

**OFFICE OF THE
MEMBER SECRETRY
ASSAM STATE LEGAL SERVICES AUTHORITY**

Ref: ASLSA 48/2015/937

Dated: 24.06.2024

REQUEST FOR QUOTATION

Sealed quotations are invited from **Canon authorized Service Centres** for Repair and supply of Spare parts for the official photocopier machine of Assam State Legal Services Authority, **Model: Canon IR Adv-4245**.

Sl. no.	Item	Quantity
1	Drum Unit (NPG 56/57-Canon IR-Adv 4245)	1 No.
2	DADF Maintenance Kit (Canon IR-Adv 4245)	1 No.
3	Repairing & Service Charge	1 Job
<u>Documents to be submitted</u> <u>1. Authorization certificate/ letter from Canon</u>		

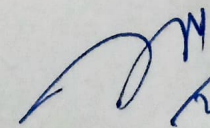
Sealed quotations along with Authorization certificate/ letter super-scribing the envelope "**Quotation for Repair and supply of Spare parts for Canon Photocopier Machine- Model Canon IR Adv-4245**" may be submitted at the office of the undersigned at Assam State Legal Services Authority, 1st Floor, Gauhati High Court Old Building, Guwahati-01 on or before **04.07.2024** during office hours.

The undersigned reserves the right to accept or reject any quotation without assigning any reasons whatsoever. Detailed particulars, information required, if any, may be obtained from the office of the undersigned during office hours.

For publication:

1. Office Notice Board
2. Office Website
3. Office File no. 48/2015




24.06.2024
**Member Secretary,
Assam State Legal Services Authority**

**Member Secretary
Assam State Legal
Services Authority**

24/6/24