



Registration Edit or Query Redressal System

Registered candidates have query in Registration or modification required in Registration profile then candidates can go to www.gujacpc.nic.in and click on Common Registration ACPC .

By clicking on [Common Registration ACPC](#) you will directed to following page.

The screenshot shows the 'Registered Candidates Sign-In' page. At the top left is a 'Home' link. The main form area is titled 'Registered Candidates Sign-In' and contains the following fields and buttons:

- Counselling:** A dropdown menu showing 'ACPC-Common Registration 2022'.
- User Id:** A text input field with a red 'Required ?' label below it.
- Password:** A text input field.
- Security Pin (case sensitive):** A text input field.
- Security Pin:** A display area showing the entered pin 'B61N22' and a refresh icon.
- Sign In:** A blue button.
- Forgot Password ?** A link.
- Fresh Candidate Registration:** An orange button.
- Forgot User Id:** A link.

On the right side, there is a section titled 'Important Instructions' with the following bullet points:

- Confidentiality of Password is solely responsibility of the candidate and all care must be taken to protect the password.
- For security reasons, after finishing your work, kindly click the LOGOUT button and close all the windows related to your session.
- Candidates are advised to keep changing the Password at frequent intervals.
- Never share your password and do not respond to any mail which asks you for your Login-ID/Password.

At the bottom of the instructions section, a **Caution:** message states: 'Your IP address 14.139.110.146 is being monitored for security purpose.'

Candidate can long in to module by using his/her User Id and password.

After successful sign in, next page open as below.



એડમિશન કમિટી ફોર પ્રોફેશનલ કોર્સીસ (ACPC), ગુજરાત
**Admission Committee for Professional Courses
(ACPC), Gujarat**



In **My Application** candidate can see registered application and go to application in which candidate wants to edit or raise query by entering security pin and clicking on **[Click Here to Proceed](#)**.

Dashboard

Apply For My Application

ACPC Gujarat B.E/B.Tech Counselling 2022
Date : 30/05/2022 to 30/06/2022
Application No : 221190100002

View Confirmation Page

Registration Completed Application Form Completed Registration Fee Completed

Security Pin (case sensitive) 875 Click Here to Proceed

Security Pin 87KH24

ACPC Gujarat B. Pharma/D. Pharma Counselling 2022
Date : 13/06/2022 to 24/07/2022
Application No : 221190200001

View Confirmation Page

Registration Completed Application Form Completed Registration Fee Completed

Security Pin (case sensitive) Click Here to Proceed

Security Pin 87KH24

ACPC Gujarat - Lateral entry to B.Tech (D2D) Counselling 2022
Date : 08/06/2022 to 30/06/2022
Application No : 221190700001

View Confirmation Page

Registration Completed Application Form Completed Registration Fee Completed

Security Pin (case sensitive) Click Here to Proceed

Security Pin 87KH24

By clicking on Click Here to Proceed next page will open, this page is home page for candidate's registration in respective course.

In this page bottom left side **[Query Redressal System](#)** menu is available.



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Available Services

- Candidate Profile
- Available Choices
- Choice Filling & Locking
- Seat Allotment Result
- Fee Payment Details
- Print Document Verification Letter

System Generated Letters

- View/Download Letters

Verify Mobile No. & Email Id

- ☒ Mobile Number Verified
- ☐ Verify Your Email Id

Query Redressal System

- Submit Your Query
- View Query Status

Current Choice Filling & Locking Status

Total Available Choices	Filled Choices	Unfilled Choices	Choice Locking Status
--	--	--	--

Document Verificatin Status

Your document has been verified successfully by Board. Kindly Print Document Verification Letter.

Important Message

Choice Filling/Modification for Round 1 will be available as per schedule.

In this candidate has to click on [Submit Your Query](#). By clicking on [Submit Your Query](#) next page will open as below.

Query Redressal System

mark fields are optional

Query Type :

Query Description :

Please enter all mandatory details and important information required to resolve your issue.

Attachment #:

Request to attach relevent screen-shots to avoid delay in response either in JPG/JPEG or PDF format of size 10-200 KB.



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In **Query type** candidate can select any one option from available list in Drop down which is shown below.

