the website URL: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/ and sub-link thereunder: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/#1685808697356-e172e724-8597
		(ii) Budget for each agency and plan & programmes	-do-
		(iii) Proposed expenditures	-do-
		(iv) Revised budget for each agency, if any	-do-
		(v) Report on disbursements made and place where the related reports are	-do-

		available	
2.2	Foreign and domestic tours (F. No. 1/8/2012- IR dt. 11.9.2012)	(i) Budget	-do-
		(ii) Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department. a) Places visited b) The period of visit c) The number of members in the official delegation d) Expenditure on the visit	-
		(iii) Information related to procurements a) Notice/tender enquires, and corrigenda if any thereon, b) Details of the	Information available in item No. (xviii) of "Information under Section 4(1)(b) of RTI Act" in "RTI" Segment on Homepage (URL: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/) and sub-link therein: URL: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/#1685815709633-c437957c-aba0

		<p>bids awarded comprising the names of the suppliers of goods/ services being procured,</p> <p>c) The works contracts concluded – in any such combination of the above- and</p> <p>d) The rate / rates and the total amount at which such procurement or works contract is to be executed.</p>	<p>Information pertaining to Units/Organisations available in Path: Homepage - Notices - Tenders - DAE Unit Tenders URL: https://dae.gov.in/links-to-tenders-of-dae-units/</p>
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]	(i) Name of the programme of activity	The programmes of DAE relate to Nuclear Power Generation, Radiation Technologies and Applications, Basic Research, Research Education Linkage and Infrastructure and there are no subsidy programmes undertaken by the Department. Hence 'Not Applicable'
		(ii) Objective of the programme	Not Applicable
		(iii) Procedure to avail benefits	Not Applicable
		(iv) Duration of the programme/ scheme	Not Applicable

		(v) Physical and financial targets of the programme	Not Applicable
		(vi) Nature/ scale of subsidy /amount allotted	Not Applicable
		(vii) Eligibility criteria for grant of subsidy	Not Applicable
		(viii) Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable
2.4	Discretionary and non-discretionary grants[F.No.1/6/2011-IR dt. 15.04.2013]	(i) Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Information available in the following links: Path: Homepage – Secretariat – Accounts - Detailed Demands for Grants URL: https://dae.gov.in/accounts/detailed-demand-for-grants/ Path: Homepage – Secretariat – Accounts - Accounts at a Glance URL: https://dae.gov.in/accounts/accounts-at-a-glance/
		(ii) Annual accounts of all legal entities who are	Information available in the following links: Path: Homepage – Secretariat – Accounts - Accounts at a Glance

		provided grants by public authorities	<p>URL: https://dae.gov.in/accounts/accounts-at-a-glance/</p> <p>Path: Homepage – Secretariat – Accounts - Detailed Demands for Grants</p> <p>URL: https://dae.gov.in/accounts/detailed-demand-for-grants/</p>
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority [Section 4(1) (b) (xiii)]	<p>(i) Concessions, permits or authorizations granted by public authority</p> <p>(ii) For each concessions, permit or authorization granted</p> <p>a) Eligibility criteria</p> <p>b) Procedure for getting the concession/ grant and/ or permits of authorizations</p> <p>c) Name and address of the recipients given concessions/ permits or authorisations</p> <p>d) Date of award of</p>	<p>In the matter of recruitment/promotion, the concessions in age/standard of passing examinations are allowed as per the Government policy. Licence for mining, milling, processing and/or handling of prescribed substances granted as per the provisions contained under Atomic Energy (Working of the Mines, Minerals and Handling of Prescribed Substances) Rules, 1984.</p>

		concessions /permits of authorizations	
2.6	`CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	-

3. Publicity Band Public interface

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of	<p>Arrangement for consultations with or representation by the members of the public</p> <p>(i) Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens</p> <p>(ii) Arrangements for consultation with or representation by</p> <p>a) Members of the public in policy formulation/ policy implementation</p> <p>b) Day & time allotted for visitors</p> <p>c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants</p>	The Department of Atomic Energy (DAE) has a mandate to develop a nuclear power technology, to apply radiation and radio-isotope technology for the larger benefit of the society and to pursue basic research in frontier areas in Science and Technology. These are carried out in the various Research Centres, Public Sector Undertakings, Industrial Units and Aided Institutions under the

