

Government of India
Department of Atomic Energy

Ch. S.M. Marg,
Bombay 400 039.

No. 7 (16)/74-Adm.

March 25, 1975.

OFFICE MEMORANDUM

The question of prescribing suitable norms for appointment/promotion to Accounts posts in various units of the Department, including the Secretariat, was under consideration for quite some time. It has now been decided that these norms shall be as given in the Annexure. While action is being initiated to incorporate these norms in the recruitment rules to be framed under Article 309 of the constitution, which will be notified in due course, in the meanwhile it has been decided that all units should from now onwards follow these norms so as to bring about uniformity in this respect.

2. It has been noticed that at present some units have posts of Accountants whereas others instead have posts of Assistant Accounts Officers. Further, some units have posts of Assistant Accountants whereas others do not have such posts. As a measure towards achieving uniformity, it has been decided that posts of Assistant Accountants and Assistant Accounts Officer (the latter in place of Accountants) should be gradually introduced in units where these posts do not exist at present.

3. It has been further decided that the posts of and above the level of Assistant Accounts Officers in all units, including the Secretariat, will be included in a common cadre which will be administered centrally from DAE. Work relating to promotion, transfer confirmation and other service matters of persons holding these posts will be the responsibility of the cadre authority who will be specifically designated for this purpose (orders regarding which are under issue separately). Cadres below the level of Assistant Accounts Officer will be kept decentralised as at present. This will provide opportunities to employees holding

lower posts for getting one or two promotions without being displaced from the units where they might be working.

This order comes into force with immediate effect.


(S.K. Choudhary)

Under Secretary to the Government of India

To

All Heads of Units,
All Officers/Sections in DAE.

Norms for posts in Accounts' cadre of
the Department of Atomic Energy.

1. Assistant Accountant (scale of pay Rs. 425-700)

Appointment to this grade will be made on the basis of results of Part I of the centralised Assistant Accounts Officer's examination to be conducted by DAE, subject to availability of vacancies. The following categories of employees will be eligible to take this examination:

- i) UDCs/Stenographers who have put in three years service in that grade
- ii) PAs/Sr. Stenographers and others in the scale of Rs. 425-700.

Notwithstanding the above, posts in this grade may also be filled by transfer of suitable employees from other Departments of Central Govt./State Govts. or by borrowing their services on deputation for fixed periods.

Government of India
Department of Atomic Energy

Anushakti Bhavan
C.S.M. Marg
Bombay-39.

No.20/4/2/88-CCS/1067

Sept. 12, 1989.

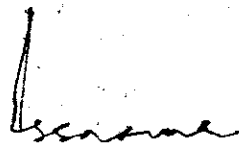
OFFICE MEMORANDUM

Ref: OM No.7/16/74-Adm. dated 8-8-1975
OM No.20/4/2/88-CCS/1397 dated 18.11.88
OM No.20/4/2/88-CCS/920 dated 3-8-89

Sub: Exemption from the Written Examination
for promotion to the post of Assistant
Accountant.

The norms for the post of Assistant Accountant stipulates that 12½% vacancies in the grade may be filled in by Upper Division Clerks who have attained the age of 48 years on the date of the Part I examination and have worked continuously in the Accounts Branch for a minimum period of 10 years without appearing in the written examination. On a review of the norms, it has been decided to abolish the age quota and enhance the percentage of promotion on seniority from 12½% to 20% of vacancies in the grade. Upper Division Clerks who have completed 6 years of regular service in the grade in the Accounts Wing will be considered for promotion against the 20% vacancies in the grade of Assistant Accountant on the basis of seniority cum fitness.

The above order comes into force with immediate effect.


(R.S.SAXENA)
Deputy Secretary

Heads of Constituent Units
All Officers/Sections in DAE
NPCIL and its Units.

Government of India
Department of Atomic Energy

Anushakti Bhavan
C.S.M. Marg
Bombay-39.

No.20/1/14/37-CCS/314


March 22, 1991.

OFFICE MEMORANDUM

Sub: Norms for various Accounts posts
in the Centralised Accounts Cadre
of the DAE.

In annexure to this Department's Office Memorandum No.7(16)/74-Adm. dated 25.3.1975, the following is inserted in Para I relating to the eligibility for taking up the Written Examination for promotion to the post of Assistant Accountant.

- iii) Lower Division Clerks (Rs.950-1500) who have qualified in the Limited Departmental Examination or the direct recruitment examination for the post of Upper Division Clerk (Rs.1200-2040) and have rendered a minimum of 6 years regular service either as LDC or as LDC and UDC combined.