Available Services	Query Redressal System
Candidate Profile Available Choices	<div># mark fields are optional</div> <div>Query Type : --Select--</div> <div> --Select-- REQUEST TO CHANGE CATEGORY TO SC (SCHEDULE CASTE) (SC CASTE CERTIFICATE OF GUJARAT IS REQUIRED) REQUEST TO CHANGE CATEGORY TO ST (SCHEDULE TRIBE) (ST CASTE CERTIFICATE OF GUJARAT IS REQUIRED) REQUEST TO CHANGE CATEGORY TO SEBC (SEBC CASTE CERTIFICATE) AND (NCL IN GUJARATI ISSUED AFTER 1/4/2020 OF GUJARAT IS REQUIRED) REQUEST TO CHANGE CATEGORY TO OPEN-EWS (OPEN-EWS CERTIFICATE WITH FAMILY INCOME LESS THAN 8.0 LAKH ISSUED AFTER 1/4/2020 OF GUJARAT IS REQUIRED) REQUEST TO ADDITION OF GUJCET 2022 DETAILS (THE SAME WILL BE CONSIDER BUT REFELECTED AT TIME OF MERIT) REQUEST TO ADDITION OF JEE (MAIN) 2022 DETAILS (THE SAME WILL BE CONSIDER BUT REFELECTED AT TIME OF MERIT) REQUEST TO ADDITION FREE SHIP CARD (FOR SC AND ST CANDIDATES) REQUEST TO ADDITION OF TFWs : YES (CANDIDATE SHALL UPLOAD INCOME CERTIFICATE HAVING LESS THAN 8.0 LAKH FAMILY INCOME ISSUED BY GOVERNMENT OF GUJARAT) </div> <div> View/Download Letters Verify Mobile No. & Email Id <input checked="" type="radio"/> Mobile Number Verified <input type="radio"/> Verify Your Email Id Query Redressal System Submit Your Query View Query Status Contact Us </div>

In **Query Description** candidate can write description about query.

In **Attachment** candidate can attach required documents in pdf format.

After that candidate will click on **submit** button.

By Clicking on submit button next page will open with message **“Your query has been registered successfully and token No. is: XXXXXXXXXXXX”**.

Query Redressal System
<div>Your query has been registered successfully and Token No is : 22119010000214062022100001.</div> <div># mark fields are optional</div> <div>Query Type : --Select--</div> <div>Query Description : <div></div></div> <div>Please enter all mandatory details and important information required to resolve your issue.</div>



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In home page [Query Redressal System](#) menu, candidate can go to [View Query Status](#) to check status of submitted query.

Available Services

Candidate Profile

Available Choices

Choice Filling & Locking

Seat Allotment Result

Fee Payment Details

Print Document Verification Letter

System Generated Letters

View/Download Letters

Verify Mobile No. & Email Id

☒ Mobile Number Verified

☐ Verify Your Email Id

Query Redressal System

Submit Your Query

View Query Status

Current Choice Filling & Locking Status

Total Available Choices

Filled Choices

Unfilled Choices

Choice Locking Status

Document Verification Status

Your document has been verified successfully by Board. Kindly Print Document Verification Letter.

Important Message

Choice Filling/Modification for Round 1 will be available as per schedule.

By Clicking on [View Query Status](#) candidate can check status of submitted query.

Query Status				
Token No	Query Type	Submit Time	Status	View
22119010000214062022100002	REQUEST TO ADDITION OF TFWs : YES (CANDIDATE SHALL UPLOAD INCOME CERTIFICATE HAVING LESS THAN 8.0 LAKH FAMILY INCOME ISSUED BY GOVERNMENT OF GUJARAT)	14/06/2022 16:39:00:0	Pending	View Details
22119010000214062022100001	REQUEST TO CHANGE CATEGORY TO SC (SCHEDULE CASTE) (SC CASTE CERTIFICATE OF GUJARAT IS REQUIRED)	14/06/2022 16:38:00:0	Pending	View Details

Submitted query and documents will be verified by Verifying officer, after successful verification of query and documents, query will be resolved **within 10 working days** after submission and **pending** status will be change to **Closed**.