	[Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]		administrative control of the Department of Atomic Energy. The nature of the activities of the Department limits public interface in relation to the formulation or implementation of its policy. Hence 'Not Applicable'.
		Public- private partnerships (PPP)	Not Applicable
		(i) Details of Special Purpose Vehicle (SPV), if any	
		(ii) Detailed project reports (DPRs)	-do-
		(iii) Concession agreements.	-do-
		(iv) Operation and maintenance manuals	-do-
		(v) Other documents generated as part of the implementation of the PPP	-do-
		(vi) Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	-do-
		(vii) Information relating to outputs and outcomes	-do-
		(viii) The process of the selection of the private sector party (concessionaire etc.)	-do-
		(ix) All payment made under the PPP project	-do-
3.2	Are the details of policies / decisions, which affect public, informed to them [Section 4(1) (c)]	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive; (i) Policy decisions/ legislations taken in the previous one year (ii) Outline the Public consultation process (iii) Outline the arrangement for consultation before formulation of policy	The nature of the activities of the Department limits public interface in relation to the formulation or implementation of its policy. Hence 'Not Applicable'.
3.3	Dissemination of information widely and in such form and manner which is	Use of the most effective means of communication (i) Internet (website)	Department of Atomic Energy provides wide range of information about its activities and that of its constituent Units,

	easily accessible to the public [Section 4(3)]		PSUs, Aided Institutions in its website which can be easily accessed by the public in the following link: https://dae.gov.in/
3.4	Form of accessibility of information manual/ handbook [Section 4(1)(b)]	Information manual/handbook available in (i) Electronic format	This being DAE Secretariat (Head Quarters), no information manual / handbook is available in specific. However, Acts and Rules pertaining to the Department and Nodal Ministry, DoPT, Vigilance, CHSS etc. are provided in the website https://dae.gov.in/ under various sub-links
		(ii) Printed format	-
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]	List of materials available (i) Free of cost	Information available in the Department website under the following link: https://dae.gov.in/
		(ii) At a reasonable cost of the medium	-

4. E. Governance

S .No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]	(i) English	Even though there is no specific Information Manual / Handbook, information on various aspects pertaining to the activities of the Department, i.e., Acts and Rules applicable, DoPT Rules, Circulars and O.M.s, CVC Act and guidelines, etc. are provided in the Department website under the following links: Path: Homepage – Secretariat – Vigilance:

			https://dae.gov.in/vigilance/ Path: Homepage – Secretariat – Recruitment Rules: https://dae.gov.in/recruitment-rules/ Path: Homepage – Secretariat – Secretariat Matters: https://dae.gov.in/dae-secretariat-matters/ Path: Homepage – Notices -- Office Orders -- CHSS: https://dae.gov.in/previous-dae-contributory-health-services-scheme/ Path: Homepage – Notices – Office Orders - SCS, PSU, Allowances etc. URL: https://dae.gov.in/
		(ii) Vernacular/ Local Language	-
4.2	When was the information Manual/Handbook last updated? [F No. 1/6/2011-IR dt 15.4.2013]	Last date of Annual updation	Updated on regular basis
4.3	Information available in electronic form [Section 4(1)(b)(xiv)]	(i) Details of information available in electronic form	As indicated at 4.1 (i) above. In addition, information under Section 4(1)(b) of RTI Act, 2005 provided in 'RTI' segment of DAE website in the following link: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/
		(ii) Name/ title of the document/record/ other information	Details as provided at 4.1(i) and 4.3 above
		(iii) Location where available	DAE website under the following link : https://dae.gov.in/
4.4	Particulars of	(i) Name & location of the	Organisation's website