(SUNIL PORWAL)
Under Secretary

All Constituent Units

All Officers/Sections in DAE

भारत सरकार Government of India
परमाणु उर्जा विभाग Department of Atomic Energy
केंद्रीयकृत काडर अनुभाग Centralized Cadre Section

अणुशक्ति भवन Anushakti Bhavan,
छ.शि.म. मार्ग CSM Marg,
मुंबई Mumbai-400 001

सं. No. 21/8(2)/2013-CCS/11575

सितंबर September 19, 2013

विषय: सहायक लेखाकार (पीबी-2 रु. 9300-34800 + ग्रेड वेतन रु. 4,600) पद के लिए
भर्ती नियम/मानक।

Sub: Recruitment Rules/Norms for the post of Assistant Accountant
(PB-2 Rs. 9300-34800 + G.P. Rs. 4,600).

वर्तमान भर्ती नियमों/मानकों के अनुसार, विभाग के वरिष्ठ लिपिक हालांकि सहायक लेखाकार के पद पर प्रोन्नति के लिए विभागीय लिखित परीक्षा देने के पात्र हैं, परंतु वे सहायक लेखाकार पद पर 20% वरिष्ठता-सह-योग्यता कोटा के तहत प्रोन्नति के लिए पात्र नहीं हैं। सहायक लेखाकार पद पर प्रोन्नति के लिए वरिष्ठता-सह-योग्यता कोटा के तहत वरिष्ठ लिपिकों को भी शामिल करने के संबंध में विभाग में अभ्यावेदन प्राप्त हो रहे हैं। इस मामले की जांच की गई है और विभाग में यह निर्णय लिया गया है कि सहायक लेखाकार पद पर प्रोन्नति के लिए 20% वरिष्ठता-सह-योग्यता कोटा के तहत ऐसे वरिष्ठ लिपिकों (पीबी-2 रु. 9300-34800 + ग्रेड वेतन रु. 4,200), जिन्होंने इस ग्रेड में कम से कम 3 वर्ष की नियमित सेवा पूरी कर ली हो, को भी शामिल किया जाएगा।

वर्तमान भर्ती नियमों/मानकों में आवश्यक संशोधन करने और उन्हें अनुच्छेद 309 के तहत अधिसूचित करने की कार्यवाही अलग से की जा रही है।

In terms of the existing Recruitment Rules/Norms, though Senior Clerks of the Department are eligible to appear in the Departmental Written Examinations held for promotion to the post of Assistant Accountant, they are not eligible for promotion to the post of Assistant Accountant under 20% Seniority-cum-Fitness quota. Representations are being received in the Department to consider Senior Clerks also for promotion to the post of Assistant Accountant under Seniority-cum-Fitness quota. The matter has been examined and it has been decided in the Department to consider Senior Clerks (PB-2 Rs. 9300-34800 + G.P. Rs. 4,200) who have completed minimum of 3 years of regular service in the grade also for promotion to the post of Assistant Accountant under 20% Seniority cum-Fitness quota.

Action to incorporate necessary amendment in the existing Recruitment Rules/Norms and notify the same under Article 309 is being taken separately.

(सी. डी. चाकरो C.D. Chacko)

अवर सचिव (काडर) Under Secretary (Cadre)

सभी इकाइयों के प्रधान All Heads of Units.

सभी इकाइयों के प्रशासनिक प्रधान All Administrative Heads of Units.

पञ्च के सभी अधिकारी एवं अनुभाग All Officers & Sections in DAE.

**Government of India
Department of Atomic Energy
Centralised Cadre Section**

Anushakti Bhavan
C.S.M. Marg,
Mumbai - 400 001

No. 21/2(2)/2014-CCS/7971

June 25, 2014

OFFICE MEMORANDUM

Subject: Departmental examination for the post of Assistant Accountant.

As per the existing recruitment rules for the post of Assistant Accounts Officer, Assistant Accountants who have qualified Part I of the Assistant Accounts Officer examination conducted by the Department, are only eligible to appear for the departmental examination for the post of Assistant Accounts Officer provided that after passing Part I, they have completed at least two years of regular service in the Accounts Branch before the date of the examination and are working in the Accounts Branch.

2. In terms of the Recruitment Rules for the post of Assistant Accountant, 80% of the posts are filled on the basis of departmental qualifying examination and 20% on the basis of seniority-cum-fitness. Since employees promoted to the grade of Assistant Accountant under the 20% Seniority cum fitness quota are not qualified the Part I of the examination, they are not eligible to appear the examination for the post of Assistant Accounts Officer. This is adversely affecting the career growth of those individuals promoted under SCF quota.

3. This issue has been examined in the Department. In order to become eligible for appearing for the Departmental Examination for the post of Assistant Accounts Officer, for such Assistant Accountants who have been promoted to the grade of Assistant Accountant under 20% SCF quota, it has been decided, as a special case, to allow them to appear the departmental examination for the post of Assistant Accountant (Part I) as a one-time measure. This special dispensation will be allowed only once to each individual.

4. This issues with the approval of Secretary, DAE.


(Swati Pandey)
Director

Chief Controller of Accounts, DAE.
All Administrative Heads of Units.
Under Secretary, DAE Br. Sectt. New Delhi.