	facilities available to citizen for obtaining information [Section 4(1)(b)(xv)]	faculty	
		(ii) Details of information made available	Details as provided at 4.1(i) and 4.3 above
		(iii) Working hours of the facility	24/7
		(iv) Contact person & contact details (Phone, fax email)	Name: Phool Chand Web Information Manager Address: Computer & Information systems Division, Department of Atomic Energy Anushakti Bhavan, CSM Marg, Mumbai- 400001 Contact: +912222043584 email: daeweb@dae.gov.in
4.5	Such other information as may be prescribed under section 4(i)(b)(xvii)	(i) Grievance redressal mechanism	Links for Pensioner's Portal provided on Homepage of the Organisational website i.e., https://dae.gov.in/ Link for Pensioner's Portal also available in the following Path: Homepage – Secretariat - Accounts - Pensioner's Portal URL: https://dae.gov.in/accounts/
		(ii) Details of applications received under RTI and information provided	Information can be accessed using the following link for RTI Quarterly Returns' in "in 'RTI' Section of DAE website: https://dae.gov.in/rti-act/rti-quarterly-returns/ Information also available in the following link in "Information under Section 25(3) of the Right to Information Act' also in Annexure VIII under point (xvii) of "Information under Section 4(1)(b) of the Right to Information Act' in 'RTI' Section of DAE website: https://dae.gov.in/rti-act/information-under-section-253-of-the-right-to-information-act/
		(iii) List of completed schemes/ projects/ Programmes	https://dae.gov.in/ and links provided therein to Units/PSUs/AIs of DAE

	(iv) List of schemes/ projects/ programme underway	-do-
	(v) Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	<p>Information available in item No. (xviii) of “Information under Section 4(1)(b) of RTI Act” in “RTI” Segment on Homepage (URL: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/) and sub-link therein:</p> <p>URL: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/#1685815709633-c437957c-aba0</p> <p>Information pertaining to Units/Organisations available in Path: Homepage - Notices - Tenders - DAE Unit Tenders URL: https://dae.gov.in/links-to-tenders-of-dae-units/</p>
	(vi) Annual Report	<p>Available in the following Path: Homepage – Media – Publications – Annual Reports of DAE</p> <p>https://dae.gov.in/annual-reports-of-dae/</p>
	(vii) Frequently Asked Question (FAQs)	<p>Information pertaining to “Nuclear Power – Myths and Facts” and “FAQ on CLND” and “FAQ Export Control of Nuclear related Items” available on the Department’s Home page under “Important Links” in the following weblinks:</p> <p>URL of Homepage: https://dae.gov.in/</p> <p>Sub-links:</p> <p>https://dae.gov.in/nuclear-power-myths-and-facts/</p>

			<p>https://dae.gov.in/frequently-asked-questions-and-answers-on-civil-liability-for-nuclear-damage-act-2010-and-related-issues/</p> <p>https://dae.gov.in/frequently-asked-questions-faq-on-the-export-control-of-nuclear-related-items/</p> <p>Information is also available in the following Path and links: Path: Homepage – About Us – FAQs - CLND Act 2010, Export Control of Nuclear Related Items</p> <p>https://dae.gov.in/faqs-version-2-0-on-clnd-act-2010/</p> <p>https://dae.gov.in/frequently-asked-questions-faq-on-the-export-control-of-nuclear-related-items/</p>
		(viii) Any other information such as	Available under the Heading “Citizen Charter” on Homepage of the Organisation under the following link: https://dae.gov.in/citizen-charter/
		a) Citizen’s Charter	The above links is also available in the following Path: Homepage – About Us - Citizen Charter
		b) Result Framework Document (RFD)	NA
		c) Six monthly reports on the	NA
		d) Performance against the benchmarks set in the Citizen’s Charter	NA
4.6	Receipt & Disposal of RTI applications & appeals [F.No	(i) Details of applications received and	Information available in the following link for “RTI Quarterly Returns’ segment in ‘RTI’ Section of DAE website: https://dae.gov.in/rti-act/rti-quarterly-returns/

	1/6/2011-IR dt. 15.04.2013]	disposed	<p>Information available in the following link for “Information under Section 25(3) of the Right to Information Act’ segment in ‘RTI’ Section of DAE website:</p> <p>https://dae.gov.in/rti-act/information-under-section-253-of-the-right-to-information-act/</p> <p>The above link is also provided in item No. (xvii) of “Information under Section 4(1)(b) of RTI Act” (URL: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/) in “RTI” segment of DAE website.</p>
		(ii) Details of appeals received and orders issued	-do-
4.7	Replies to questions asked in the parliament [Section 4(1)(d)(2)]	Details of questions asked and replies given	<p>Information is provided in the website and updated regularly which can be accessed by using the following link:</p> <p>https://dae.gov.in/parliament-questions/</p>

5. Information as may be prescribed

S. No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
5.1	Such other information as may be prescribed [F.No.	(i) Name & details of (a) Current CPIOs & FAAs	Information available in item No. (xvi) of “Information under Section 4(1)(b) of RTI Act” (URL: https://dae.gov.in/rti-act/information-under-section-41b-

	<p>1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]</p>	<p>(b) Earlier CPIO & FAAs from 1.1.2015</p>	<p>of-the-right-to-information-act-2005/#1685815390022-06e03f14-127b) in “RTI” segment of DAE website and links given therein for Annexures - VI & VII:</p> <p>https://cdnbbsr.s3waas.gov.in/s35b8e4fd39d9786228649a8a8bec4e008/uploads/2023/05/2023052411.pdf</p> <p>https://cdnbbsr.s3waas.gov.in/s35b8e4fd39d9786228649a8a8bec4e008/uploads/2023/02/2023020837-2.pdf</p> <p>Information can also be accessed using the following links in ‘RTI Act’ section of DAE website (URL: https://dae.gov.in/rti-act/):</p> <p>https://cdnbbsr.s3waas.gov.in/s35b8e4fd39d9786228649a8a8bec4e008/uploads/2023/06/2023062128.pdf</p> <p>https://cdnbbsr.s3waas.gov.in/s35b8e4fd39d9786228649a8a8bec4e008/uploads/2023/06/2023062146.pdf</p> <p>https://cdnbbsr.s3waas.gov.in/s35b8e4fd39d9786228649a8a8bec4e008/uploads/2023/06/2023062138.pdf</p> <p>https://cdnbbsr.s3waas.gov.in/s35b8e4fd39d9786228649a8a8bec4e008/uploads/2023/06/2023062120.pdf</p>
		<p>(ii) Details of third party audit of voluntary disclosure</p> <p>(a) Dates of audit carried out</p> <p>(b) Report of the audit</p>	<p>Third Party Audit carried out once in every year, latest for 2022- 2023 Available in CIC website</p>

		carried out	
		(iii) Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD (a) Date of appointment (b) Name & Designation of the officers	Information can be accessed by using the link (Path: Homepage - RTI - Appointment of Transparency Officer): https://cdnbbsr.s3waas.gov.in/s35b8e4fd39d9786228649a8a8bec4e008/uploads/2023/06/2023062182.pdf
		(iv) Consultancy committee of key stake holders for advice on suo-motu disclosure (a) Dates from which constituted (b) Name & Designation of the officers	-
		(v) Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI (a) Dates from which constituted	-

		(b) Name & Designation of the Officers	
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6. Information Disclosed on own Initiative

S.No.	Item	Details of disclosure	Remarks/ Reference Points (Fully met/partially met/ not met- Not applicable will be treated as fully met/partially met)
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Proactive disclosure of information under Section 4(1)(b) of RTI Act, 2005: Information under Section 4(1)(b) is available on our website and can be accessed using the following link: https://dae.gov.in/rti-act/information-under-section-41b-of-the-right-to-information-act-2005/ and also in "RTI Act" segment of DAE website (URL: https://dae.gov.in/rti-act/) and in other locations of the website (URL: https://dae.gov.in)	Efforts are made to update the information on regular basis so as to comply with the provisions of Section 4(1)(b) of RTI Act, 2005.
		Consolidated Report under Section 25(3) of the RTI Act 2005: Can be accessed in the website using the following weblink: https://dae.gov.in/rti-act/information-under-section-	-do-

		253-of-the-right-to-information-act/	
		<p>Uploading of RTI Quarterly returns:</p> <p>RTI Quarterly Returns uploaded in CIC website are also available in DAE website and can be accessed using the following link: https://dae.gov.in/rti-act/rti-quarterly-returns/</p>	-do-
		<p>Availability of varied and diverse range of information in DAE website - https://dae.gov.in/ Wide and diverse information ranging from activities of the Department and its Units, various Acts and Rules, Publications of the Department, DoPT and CVC O.M.s, guidelines etc., updated information uploaded from time to time.</p>	-do-
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in	<p>(i) Whether STQC certification obtained and its validity.</p> <p>(ii) Does the website show the certificate on the Website?</p>	<p>Yes, Valid till 15th October, 2026.</p> <p>Yes Information available 'Bottom Centre' on Homepage of the website under the Head "Certified Quality Website"</p>

<p>February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)</p>		<p>URL of Homepage: https://dae.gov.in/</p> <p>URL for Certificate : chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://cdnbbsr.s3waas.gov.in/s35b8e4fd39d9786228649a8a8bec4e008/uploads/2023/10/202310172016269881.pdf</p>
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